

NOTICE OF LICENSURE COMMITTEE TELECONFERENCE MEETING

The Board of Psychology will hold a Licensure Committee Meeting via WebEX

NOTE: Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-08-21, dated June 11, 2021, neither Committee member locations nor a public meeting location are provided. Public participation may be through the WebEx link as provided below. If you have trouble getting on the call to listen or participate, please call 916-574-7720.

Important Notice to the Public: The Board of Psychology will hold a public meeting via WebEx Events. To participate in the WebEx meeting, please log on to this website the day of the meeting:

Friday, July 16th, 2021: <https://dca-meetings.webex.com/dca-meetings/onstage/g.php?MTID=ebaf27c3d8a55ce42cd2bc9ec087dc944>

Instructions to connect to the meeting can be found at the end of this agenda. Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will need to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address like in the following sample format: XXXXX@mailinator.com.

Due to potential technical difficulties, please consider submitting written comments by July 14, 2021, to bopmail@dca.ca.gov for consideration.

ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA. ITEMS MAY BE TAKEN OUT OF ORDER, TABLED OR HELD OVER TO A SUBSEQUENT MEETING, FOR CONVENIENCE, TO ACCOMMODATE SPEAKERS, OR TO MAINTAIN A QUORUM.

Friday, July 16, 2021

Committee Members

Mary Harb Sheets, PhD, Chairperson
Julie Nystrom
Lea Tate, PsyD

Legal Counsel

Will Maguire

Board Staff

Antonette Sorrick, Executive Officer
Jonathan Burke, Assistant Executive Officer
Stephanie Cheung, Licensing Manager
Jason Glasspiegel, Central Services Manager
Sandra Monterrubio, Enforcement Program Manager
Mai Xiong, Licensing/BreEZe Coordinator

Friday, July 16, 2021

10:00 a.m. – OPEN SESSION

1. Call to Order/Roll Call/Establishment of a Quorum
2. Public Comment(s) for Items not on the Agenda.
Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]
3. Chairperson's Welcome and Opening Remarks
4. Approval of the Licensure Committee Meeting Minutes: January 7, 2021
5. Update on Waivers
6. Licensing Report
7. Continuing Education and Renewals Report
8. Draft Feedback Requested by ASPPB regarding Examination for Professional Practice in Psychology (EPPP) Part 2 – Skills Survey to Provide the Full Board for Consideration
9. Recommendations for Agenda Items for Future Licensure Committee Meetings.
Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]

CLOSED SESSION

10. Closed Session – The Licensure Committee will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) to Discuss and Consider Qualifications for Licensure.

RETURN TO OPEN SESSION

ADJOURNMENT

Due to technological limitations, adjournment will not be broadcast. Adjournment will immediately follow closed session, and there will be no other items of business discussed.

All times are approximate and subject to change. The meeting may be canceled or changed without notice. For verification, please check the Board's Web site at www.psychology.ca.gov, or call (916) 574-7720.

In the event a quorum of the committee is unable to attend the meeting, or the committee is unable to maintain a quorum once the meeting is called to order, the President or Chair of the meeting may, at his or her discretion, continue to discuss items from the agenda and to vote to make recommendations to the full board at a future meeting.

Meetings of the Board of Psychology are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. The public may take appropriate opportunities to comment on any issue before the Board or its committees, at the time the item is heard, but the President or Committee Chair may, at his or her discretion, apportion available time among those who wish to speak. Board members who are present who are not members of the Committee may observe, but may not participate or vote.

*The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Antonette Sorrick, Executive Officer, at (916) 574-7720 or email bopmail@dca.ca.gov or send a written request addressed to **1625 N. Market Boulevard, Suite N-215, Sacramento, CA 95834**. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation. Links to agenda items, with exhibits are available at www.psychology.ca.gov, prior to the meeting date.*

The goal of this committee is to create and maintain a clear and efficient framework for licensure, examination processes, and continuing professional development through the Board's statutes and regulations to ensure licensees meet the qualifications necessary to practice safely and ethically. The Committee communicates relevant information to its affected stakeholders.

MEMORANDUM

| | |
|----------------|--|
| DATE | June 29, 2021 |
| TO | Licensure Committee Members |
| FROM | Mai Xiong Licensing and BreEZe Coordinator |
| SUBJECT | Agenda Item 4 Approval of the Licensure Committee Meeting Minutes: January 7, 2021 |

Background:

Attached are the draft minutes of the January 7, 2021 Licensure Committee Meeting.

Action Requested:

Review and approve the minutes of the January 7, 2021 Licensure Committee Meeting.

1 **LICENSURE COMMITTEE MEETING TELECONFERENCE**

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3 NOTE: Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-29-
4 20, dated March 17, 2020, neither Committee member locations nor a public meeting
5 location were provided.

6
7 **Thursday, January 7, 2021**

8
9 **Members Present**

10 Mary Harb Sheets, PhD, Chair
11 Julie Nystrom, Public Member
12 Lea Tate, PsyD

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14 **Members Absent**

15 None

16
17 **Legal Counsel**

18 Will Maguire

19
20 **Board Staff Present**

21 Antonette Sorrick, Executive Officer
22 Stephanie Cheung, Licensing Manager
23 Jason Glasspiegel, Central Services Manager
24 Sandra Monterrubio, Enforcement Program Manager
25 Mai Xiong, Licensing/BreEZe Coordinator
26 Lavinia Snyder, Examination Coordinator
27 Liezel McCockran, Continuing Education and Renewals Coordinator

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|---------------------------|
| Thursday, January 7, 2021 |
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32 **Agenda Item #1: Call to Order/Roll Call/Establishment of a Quorum**

33 Mary Harb Sheets, PhD, Chairperson, called the open session meeting to order at
34 10:04 a.m. A quorum was present and due notice had been sent to all interested
35 parties.

36 **Agenda Item #2: Public Comment for Items Not on the Agenda. Note: The**
37 **Committee May Not Discuss or Take Action on Any Matter Raised During this**
38 **Public Comment Section, Except to Decide Whether to Place the Matter on the**
39 **Agenda of a Future Meeting [Government Code sections 11125 and 11125.7(a)].**

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41 Dr. Harb Sheets called for public comment.

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43 No Committee question or public comment was given.

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Agenda Item #3: Chairperson’s Welcome and Opening Remarks

Dr. Harb Sheets welcomed Julie Nystrom, newly appointed Board Member replacing Seyron Foo, Board President, as a member of the Licensure Committee.

Agenda Item #4: Discussion and Possible Approval of the Licensure Committee Meeting Minutes: May 15, 2020

Ms. Nystrom commented that since she was not appointed to the Board during the May 15, 2020 Licensure Committee meeting, she will abstain from voting.

No further Committee comment was given.

It was M(Tate)/S(Harb Sheets)/C to adopt the May 15, 2020 Licensure Committee meeting minutes.

Dr. Harb Sheets called for Committee discussion and public comment.

No Committee or public comment was given.

Votes: 2 ayes (Harb Sheets, Tate), 1 abstain (Nystrom), 0 noes

Agenda Item #5: Projects on hold due to Limited Staffing Resources

- a) **Informational Resources for Supervisors**
- b) **Co-host a Stakeholder Meeting on Informing Consumers Regarding the Respective Roles of a Licensed Psychologist, Licensed Educational Psychologist, and Individuals Holding a Credential with a Specialization in School Psychology**

Ms. Cheung stated that the projects listed under this item were delegated from the Board to staff at the September 2019 Licensure Committee meeting. Ms. Cheung provided a brief background summary of each project.

Ms. Cheung explained that due to limited staffing resources, the projects will be on hold until further notice.

Public Comment:

Jo Linder-Crow, PhD, California Psychological Association (CPA), asked for clarifications whether limited staffing resources means a shortage of staff or an exception due to staff working remotely.

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88 Ms. Sorrick responded that it is both, as the Board had to remove two temporary staff
89 due to budget concerns.
90

91 **Agenda Item #6: Update on Waivers**

92
93 Ms. Cheung provided an overview of the Department of Consumer Affairs (DCA) and
94 Board's approved waivers as of December 14, 2020.
95

96 Public Comments:
97

98 Colleen Kennedy, PhD, asked how Examination for Professional Practice in Psychology
99 (EPPP) candidates are notified about the waivers. Ms. Cheung responded that the
100 Board identifies the impacted candidates who fall within the specified timeframe
101 regarding their scheduled expiration date of their application. The Board notifies the
102 candidates of the revised exam eligibility end date by email.
103

104 Discussion ensued regarding inadequate time for notification of the waiver to extend
105 exam eligibility to take or retake the EPPP. Dr. Harb Sheets suggested Dr. Kennedy
106 send an email to the general licensing inbox for further assistance regarding her specific
107 questions on her application.
108

109 Karin Nilsson, PhD, Coordinator of Postdoctoral Training at UC Davis Student Health
110 and Counseling Services, stated that the UC Davis campus is still providing services
111 remotely and inquired when to expect an extension to the in-person face-to-face
112 supervision waiver.
113

114 Ms. Sorrick responded that this specific waiver was maintained by the Department of
115 Consumer Affairs and continued to explain that in the past, the extension approval
116 usually happens up to one to two weeks prior to the expiration date of the waiver. Ms.
117 Sorrick recommended Ms. Nilsson continue to check back for extension approval when
118 it gets closer to the expiration date of the waiver.
119

120 Discussion ensued regarding concerns and the impact to students if the in-person face-
121 to-face supervision waiver is not extended in a timely manner.
122

123 Krystal McCullough, PsyD, asked if the Board would consider waiving the California
124 Psychology Laws and Ethics Examination (CPLÉE) due to financial strain and delay of
125 exam scheduling because of the pandemic. Dr. Harb Sheets responded that more
126 information about the CPLÉE will be discussed in Agenda Item #10 and asked Ms.
127 Cheung to provide further information since this question has been raised in the past.
128

129 Ms. Cheung stated that there were similar public comments offered about waiving the
130 examination in a previous meeting. However, such waiver is not available, and she
131 encouraged the public to continue checking back for additional information.
132

133 Dr. Long, owner and operator of a Southern California practice, stated her unsuccessful
134 experience in contacting the Board and questioned if the Board is taking any actions to
135 decrease the application processing timeframes.

136
137 Ms. Cheung stated that the lengthened application processing timeframes is due to
138 budgetary concerns as previously mentioned and explained that staff are doing the best
139 they can with the resources available at this time.

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141 No further public comment was given.

142
143 **Agenda Item #7: Licensing Report**

144
145 Ms. Xiong provided this report.

146
147 Ms. Xiong brought attention to Attachment B in the meeting materials and commented
148 that the significant increase in the volume of open Initial Application for Licensure as a
149 Psychologist in October and November of 2020 is due to the two Department of
150 Consumer Affairs (DCA) issued waivers (DCA-20-66 and DCA-20-78), which provide a
151 one-time 6-month extension for candidates as specified to take or retake an
152 examination from the expiration date of their application.

153
154 No Committee discussion or public comment was given.

155
156 **Agenda Item #8: Continuing Education and Renewals Report**

157
158 Ms. McCockran presented the continuing professional development goal from the
159 strategic plan. Ms. McCockran reported that all five Board members were audited and
160 passed.

161
162 Ms. McCockran provided the Continuing Education Audit and Renewal statistics.

163
164 No Committee discussion or public comment was given.

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166 **Agenda Item #9: Examination Report**

167
168 **a) Subject Matter Expert (SME) – Demographic Data**

169
170 Ms. Snyder provided background information on SME selection for the CPLEE
171 development program and SME demographic data for the Fiscal Year 2019/2020.

172
173 Public Comment:

174
175 Dr. McCullough asked to define SME. Ms. Snyder responded that SMEs are qualified
176 licensees, who attend the yearly examination development workshops to help develop
177 the CPLEE for the Board.

178

179 **b) Examination Candidate Statistics**

180

181 As a result of the COVID-19 pandemic, Ms. Snyder described the reasons for
182 examination delays proctored by the vendors Pearson VUE and Psychological Services,
183 Inc. (PSI). These included exam scheduling/rescheduling issues and exam facility
184 shutdowns. Ms. Snyder also spoke about the statistics for approved candidates and
185 exams that have been taken for both EPPP and CPLEE from January 2020 through
186 November 2020.

187

188 Public Comment:

189

190 Dr. McCullough commented that she is on the Board's email list. However, she thinks
191 that the Board is not efficient with providing information of exam availability due to the
192 impact of COVID to the respective exam candidates.

193

194 **c) Review, Consider and Possible Action on Draft Regulatory Language to**
195 **Increase the California Psychology Law and Ethics Exam (CPLEE) Fee –**
196 **Proposed Amendments to Title 16 of the California Code of Regulations**
197 **Section 1392(b)**

198

199 Ms. Snyder stated that the CPLEE exam fee is intended to cover cost to the Board for
200 the development and administration of the CPLEE. Ms. Snyder continued to provide
201 background information on the exam fees and shared the concerns that the Board has
202 been subsidizing the costs for the CPLEE in the past three fiscal years. Ms. Snyder
203 mentioned that a spreadsheet containing the cost comparison of CPLEE income and
204 expenditure in the last three years was provided as part of the meeting materials.

205

206 Ms. Sorrick clarified that the Board used to offer two different exams per year but it
207 changed to four different exams per year so candidates could retake the exam without
208 having to wait a long period of time which increased the cost to the Board.

209

210 Dr. Harb Sheets questioned if there was a different vendor that used to administer the
211 CPLEE.

212

213 Ms. Sorrick responded that it is the same vendor but with a new contract.

214

215 Dr. Tate suggested data be analyzed more often in the future to allow fees to be
216 increased incrementally by lower amounts rather than by large amounts.

217

218 Ms. Nystrom questioned if there has been any effort to streamline the process of
219 managing the exam or other options for consideration, such as reducing administrative
220 costs, so the CPLEE exam fee increase will be less significant given the pandemic
221 issues and setbacks.

222

223 Ms. Sorrick responded that the Board can consider offering the CPLEE less in the
224 interim due to budgetary concerns. However, Ms. Sorrick stated she is hesitant to do so
225 because of the possible impact that it would delay candidates becoming licensed.

226
227 Dr. Harb Sheets asked Ms. Sorrick about the regulatory process if the Committee
228 should decide to recommend increasing the CPLEE exam fee to the Board.
229
230 Ms. Sorrick confirmed that upon the Committee's recommendation, the
231 recommendation will go to the following Board meeting for discussion. If the Board
232 approved the Committee's recommendation, then the regulatory process could begin.
233 Ms. Sorrick explained that the regulatory process can be quite lengthy, and the CPLEE
234 exam increase may not be effective for at least another two or three years.
235
236 Dr. Harb Sheets asked, since it would take approximately three years to amend the
237 regulations, would the proposed fee increase to \$235.20 be an adequate number to
238 compensate for any potential fee increased by the vendor.
239
240 Ms. Sorrick asked Ms. Snyder to clarify the length of the contracts with the exam
241 vendors to assist with the proposed exam fee increase analysis. Ms. Snyder stated that
242 she believes it is a three-year contract signed with PSI.
243
244 Discussion ensued regarding the breakdown of exam cost in July of 2021 with the
245 anticipated 10% exam cost increase from PSI.
246
247 Public Comment:
248
249 Dr. McCullough commented that the high exam fee increase should be an additional
250 reason to waive the CPLEE during the global pandemic.
251
252 No further public comment was given.
253
254 It was M(Tate)/S(Harb Sheets)/C to recommend staff to draft regulatory language to
255 increase the CPLEE exam fee and bring it to the full Board.
256
257 Votes: 2 ayes (Harb Sheets, Tate), 1 abstain (Nystrom), 0 noes
258
259 Ms. Sorrick asked the Committee, in preparation for the Board meeting, if there are any
260 additional items to support the Committee's recommendation that may be helpful to the
261 discussion with the Board.
262
263 Dr. Harb Sheets responded that due to the extended timeframe between the last exam
264 fee increase to the current consideration of an exam fee increase, it would be helpful to
265 share with the Board members the history of exam fee increases for background. Dr.
266 Harb Sheets stated that it may also be helpful to include a potential option to reduce the
267 exam fee increase and offering fewer versions of the exam per year.
268
269 **Agenda Item #10: Discuss California Psychology Law and Ethics Exam (CPLEE)**
270 **Online Administrations**
271

272 Dr. Harb Sheets provided background information regarding an exam candidate's
273 request for the Board to consider offering the CPLEE online due to COVID-19.

274
275 Dr. Harb Sheets asked if the Committee members have any feedback after reading the
276 memo provided as an attachment from Tracy Montez, PhD, Chief, Division of Programs
277 and Policy Review.

278
279 Ms. Nystrom stated that she does not have any concerns with the Board's
280 recommendation to not pursue online administrations at this time and questioned if
281 there are any other states that offer the CPLEE or similar examinations online.

282
283 Dr. Harb Sheets replied that from her participation in a web conference hosted by the
284 Association of State and Provincial Psychology Boards (ASPPB), with approximately 30
285 states represented, the consideration of security concerns was discussed and none of
286 them had gone to an online administration.

287
288 Dr. Tate agreed that the security concerns seem very significant.

289
290 Public Comments:

291
292 Dr. McCullough explained that she did not feel safe when she recently took the CPLEE
293 and stated that the test should be waived.

294
295 Dr. Montez commented that as a result of the COVID-19 pandemic, PSI has
296 implemented safety and health protocols.

297
298 Dr. Harb Sheets stated that while the Board's mission statement includes "supporting
299 the evolution of the profession," the Board's primary mission is consumer protection.
300 Additionally, the health and safety of applicants must also be a consideration.

301
302 No Committee discussion and no public comment was given.

303
304 **Agenda Item #11: Consideration and Possible Action on Guidelines for Board**
305 **Meetings Materials Relating to Extension Requests**

306
307 At the July 2020 Board meeting, Dr. Phillips raised the question of how much and which
308 supporting documents are being included with the meeting materials during the review
309 of extension requests.

310
311 Dr. Harb Sheets directed staff to add the discussion and development of a guideline
312 regarding the types of documentation to be included in the Board meeting materials.

313
314 Discussion ensued as to which supporting documents listed on the memo would be
315 necessary for the decision-making process.

316

317 Dr. Harb Sheets suggested not to provide any supporting documentation with the
318 extension request to the Board meeting in order to maintain a greater degree of
319 confidentiality. Dr. Harb Sheets continued to explain that information would be available
320 if any of the Board member should request for it.

321
322 It was M(Tate)/S(Nystrom)/C to recommend to the Board that the public extension
323 request packet will include the extension request letter/email and the letters of support
324 with the appropriate redaction.

325
326 No Committee discussion and no public comment was given.

327
328 Votes: 3 ayes (Harb Sheets, Nystrom, Tate), 0 noes

329
330 **Agenda Item #12: Recommendations for Agenda Items for Future Licensure**
331 **Committee Meetings. Note: The Committee May Not Discuss or Take Action on**
332 **Any Matter Raised During this Public Comment Section, Except to Decide**
333 **Whether to Place the Matter on the Agenda of a Future Meeting [Government**
334 **Code sections 11125 and 11125.7(a)].**

335
336 Dr Harb Sheets asked the public if there were any recommendations for agenda items
337 for future Committee meetings.

338
339 Dr. McCullough requested for the Board's consideration to waive the CPLEE.

340
341 Dr. Daniel Szuhay, a recent licensee of the Board, stated that he felt that the
342 examination is important and passing the exam is evidence of a licensee understanding
343 the laws and ethics required to protect consumers in the field of psychology.

344
345 Dr. Nilsson questioned the Board's timeline regarding consideration to adopt the EPPP
346 Part 2.

347
348 Dr. Harb Sheets responded that the Task Force members have been monitoring the
349 EPPP Part 2 and they will bring additional information to the full Board for discussion.

350
351 Ms. Sorrick commented on the regulatory process if the Board decided to adopt the
352 EPPP Part 2.

353
354 Dr. Kennedy questioned if the Board is concerned about ASPPB developing an exam
355 that consistently has less than a 50% pass rate.

356
357 Dr. Harb Sheets replied that the Board monitors the passing rate carefully and stated
358 that there has not been a concern. Dr. Harb Sheets further explained that when looking
359 at the passing rate, it is important to consider the breakdown of first-time test takers vs.
360 retakes, schools, and background information.

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362 No further Committee discussion or public commented was given.

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CLOSED SESSION

Agenda Item #13: The Board will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) to Discuss and Consider Qualifications for Licensure.

The Committee entered closed session at 12:30 p.m.

OPEN SESSION

The Board returned to open session at 2:30 p.m.

ADJOURNMENT

The Committee adjourned at 2:30 p.m.

DRAFT

MEMORANDUM

| | |
|----------------|---|
| DATE | June 30, 2021 |
| TO | Licensure Committee Members |
| FROM | Stephanie Cheung Licensing Manager |
| SUBJECT | Agenda Item 5 Update on Waivers |

Background:

Waivers issued and maintained by the Department of Consumer Affairs (DCA) can be found on its [website](#). More information can also be located on the Board's [COVID 19 Info](#) webpage that includes waivers issued by the Board and other related information.

Per the Committee's request at the May 2020 meeting, staff provided an update on current waivers at the January 2021 meeting and the February 2021 Board meeting. The statuses of some waivers issued by the DCA have changed since the last report made at the February 2021 meeting, please find below a list of current waivers as of June 30, 2021:

- **Extending Time to Satisfy Examination Requirements** ([DCA Waiver DCA-21-155](#))

For applications that are scheduled to expire between June 2, 2021, and August 1, 2021, this waiver provides a one-time 6-month extension for candidates to take or re-take an examination from the expiration date of their application after their eligibility for examination was approved by the Board.

- **In-person Face-to-Face Supervision** ([DCA Waiver DCA-21-149](#))

This waiver allows the one hour face-to-face, direct, individual supervision to be conducted via HIPAA-compliant video or other appropriate telehealth means from March 16, 2020, until June 30, 2021.

- **Supervised Professional Experience (SPE) Time Limitation** ([Board of Psychology Wavier PSY 20-01](#))

For SPE that is set to reach the 30/60-month limitations pursuant to 16 CCR section 1387(a) after March 4, 2020 and through the duration of the declared emergency, the Board extends the time limitations to accrue their pre-doctoral and post-doctoral hours of supervised professional experience (respectively) required for licensure for an additional 6 months from the end date of the unmodified time limitation period.

- **Psychological Assistant 72-month Registration Limitation** ([Board of Psychology Waiver PSY 20-02](#))

For registered psychological assistants who, after March 4, 2020, through the duration of the declared emergency, reach the 72-month limitations set in 16 CCR section 1391.1(b), the Board extends the time limitations to hold a registration for an additional 6 months from the end date of the unmodified time limitation period.

- **Extra Time to Complete Continuing Education (CE) Requirements for License Renewal** ([DCA Waiver DCA-21-152](#))

If a psychologist license expires between March 31, 2021, and July 31, 2021, the waiver allows licensees to complete all renewal-related continuing education requirements by December 3, 2021. Please refer to the Board's COVID-19 Info page for other questions relevant to the renewal-related CE requirements.

- **Reinstatement of (Inactive or Cancelled) Licensure** ([DCA Waiver DCA-20-91](#))

This waiver temporarily waived the continuing education and fee requirements for an individual to restore a cancelled psychologist license, if the person meets all other requirements as specified. A license reactivated or restored pursuant to these waivers is valid until July 1, 2021, or when the State of Emergency ceases to exist, whichever is sooner. This waiver only applies to psychologist licenses.

- **CPLÉE for Restoration of Licenses** ([Board of Psychology Waiver PSY 20-03](#))

The Board waives the CPLÉE requirement for psychologists whose California licenses have cancelled and who apply and qualify for an active status pursuant to and consistent with DCA Waiver DCA-20-91 Reinstatement of Licensure.

Action Requested:

This item is for informational purposes only. No action is required.

MEMORANDUM

| | |
|----------------|--|
| DATE | June 29, 2021 |
| TO | Licensure Committee Members |
| FROM | Mai Xiong Licensing and BreZE Coordinator |
| SUBJECT | Agenda Item 6 Licensing Report |

License/Registration Data by Fiscal Year:

| License & Registration | 11/12 | 12/13 | 13/14 | 14/15 | 15/16 | 16/17 | 17/18 | 18/19 | 19/20 | 20/21** |
|--------------------------------|--------|--------|-------|--------|--------|--------|--------|--------|--------|---------|
| Psychologist* | 22,020 | 22,688 | *** | 20,575 | 20,227 | 20,024 | 20,580 | 21,116 | 22,005 | 22,237 |
| Psychological Assistant | 1,635 | 1,727 | *** | 1,701 | 1,580 | 1,446 | 1,446 | 1,361 | 1,344 | 1,358 |
| Registered Psychologist | 320 | 349 | *** | 280 | 272 | 278 | 250 | 129 | 113 | 100 |

*Current and Current Inactive

**As of June 28, 2021

***Statistics unavailable

Please refer to the Licensing Population Report (Attachment A) for statistics on the different license statuses across the three types of license and registration.

Application Workload Reports:

The attached reports provide statistics from December 2020 thru May 2021 on the application status by month for each of the license and registration types (see Attachment B). On each report, the type of transaction is indicated on the x-axis of the graphs. The different types of transactions and the meaning of the transaction status are explained below for the Board's reference.

Psychologist Application Workload Report

“Exam Eligible for EPPP” (Examination for Professional Practice in Psychology) is the first step towards licensure. In this step, an applicant has applied to take the EPPP. An application with an “open” status means it is deficient or pending initial review.

“Exam Eligible for CPLEE” (California Psychology Law and Ethics Exam) is the second step towards licensure. In this step, the applicant has successfully passed the EPPP and has applied to take the CPLEE. An application with an “open” status means it is deficient or pending review.

“CPLEE Retake Transaction” is a process for applicants who need to retake the CPLEE due to an unsuccessful attempt. This process is also created for licensees who are

required to take the CPLEE due to probation. An application with an “open” status means it is deficient, pending review, or an applicant is waiting for approval to re-take the examination when the new form becomes available in the next quarter.

“Initial App for Psychology Licensure” is the last step of licensure. This transaction captures the number of licenses that are issued if the status is “approved” or pending additional information when it has an “open” status.

Psychological Assistant Application Workload Report

Psychological Assistant registration application is a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Since all psychological assistants hold a single registration number, an additional mechanism, the “Change of Supervisor” transaction, is created to facilitate the process for psychological assistants who wishes to practice with more than one primary supervisor or to change primary supervisors. A change is processed when all information is received, thus there is no open status for this transaction type.

Registered Psychologist Application Workload Report

Registered Psychologist registration application is also a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Examination Statistics

The examination statistics (see Attachment D) provide a 12-month period data of the total candidates and first timers who have taken the EPPP or CPLEE and the passing rate. These examination statistics are posted on the Board’s website and available to the public.

BreEZe Updates

On June 16, 2021, the Board has added an enhanced functionality in the BreEZe system which enables licensure applicants to view their application status and deficiencies, if any, through their profile in BreEZe. This enhancement aims to serve as an additional method to communicate with our licensure applicants. We anticipate this new feature will provide additional information to our licensure applicants and to check for their application status through BreEZe.

In addition, we continue to explore the possibility to increase the online and electronic capacity to make the CPLEE Request applications and the Request for Initial Licensure available for submission directly through BreEZe. We have discussed with the BreEZe

team regarding this enhancement and will include this in our future prioritization after the necessary configuration for the specific functionality is complete.

Projects on hold

As reported at the January 2021 Licensure Committee meeting, due to limited staffing resources, the following projects are currently on hold until further notice:

a) Informational Resources for Supervisors

At the September 2019 Licensure Committee meeting, the Committee facilitated a stakeholders' discussion and captured suggestions and feedback relating to the informational resources covering the following areas – regulations, frequently asked questions (FAQ). The Committee tasked staff to create content for the Committee's review and consideration

b) Co-host a Stakeholder Meeting on Informing Consumers Regarding the Respective Roles of a Licensed Psychologist, Licensed Educational Psychologist, and Individuals Holding a Credential with a Specialization in School Psychology

At the October 2019 Board meeting, the Board voted to accept the Licensure Committee's recommendation for the Board of Behavioral Sciences (BBS), the Commission on Teachers Credentialing, and the Board to co-host a stakeholder meeting in the near future to solicit input on how to best inform consumers regarding the respective roles of the three professions.

Statistical Content

As reported at the May 2021 Board meeting, staff received feedback by the Board regarding the statistical content of the report. The data provided on this report was previously requested by the Board to provide information regarding the application workload of the Licensing unit.

Staff is requesting the Committee evaluate this report and provide staff with appropriate feedback on necessary changes.

Attachments:

- A. Licensing Population Report as of June 28, 2021
- B. Application Workload Reports December 2020 – May 2021 as of June 29, 2021
- C. Applications and Notifications Received June 2020 – May 2021 as of June 29, 2021
- D. Examination Statistics June 2020 – May 2021 as of June 28, 2021

Action:

Evaluate the Licensing Report and provide staff with appropriate feedback on necessary changes.



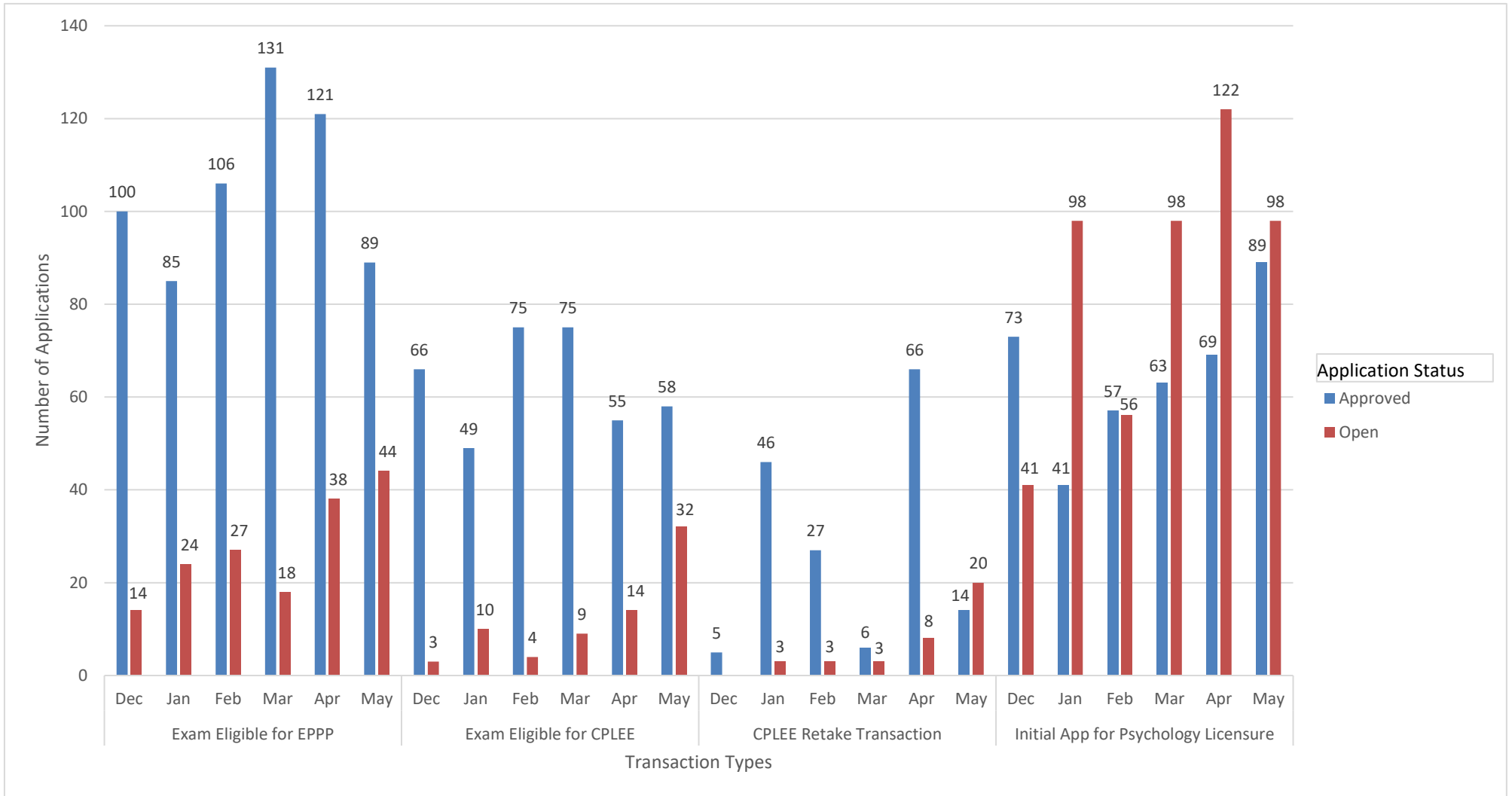
STATE DEPARTMENT OF CONSUMER AFFAIRS
BREEZE SYSTEM



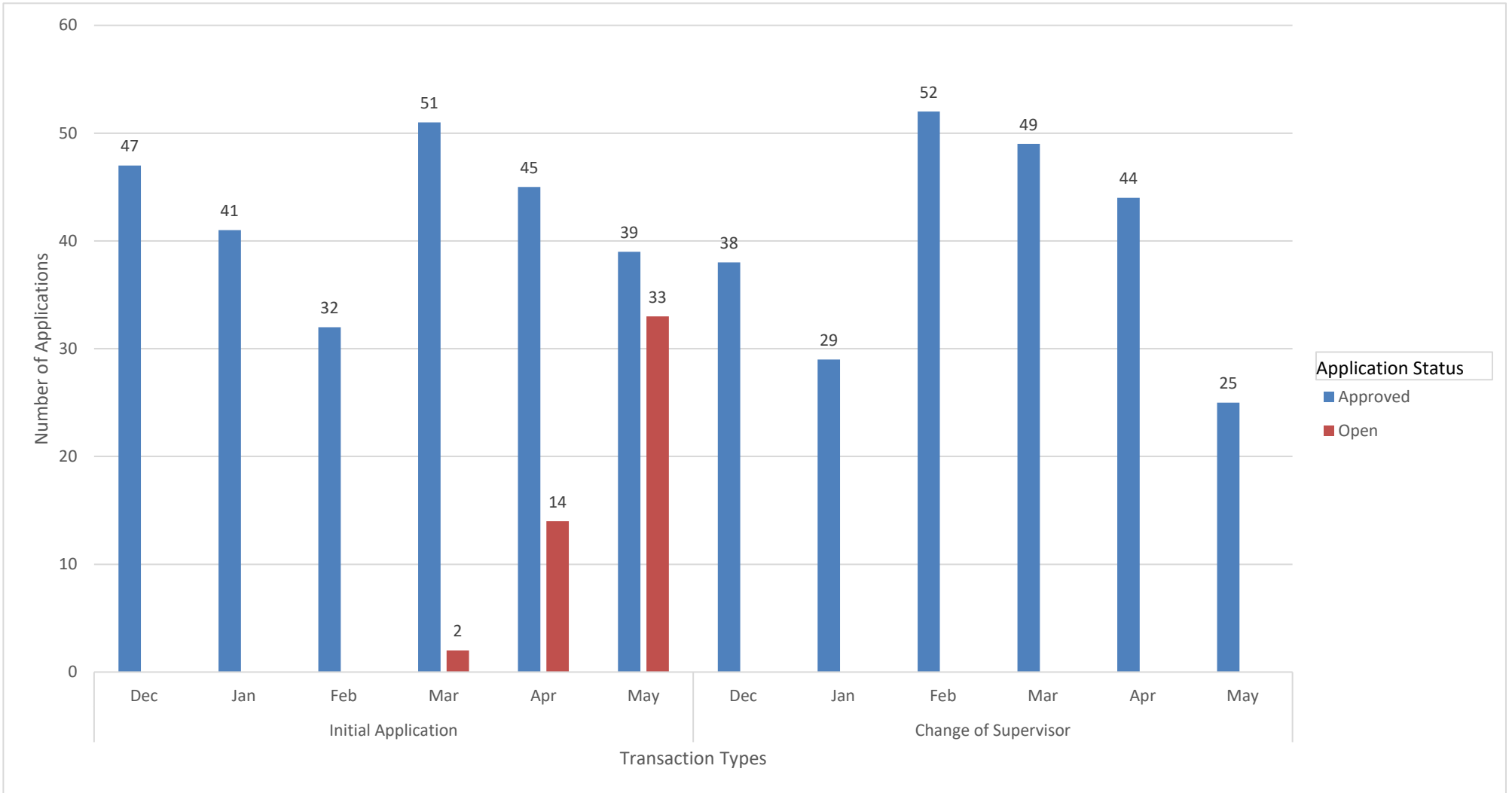
LICENSING POPULATION REPORT
BOARD OF PSYCHOLOGY
AS OF 6/28/2021

| License Type | License Status | | | | | | | Total |
|-------------------------|----------------|--------------|--------------|---------------|--------------|-------------|------------|---------------|
| | Licensing | | | | | Enforcement | | |
| | Current | Inactive | Delinquent | Cancelled | Deceased | Surrendered | Revoked | |
| Psychologist | 19,541 | 2,696 | 1,481 | 6,766 | 1,030 | 246 | 157 | 31,917 |
| Psychological Assistant | 1,358 | 0 | 77 | 22,442 | 8 | 11 | 8 | 23,904 |
| Registered Psychologist | 100 | 0 | 0 | 4,618 | 1 | 0 | 0 | 4,719 |
| Total | 20,999 | 2,696 | 1,558 | 33,826 | 1,039 | 257 | 165 | 60,540 |

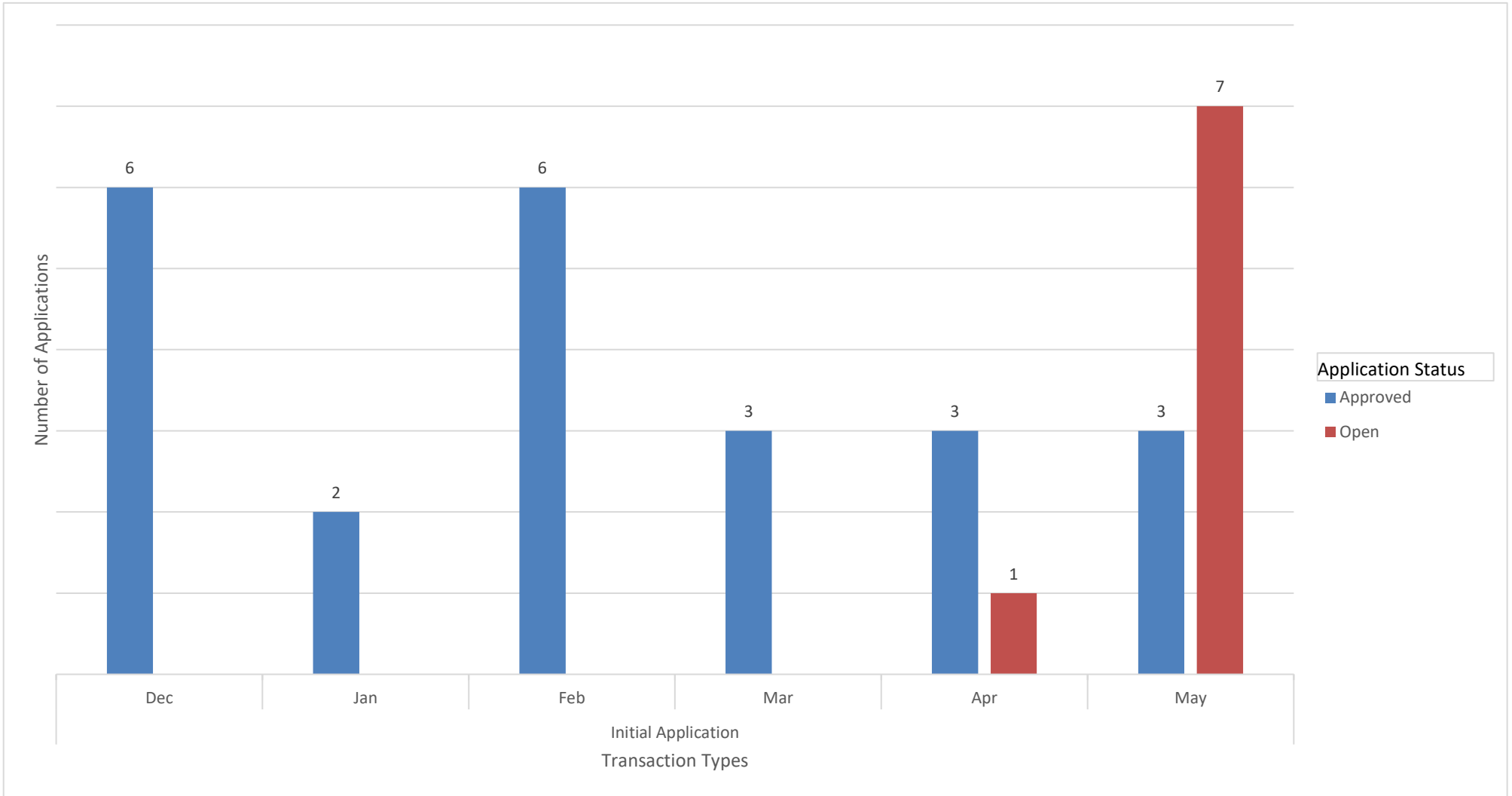
Psychologist Application Workload Report December 2020 to May 2021 As of June 29, 2021



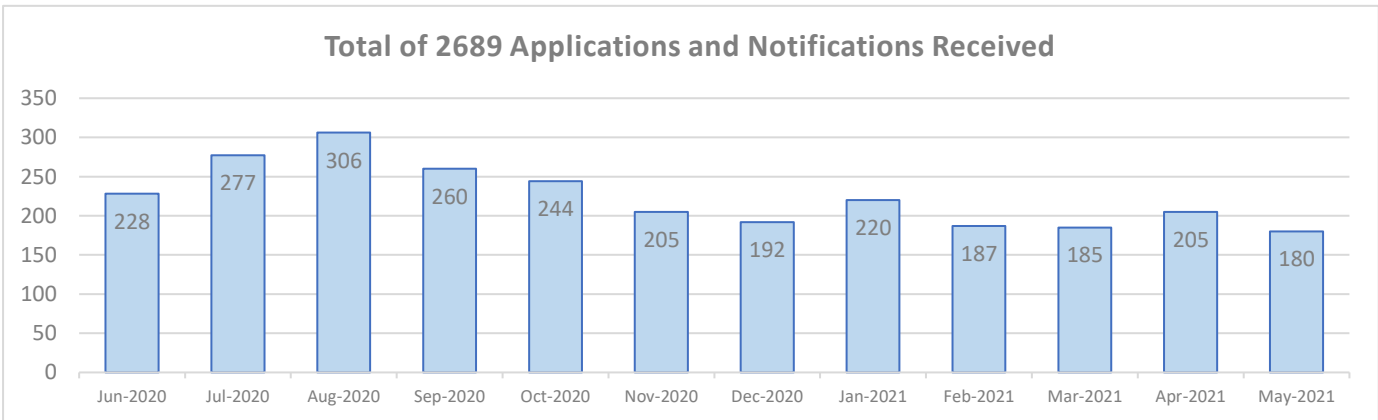
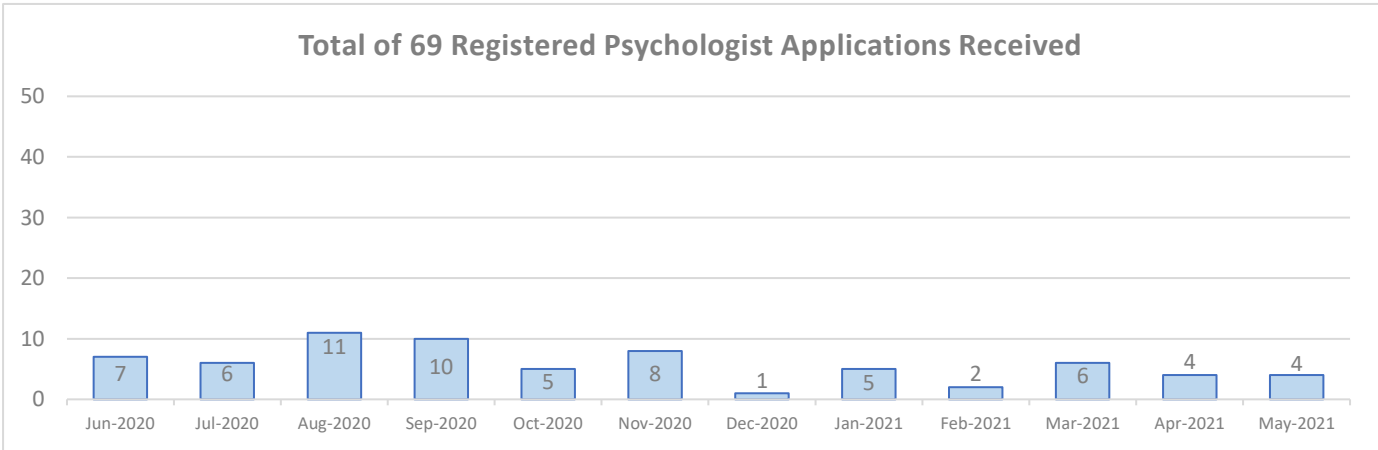
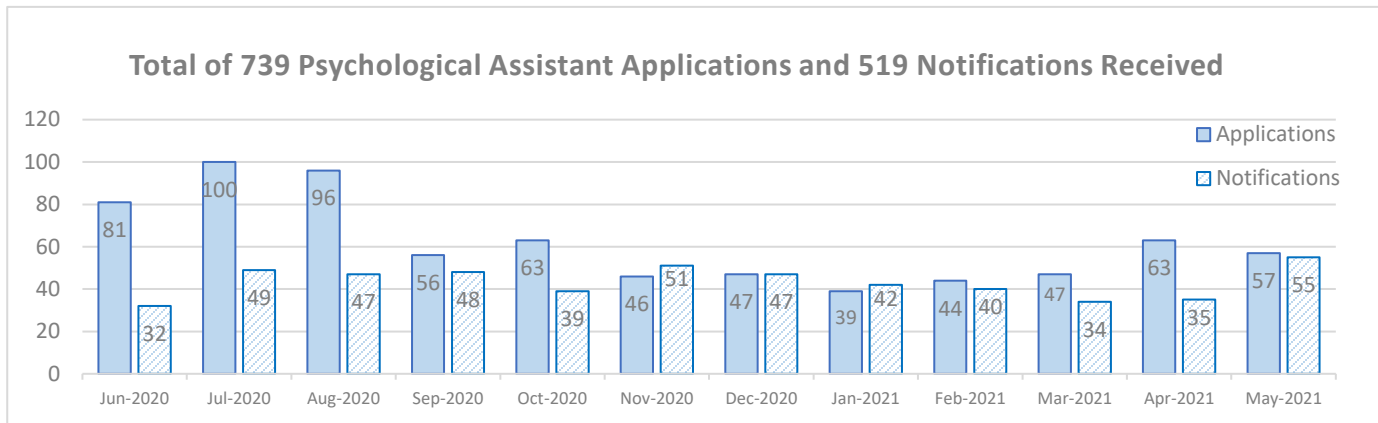
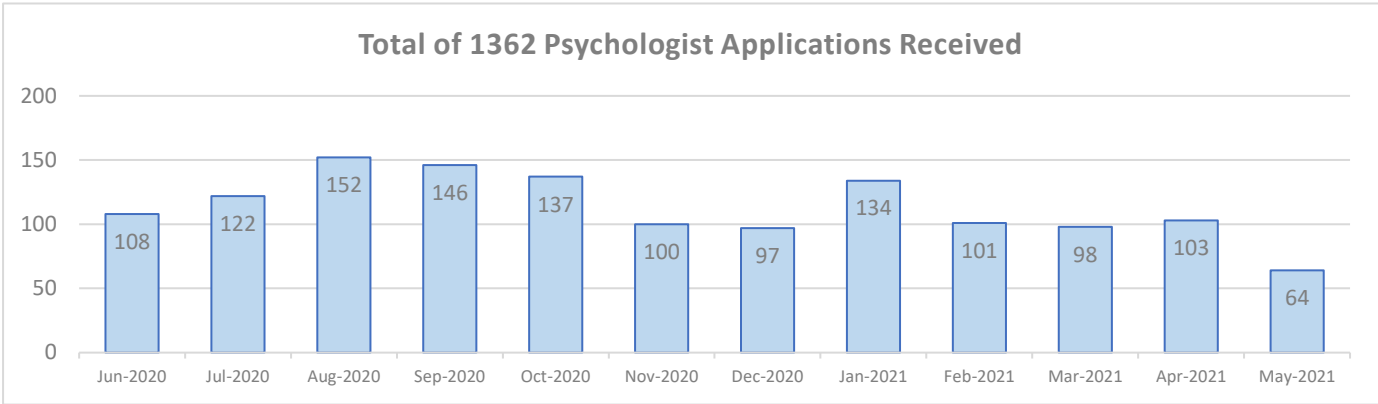
Psychological Assistant Application Workload Report December 2020 to May 2021 As of June 29, 2021



Registered Psychologist Application Workload Report December 2020 to May 2021 As of June 29, 2021



Applications and Notifications Received from June 2020 to May 2021
As of June 29, 2021



**Examination Statistics June 2020 – May 2021
As of June 28, 2021**

2020/2021 Monthly EPPP Examination Statistics

| Month | # of Candidates | # Passed | % Passed | Total First Timers | First Time Passed | % First Time Passed |
|--------------|------------------------|-----------------|-----------------|---------------------------|--------------------------|----------------------------|
| June | 117 | 56 | 47.86 | 66 | 44 | 66.67 |
| July | 175 | 82 | 46.86 | 94 | 59 | 62.77 |
| August | 124 | 60 | 48.39 | 72 | 47 | 65.28 |
| September | 134 | 54 | 40.30 | 55 | 31 | 56.36 |
| October | 119 | 55 | 46.22 | 55 | 33 | 60.00 |
| November | 144 | 66 | 45.83 | 58 | 43 | 74.14 |
| December | 122 | 55 | 45.08 | 59 | 43 | 72.88 |
| January | 99 | 51 | 51.52 | 46 | 32 | 69.57 |
| February | 89 | 45 | 50.56 | 51 | 34 | 66.67 |
| March | 78 | 36 | 46.15 | 37 | 26 | 70.27 |
| April | 152 | 72 | 47.37 | 86 | 53 | 61.63 |
| May | 131 | 59 | 45.04 | 63 | 44 | 69.84 |
| Total | 1484 | 691 | 46.56 | 742 | 489 | 65.90 |

2020/2021 Monthly CPLEE Examination Statistics

| Month | # of Candidates | # Passed | % Passed | Total First Timers | First Time Passed | % First Time Passed |
|--------------|------------------------|-----------------|-----------------|---------------------------|--------------------------|----------------------------|
| June | 106 | 82 | 77.36 | 80 | 64 | 80.00 |
| July | 106 | 84 | 79.25 | 76 | 60 | 78.95 |
| August | 110 | 92 | 83.64 | 91 | 78 | 85.71 |
| September | 126 | 98 | 77.78 | 107 | 84 | 78.50 |
| October | 75 | 54 | 72.00 | 55 | 41 | 74.55 |
| November | 84 | 59 | 70.24 | 71 | 50 | 70.42 |
| December | 87 | 59 | 67.82 | 65 | 43 | 66.15 |
| January | 58 | 41 | 70.69 | 39 | 27 | 69.23 |
| February | 83 | 53 | 63.86 | 63 | 38 | 60.32 |
| March | 109 | 83 | 76.15 | 85 | 66 | 77.65 |
| April | 87 | 68 | 78.16 | 64 | 51 | 79.69 |
| May | 79 | 60 | 75.95 | 47 | 37 | 78.72 |
| Total | 1110 | 833 | 75.05 | 843 | 639 | 75.80 |

MEMORANDUM

| | |
|----------------|---|
| DATE | June 30, 2021 |
| TO | Board of Psychology |
| FROM | Liezel McCockran Continuing Education and Renewals Coordinator |
| SUBJECT | Agenda Item #7 – Continuing Education and Renewals Report |

The Continuing Education (CE) audits for January, February, March, and April 2020, concluded April 24, 2021. CE audits for May, June, July, and August 2020, concluded June 27, 2021. The pass rate for January 2020 through August 2020 CE audits is 55 percent and 37 percent of audits are pending.

The Continuing Professional Development (CPD) goal from the Strategic Plan 2019-2023 to implement licensed Board member CPD audits each license renewal cycle for transparency purposes began with the January 1, 2019 audit cycle. The following Board members have had their continuing education courses audited for their 2019 renewal and passed:

Stephen Phillips, JD, PsyD
Sheryll Casuga, PsyD
Lea Tate, PsyD
Shacunda Rodgers, PhD
Mary Harb Sheets, PhD

For renewals, between January 2021 through June 2021, 88 percent of Psychologists renewed as Active. Approximately 90 percent of Psychologists and Psychological Assistants renewed their license online using BreZE per month. The pass rate from 2015-2019 has been consistently over 80 percent. The pass rate for 2nd audits has risen from 68 percent in 2016 to 94 percent in 2019.

Action Requested:

These items are for information purposes only. No action requested

Attachments:

Attachment A: CE Audits for 2020
Attachment B: Pass and Fail Rate for 2020 CE Audits
Attachment C: Reasons for Not Passing CE Audit
Attachment D: Pass and Fail Rate for 1st Audits 2015-2019
Attachment E: Pass and Fail Rates for 2nd Audits
Attachment F: Online vs. Mailed in Renewals Processed
Attachment G: Psychologist and Psychological Assistant Renewal Applications Processed:
January 2021 – June 2021

Continuing Education Audits January 2020 - August 2020

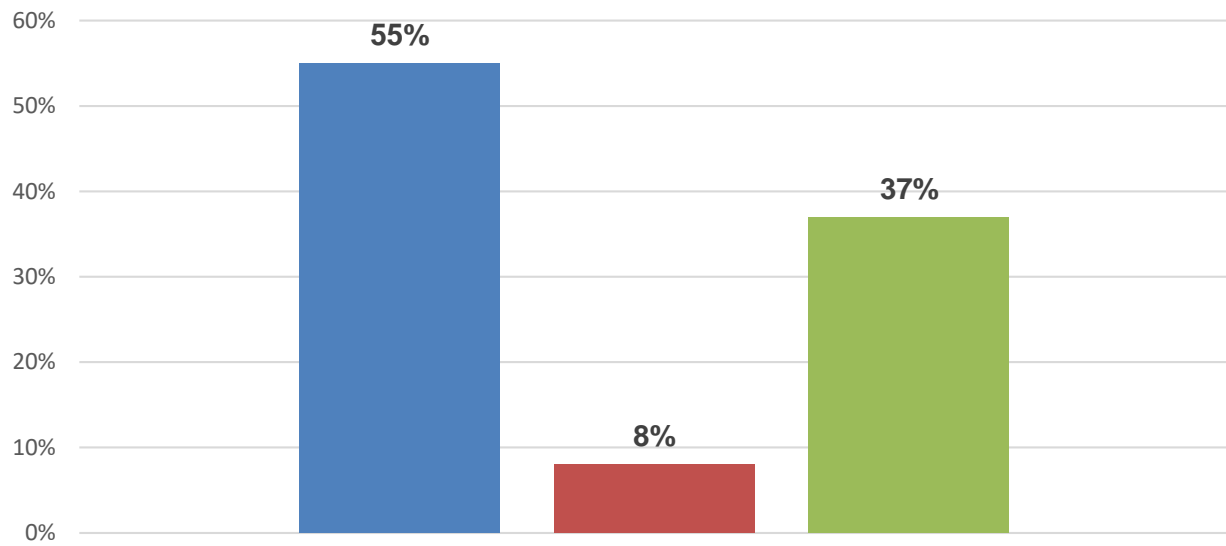
| Month | Total # of Licensees Selected for Audit: | # Passed: | % Passed: | # Pending/ Deficient: | % Pending: | # Failed: (Referred to Citation & Fine Program) | % Failed: |
|----------------|--|------------|------------|-----------------------|------------|--|-----------|
| January | 25 | 20 | 80% | 1 | 4% | 4 | 16% |
| February | 26 | 22 | 85% | 0 | 0% | 4 | 15% |
| March | 27 | 23 | 85% | 3 | 11% | 1 | 4% |
| April | 23 | 17 | 74% | 4 | 17% | 2 | 9% |
| May | 25 | 17 | 68% | 8 | 32% | 0 | 0% |
| June | 31 | 17 | 55% | 10 | 32% | 4 | 13% |
| July | 26 | 0 | 0% | 24 | 92% | 2 | 8% |
| August | 29 | 0 | 0% | 29 | 100% | 0 | 0% |
| Totals: | 212 | 116 | 55% | 79 | 37% | 17 | 8% |

| Total Audited | Total Passed | Total Failed | Total Pending |
|---------------|--------------|--------------|---------------|
| 212 | 116 | 17 | 79 |
| | 55% | 8% | 37% |

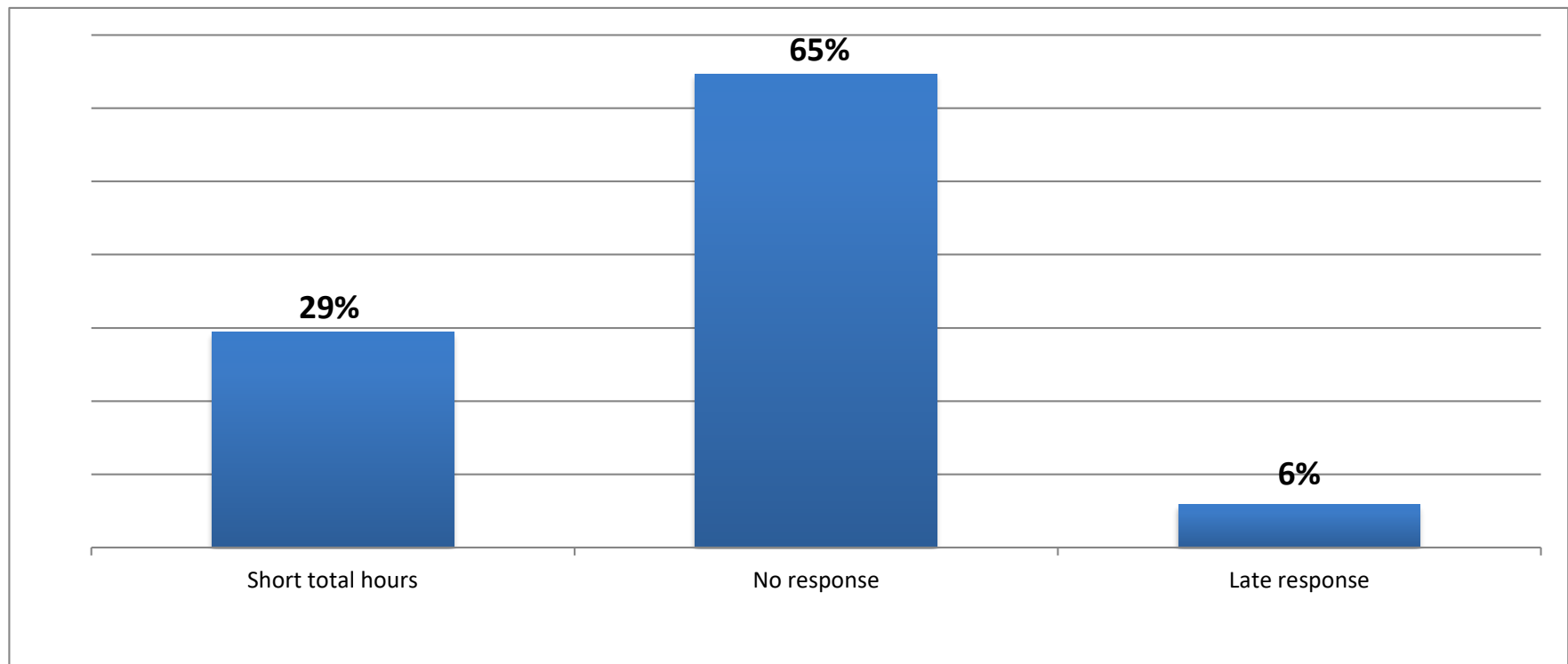
Of the total of 212 audits sent out, the current pass rate is 55% with 37% of audits still pending. The current waiver states that licensees who expire between March 31, 2020 to July 31, 2021 are given until December 3, 2021 to fulfill the CE requirement. Those who were found to be deficient were given until December 4, 2021 to submit required documentation.

Pass and Fail Rate for CE Audits January - August 2020

■ Pass ■ Fail ■ Pending

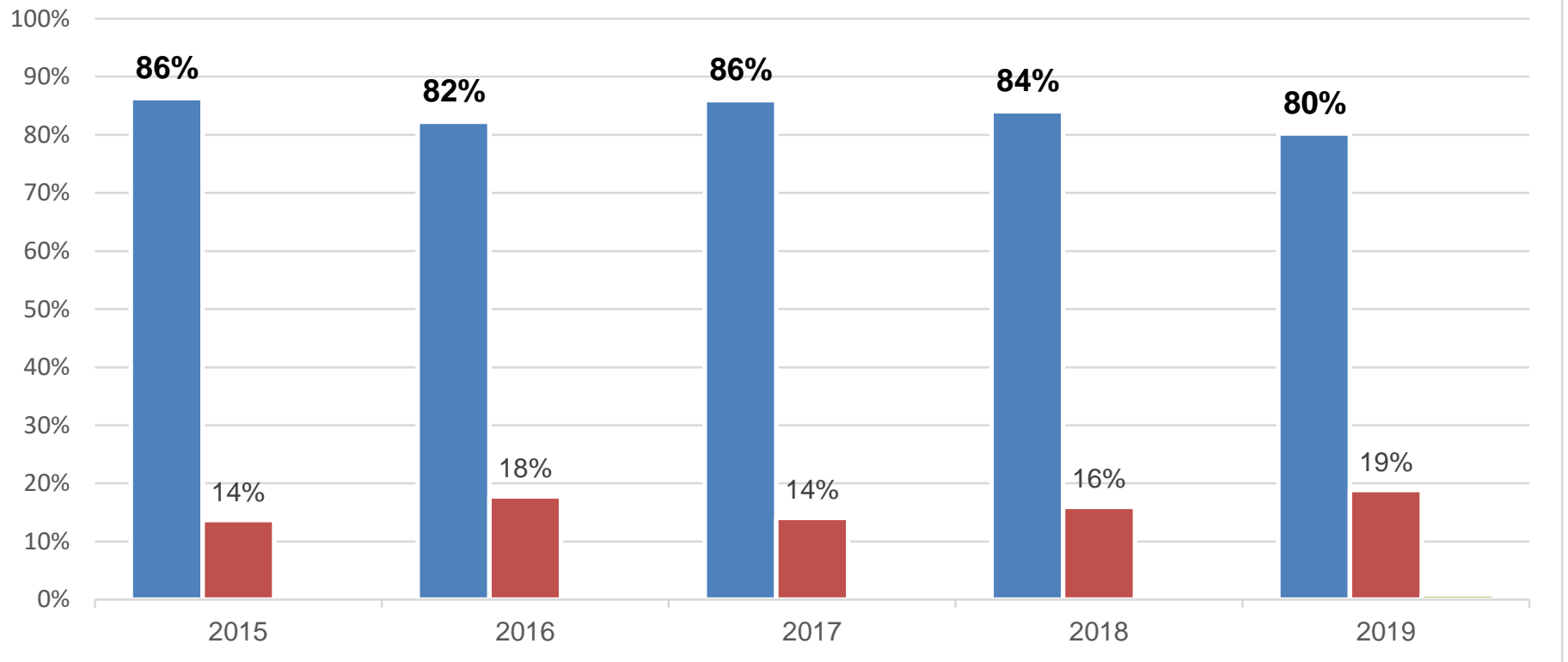


Reasons for Not Passing CE Audit January 2020 - August 2020



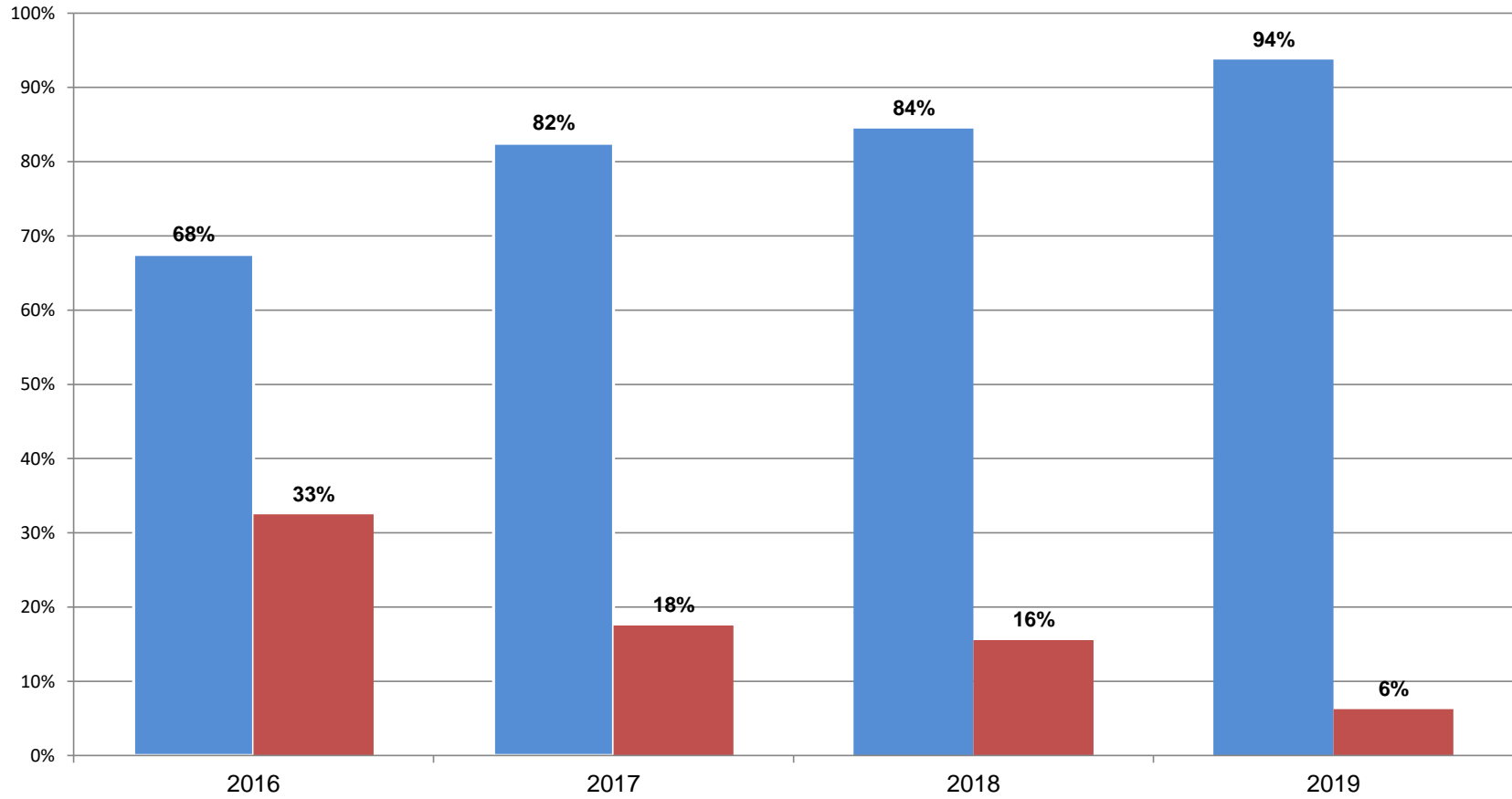
Pass and Fail Rate 1st Audits 2015 - 2019

■ Pass ■ Fail

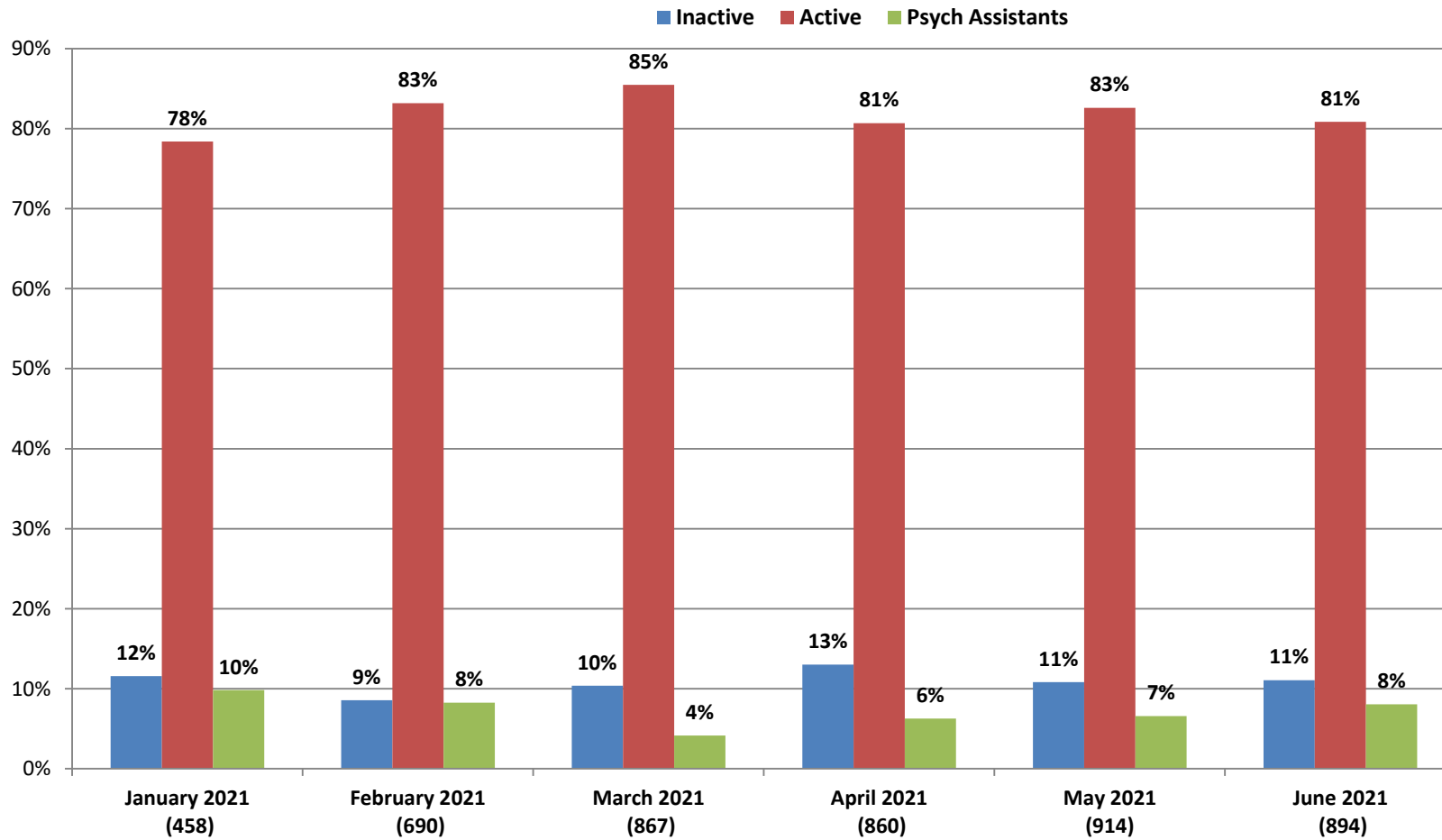


Pass and Fail Rate for 2nd Audits 2016 - 2019

■ Pass ■ Fail



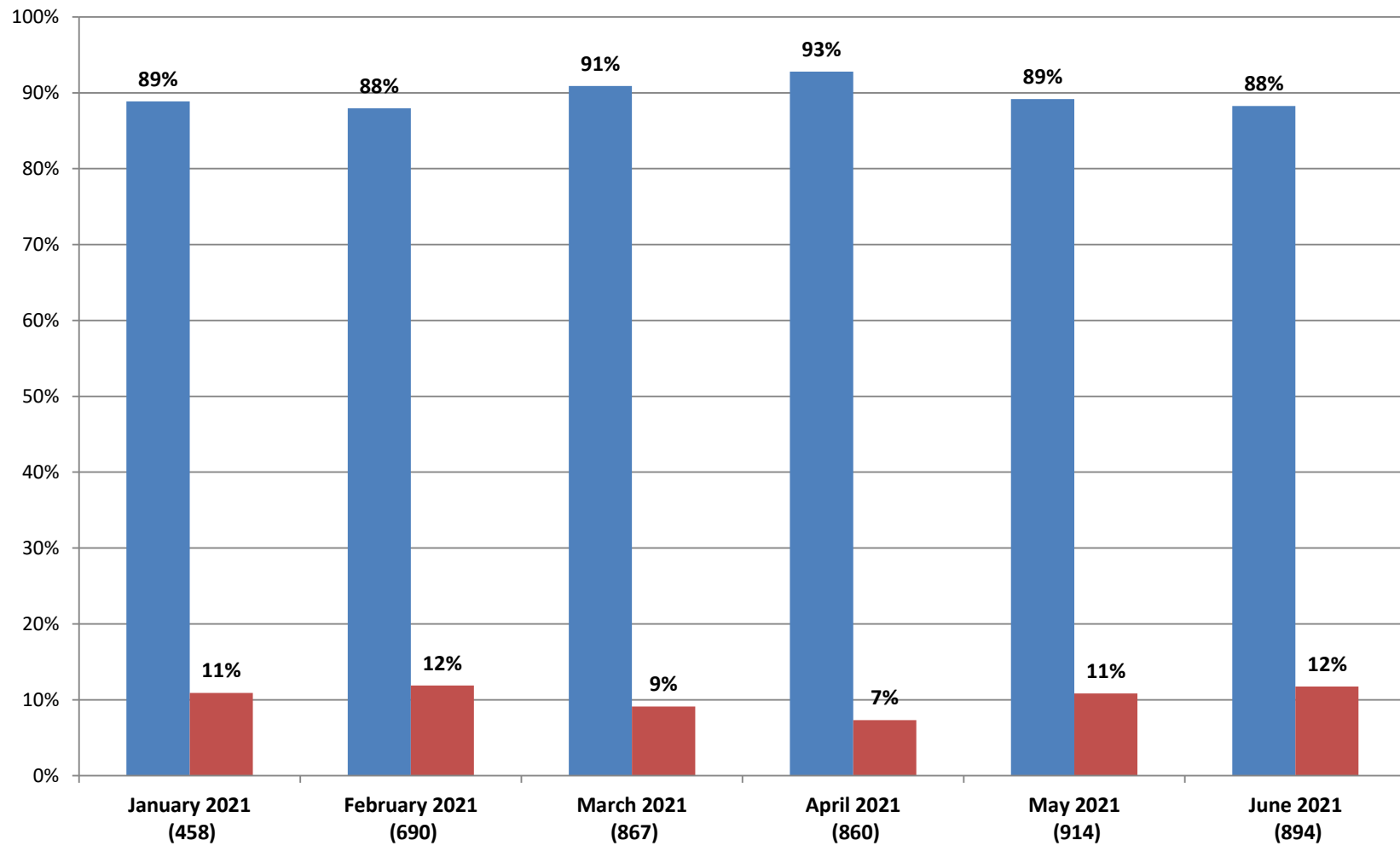
Psychologist and Psychological Assistant Renewal January 2021 - June 2021



Every month about 82% of Psychologists renew as Active, and 11% of Psychologists renew as Inactive. Additionally, about 7% of renewal applications submitted every month are for Psychological Assistants.

Online vs. Mailed In Renewals Processed January 2021 - June 2021

■ Online ■ Mailed In



MEMORANDUM

| | |
|----------------|---|
| DATE | June 30, 2021 |
| TO | Licensure Committee Members |
| FROM | Stephanie Cheung Licensing Manager |
| SUBJECT | Agenda Item 8 Draft Feedback Requested by ASPPB regarding Examination for Professional Practice in Psychology (EPPP) Part 2 – Skills Survey to Provide the Full Board for Consideration |

Background:

The Association of State and Provincial Psychology Boards (ASPPB) requested feedback on the impact of allowing jurisdictions that do not require the Examination for Professional Practice in Psychology (EPPP)(Part 2- Skills) to authorize candidates eligibility to take this portion of the examination optionally. See Attachment A for the request sent by ASPPB.

Survey Questions:

See Attachment B for the survey questions.

Action Requested:

Draft feedback and provide recommendations to the full Board for consideration.

Subject:

From: ASPPB BARC <ASPPB-ADMINS@LISTSERV.ASPPB.ORG> **On Behalf Of** Leslie Browning

Sent: Thursday, May 13, 2021 11:59 AM

To: ASPPB-ADMINS@LISTSERV.ASPPB.ORG

Subject: Feedback Requested RE: EPPP (Part 2- Skills)

Importance: High

[EXTERNAL]: owner-asppb-admins*Antonette*-Sorrick**DCA*-CA*-GOV@LISTSERV.ASPPB.ORG

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DO NOT: click links or open attachments unless you know the content is safe.

NEVER: provide credentials on websites via a clicked link in an Email.

Good afternoon,

The ASPPB Board Chairs Committee (BCC) has requested that ASPPB change the EPPP (Part 2- Skills). Specifically, they have requested a change that will allow jurisdictions that do not require the EPPP (Part 2-Skills), to authorize access to the EPPP (Part 2-Skill) by candidates that wish to take it optionally.

The following rationale was offered by the BCC to the ASPPB Board of Directors (BOD), as potential benefits for allowing optional writing of the EPPP (Part 2–Skills):

- Enable applicants to take the EPPP (Part 2-Skills) at the time in their professional careers when the examination is intended to be administered.
- Remove a potential future barrier to mobility for these psychologists.
- Create a larger pool of data with which to assess the reliability and validity of the EPPP (Part 2–Skills).
- Encourage jurisdictions to adopt the test, as they see the utility and interest in the test increase.
- Be consistent with ASPPB’s desire to promote mobility and consistent licensing standards across the United States and Canada.

The current policy allows jurisdictions to authorize access to the EPPP (Part 1 – Knowledge) if it is required for licensure in their jurisdictions. Similarly, the EPPP (Part 2-Skills) is available only if required by a jurisdiction.

The following points were considered in determining the current policy of only allowing access to the EPPP (Part 2- Skills) in jurisdictions that require it:

- Increased examination security, in that only candidates that are required to take the EPPP (Part 2-Skills) are able to do so. Most exam programs set eligibility criteria in this way to reduce the threat of a confederate stealing content to deliver to other test takers or test preparation companies.
- Varying timelines for jurisdictional adoption of the EPPP (Part 2-Skills) and that some jurisdictions indicated that a previous out of jurisdiction administration of the EPPP (Part 2-Skills) may not be accepted in their jurisdiction, potentially requiring the candidate to retake the exam.
- If a candidate does not pass the EPPP (Part 2 -Skills), the jurisdiction now has data of a lack of demonstration of competence. Even though passage of the EPPP (Part 2 -Skills) may not be required for licensure, there may be

some liability for a jurisdiction that licenses a candidate with a known skills deficit, especially if the candidate later has a complaint filed with the licensing board.

- Providing access to a non-required assessment was viewed as unnecessary.

Presently, the ASPPB BOD has the BCC request under review. However, in an effort to assist the ASPPB BOD to properly consider this request, they would like additional input from member jurisdictions.

Please take a few minutes to complete the following survey to help the BOD understand the impact to your jurisdiction should the policy be changed to allow you to authorize candidates that wish to have optional access to the EPPP (Part 2-Skills). The survey will close on June 4, 2021.

<https://www.surveymonkey.com/r/V2WYTQ8>

Thank you in advance for your time and attention to this request for information.

Leslie

Leslie Browning

Governance Manager

Address: P.O. Box 849, Tyrone, GA 30290

Office: 678-961-2449

Fax: 678-216-1176

Email: lbrowning@asppb.org

Web: www.asppb.org



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EPPP (Part 2 - Skills) Request for Information

Please take a few minutes to complete the following survey to help the ASPPB Board of Directors (BOD) understand the impact to your jurisdiction should the policy be changed to allow you to authorize candidates that wish to have optional access to the EPPP (Part 2-Skills).

Thank you in advance for your time and valuable feedback.

Survey Questions

1. What jurisdiction do you represent?

2. What is your role with the jurisdiction?

- Board Administrator/Staff
- Board Member
- Board Chairperson
- Board Legal Representative
- Other (please specify)

3. If not required for licensure in your jurisdiction, would your jurisdiction be interested in optionally authorizing candidates to take the EPPP (Part 2-Skills) at the candidate's request.

- Yes
- No

4. If you answered yes to question three, does your jurisdiction have the authority to authorize a candidate for licensure to take an examination which is not a requirement for licensure in your jurisdiction?

- Yes
- No

5. If it is not required for licensure in your jurisdiction, would your jurisdiction require a change in your Act or Regulations before you could authorize candidates to take the EPPP (Part 2 – Skills)?

- Yes
- No

6. *If it is not a requirement for licensure in your jurisdiction, would you be able to include EPPP (Part-2 Skills) results in the candidate's file?*

- Yes
- No

7. *If the candidate met the requirements for licensure in your jurisdiction and was issued a license but failed the EPPP2 (Part-2 Skills), would that impact the candidate's licensure or future disciplinary action?*

- Yes
- No

8. *If you answered yes to question seven, please explain.*

9. *Would you be concerned if another jurisdiction optionally authorizes candidates to take the EPPP (Part 2 - Skills)?*

- Yes
- No

10. *Please provide a rationale as to why this is or is not a concern.*

11. *Does your jurisdiction have any policies or rules about the EPPP that ASPPB should consider when making a decision about allowing candidates to optionally take the EPPP (Part 2 Skills)?*

- Yes
- No

12. *If you answered yes to question eleven, please explain.*

13. *Please feel free to share any additional comments on this issue.*