

NOTICE OF LICENSURE COMMITTEE TELECONFERENCE MEETING

The Board of Psychology will hold a Licensure Committee Meeting via WebEX

NOTE: Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-29-20, dated March 17, 2020, neither Committee member locations nor a public meeting location are provided. Public participation may be through the WebEx link as provided below. If you have trouble getting on the call to listen or participate, please call 916-574-7720.

Important Notice to the Public: The Board of Psychology will hold a public meeting via WebEx Events. To participate in the WebEx meeting, please log on to this website the day of the meeting:

Thursday, January 7th, 2021: <https://dca-meetings.webex.com/dca-meetings/onstage/g.php?MTID=e7a38ecf84c30c420b341cbf8dd631541>

Instructions to connect to the meeting can be found at the end of this agenda. Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will need to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address like in the following sample format: XXXXX@mailinator.com.

Due to potential technical difficulties, please consider submitting written comments by January 5, 2021, to bopmail@dca.ca.gov for consideration.

ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA. ITEMS MAY BE TAKEN OUT OF ORDER, TABLED OR HELD OVER TO A SUBSEQUENT MEETING, FOR CONVENIENCE, TO ACCOMMODATE SPEAKERS, OR TO MAINTAIN A QUORUM.

Thursday, January 7, 2021

Committee Members

Mary Harb Sheets, PhD, Chairperson
Julie Nystrom
Lea Tate, PsyD

Legal Counsel

Will Maguire

Board Staff

Antonette Sorrick, Executive Officer
Stephanie Cheung, Licensing Manager
Jason Glasspiegel, Central Services Manager
Sandra Monterrubio, Enforcement Program Manager
Mai Xiong, Licensing/BreEZe Coordinator
Lavinia Snyder, Examination Coordinator

Thursday, January 7, 2021

10:00 a.m. – OPEN SESSION

1. Call to Order/Roll Call/Establishment of a Quorum
2. Public Comment(s) for Items not on the Agenda.
Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]
3. Chairperson's Welcome and Opening Remarks
4. Approval of the Licensure Committee Meeting Minutes: May 15, 2020
5. Projects on hold due to Limited Staffing Resources
 - a) Informational Resources for Supervisors
 - b) Co-host a Stakeholder Meeting on Informing Consumers Regarding the Respective Roles of a Licensed Psychologist, Licensed Educational Psychologist, and Individuals Holding a Credential with a Specialization in School Psychology
6. Update on Waivers
7. Licensing Report
8. Continuing Education and Renewals Report
9. Examination Report
 - a) Subject Matter Expert – Demographic Data
 - b) Examination Candidate Statistics
 - c) Review, Consider and Possible Action on Draft Regulatory Language to Increase the California Psychology Law and Ethics Exam (CPLEE) Fee – Proposed Amendments to Title 16 of the California Code of Regulations § 1392(b)
10. Discuss California Psychology Law and Ethics Exam (CPLEE) Online Administrations
11. Consideration and Possible action on Guidelines for Board Meeting Materials relating to Extension Requests
12. Recommendations for Agenda Items for Future Licensure Committee Meetings.
Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]

CLOSED SESSION

13. Closed Session – The Licensure Committee will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) to Discuss and Consider Qualifications for Licensure.

RETURN TO OPEN SESSION

ADJOURNMENT

Due to technological limitations, adjournment will not be broadcast. Adjournment will immediately follow closed session, and there will be no other items of business discussed.

All times are approximate and subject to change. The meeting may be canceled or changed without notice. For verification, please check the Board's Web site at www.psychology.ca.gov, or call (916) 574-7720.

In the event a quorum of the committee is unable to attend the meeting, or the committee is unable to maintain a quorum once the meeting is called to order, the President or Chair of the meeting may, at his or her discretion, continue to discuss items from the agenda and to vote to make recommendations to the full board at a future meeting.

Meetings of the Board of Psychology are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. The public may take appropriate opportunities to comment on any issue before the Board or its committees, at the time the item is heard, but the President or Committee Chair may, at his or her discretion, apportion available time among those who wish to speak. Board members who are present who are not members of the Committee may observe, but may not participate or vote.

*The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Antonette Sorrick, Executive Officer, at (916) 574-7720 or email bopmail@dca.ca.gov or send a written request addressed to **1625 N. Market Boulevard, Suite N-215, Sacramento, CA 95834**. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation. Links to agenda items, with exhibits are available at www.psychology.ca.gov, prior to the meeting date.*

The goal of this committee is to create and maintain a clear and efficient framework for licensure, examination processes, and continuing professional development through the Board's statutes and regulations to ensure licensees meet the qualifications necessary to practice safely and ethically. The Committee communicates relevant information to its affected stakeholders.

MEMORANDUM

DATE	December 14, 2020
TO	Licensure Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 4 Approval of the Licensure Committee Meeting Minutes: May 15, 2020

Background:

Attached are the draft minutes of the May 15, 2020 Licensure Committee Meeting.

Action Requested:

Review and approve the minutes of the May 15, 2020 Licensure Committee Meeting.

1 **LICENSURE COMMITTEE MEETING TELECONFERENCE**

2
3 NOTE: Pursuant to the provisions of Governor Gavin Newsom’s Executive Order N-29-
4 20, dated March 17, 2020, neither Committee member locations nor a public meeting
5 location were provided.

6
7 **Friday, May 15, 2020**

8
9 **Members Present**

10 Mary Harb Sheets, PhD, Chair
11 Seyron Foo, President
12 Lea Tate, PsyD

13
14 **Members Absent**

15 None

16
17 **Legal Counsel**

18 Norine Marks

19
20 **Board Staff Present**

21 Antonette Sorrick, Executive Officer
22 Jeffrey Thomas, Assistant Executive Officer
23 Stephanie Cheung, Licensing Program Manager
24 Jason Glasspiegel, Central Services Manager
25 Evan Gage, Special Projects Analyst

26
27

Friday, May 15, 2020

28 **Agenda Item #1: Call to Order/Roll Call/Establishment of a Quorum**

29
30 Mary Harb Sheets, PhD, Chairperson, called the open session meeting to order at
31 10:05 a.m. A quorum was present and due notice had been sent to all interested
32 parties.

33
34 **Agenda Item #2: Public Comment for Items Not on the Agenda. Note: The Board**
35 **May Not Discuss or Take Action on Any Matter Raised During this Public**
36 **Comment Section, Except to Decide Whether to Place the Matter on the Agenda**
37 **of a Future Meeting [Government Code sections 11125 and 11125.7(a)].**

38
39 Dr. Harb Sheets called for public comment.

40
41 Public comment was offered regarding concerns about the safety of examination
42 candidates at testing centers considering the COVID-19 distancing protocols and to the

43 possibility of entirely waiving the examination requirement considering Executive Order
44 N-39-30.

45
46 Ms. Marks commented that staff could get in touch with examination candidates to
47 discuss their concerns.

48
49 Ms. Sorrick commented that staff has been in constant contact with Office of
50 Professional Examination Services and that progress is being made to provide a safe
51 testing environment at testing centers.

52
53 Dr. Harb Sheets commented that the Board's website provides a list of all approved
54 waivers, and Ms. Sorrick commented that examination candidates should keep
55 checking back to the website for updates, although currently there was no waiver of the
56 any examination.

57
58 No further public comment offered.

59
60 **Agenda Item #3: Chairperson's Welcome and Opening Remarks**

61
62 Dr. Harb Sheets made opening remarks.

63
64 **Agenda Item #4: Discussion and Possible Approval of the Licensure Committee**
65 **Meeting Minutes: September 12-13, 2019**

66
67 It was (M)Foo/(S)Tate/C to adopt the September 12-13, 2019 Licensure Committee
68 meeting minutes.

69
70 Dr. Harb Sheets called for Committee discussion and public comment.

71
72 No Committee or public comment offered.

73
74 Votes: 3 ayes (Foo, Harb Sheets, Tate), 0 noes

75
76 **Agenda Item #5: Licensing Report**

77
78 Ms. Cheung provided this report.

79
80 Ms. Cheung brought attention to Attachment B in the meeting materials and commented
81 that there might appear to be a spike in open initial applications for April 2020. This
82 spike was attributed to budget constraints that led to work being redistributed to
83 licensing staff due to vacancies.

84
85 Dr. Harb Sheets called for Committee questions and comments.

86

87 No Committee questions or comments offered.

88

89 Dr. Harb Sheets called for public comment.

90

91 Public comment regarded a clarification of what was meant by the term 'canceled
92 license' in Attachment A.

93

94 Ms. Cheung replied that this term included all canceled registrations that ever existed in
95 the system, including for Registered Psychological Assistants (PSBs) who later became
96 licensed.

97

98 Dr. Harb Sheets commented that a list of all waivers is available on the website and that
99 staff is available to answer questions about specific situations regarding PSBs running
100 out of time to take the examination(s).

101

102 No further public comment offered.

103

104 **Agenda Item #6: Continuing Education and Renewals Report**

105

106 Mr. Glasspiegel provided this report.

107

108 No Committee discussion and no public comment offered.

109

110 **Agenda Item #7: Recommendations for Agenda Items for Future Committee**
111 **Meetings. Note: The Committee May Not Discuss or Take Action on any Matter**
112 **Raised During This Public Comment Section, Except to Decide Whether to Place**
113 **the Matter on the Agenda of a Future Meeting [Government Code Sections 11125**
114 **and 11125.7(a)]**

115

116 Dr. Harb Sheets commented that a future agenda will include informational resources
117 for supervisors, and a collaboration effort to inform consumers regarding respective
118 roles of licensed psychologists, licensed educational psychologists, and individuals
119 holding a credential with a specialization in school psychology.

120

121 Mr. Foo requested to agendize a staff update on waivers, depending on when the next
122 Licensure Committee meeting would be scheduled, based on the public interest in
123 waivers that has been shown in public comments.

124

125 Dr. Harb Sheets called for public comment.

126

127 Public comment included a request for examinations to be waived during the state of
128 emergency brought on by COVID-19.

129

130 Dr. Harb Sheets commented that candidates should continue to review waivers on the
131 Board's website and to contact staff with questions.

132

133 No further Committee discussion or public comment offered.

134

135 **CLOSED SESSION**

136

137 **Agenda Item #8: The Board will Meet in Closed Session Pursuant to Government**
138 **Code Section 11126(c)(3) to Discuss Disciplinary Matters Including Proposed**
139 **Decisions, Stipulations, Petitions for Reconsideration, and Remands.**

140

141 The Committee entered closed session at 10:30 a.m.

142

143 **OPEN SESSION**

144

145 The Board returned to open session at 2:32 p.m.

146

147 **ADJOURNMENT**

148

MEMORANDUM

DATE	December 14, 2020
TO	Licensure Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 5(a)-(b) Projects on hold due to Limited Staffing Resources a) Informational Resources for Supervisors b) Co-host a Stakeholder Meeting on Informing Consumers Regarding the Respective Roles of a Licensed Psychologist, Licensed Educational Psychologist, and Individuals Holding a Credential with a Specialization in School Psychology

Background:

This is to provide the Committee a briefing regarding projects that were previously delegated to staff at the September 2019 Licensure Committee meeting. Due to limited staffing resources, the following projects are currently on hold until further noticed.

a) Informational Resources for Supervisors

At the September 2020 Licensure Committee meeting, the Committee facilitated a stakeholders' discussion and captured suggestions and feedback relating to the informational resources covering the following areas – regulations, frequently asked questions (FAQ). The Committee tasked staff to create content for the Committee's review and consideration

b) Co-host a Stakeholder Meeting on Informing Consumers Regarding the Respective Roles of a Licensed Psychologist, Licensed Educational Psychologist, and Individuals Holding a Credential with a Specialization in School Psychology

At the October 2020 Board meeting, the Board voted to accept the Licensure Committee's recommendation for the Board of Behavioral Sciences (BBS), the Commission on Teachers Credentialing, and the Board to co-host a stakeholder meeting in the near future to solicit input on how to best inform consumers regarding the respective roles of the three professions.

Action Requested:

This item is for informational purposes only. No action is required.

MEMORANDUM

DATE	December 14, 2020
TO	Licensure Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 6 Update on Waivers

Background:

Waivers issued and maintained by the Department of Consumer Affairs (DCA) can be found on its [website](#). More information can also be located on the Board's [COVID 19 Info](#) webpage that includes waivers issued by the Board and other related information.

Per the Committee's request at the May 2020 meeting, please find below a list of current waivers as of December 14, 2020:

- **Extending Time to Satisfy Examination Requirements** ([DCA Waiver DCA-20-78](#))

For applications that are scheduled to expire between December 1, 2020, and January 31, 2021, this waiver provides a one-time 6-month extension for candidates to take or re-take an examination from the expiration date of their application after their eligibility for examination was approved by the Board.

- **In-person Face-to-Face Supervision** ([DCA Waiver DCA-20-82](#))

This waiver allows the one hour face-to-face, direct, individual supervision to be conducted via HIPAA-compliant video or other appropriate telehealth means from March 16, 2020, until January 31, 2021.

- **Supervised Professional Experience (SPE) Time Limitation** ([Board of Psychology Wavier PSY 20-01](#))

For SPE that is set to reach the 30/60-month limitations pursuant to 16 CCR section 1387(a) after March 4, 2020 and through the duration of the declared emergency, the Board extends the time limitations to accrue their pre-doctoral and post-doctoral hours of supervised professional experience (respectively) required for licensure for an additional 6 months from the end date of the unmodified time limitation period.

- **Psychological Assistant 72-month Registration Limitation** ([Board of Psychology Wavier PSY 20-02](#))

For registered psychological assistants who, after March 4, 2020, through the duration of the declared emergency, reach the 72-month limitations set in 16 CCR section 1391.1(b), the Board extends the time limitations to hold a registration for an additional 6 months from the end date of the unmodified time limitation period.

- **Extra Time to Complete Continuing Education (CE) Requirements for License Renewal** ([DCA Waiver DCA-20-69](#))

If a psychologist license expires between June 1, 2020, and December 31, 2020, the waiver allows licensees to complete all renewal-related continuing education requirements by April 22, 2021. Please refer to the Board's COVID 19 Info page for other questions relevant to the renewal-related CE requirements.

- **Reinstatement of (Inactive or Cancelled) Licensure** ([DCA Waiver DCA-20-57](#))

This waiver temporarily waived the continuing education and fee requirements for an individual to restore a cancelled psychologist license, if the person meets all other requirements as specified. A license reactivated or restored pursuant to these waivers is valid until January 1, 2021, or when the State of Emergency ceases to exist, whichever is sooner. This waiver only applies to psychologist licenses.

- **CPLÉE for Restoration of Licenses** ([Board of Psychology Waiver PSY 20-03](#))

The Board waives the CPLÉE requirement for psychologists whose California licenses have cancelled and who apply and qualify for an active status pursuant to and consistent with DCA Waiver DCA-20-57 Reinstatement of Licensure.

Action Requested:

This item is for informational purposes only. No action is required.

MEMORANDUM

DATE	December 14, 2020
TO	Licensure Committee Members
FROM	Mai Xiong Licensing and BreZE Coordinator
SUBJECT	Agenda Item 7 Licensing Report

License/Registration Data by Fiscal Year:

License & Registration	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20**
Psychologist*	21,527	22,020	22,688	***	20,575	20,227	20,024	20,580	21,116	22,005
Psychological Assistant	1,507	1,635	1,727	***	1,701	1,580	1,446	1,446	1,361	1,344
Registered Psychologist	312	320	349	***	280	272	278	250	129	113

*Current and Current Inactive

**As of December 14, 2020

***Statistics unavailable

Please refer to the Licensing Population Report (Attachment A) for statistics on the different license statuses across the three types of license and registration.

Application Workload Reports:

The attached reports provide statistics from June 2020 thru November 2020 on the application status by month for each of the license and registration types (see Attachment B). On each report, the type of transaction is indicated on the x-axis of the graphs. The different types of transactions and the meaning of the transaction status are explained below for the Board's reference.

Psychologist Application Workload Report

“Exam Eligible for EPPP” (Examination for Professional Practice in Psychology) is the first step towards licensure. In this step, an applicant has applied to take the EPPP. An application with an “open” status means it is deficient or pending initial review.

“Exam Eligible for CPLEE” (California Psychology Law and Ethics Exam) is the second step towards licensure. In this step, the applicant has successfully passed the EPPP and has applied to take the CPLEE. An application with an “open” status means it is deficient or pending review.

“CPLEE Retake Transaction” is a process for applicants who need to retake the CPLEE due to an unsuccessful attempt. This process is also created for licensees who are

required to take the CPLEE due to probation. An application with an “open” status means it is deficient, pending review, or an applicant is waiting for approval to re-take the examination when the new form becomes available in the next quarter.

“Initial App for Psychology Licensure” is the last step of licensure. This transaction captures the number of licenses that are issued if the status is “approved” or pending additional information when it has an “open” status.

As a result of the two Department of Consumer Affairs (DCA) issued waivers (DCA-20-66 effective on September 30, 2020 and DCA-20-78 effective on November 25, 2020), which provides a one-time 6-month extension for candidates to take or retake an examination from the expiration date of their application after their eligibility for examination caused a significant increase to the volume of open Initial Application for Licensure as a Psychologist in October and November.

Psychological Assistant Application Workload Report

Psychological Assistant registration application is a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Since all psychological assistants hold a single registration number, an additional mechanism, the “Change of Supervisor” transaction, is created to facilitate the process for psychological assistants who wish to practice with more than one primary supervisor or to change primary supervisors. A change is processed when all information is received, thus there is no open status for this transaction type.

Registered Psychologist Application Workload Report

Registered Psychologist registration application is also a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Attachments:

- A. Licensing Population Report as of December 14, 2020
- B. Application Workload Reports June 2020 – November 2020 as of December 14, 2020
- C. Applications and Notifications Received December 2019 – November 2020 as of December 14, 2020
- D. Examination Statistics December 2019 – November 2020

Action:

This item is for informational purposes only. No action is required.



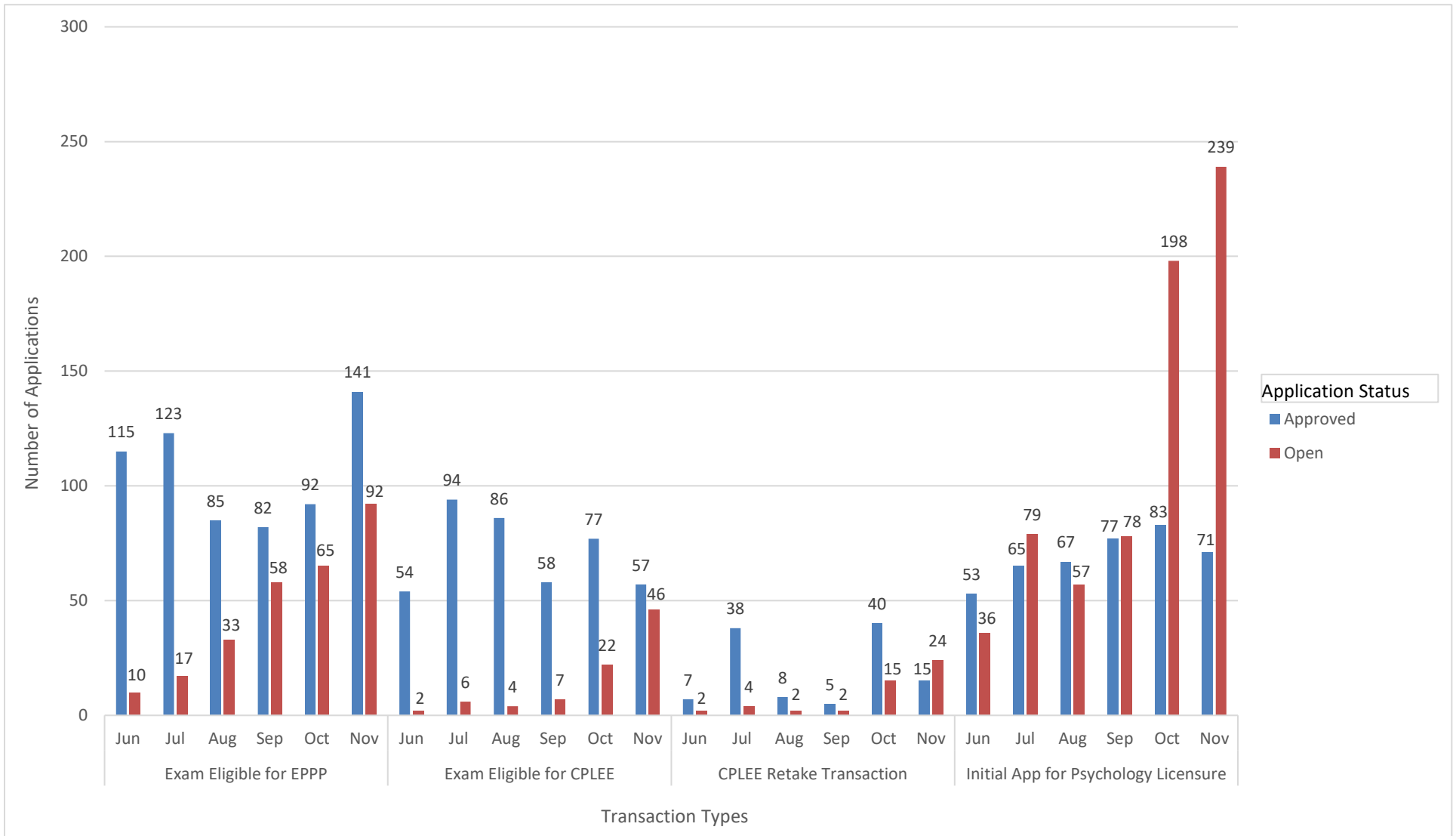
STATE DEPARTMENT OF CONSUMER AFFAIRS
BREEZE SYSTEM



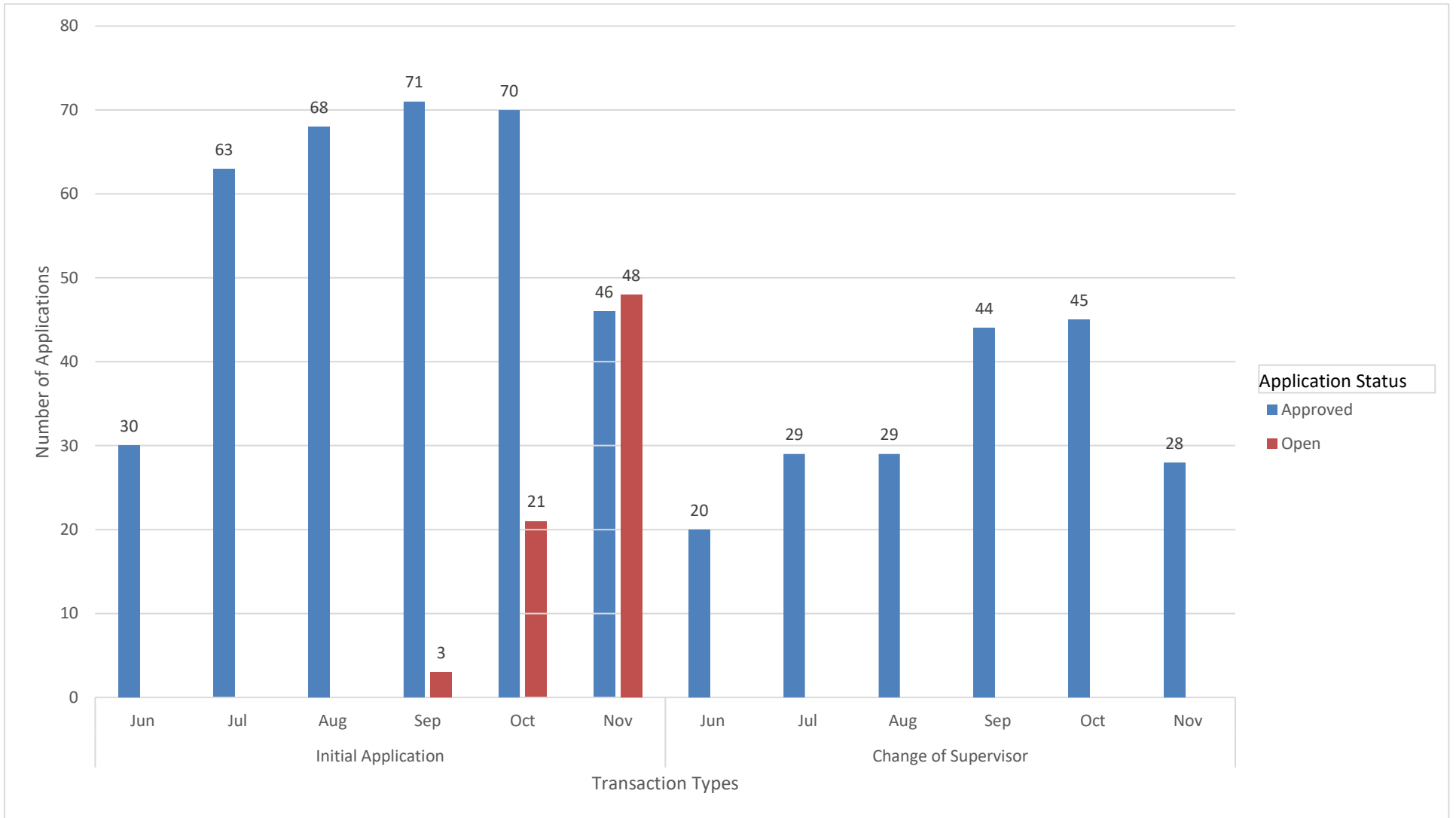
LICENSING POPULATION REPORT
BOARD OF PSYCHOLOGY
AS OF 12/14/2020

License Type	License Status							Total
	Licensing					Enforcement		
	Current	Inactive	Delinquent	Cancelled	Deceased	Surrendered	Revoked	
Psychologist	19,261	2,744	1,493	6,599	1,019	237	155	31,508
Psychological Assistant	1,344	0	109	22,145	8	11	8	23,625
Registered Psychologist	113	0	0	4,584	1	0	0	4,698
Total	20,718	2,744	1,602	33,328	1,028	248	163	59,831

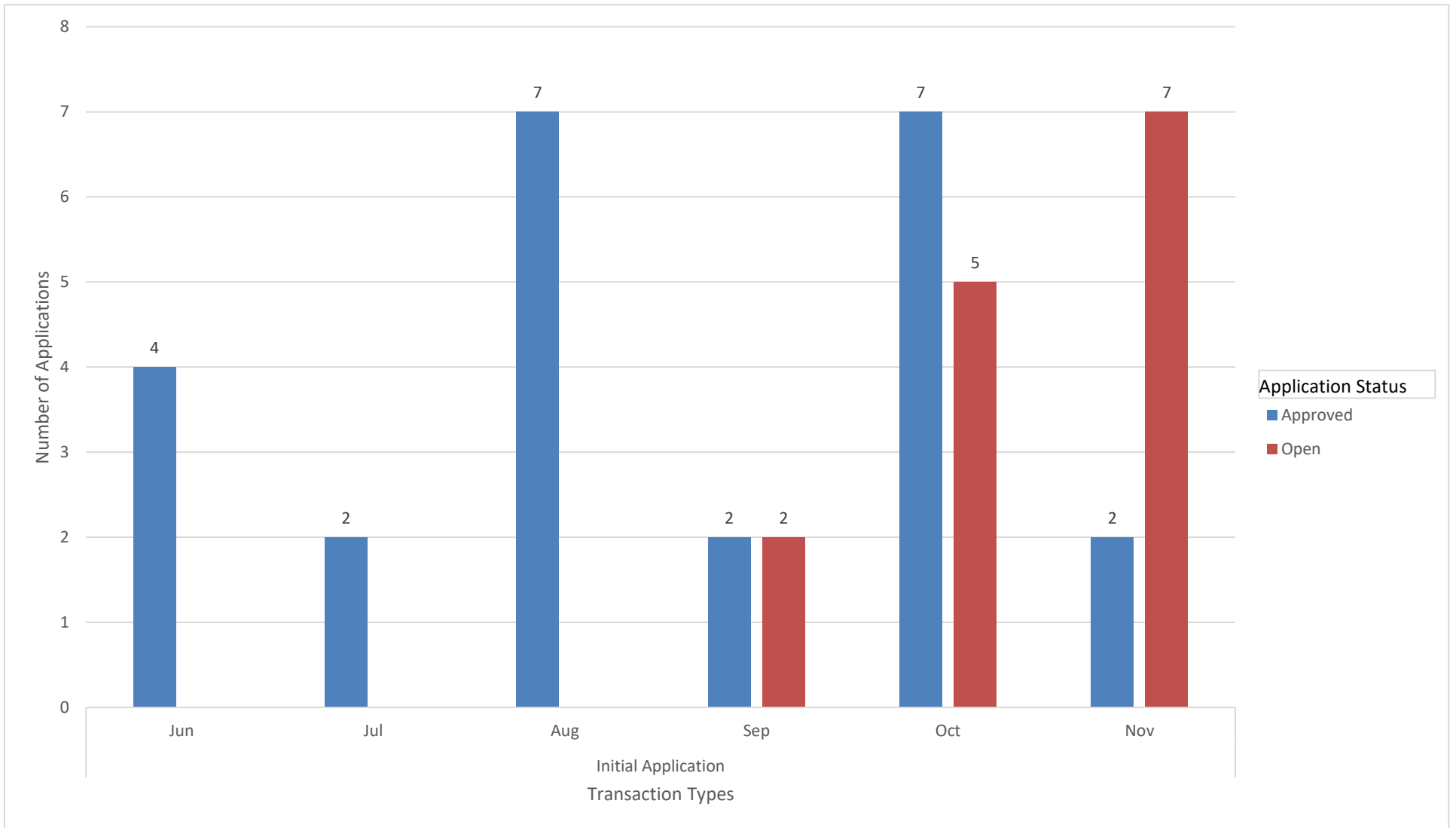
Psychologist Application Workload Report June 2020 to November 2020 As of December 14, 2020



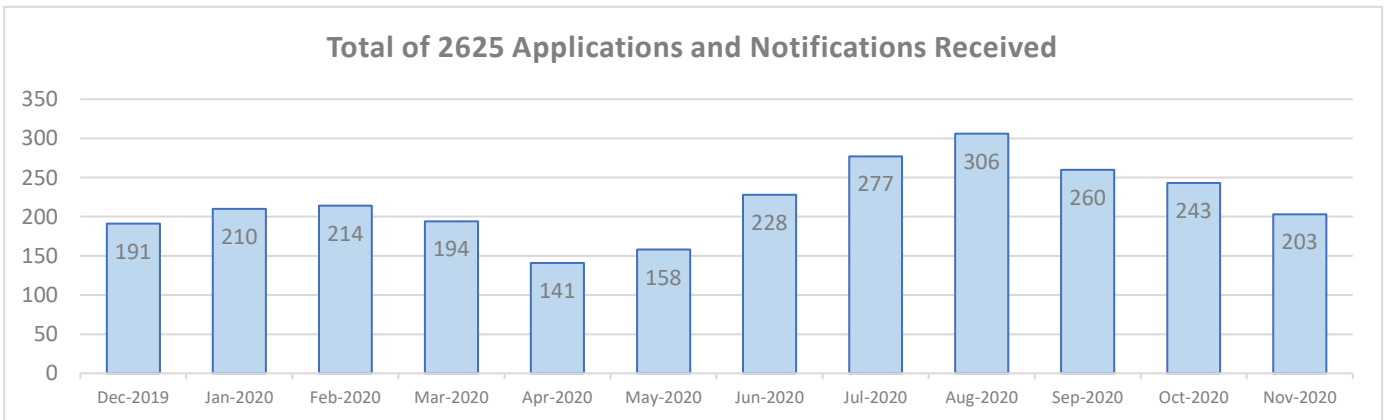
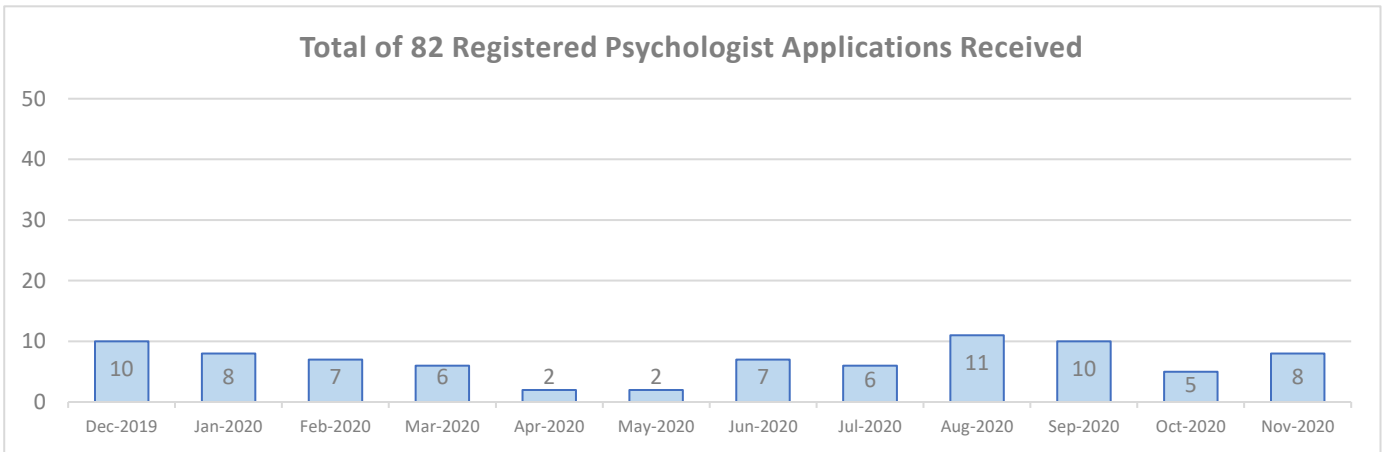
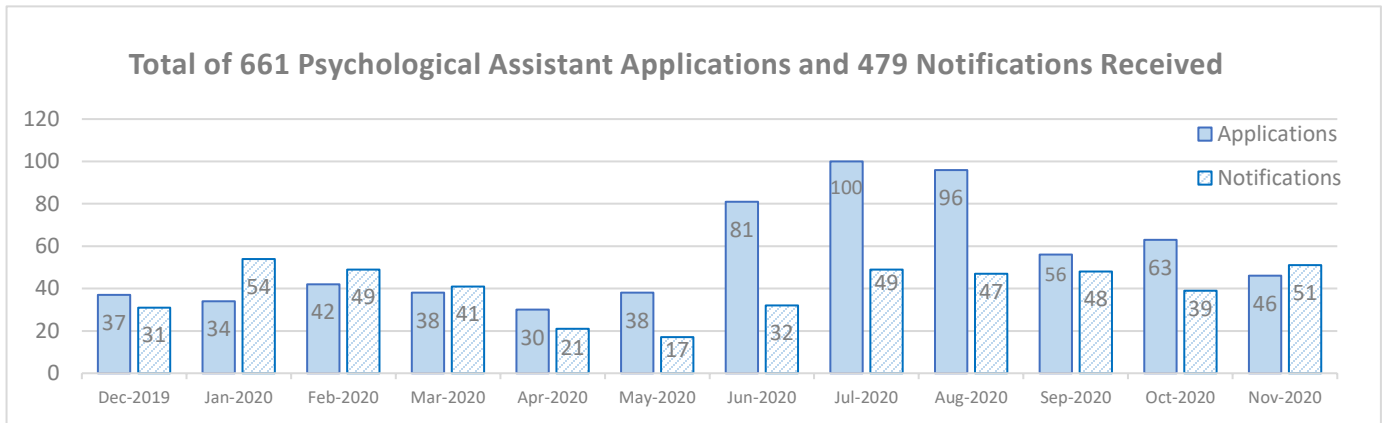
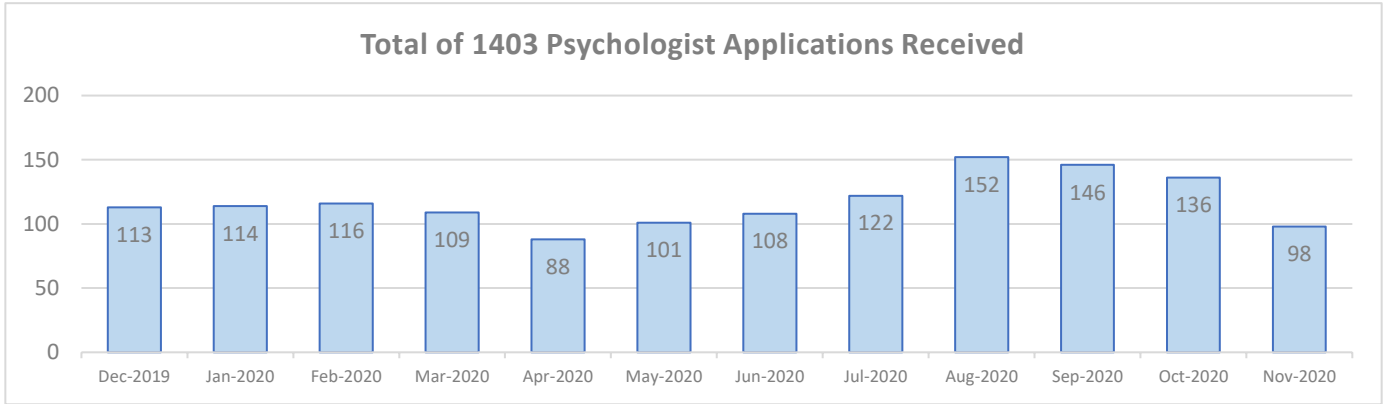
Psychological Assistant Application Workload Report June 2020 to November 2020 As of December 14, 2020



Registered Psychologist Application Workload Report June 2020 to November 2020 As of December 14, 2020



Applications and Notifications Received from December 2019 to November 2020
As of December 14, 2020



**Examination Statistics December 2019 – November 2020
As of December 14, 2020**

2019/2020 Monthly EPPP Examination Statistics

Month	# of Candidates	# Passed	% Passed	Total First Timers	First Time Passed	% First Time Passed
December 2019	186	64	34.41	79	45	56.96
January 2020	107	51	47.66	64	37	57.81
February 2020	103	45	43.69	45	31	68.89
March 2020	89	46	51.69	53	36	67.92
April 2020	23	11	47.83	17	10	58.82
May 2020	127	68	53.54	76	56	73.68
June 2020	117	56	47.86	66	44	66.67
July 2020	175	82	46.86	94	59	62.77
August 2020	124	60	48.39	72	47	65.28
September 2020	134	54	40.3	55	31	56.36
October 2020	119	55	46.22	55	33	60
November 2020	114	66	45.83	58	43	74.14
Total	1418	658	46.19	734	472	64.11

2019/2020 Monthly CPLEE Examination Statistics

Month	# of Candidates	# Passed	% Passed	Total First Timers	First Time Passed	% First Time Passed
December 2019	108	78	72.22	84	61	72.62
January 2020	58	45	77.59	41	31	75.61
February 2020	72	53	73.61	54	40	74.07
March 2020	64	50	78.13	51	41	80.39
April 2020	26	18	69.23	18	13	72.22
May 2020	93	74	79.57	76	56	73.68
June 2020	106	82	77.36	80	64	80
July 2020	106	84	79.25	76	60	78.95
August 2020	110	92	83.64	91	78	85.71
September 2020	126	98	77.78	107	84	78.5
October 2020	75	54	72	55	41	74.55
November 2020	84	59	70.24	71	50	70.42
Total	1028	787	75.89	804	619	76.39

MEMORANDUM

DATE	December 17, 2020
TO	Licensure Committee
FROM	Liezel McCockran Continuing Education and Renewals Coordinator
SUBJECT	Agenda Item #8 – Continuing Education and Renewals Report

Attached please find the following Continuing Education (CE) Audit/Renewals statistics for Psychologists and Psychological Assistants:

- A. CE Audit 2019
- B. Reasons for Not Passing CE Audit
- C. Psychologist and Psychological Assistant Renewal Applications Processed:
January 2020 – December 16, 2020
- D. Online vs. Mailed In Renewals Processed
- E. Pass and Fail Rate 2014-2017
- F. Pass and Fail Rate 2018-2019
- G. Pass and Fail Rates for 2nd Audits

The current pass rate for CE audits is 43 percent. Audits for October 2019 through December 2019 were sent out December 16, 2020. The due date for those audits is February 14, 2021.

For January 2020 through December 16, 2020, an average of 920 renewal applications were processed per month, with 87 percent of Psychologists renewing as Active. Approximately 85 percent of Psychologists and Psychological Assistants renewed their license online using BreEZe per month. The pass rate from 2014-2017 has been consistently over 80 percent. The pass rate for 2nd audits has risen from 68 percent in 2016 to 84 percent in 2018.

The Continuing Professional Development (CPD) goal from the Strategic Plan 2019-2023 to implement licensed Board member CPD audits each license renewal cycle for transparency purposes began with the January 1, 2019 audit cycle. The following Board members have had their continuing education courses audited for their 2019 renewal and passed:

Mary Harb Sheets, PhD
Stephen Phillips, JD, PsyD
Sheryll Casuga, PsyD
Lea Tate, PsyD
Shacunda Rodgers, PhD

Action Requested:

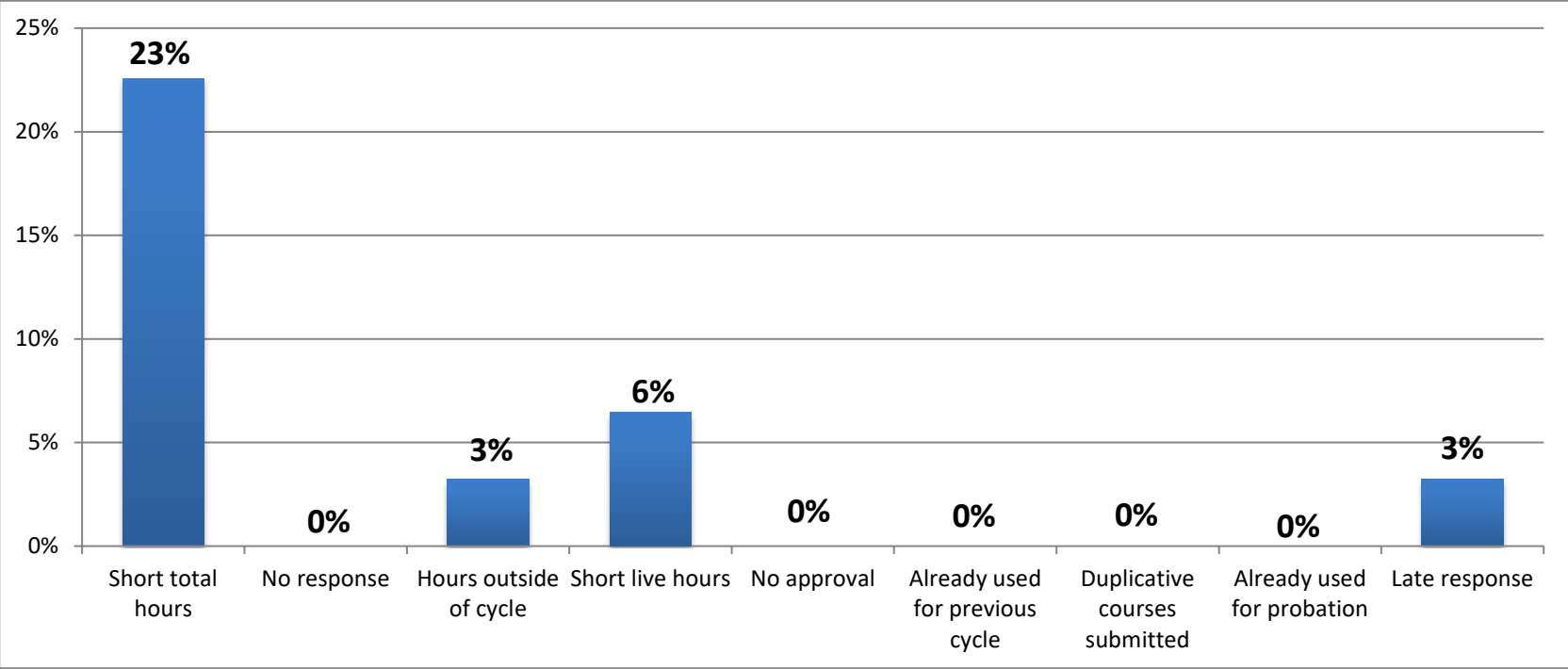
These items are for information purposes only. No action requested

Continuing Education Audits January 2019 - December 2019

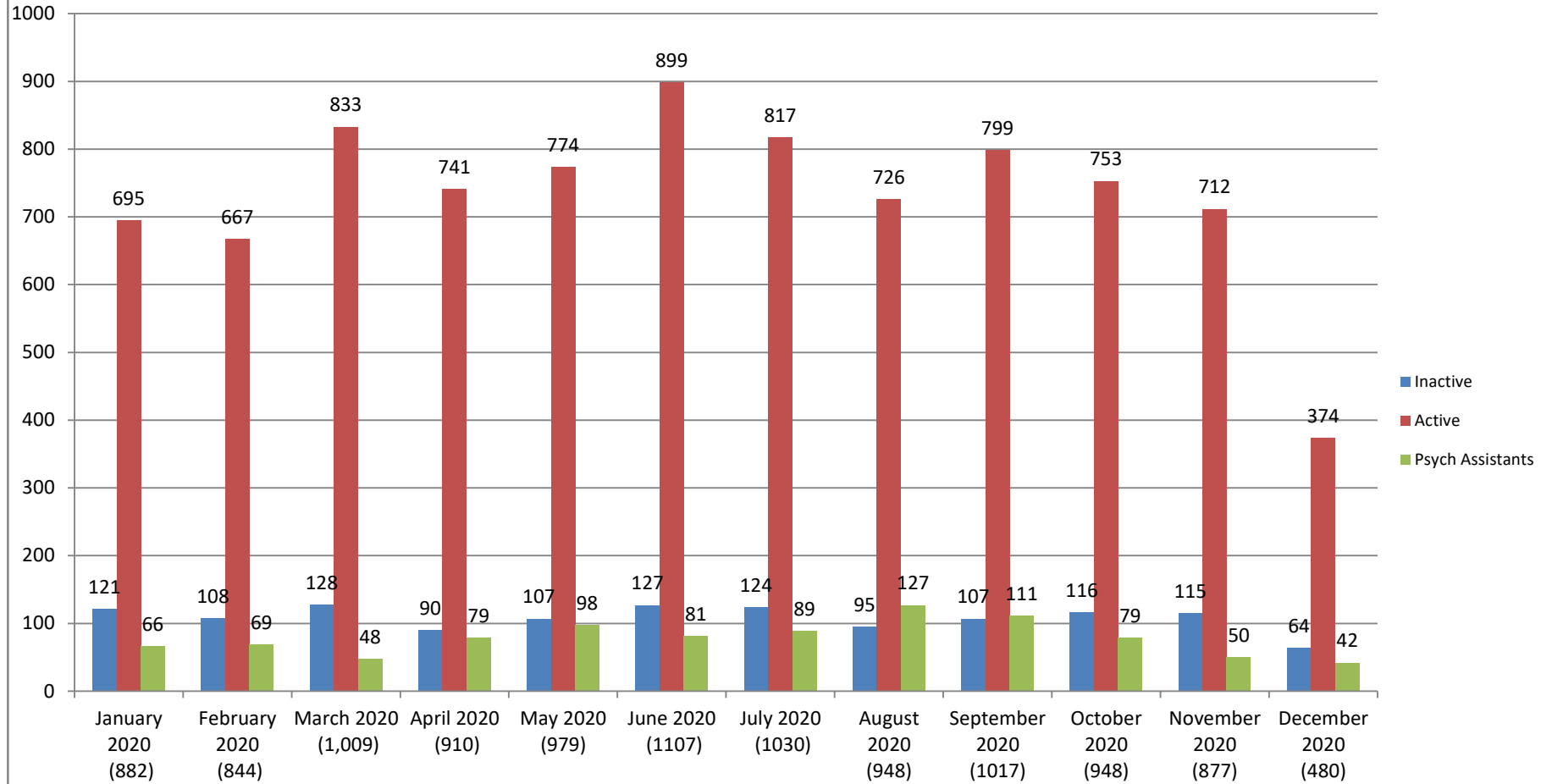
Month	Total # of Licensees Selected for Audit:	# Passed:	% Passed:	# Pending:	% Pending:	# Failed: (Referred to Citation & Fine Program)	% Failed:
January	15	14	93%	1	7%	0	0%
February	15	9	60%	0	0%	6	40%
March	17	15	88%	1	6%	1	6%
April	17	13	76%	3	18%	1	6%
May	20	11	55%	9	45%	0	0%
June	16	10	63%	4	25%	2	13%
July	16	12	75%	4	25%	0	0%
August	21	11	52%	9	43%	1	5%
September	23	17	74%	6	26%	0	0%
October	21	0	0%	0	0%	0	0%
November	21	0	0%	0	0%	0	0%
December	23	0	0%	0	0%	0	0%
Totals:	225	112	50%	37	16%	11	5%

Total Audited	Total Passed	Total Failed	Total Pending	Total Upheld
225	112	11	37	0
	50%	5%	16%	0%

Reasons for Not Passing CE Audit January 2019 - September 2019

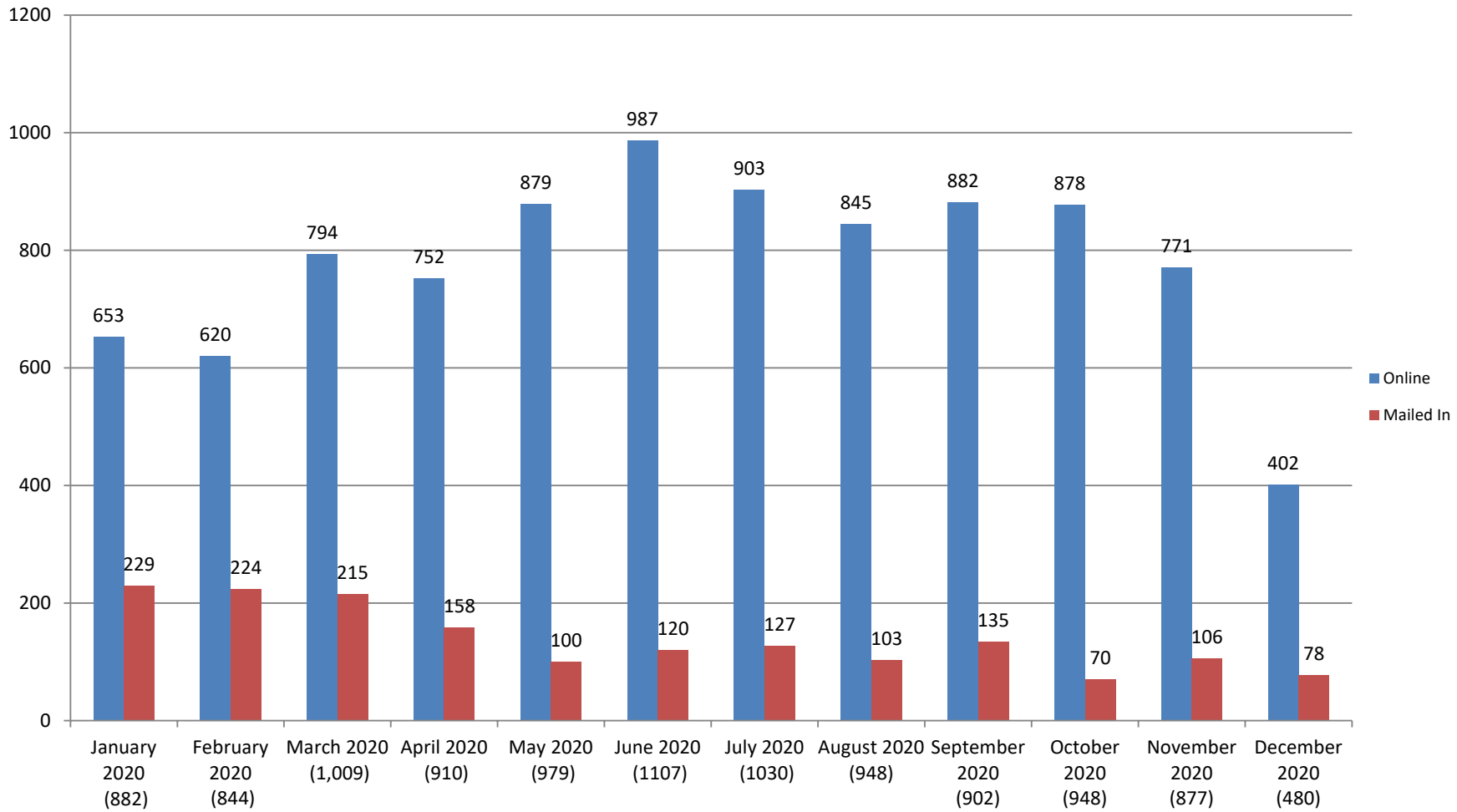


Psychologist and Psychological Assistant Renewal January 2020 - December 16, 2020



An average of 919 renewal applications were processed each month, with an average of 733 Psychologists renewing as Active, and an average of 109 Psychologists renewing as Inactive. Additionally, an average of 84 Psychological Assistant renewal applications were processed each month.

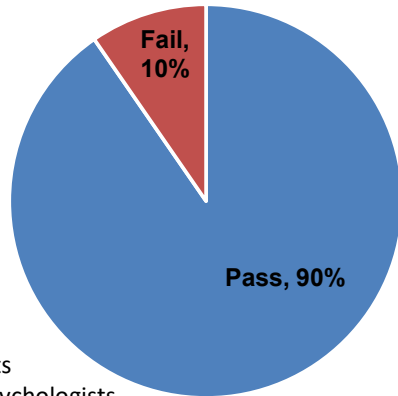
Online vs. Mailed In Renewals Processed January 2020 - December 16, 2020



On average, 780 renewals were renewed online using BreEZe and an average 139 renewals were mailed in.

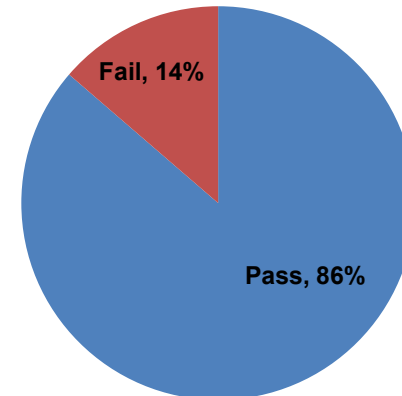
Pass and Fail Rate 2014 - 2017

2014



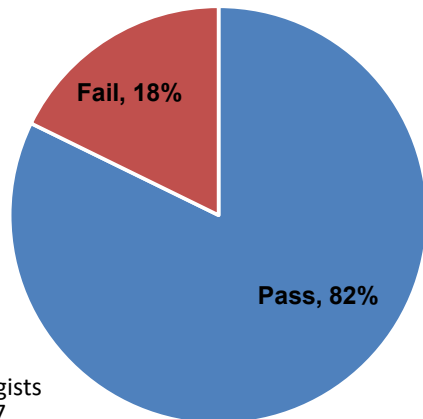
Of the 956 psychologists audited in 2014, 864 psychologists passed and 92 failed.

2015



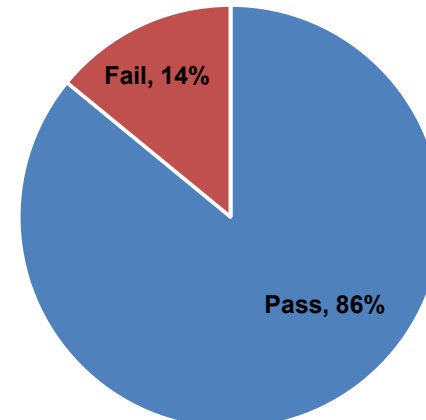
Of the 841 psychologists audited in 2015, 726 passed and 115 failed.

2016



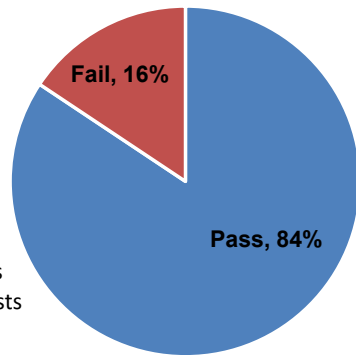
Of the 507 psychologists audited in 2016, 417 passed and 90 failed.

2017



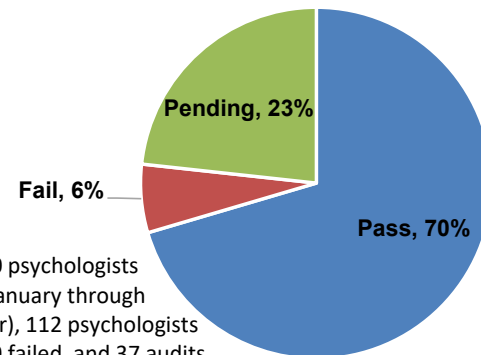
Of the 377 psychologists audited in 2017, 324 passed and 53 failed.

**Pass and Fail Rate
2018**



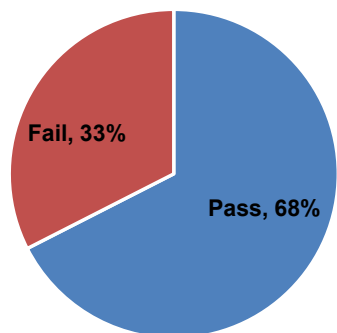
Of the 263 psychologists audited, 221 psychologists passed, 42 failed.

**Pass and Fail Rate
2019**



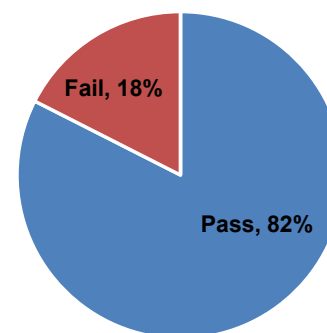
Of the 160 psychologists audited (January through September), 112 psychologists passed, 10 failed, and 37 audits are pending.

**Pass and Fail Rate for 2nd Audits
2016**



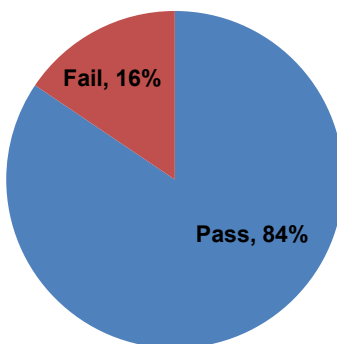
Of the 80 psychologists who had been audited for the second time, 54 passed and 26 failed.

**Pass and Fail Rates for 2nd Audits
2017**



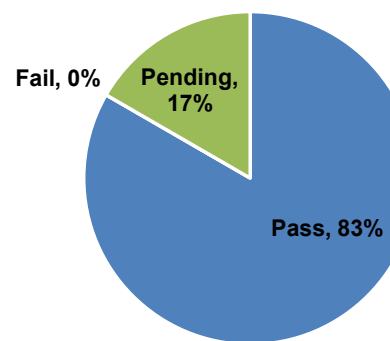
Of the 97 psychologists who had been audited for the second time, 80 passed and 17 failed.

**Pass and Fail Rate for 2nd Audits
2018**



Of the 45 psychologists who had been audited for the second time, 38 passed and 7 failed.

**Pass and Fail Rate for 2nd Audits
2019**



Of the 12 psychologists who had been audited for the second time (January through September), 10 passed and 2 are pending.

MEMORANDUM

DATE	January 7, 2021
TO	Licensure Committee
FROM	Lavinia Snyder Examination Coordinator
SUBJECT	Agenda Item # 9(a) Subject Matter Expert - Demographic Data for FY 2019/2020

Background

In 2017, the Board enacted improvements to the Board's recruitment of qualified SMEs by developing a standard SME application for the Board's California Psychology Laws and Ethics Examination development program. The new SME application not only clarified SME credentials, it provided SME demographics that identified the types of services performed; areas of expertise; work setting and location, type of practice and an optional race category.

The Board also widened the pool of SMEs from 500 to 1500 randomly selected licensees annually. We also increased our interested parties list by advertising in the Board's newsletter to encourage and promote SME participation. Last fiscal year generated 59 additional interested licensees. We currently have a total of 375 interested SMEs who wish to receive annual notification of all examination development workshops.

Overall, the implementation of the standard SME application streamlined the vetting process as well as provides the Board with demographic information of these experts.

For Fiscal Year 2019/2020, in conjunction with the Department of Consumer Affairs/Office of Professional Examination Services, the Board conducted a total of eight (8) workshops. They were as follows:

WORKSHOPS	WORKSHOP DATES
EXAM CONSTRUCTION	August 21 & 22, 2019
PASSING SCORE	September 25 & 26, 2019
ITEM WRITING	October 23 & 24, 2019
ITEM REVIEW	January 15 & 16, 2020
EXAM CONSTRUCTION	February 5 & 6, 2020
PASSNG SCORE	March 25 & 26, 2020
ITEM REVIEW	April 22 & 23, 2020
LINKAGE STUDY OF THE NATIONAL EXAM AND CA CPLEE	June 10 & 11, 2020

As a result of the COVID 19 pandemic, the Board cancelled workshops in March and April 2020. The Linkage Study of the National Exam workshop, initially scheduled for June 2020, was also cancelled but repurposed instead to a CPLEE Passing Score workshop. Repurposing the June workshop enabled the Board to implement a new exam version in July, allowing exam continuity for our candidates at the time of the pandemic.

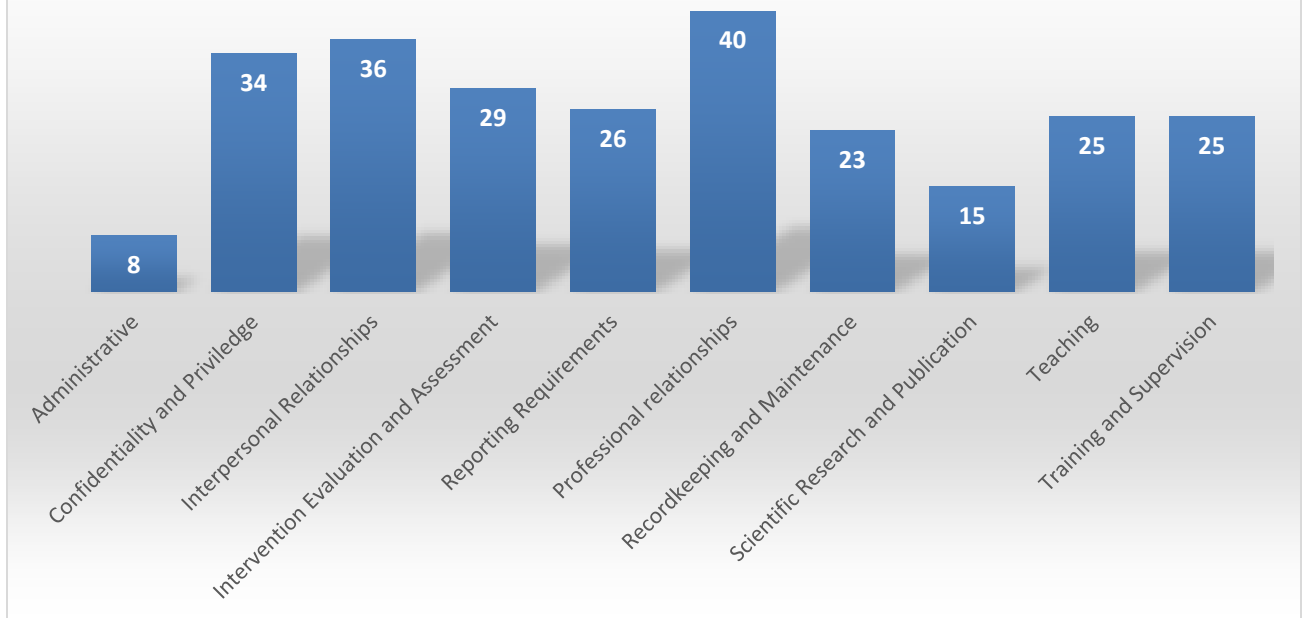
With the workshop cancellations and the reduction of participants (from 10 to 6), we only had a total of 55 SMEs as oppose to our usual 80 participants for fiscal year 2019/2020. The data presented below reflects information from those 55 participants gathered from their SME applications.

1. **Area of Practice:** This identifies total number of SMES who work in the areas of Health Service (HS) or General Applied (GA) Psychology or both.

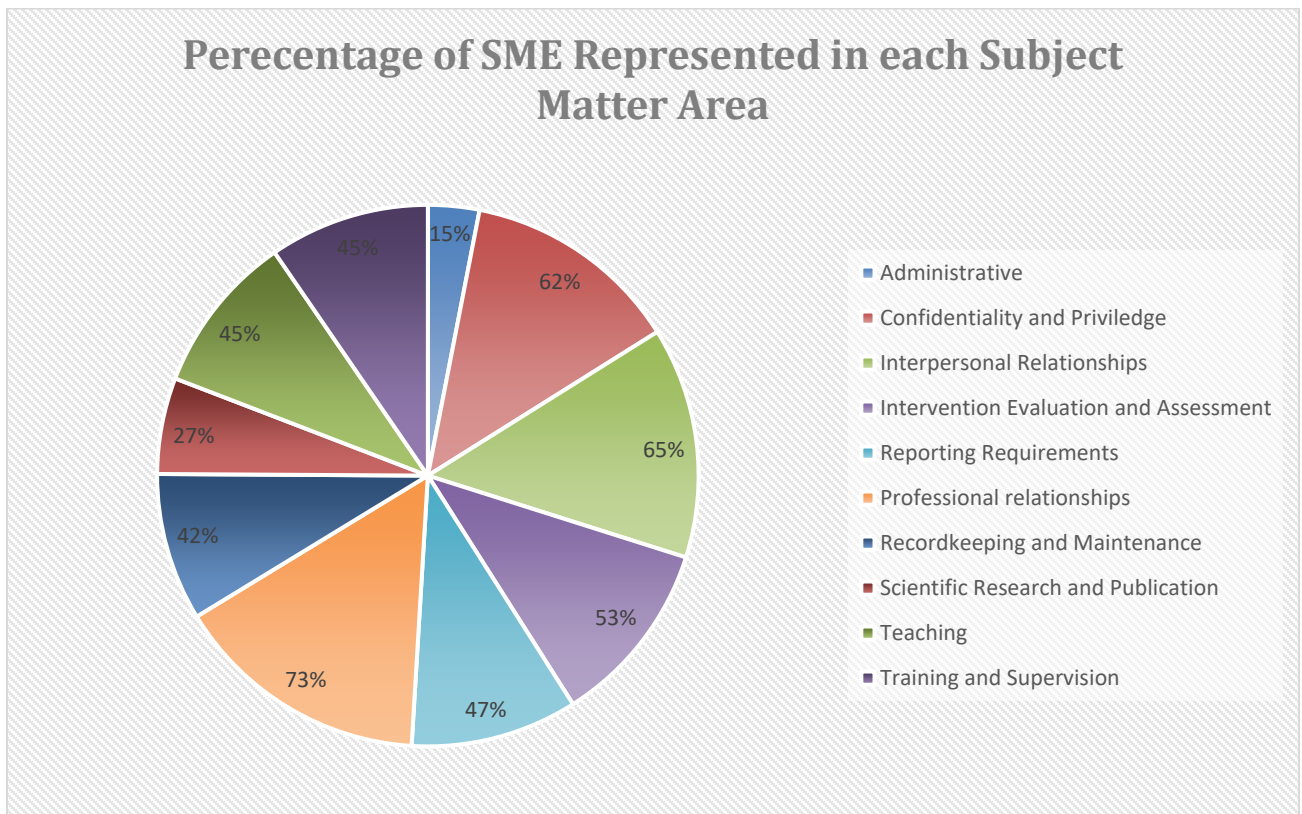
Health Service (HS)/General Applied (GA) Psychology	Count of Work setting
Both	23
GA	19
HS	11
(blank)	1

2. **Area of Knowledge in Laws and Ethics:** Describes the SMEs knowledge in Laws and Ethics. The graphs below represent the total number of SME responses in each area and the percentage of SMEs represented in each area.

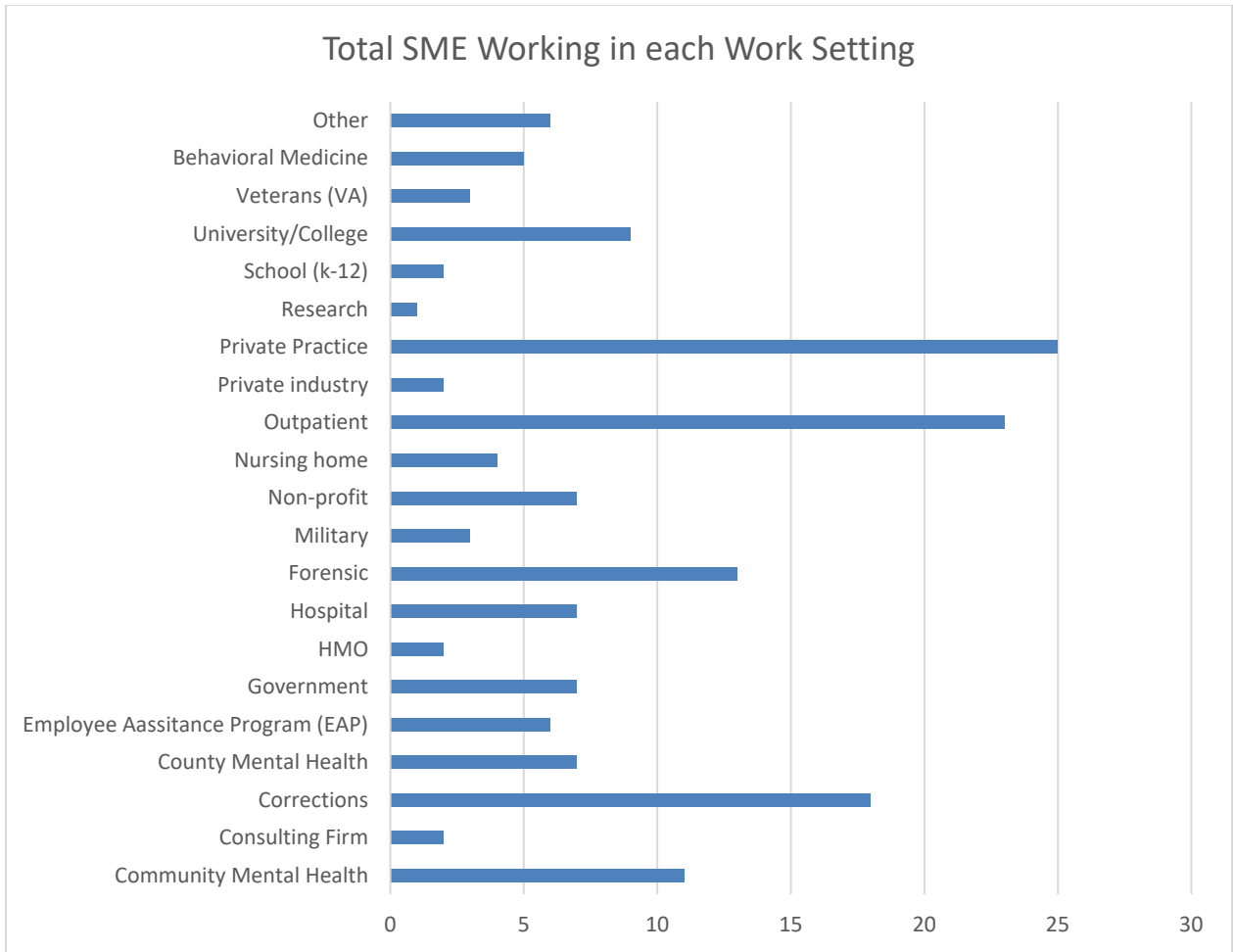
SMEs Knowledge in each Subject Matter Area



Percentage of SME Represented in each Subject Matter Area



3. **Type of Work Setting:** The table below provides the range of SMES providing services in single or multiple work settings.

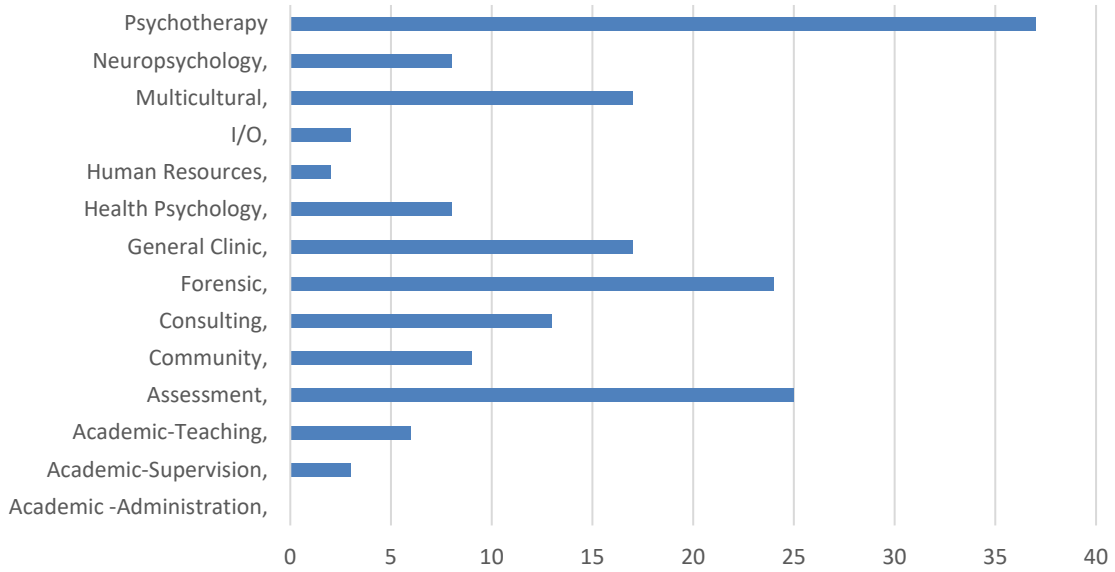


4. **Location of Work setting:** Describes the number of SMEs working in Urban, Rural or both areas.

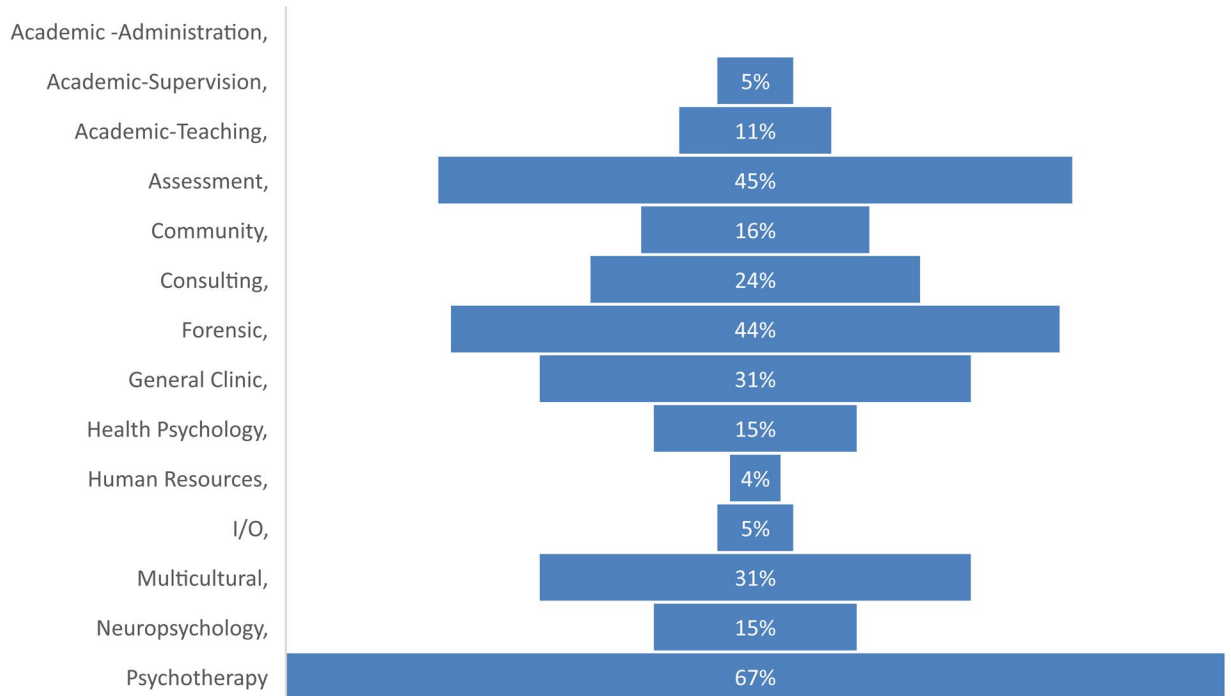
Location of work setting (Urban/Rural)	Count of Work setting
Both	2
Rural	6
Urban	35
(blank)	11

5. **Type of Practice:** The graphs below provide total number of SMEs in single or multiple fields of practice and the percentage of SMEs represented in each practice.

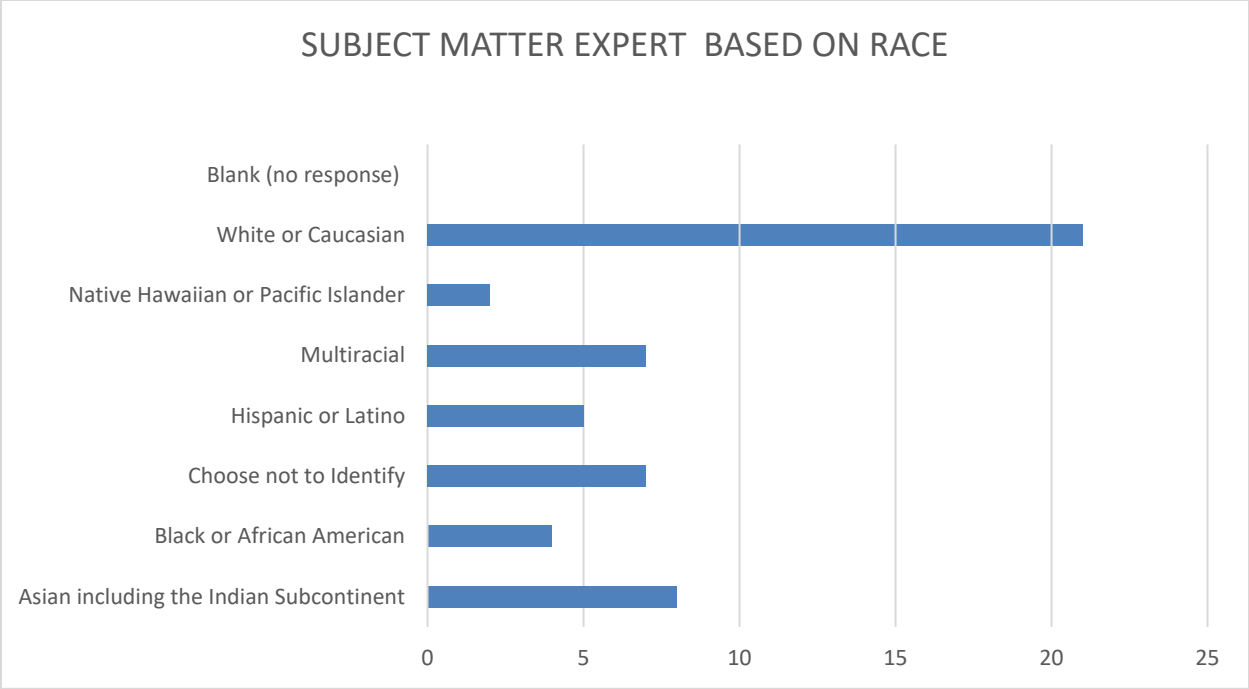
SUBJECT MATTER EXPERTS TYPE OF PRACTICE FOR FISCAL YEAR 2019/2020



Percentage of SMES Represented in each practice



6. **Race:** The graph represents SMEs and their ethnic background.



7. **Government:** Number of SMEs who currently work in government (i.e. any local, city, state or federal agencies).

Compliance to Government Code 19990 Attachment	Count of Compliance to Government Code 19990 Attachment
N/A	31
YES	24

Action:

No action required. This is for information purposes only.

MEMORANDUM

DATE	January 7, 2021
TO	Licenssure Committee
FROM	Lavinia Snyder Examination Coordinator
SUBJECT	Agenda Item # 9 (b) Examination Candidate Statistics

The COVID19 pandemic has affected test taking at both Pearson Vue and Psychological Services, Inc. (PSI) exam sites. Exam facilities had to adjust the administration of each exam to accommodate CDC and WHO guidelines. This resulted in exam facility shutdowns and exam scheduling/rescheduling issues.

Pearson Vue test centers closed their doors on March 19, 2020. Pearson Vue re-opened in early May 2020 and continues to work at half capacity. They continue to adhere to distancing guidelines and government guidance as well as safety protocols to ensure safety to our candidates. They have also opened 40 additional third-party test centers in the United States and in Canada to the network and have extended their work hours, especially in high demand areas.

In November and December 2020, as a result of the COVID-19 spike, Pearson Vue was required to reduce capacity to 20% to 25% in some exam sites. This resulted in exam cancellations and rescheduling.

PSI exam sites closed on March 20, 2020, as a result of the pandemic. However, since the Board was deemed an essential service PSI exam sites reopened in April 2020, at half capacity implementing safety protocols for exam staff and candidates. As of September 1, 2020, PSI, Inc. is at full capacity with strict safety protocols at each exam site. Despite the COVID-19 spike in November and December, PSI continues to operate at full capacity.

Despite the above setbacks, both Pearson Vue and PSI, Inc., continue to schedule exams. The collected data below reflects the number of approved applications versus exam candidates. The number of approved candidates is from application approvals processed by the Licensing unit. Exam candidate numbers are from candidates who have taken the EPPP and/or CPLEE examinations.

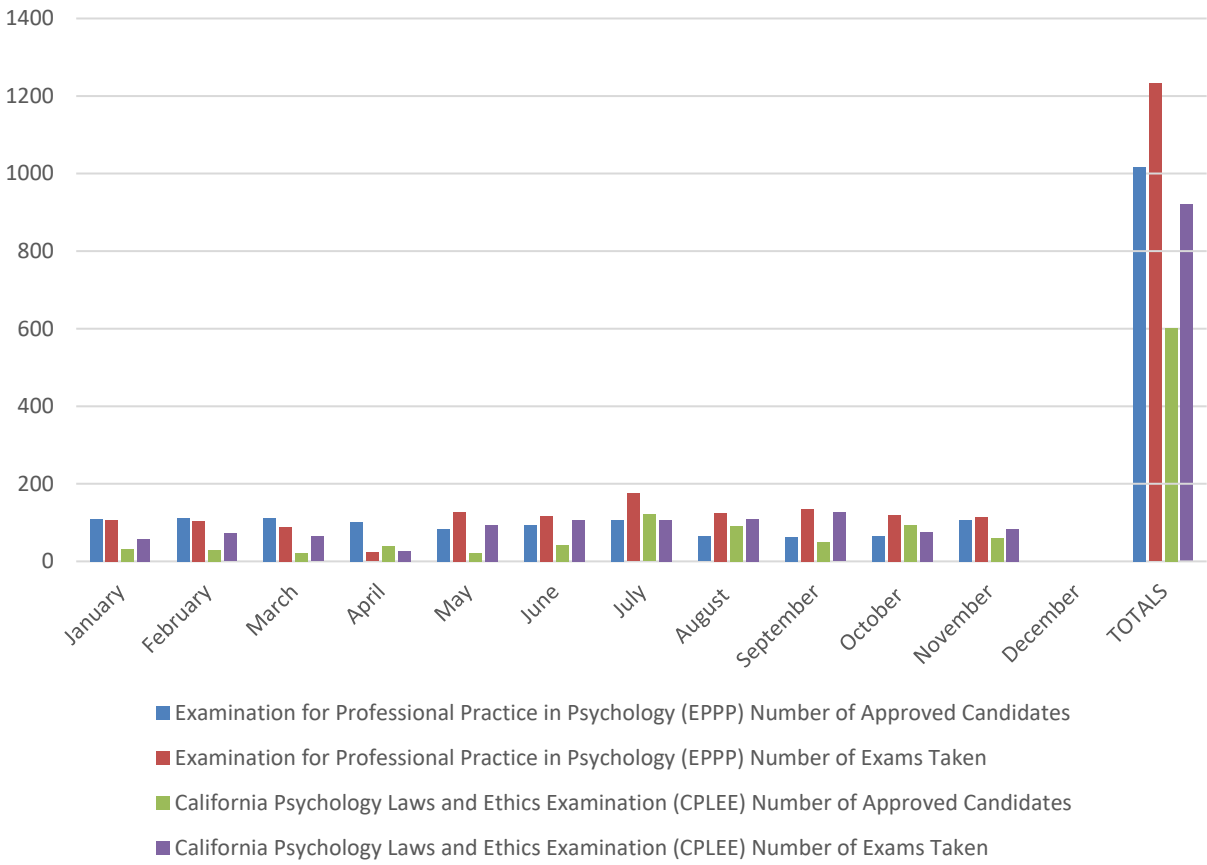
When reviewing the data, it is important to note the following:

- 1) The number of exam candidates reflects first time applicants and re-takes. These numbers will not always correlate with the number of application approvals.
- 2) Exam scheduling is an applicant's responsibility. The Board grants each candidate a year to schedule their exam from the date of their application approval. Board staff has no control over exam scheduling or when a candidate schedules their exam. Applicants

are instructed to directly call or visit the testing vendor's website to schedule their exam. Some candidates tend to schedule their exam immediately others may wait one, two or more months to study before taking the exam.

Approved Candidates Vs. Exam Candidates				
	Examination for Professional Practice in Psychology (EPPP)		California Psychology Laws and Ethics Examination (CPLÉE)	
Month	Number of Approved Candidates	Number of Exams Taken	Approved Candidates	Number of Exams Taken
January	110	107	31	58
February	112	103	30	72
March	111	89	22	64
April	101	23	39	26
May	84	127	21	93
June	94	117	42	106
July	107	175	121	106
August	64	124	91	110
September	63	134	50	126
October	65	119	93	75
November	107	114	61	84
December				
TOTALS	1018	1232	601	920

Approved Candidates Vs. Exam Candidates (graph)



MEMORANDUM

DATE	January 7, 2020
TO	Licensure Committee
FROM	Lavinia Snyder Examination Coordinator
SUBJECT	Agenda Item # 9(c): California Psychology Laws and Ethics Examination (CPLEE) Fee Increase

Background:

The current cost of the California Psychology Laws and Ethics Examination (CPLEE) is \$129.00 per candidate. The CPLEE examination fee is intended to cover the cost to the Board for the development and administration of the CPLEE.

The exam fee was established in October 22, 1998. The CPLEE was then called the California Oral Examination which was administered twice a year. In 2001, the Board restructured the state exam by eliminating the oral examination to a computer-based-testing examination making the exam accessible to candidates six days a week. This change granted candidates the flexibility to schedule their own exam dates and times.

In 2015, the Board increased the development and administration of the CPLEE from two to four times per year (January, April, July, and October), allowing candidates the ability to re-take the CPLEE more frequently if needed. All these innovative changes were implemented without any increase to the cost of the examination fee.

Due to the recent contract revisions with Psychological Services, Inc. (PSI), the vendor that administers the CPLEE, the Board anticipates an examination cost increase of 10% in July of 2021. Due to this upcoming increase, staff conducted an analysis of the current costs for developing and administering the CPLEE versus the fee charged to examination candidates. The analysis demonstrated a need to increase the CPLEE examination fee to cover the current cost of maintaining the CPLEE. A cost comparison of the CPLEE revenue and expenditures for the last three years is attached for review.

Reasons for the increased costs since 1998 when it was initially established, include increasing the number of examinations to four (4) instead of two (2) in fiscal year (FY) 2015-16 and the associated increase to the development costs for additional examination versions. Staff found that over the past three fiscal years, the Board has been subsidizing the costs for the CPLEE by an average of approximately \$99,886 per fiscal year, and the actual cost to the applicant should be \$235.20 versus \$129.00, a difference of \$106.20.

Action

Staff requests the Board approve the amended regulatory language to ensure the costs of the examination are recouped by the applicant fees.

Attachments

Attachment A: Cost Comparison of CPLEE income and expenditure in the last three years.

Attachment B: Draft Regulatory Language of Section 1392 of the California Code of Regulations.

Attachment A: Cost Comparison of CPLEE income and expenditure in the last 3 years

California Psychology Laws and Ethics Examination (CPLEE)

EXAMINATION DEVELOPMENT COST PER FISCAL YEAR (EXPENDITURES)					
FISCAL YEAR (Data collected from Previous Section 139)	Occupational Analysis Cost (once every 7 yrs)	Examination Development Cost (Yearly) Includes OPES and SMEs	Examination Administration Cost (Yearly)	Total Cost	Notes
2016/2017	\$0.00	\$134,095.57	\$142,553.13	\$276,648.70	Accounts for 2015-16 increase to 4 exams per year and accounts for AGPA position
2017/2018	\$0.00	\$127,499.17	\$144,901.50	\$272,400.67	
2018/2019	\$92,179.93	\$83,398.50	\$148,548.13	\$324,126.56	Cost increase due to OA. OAs are conducted once every seven years
Total Cost	\$92,179.93	\$344,993.24	\$436,002.76	\$873,175.93	
Average Total Cost/Year	\$13,168.56	\$114,997.75	\$145,334.25	\$273,500.56	
TOTAL NUMBER OF CANDIDATES AND EXAM FEE COLLECTED PER FISCAL YEAR (INCOME)					
FISCAL YEAR (Data collected from previous Examination Statistics)	Total Exam Applicants	Multiply with exam fee (\$129.00)			
2016/2017	1100	\$141,900.00			
2017/2018	1173	\$151,317.00			
2018/2019	1266	\$163,314.00			
Total Number of Candidates For The Past Five Years	3539	\$456,531.00			
Average Total Applicants/Year	1180				
Average Total Cost/year	Average Total Applicants/Year	RECOMMENDED EXAM FEE	Current Exam fee	Difference	
\$273,500.56	1180	\$231.85	\$129.00	\$102.85	
Total exam cost the Board should charge	\$231.85				
10% PSI fee increase effective July 2021	\$3.35				
TOTAL	\$235.20				

Attachment B: Draft Regulatory Language of Section 1392 of the California Code of Regulations

ARTICLE 6. Fees

§ 1392. Psychologist Fees.

- (a) The application fee for a psychologist is \$40.00.
- (b) The fee for the California Psychology Laws and Ethics Examination (CPLEE) is ~~\$129~~235.20.
- (c) An applicant taking or repeating the licensing examination shall pay the full fee for that examination.
- (d) The initial license fee and the biennial renewal fee for a psychologist are \$400.00, except that if an initial license will expire less than one year after its issuance, then the initial license fee is an amount equal to 50 percent of the renewal fee in effect on the last regular renewal date before the date on which the license is issued.
- (e) The biennial renewal fee for an inactive license is \$40.00.

NOTE: Authority cited: Sections 2930, 2987 and 2989, Business and Professions Code. Reference: Sections 2987, 2988 and 2989, Business and Professions Code.

History

1. Amendment of subsections (a) and (b) filed 7-10-89; operative 8-9-89 (Register 89, No. 49). For prior history, see Register 83, No. 25.
2. New subsection (d) filed 12-1-89; operative 12-31-89 (Register 89, No. 49).
3. Amendment of subsection (c) filed 5-17-90; operative 6-16-90 (Register 90, No. 26).
4. Amendment of subsection (c) filed 5-24-91; operative 6-23-91 (Register 91, No. 27).
5. Amendment of subsections (b) and (c) and Note filed 6-14-93; operative 7-1-93 pursuant to Government Code section 113462(d) (Register 93, No. 25).
6. Amendment of subsection (c) filed 3-8-95; operative 4-7-95 (Register 95, No. 10).
7. Amendment of subsection (b) and Note filed 3-24-97; operative 4-23-97 (Register 97, No. 13).
8. Amendment of subsection (b) filed 10-22-98; operative 11-21-98 (Register 98, No. 43).
9. Amendment of subsections (b) and (c) filed 2-14-2000; operative 3-15-2000 (Register 2000, No. 7).
10. Amendment of subsection (b) filed 4-5-2001; operative 5-5-2001 (Register 2001, No. 14).
11. Repealer of subsections (b)-(c), new subsections (b)-(e) and subsection relettering filed 12-192001 as an emergency; operative 1-1-2002 (Register 2001, No. 51). A Certificate of Compliance must be transmitted to OAL by 5-1-2002 or emergency language will be repealed by operation of law on the following day.
12. Certificate of Compliance as to 12-19-2001 order transmitted to OAL 1-8-2002 and filed 2-202002 (Register 2002, No. 8).
13. Repealer of subsection (b) and subsection relettering filed 2-11-2003; operative 3-1-2003 pursuant to Government Code section 11343.4 (Register 2003, No. 7).
14. Amendment of subsection (b) filed 5-12-2006; operative 5-12-2006 pursuant to Government Code section 11343.4 (Register 2006, No. 19).
15. New subsection (c), subsection relettering and amendment of newly designated subsection (e) filed 4-1-2008; operative 4-1-2008 pursuant to Government Code section 11343.4 (Register 2008, No. 14).
16. Repealer of subsection (b), subsection relettering and amendment of newly designated subsection (c) filed 6-10-2015; operative 7-1-2015 pursuant to Government Code section 11343.4(b) (3) (Register 2015, No. 24).

MEMORANDUM

DATE	December 16, 2020
TO	Licensure Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 10 Discuss California Psychology Law and Ethics Exam (CPLEE) Online Administrations

Background:

At the November 2020 Board meeting, a public member was concerned of being exposed to COVID-19 if he is going to take the CPLEE in-person. He stated that examination accommodations are currently being considered if an examination candidate suffers from physical or mental disability. He requested the Board to consider alternative options and make them available to candidates, such as offering the CPLEE for online administrations.

The Board has asked the Department of Consumer Affairs (DCA) Office of Professional Examination Services (OPES) for guidance relating the online administration option. Please see Attachment A for the response and recommendation provided by Dr. Montez, Chief of the Division of Programs and Policy Review.

Attachment:

A: Memorandum by Dr. Montez

Action Requested:

Discuss, evaluate, and recommend whether the Board should offer online administrations for the CPLEE.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR

Division of Programs and Policy Review
 1625 N. Market Blvd., Ste. N-112, Sacramento, CA 95834
 P (916) 574-7970 F (916) 574-8613 | www.dca.ca.gov



MEMORANDUM

DATE	December 15, 2020
TO	Antonette Sorrick, Executive Officer California Board of Psychology
FROM	<i>Tracy Montez</i> Tracy Montez, Ph.D., Chief Division of Programs and Policy Review
SUBJECT	California Psychology Law and Ethics Examination (CPLEE)

The California Board of Psychology (Board) has been receiving inquiries about the use of online/remote proctoring for the California Psychology Law and Ethics Examination (CPLEE). The Board has asked the Department of Consumer Affairs (DCA) Office of Professional Examination Services (OPES) for guidance on this test administration option.

The COVID-19 pandemic has caused DCA entities to reevaluate how their services are provided, including how their licensing examinations are administered. DCA and OPES recognize that online or remote proctoring is intended to make examinations more accessible and to reduce candidate anxiety, especially during the pandemic.

However, DCA and OPES strongly recommend that programs carefully evaluate online or remote proctoring using psychometric guidelines and standards, particularly the *Standards for Educational and Psychological Testing (Standards)*.¹ DCA's examination programs must comply with California Business and Professions Code (BPC) section 139, which is based on the *Standards*.

Although initial research indicates that online or remote proctoring results in pass rates consistent with traditionally proctored examinations, OPES cautions that this test delivery system may have unintended consequences. These consequences

¹ American Educational Research Association, American Psychological Association, and National Council on Measurement in Education. (2014). *Standards for Educational and Psychological Testing*. Washington, DC: American Educational Research Association.

California Psychology Law and Ethics Examination (CPLEE)

may include new opportunities for candidate misconduct and examination subversion, as well as potential legal issues.²

Before high-stakes licensing examinations are implemented using online or remote proctoring, many factors need to be further researched and evaluated. These factors include:

- Type of examination (e.g., format of items).
- Length of examination (i.e., number of questions/administration time).
- Number of breaks allowed, if any.
- Materials or equipment used.
- Ratio of candidates to proctors.
 - Proctor training; managing the remote environment.
- Fairness and Technology requirements.
 - Use of artificial intelligence; automated pass/fail decision-making.
- Security analytics and security measures implemented.
 - Measures to address cameras/recording of examinations.
- Impact of potential examination subversion on program item banks and on the safety of consumers.
 - Robustness of item banks; ability to create new forms independent of compromised test items; delays in testing as a result of examination subversion.
- Legal issues related to candidate privacy.
 - Policies addressing purpose and sharing of personal information; use of video surveillance; retention of test results and video.

Considering the above psychometric, legal, and security factors, which are addressed by both BPC section 139 and the *Standards*, we do not think that online or remote proctoring should be used for the CPLEE at this time.

If you have questions, please contact me at 916.574.7956.

Sincerely,

Tracy A. Montez, Ph.D.
Division Chief

Cc: Carrie Holmes, Deputy Director, Board and Bureau Relations
Heidi Lincer, Ph.D., Chief, Office of Professional Examination Service

² Association of Test Publishers' Security Committee. (April 7, 2020). *Privacy Considerations in Online/Remote Proctoring*. Washington, DC: Association of Test Publishers.

MEMORANDUM

DATE	December 14, 2020
TO	Licensure Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 11 Consideration and Possible action on Guidelines for Board Meeting Materials relating to Extension Requests

Background:

At the July 2020 Board meeting, Dr. Phillips raised the question of how and which supporting documents are being included with the meeting materials during the review of extension requests. Dr. Harb Sheets directed staff to add the discussion and development of a guideline regarding the types of documentation to be included in the Board meeting materials.

Currently, a memorandum and any supporting letters are included as Board meeting materials relating to extension requests. The types of documents for extension request provided to staff include, but not limited to:

- Extension request letter/email
- Verification of experience forms
- Medical record
- Decree, e.g., birth certificate
- Unofficial transcript
- Letters of support

Action Requested:

Discuss, develop, and recommend a guideline regarding the types of documentation to be included in the Board meeting materials.