HOW TO RENEW YOUR PSYCHOLOGIST LICENSE ONLINE

Go to <u>www.breeze.ca.gov.</u> If you <u>have not previously registered in the BreEZe system</u>, click on New Customers **BreEZe Registration** link on the right, under the Log On button.

Department of Consumer Affairs BREEZE	About BreEZe FAO's Help Tutorials
	<u>Skip navigation</u>
A BreEZe Online Services Icome to the California Department of Consumer Affairs (DCA) BreEZe Online p for consumers, licensees and applicantsl BreEZe enables consumers to ver mit license applications, renew a license and change their address among oth - If you were registered with the DCA Online Professional Licensing service - BreEZe only accepts credit card payments for American Express, Discove	e Services. BreEZe is DCA's new licensing and enforcement system and a one-stop ify a professional license and file a consumer complaint. Licensees and applicants can ler services. s before, you will need to re-register with BreEZe. r, MasterCard, and Visa.
FOR CONSUMERS Check Licenses and file complaints. License SEARCH	FOR APPLICANTS AND LICENSEES Applicant and licensing needs are available here. You will need to register, or use your Will need to register, or use your existing user name and password Returning User Fields marked with • are required • User ID: • • Password:
Back to Top Conditions of U Copyright © 201	se <u>Privacy Policy</u> <u>Accessibility</u> 9 State of California

in the

*If you have previously registered in the BreEZe system, enter your User ID and Password and skip to page 9.

User Registration:

- Complete the required fields (marked with *)
- Click the white checkbox next to "I'm not a robot"
- Click Next.

	Skip navigati
	Logon Contact U
User Registration Please complete the information required below to become a reg	gistered BreEZe User. You will receive a confirmation email as part of the registration process.
Enter your details and press "Next".	
Press "Cancel" to cancel this registration and return to the main	menu.
Account Owner Contact Information	
* First Name:	
Middle Name:	
* Last Name:	
Account Login	
* Email:	(e.g. name@domain.com)
 Confirm Email: <u>Note</u>: Please enter a valid email address; this email address will not be sold to solicitors. 	
* User ID: <u>Note</u> : User ID must be a minimum of 8 characters, cannot be your email address or contain special characters (i.e @, #, \$, %, 8, *, +).	II []
Password Recovery (In case you forget your password, you will be rea	equired to answer this question to obtain a new temporary password.)
 Secret Question: <u>Note:</u> Select a question from the drop-down menu, then enter your Secret Answer. 	v
* Secret Answer:	
Communication	
Email Communication: <u>Note</u> ; Select Yes if you would like to receive Email communications; otherwise select No.	● Yes ○ No
Security Measures (This helps to prevent automated registrations.)	
* Click the white Checkbox next to "I'm not a robot".	I'm not a robot
	Next Cancel

Preview Registration: Click Save.

GOV RR	F 7 F
DI	
	Logon Contact
Press "Save" to save the registration. Press "Edit" to modify your registration detail Press "Cancel" to cancel this registration and	etum to the main menu.
First Name:	Board
Second Name:	of
Last Name:	Psychology
Email:	boprenewals@dca.ca.gov
UserId:	BOPrenewals
Secret Question:	Where were you born?
Secret Answer:	California
Email Communication:	Yes
	Save Edit Cance

After saving your user account, **check your e-mail account** that you entered in your registration for the temporary password (please also check spam or junk mail folders) for an e-mail message from no-reply-breeze-online@dca.ca.gov

no-reply-breeze-online@dca.ca.gov	
BreEZe Online Services - New User	10:29 AM

Open the e-mail and note your temporary password.

Reply Reply All G Forward	
Fri 12/20/2019 10:28 AM	
N no-reply-breeze-online@dca.ca.gov	
BreEZe Online Services - New User Account	
То	~
Hello	
Thank you for registering for a BreEZe Online Services account. Please complete your registration by using the temporary password provided below. Please note that your online password is case sensitive.	
Your temporary password is : MXUnuDX4	
Complete the registration process at:	
https://urldefense.proofpoint.com/v2/url?u=https-3Abreeze-2Donline- 2D81.breeze.ca.gov_datamart_languageChoice.do&d=DwICAg&c=LHIwbLRMLq gNuqr1uGLfTA&r=e1JyzIMgg4RSue2g8o0t- AfoooqdUW1HcRutiZS3ssM&m=NOocIBD2Xb- sM1Ougr_KZfcsPgJJfIKN6W9Yev4Xcfc&s=Gveq32iTWvB1PqQX4zIwnZeSYaoF DrnFpqPjZFaB6TE&e=	
*** Note: This is an automated email. Do NOT reply to this message.	

Click on the link within the e-mail. Enter the **User ID** you created, enter the temporary password provided in the email as the **Password**, and then click **Sign In**.

Department of Consumer Affairs	ADOUT BIEEZE FACE'S HEID FUTORIAIS
Gov BRE ZE	
	Skip navigation
	<u>Contact Us</u>
A BreEZe Online Services	
come to the California Department of Consumer Affairs (DCA) BreEZe C of consumers, licensees and applicants! BreEZe enables consumers to nit license applications, renew a license and change their address amor • If you were registered with the DCA Online Professional Licensing se • BreEZe only accepts credit card payments for American Express, Dis	Inline Services. BreEZe is DCA's new licensing and enforcement system and a one-stop to verify a professional license and file a consumer complaint. Licensees and applicants can 1g other services. Irvices before, you will need to re-register with BreEZe. scover, MasterCard, and Visa.
Check Licenses and file complaints.	Applicant and licensing needs are available here. You will need to <u>register</u> , or use your existing user name and password
License SEARCH COMPLAINT	Returning User
	* Usor ID:
	* Password
	Forgot Password?
	Forgot User ID?
	New Users
	BreEZe Registration

Update Default Registration Information:

- Enter the **Temporary Password** in the **Old Password** field
- Click in the **New Password** field, and Enter a new password.
- Click in the Confirm Password field and reenter the New Password

Password Requirements:

- > Four (4) character minimum, including:
- > One (1) uppercase character,
- > One (1) lowercase character,
- > One (1) special character (*,#, !, etc.), and
- > One (1) numeric character.
- Click Save.

Department of Consumer Affair BREEZE	<u>About BreEZe</u> <u>FAQ's</u> <u>Help Tutorials</u>
	Skip navigation
Lögged in as	Update Profile Logoff Contact Us
Update Default Registration Information	
Your new password must contain the following:	
a minimum of (8) charactersmust not be the same as your user id	
 must not be a variation of your user id 	
 must contain at least (1) uppercase alphabetic character must contain at least (1) lowercase alphabetic character 	
 must contain at least (1) numeric character 	
 must contain at least (1) special character 	
* Temporary Password:	
* New Password:	
Commini Passworu.	Save
Back to Top	<u>Conditions of Use Privacy Policy</u> <u>Accessibility</u> Copyright © 2019 State of California

Add License to Registration: Click on Yes, and then click Next.

CAGOV	Department of Consumer Affairs BREEZE
Logged in as	Update Profile Logoff Contact Us
Step1: Ever held a license before with DCA? Step2: Provide Identifying Information	Add Licenses To Registration Welcome to DCA OnlineQuickStart By answering a few, simple questions, we will help you to get started. Are you, or have you ever been professionally licensed or registered with the Department of Consumer Affairs?
Step3: Confirm Information	
	Back to Top Conditions of Use Privacy Policy Accessibility Copyright © 2019 State of California

- At the DCA Board/Bureau/Committee field, click on the **drop-down arrow** and select "Board of Psychology"
- At the License/Registration Type field, click on the **drop-down arrow** and select "**Psychologist**"
- Click the **Next** button.

CAGOV	About BreEZe FAQ's Help Tutorials
Logged in or	Skip navigation
Logged in as	
Step1: Ever held a license before with DCA?	Add Licenses To Registration - Select License Type Welcome to DCA OnlineQuickStart
Step2: Provide Identifying Information	Identify the License/Registration that you have held, or you have applied for, in the past. Which board manages your License/Registration type? Selecting the appropriate board will narrow the available items found in the
Step3: Confirm Information	License/Registration drop-down list.
	DCA Board/Bureau/Committee: Board of Psychology How do I know?
	Next Cancel
	Back to Top Conditions of Use Privacy Policy Accessibility Copyright © 2019 State of California

- Enter the personal information requested
- Click the box next to I'm not a robot and complete the CAPTCHA verification
- Click the **Next** button

CAGOV		<u>About BreEZe</u> F	AQ's Help Tutorials
			Skip navigation
Logged in as			<u>Update Profile Logoff Contact Us</u>
Step1: Ever held a license before with DCA?	Add Licenses To Registration - Valida	ition	
Step2: Provide Identifying Information	Please note that you must have an SSN/ITIN on fi license. If you do not have an SSN/ITIN on file, you	ile with your licensing Board/Bureau/Com ou will not be able to onboard your license	imittee in order to on-board your e. Please contact your
Step3: Confirm Information	Board/Bureau/Committee for instruction on now to provide your SSN/TIN. Please provide your information in order for the Department of Consumer Affairs to confirm that you do not have a previous record in the BreEZe system. A previous record may include: licensee, complainant, witness, etc • Required Information		
	* Last Name:		
	* SSN/ITIN:	Last 4 Digits of SSN/ITIN	
	* Date Of Birth:	(mm/dd/yyyy)	
	Security Measu	res (This helps to prevent automated registra	tions.)
	 Click the white Checkbox next to "I'm not a robot". 	I'm not a robot	reCAPTCHA Privacy - Terma
		$\widehat{}$	Next Cancel
	Back to Top Conditions of Use Copyright © 2019 Sta	Privacy Policy Accessibility ate of California	

Click on the I Confirm this is my license/registration button and then click Next.

CAGOV		About BreEZe FAQ's Help Tutorials
Logged in as		<u>Skip navigalit</u> Update Profile Logoff Contact U
Step1: Ever held a license before with DCA? Step2: Provide Identifying Information	Add Licenses To Registra Good Newsl We have located you Please confirm your license/regist you are currently pursuing listed b	tion - Preview ur information ration/certificate credentials below. If you are a current applicant, you will see the type of license below.
Step3: Confirm Information	Entity Number:	
	Name:	
	license/registration Type	license/registration Number
	Psychologist	
	* Select One:	I confirm this is my license/registration information (read
		www.dca.ca.gov/webapps/breeze/dec_descript.php)
		\bigcirc No this is not my license/registration information
		0
		t Next Cancel
	Back to Top Conc Copy	<u>ilitions of Use Privacy Policy Accessibility</u> right © 2019 State of California

After successfully linking your online registration to a license, you will receive the following message, click the **No button**.

Department of Consumer Affairs	About BreEZe FAQ's Help Tutorials
GOV BREEZE	
Logged in as	Update Profile Logoff Contact L
Quick Start Menu To start, choose an option, and you will return to this Quick Start me	License/Registration Show Details G License/Registration Show Details G License/Registration Number:
License Activities It is time to Renew! You have successfull license(s). Would you license(s)?	Ily linked your online registration to a u like to link your online registration to more ration Registered Psychological Assistant
Psychologist Manage your license informa Psychologist Choose Application>	Yes No Select
Registered Psychological Assistant 21155 Change of Address for Psychological Assistant	Select
Applications Start a New Application or Take an Exam	

Note: If you cannot link your license to your BreEZe USER ID, please e-mail your license number, the last four digits of your social security number (SSN) and your date of birth (DOB) to <u>boprenewals@dca.ca.gov.</u>

***IF YOU PREVIOUSLY REGISTERED WITH BREEZE, RESUME HERE:**

Quick Start Menu: under the License Activities heading, you should see **It is time to Renew!** (see red box). Click on the blue **Select** box.

.

Department of Consumer Affairs		<u>About</u>	<u>BreEZe</u> <u>FAQ's</u> <u>H</u>	elp Tutorials	
GOV BREEZE					
Bricking					
				Skip navigation	
Logged in as			Update	Profile Logoff Contact Us	
Nuisla Oderst Marrie			License/Registration	Show Details	
	() I	Folia ha a	License/Registration		
to start, choose an option, and you will return to this Quick Start me	iu after you have	finished.	Number: License/Registration	Psychologist	
			Туре	-	
Icense Activities	A	Additional Activities			
It is time to Renew!		Add Authorized Repres	entative	Select	
Psychologist	Select	License Notification Su	bscriptions	Select	
Manage your license information					
Psychologist					
<choose application=""></choose>	Select				
Applications	7				
Start a New Application or Take an Exam					
<choose board=""></choose>			Diagon not		to submit o
<choose application=""> V</choose>	Select				
View Application Status			change of a	address, pleas	se do so
Board of Psychology - Psychologist Renewal	Dotaile		before ren	ewing your lic	ense by
Application Status. Perioding	Details		clicking he		,
				C	
Back to Top Con	ditions of Use	Privacy Policy Accessio	mty		
Сор	right © 2019 Sta	ate of California			

Psychologist Renewal Application Introduction: Review the information and click Next.

Introduction	Psychologist Renewal Application - Introduction	
Application Questions	CALIFORNIA BOARD OF PSYCHOLOGY ONLINE LICENSING (RENEW)	
Name and Personal/Organization Details	You are eligible to renew online if: 1. You are a licensed psychologist, and 2. Your license expires within the next 3 months, or 3. Your license is definered by a genere	
Contact Details	5. Tour license is deminuterin by no more than 5 years	
Renewal Application Questions	DO NOT SEND THE BOARD YOUR COURSE CERTIFICATES WITH THE RENEWAL.	
Capture Licensee's Professional URL	FAILURE TO RENEW — Pursuant to Code §2984, all locense that is not renewed by the expiration date shall immediately be delinquent and subject to a \$150 delinquency tee for active renewais and a \$200 delinquency fee for inactive renewais. You canno practice in California while your license is delinquent. Pursuant to §2986 of the Business and Professions Code, if you fail to rene your license within three varies of the avviration date. your license will be come cancelled and invalid.	
CE Information		
Work Location	LAW & ETHICS — Pursuant to 16 CCR §1397.61 (b), you must state whether you have obtained training in the subject of laws and ethics. This training could have been obtained in one or more of the following ways (1) formal coursework from an educational institution. (0) program (C) course continue regular courses of the following ways (1) instructions in hum and this or (1) other the following the followi	
Healing Art Survey	experience which provide direction and education in laws and ethics.	
File Attachments	FINGERPRINT REQUIREMENT — Pursuant to 16 CCR §1381.7(b), as a condition of renewal, an applicant for renewal not	
	Department of sources summary summary and the set of the purpose of conducting a criminal history record check and to undergo a state and federal level criminal offender record information search conducted through the Department of Justices. Failure to submit a full set of fingerprints to be Department of Justices on or before the date required for creward a fail leves or registration is grounds for description by the Board, a full set of fingerprints for the purpose of conducting a criminal history record check and to undergo a state and federal level criminal offender record information search conducted through the Department of Justices registration is grounds for descriptine by the Board. You must certify on the renewal application whether your fingerprints have been submitted. The requirement is waived if your neew in an inactive status, or are actively serving in the military outside the country. NOTICE OF TAX OBLIGATION — Pursuant to Code §494.5, the State Board of Equalization and the Franchise Tax Board may share taxpayer information with a board. California law requires you to pay your state tax obligation. If you fail to pay your state tax obligation, your license may be suspended. FAMILY SUPPORT LEGISLATION — Business & Professions Code §30 and 31 requires the collection of social security numbers or individual Taxpayer Identification Numbers for purposes of compliance with any judgment or order for family support. Fermorary Level for instal or revewel lenses to applicants not in compliance with any judgment or order for family support.	
	Mote: The Out-of-State CE waiver is no longer available.	
	CEU's must be approved by: APA, CPA or CME/ACCME. Do not send the Board your course certificates with the renewal. LICENSED MENTAL HEALTH SERVICE PROVIDER EDUCATION (MHSPEP) — Effective July 1, 2018, Business & Professions Code §2987.2 requires the Board to collect \$20 in addition to the renewal fee to support grants to licensed mental health service providers who provide direct patient care in a publicly funded facility or a mental health professional shortage area. Press "Next" to continue. Press "Cancel" to exit this application. If you need to change your current address please go back to the quick start menu by pressing 'Cancel' and select the 'Address Change' application.	

Application Questions:

- Review the instructions.
- Answer the military service question and click **Next**

CAGOV	Department of Consumer Affairs BREEZE
Logged in as	<u>Skip navic</u> Update Profile Logoff Contac
Introduction	Psychologist Renewal Application - Application Questions
Application Questions	Answer the questions and press "Next" to continue.
Name and Personal/Organization Details	Press "Cancel" to exit this application.
Contact Details	Have you served or are you currently serving in the military?
Renewal Application Questions	Previous Next Cance
Capture Licensee's Professional URL	
CE Information	
Work Location	
Healing Art Survey	
File Attachments	
Application Summary	
	Back to Top Conditions of Use Privacy Policy Accessibility Copyright © 2019 State of California

Name and Personal Details: Verify information on the screen is correct and click Next.

C. Gov	About BreEZe FAQ's Help Tutorials Department of Consumer Affairs BREEZE
Logged in as	Skip navi Update Profile Logoff Conta
Introduction Application Questions Name and Personal/Organization Details	Psychologist Renewal Application - Name and Personal Details Press "Previous" to return to the previous screen. Verify your personal details and press "Next" to continue. Press "Cancel" to exit this application.
Contact Details Renewal Application Questions Capture Licensee's Professional URL CE Information Work Location Healing Art Survey Eile Attachments	Title: First Name: Image:
File Attachments Application Summary	Back to Top Conditions of Use Privacy Policy Accessibility Copyright © 2019 State of California

Contact Details: Verify that your address information on the screen is correct, and then click **Next**.

	Introduction	Psychologist Renewal Application - Address Detail Summary		
	Application Questions	Pursuant to Section 1380.5 of the California Code of Regulations, each person holding a license as a psychologist must have an address of record. Your "Address of Record" will be the address that all Reard of Revolutions correspondence (e.g. renewal		
	Name and Personal/Organization Details	applications, newsletters, etc.) will be sent. The address of record is public information and is, therefore, available to anyone who asks over the phone, in writing, or via the Board's website. Therefore, the Board recommends that you do not use your residence address as your address of record.		
	Contact Details	If your address of record is a post office box, or mail drop location, then you must provide a physical business or residential address to the Rest de a "Confidential Address". A confidential address is not available to the public, but it will be available to the		
	Renewal Application Questions	Board. You must report as a "Confidential Address". A confidential address in for available to the public, but it will be available to the Board. You must report to the Board within 30 days after a change to your address of record and/or confidential address. Failure to comply could result in enforcement action. To complete any address changes, left click on the highlighted title "Address of Board" as "Confidential Address" and bit port to complete any address changes.		
	Capture Licensee's Professional URL	The following address types need to be updated to include required information. Please modify them by clicking on the li		
	CE Information	relevant addresses below.		
	Work Location	Confidential Address		
	Healing Art Survey	Press "Previous" to return to the previous section.		
	File Attachments	Press "Next" when finished adding/changing addresses.		
	Application Summary			
		License Specific Addresses		
	_	Address of Name:		
		Address:		
If the Next but	ton is not available	Э,		
please click the	e "Address of			
Record" and/o	r "Confidential			
Address" hype	rlink and update	Phone Number		
required fields				
		E-IIIdii.		
		Address		
		Address:		
		Please note the 'Address of Record' will be disclosed to the public		
		Previous Next Cancel		

Renewal Application Questions: Complete all required questions and click **Next**

 For an Inactive renewal, all questions are required, however a "Yes" answer is not required for the Suicide Risk Assessment and Intervention Training, Continuing Education Certification, or the Laws & Ethics questions.

Introduction	Psychologist Renewal Application - Renewal Application Questions - Information
Application Questions	Press "Previous" to return to the previous section.
Name and Personal/Organization Details	Enter appropriate details and press "Next" to continue. Press "Cancel" to exit this application.
Contact Details	Renewal Status: Active renewal fee is \$430, plus \$150 delinquent fee if renewing
Renewal Application Questions	renewing after your expiration date.
Capture Licensee's Professional URL	Since you last renewed (or if your initial licensure occurred in the past two years), O Yes O No
CE Information	nave you been convicted of disciplined as obtained below?
Work Location	
Healing Art Survey	this or any other state, the United States or ist erritories, military court or other country, omitting traffic infractions under \$500 not
File Attachments	involving alcohol, a dangerous drug, or a controlled substance, or (2) had any license disciplined by a government agency or other disciplinary body. Discipline includes, but is not limited to, suspension, revocation, voluntary surrender, probation,
Application Summary	 reprimand, or any other restriction on a license or registration held. In answering the above question, do NOT list charges dismissed under section 1000.3 of the California Penal Code or equivalent non-California laws, or convictions two years or older under California Health and Safety Code sections 11357(b), (c), (d), (e), or section 11360(b). Include all other infractions involving drugs or alcohol, and all other infractions involving drugs or allowed and intervention Training: Effective January 1, 2020, an applicant for licensure as a psychologist, renewal applicant, or applicant for reactivation or reinstatement to an active license status is required to has completed a minimum of six hours of coursework or applied experience under supervision in suicide risk assessment and intervention as a one-time requirement specified in or Yes or No section shall be certified under penalty of perjury that the or she is in compliance with this section and shall be retained for submission to the board upon request. Have you complied with the new training requirement? Continuing Education Certi
	Previous Next Cancel

Capture Licensee's Professional URL (Optional): You may provide a professional URL if you choose to add one to your license record. You can either complete the information and click **Next**, or simply click **Next**.

Introduction Application Questions Name and Personal/Organization Details Contact Details	Psychologist Renewal Application Below, you will find a space to record a profes information associated with your license when Press "Previous" to return to the previous sect Enter appropriate details and press "Next" to or Press "Cancel" to exit this application.	- Capture Licensee's Professional URL - Information sional URL if you choose to add one to your license record. This URL will display as an online license validation is performed. ion.
Renewal Application Questions	Please enter your Professional URL:	<u>Ô</u>
Capture Licensee's Professional URL		Previous Next Cancel
CE Information		
Work Location		
Healing Art Survey		
File Attachments		
Application Summary		

CE Information: If renewing **Active**, enter the number of CE Units Completed into the box, if renewing **Inactive** enter 0 in the box, select the "Yes" **Affirmation**, and click **Next**.

Introduction	Psychologist Renewal Application - CE Information - Information
Application Questions	Press "Previous" to return to the previous section.
Name and Personal/Organization Details	Enter appropriate details and press "Next" to continue. Press "Cancel" to exit this application.
Contact Details	
Renewal Application Questions	If you are renewing as Inactive, you are not required to complete the CEUs for renewal. If you have not completed any CEUs, please enter 0 in the box below.
Capture Licensee's Professional URL	If you are renewing as Active, be aware that you are required to complete your CEUs for each renewal period. Please enter the number completed below.
CE Information	* CE Units Completed:
Work Location	Affirmation: O Yes O No
Healing Art Survey	
File Attachments	Previous Next Cancel
Application Summary	

Work Location (Optional): You can either complete the information and click Next, or simply click Next.

Introduction	Psychologist Renewal Application - Work Location - Information
Application Questions	Please consider completing the following optional survey questions relating to your work in the healing arts profession. Completion of the survey hears determine health professionals' shortages and improves access to patient care. If you do not wish to complete
Name and	this component of the survey, select 'Next' at the bottom of the screen to proceed forward with your application.
Details	Please select 'Add' below to add information relevant to one or more of your current work locations. You will be allowed to enter
Contact Details	
Renewal Application	Press the "Edit" link to edit the record.
Questions	Press the "Remove" link to remove the record.
Capture Licensee's	Press "Add" to add a new record.
Professional URL	Press "Previous" to return to the previous section.
CE Information	Enter appropriate details and press "Next" to continue.
Work Location	Press "Cancel" to exit this application.
Healing Art Survey	Years Self County Zip Health Work Acute Home Long- Skilled Accredited Manufactu
File Attachments	Employer Hospital Medical Acute Facility Program
Application Summary	Equipment Care

Healing Art Survey (Optional): You can either complete the optional information and click Next, or simply click Next.

Introduction	Psychologist Renewal Application - Healing Art Survey - In	formation
Application Questions	Please consider completing the following optional survey questions relating to	your healing arts profession. Completion of the
Name and Personal/Organization	survey helps determine health professionals shortages and improves access to component of the survey, select 'Next' at the bottom of the screen to proceed for	o patient care. If you do not wish to complete this orward with your application.
Details	Press "Previous" to return to the previous section.	
Contact Details	Enter appropriate details and press Next to continue.	
Renewal Application Questions	Additional Credentials/Certificates:	
Capture Licensee's Professional URL	Are you presently pursuing credentials or certifications in addition to your previously obtained qualifying degree?	○ Yes ○ No
CE Information	If you answered 'Yes' to the previous question, please enter the name of the	
Work Location	credential/certification:	
Healing Art Survey	If you are pursuing additional credentials or certifications, what is the expected year of completion (e.g. 2018)?	
File Attachments	If applicable, please enter the name of the school at which you are pursuing	
Application Summary	your additional credential/certification:	
	If applicable, please enter the address of the school at which you are pursuing your additional credential/certification:	
	Cultural/Ethnic Background:	
	If you identify your cultural/ethnic background as African American, please select 'Yes.'	○ Yes ○ No
	If you identify your cultural/ethnic background as American Indian/Native American/Alaskan Native, please select "Yes.'	○ Yes ○ No
	If you identify your cultural/ethnic background as Caucasian/White European/Middle Eastern, please select "Yes."	○ Yes ○ No
	If you identify your cultural/ethnic background as Latino/Hispanic, please select 'Yes.'	○ Yes ○ No
	If you identify your cultural/ethnic background as Latino/Hispanic, please select the appropriate value from the dropdown options.	~
	If you identify your cultural/ethnic background as Asian, please select 'Yes.'	○ Yes ○ No
	If you identify your cultural/ethnic background as Asian, please select the appropriate value from the dropdown options.	~
	If you identify your cultural/ethnic background as Native Hawaiian/Pacific Islander, please select 'Yes.'	○ Yes ○ No

Attachments (Optional): If you would like to upload continuing education documents you can do so here by clicking on the **Browse** button, attaching the file(s), clicking the **Attach** button to add the document(s), and click **Next**.

If you have no attachments, click the **Next** button.

Introduction	Psychologist Renewal Application - Attachments
Application Questions	Licensees have the option to attach documents (such as continuing education certificates) to their online license renewal.
Name and Personal/Organization Details	Locate a file with the "Browse" button and press "Attach" or "Remove" as required. Press "Next" when there are no more files to attach. Press "Previous" to return to the previous screen.
Contact Details	Press "Cancel" to evit this application
Renewal Application Questions	
Capture Licensee's Professional URL	File Name: Browse
CE Information	Notes:
Work Location	Note: The character limit for the notes field is 200 characters
Healing Art Survey	Attach Previous Next Cance
ile Attachments	
Application Summary	

Application Summary: Review the information carefully and if all of the information is correct, scroll down and click **Proceed to Payment.** If information needs to be changed, click the **Previous** button to go back and make the appropriate corrections.

Introduction	Psychologist Renewal Appli	ication - Application Summar	у
Application Questions	Verify the information below. If any or corrections	f the information is not correct, press "I	Previous" to return to the appropriate screen to make
Name and Personal/Organization Details	Press "Previous" to the return to the Review the data and press "Proceed	previous section. to Payment" to submit this application	
Contact Details	Press "Cancel" to exit this application	n.	
Renewal Application	Psychologist Renewal Application Summary		on Summary
Capture Licensee's		License Type:	Psychologist
Professional URL		File Number:	
CE Information		License Number:	
Work Location		Application Number:	
Healing Art Survey		Application Date:	12/20/2019 (mm/dd/yyyy)
File Attachments	Application Questions		
Application Summary	Have you served or are you currently	serving in the military?	No
	Personal Details		
		Title:	
		First Name:	
		First Name: Middle Name:	=
		First Name: Middle Name: Last Name:	Ξ

Attestation: Review and click **YES** and click **Proceed to Payment.** (Note: If you click NO you will not be able to proceed to payment.)

Introduction	Psychologist Renewal Application - Attestation
Application Questions	Press "Previous" to return to the previous section.
Name and Personal/Organization Details	Answer "Yes" or "No" to the Attestation and press "Proceed to Payment" to continue. Press "Cancel" to exit this application.
Contact Details	I declare under penalty of perjury under the laws of the State of California that the information contained in this application and, if necessary, copies of all documents submitted as part of the application are
Renewal Application Questions	true and correct and that I have read and understand the disclosure statements provided in the instructions for this application. I hereby grant the Department of Consumer Affairs entity permission to verify any information contained in this application.
Capture Licensee's Professional URL	○ Yes ○ No
CE Information	
Work Location	Previous Proceed to Payment Cancel
Healing Art Survey	
File Attachments	
Application Summary	

Fee and Summary Report: Click **Pay Now** to pay renewal fees and complete your renewal or Click **Add to Cart** to pay later. Note: your renewal is not complete until you have successfully submitted payment of your renewal fees.

Fee and Summary Report			
Your application data has been sub	mitted. Click on "View PDF Summary Report" and print this	report for your records.	
You are required to pay the amount	below for your application to be processed.		
Press "Pay Now" to proceed to the	ee payment page.		
Press "Add to Cart" to Add to Shop	oing Cart and return to the main menu.		
	Fees		
CEEval:	\$10.00		
BiRnwlPsych:	\$400.00		
DMHPEducFund:	\$20.00		
Total Amount Due:	\$430.00		
	Pay Now Add to Ca	view PDF Summary Report	Get READER

Online Application Payment: Select which type of credit card you will be using and click **Next.**

Online Application Optionally, reduce payn Press "Show Fee Detail Press "Cancel" to cance	n Payment ment amount where allowed by Is" to show a breakdown of the ol the payment.	r deselecting the checkbox fee amounts.	xes below.		
Application Number	Description	License Number	License Type	Applicant Name	Fee
14121655	Psychologist Renewal Application	—	Psychologist		\$430.00 🗹
Payment Method	⊖ Visa ⊖ MasterCard ⊖ Discover ⊖ American Express				
				Next Show Fee	Details Cancel

Confirm Payment Details: Verify fees and card type, then click **Next** to continue to the payment screen.

PLEASE NOTE: Whe and you will then nee	n entering your credit card number on the follow d to log back into the Online Application Payme	wing screen, please DO NOT include spaces, dash ent portion of the application process.	es, or hypens. This action	i will cause an err
Please review the info	ormation below and make sure everything is co	rrect. Then, press "Next" to pay for the selected app	blication(s).	
Press "Cancel" if you	do not wish to continue with the payment.			
Application Number	Description	Applicant Name		Fee
14121655	Psychologist Renewal Application			\$430.00
			Total	\$430.00
^D ayment Method:	Visa			
-				
r dymont motiou.				Next C

Enter your credit card details in the **Order Section**, enter your address information into the **Billing Address**, and then click **Process**.

Note: credit card expiration date must be entered as MMYY with no slashes in between.

The California Department of Consumer Affai	
SALE	
Order Section	
Credit Card Number: * Expiration Date(MINYY): * Amount: 430.00 CVV2: * Description:	
State/Province:	
Phone: Email Address:	
Process	

If you need help regarding a payment, please contact your Board or Bureau by returning to the Quick Start Menu and clicking on the Contact Us link.

After you click Process, you will see a <u>Successful Payment</u> screen. You will have the option to print a PDF receipt for your records, it will also be emailed to the email associated with your BreEZe account.

You can select Logoff at the Main Quick Start Menu or close your browser window.

NOTE: Upon approval of your renewal application, it may take up to 2-3 weeks for your new pocket license to arrive at your Address of Record. In the meantime, you can verify if your renewal has been approved by looking up your license information at <u>https://search.dca.ca.gov/</u>.