


MEMORANDUM

DATE	January 4, 2018
TO	Licensing Committee
FROM	 Lavinia Snyder Examination Coordinator
SUBJECT	Subject Matter Expert and Examination Process information

At the October 13, 2017 Licensing Committee meeting, the committee requested additional information regarding Subject Matter Experts and the Examination process. The following documents are attached for your review:

- 1) Subject Matter Experts Application
- 2) Departmental Policy OPES 11-01
- 3) Expert Consultants (Information Series No.8)
- 4) Candidate Information Bulletin – This bulletin contains the CPLEE Examination Outline, CPLEE Content Areas and example test questions.

CALIFORNIA PSYCHOLOGY LAWS AND ETHIC EXAMINATION WORKSHOP

SUBJECT MATTER EXPERT APPLICATION

NAME: _____ Degree: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

WORK PHONE: () _____ MOBILE: () _____

LICENSE #: PSY _____ EMAIL ADDRESS: _____

Do you hold an active valid license, in good standing, with no prior or pending disciplinary actions, and no pending investigations or enforcement actions against them; and free from discipline?

Yes No If yes, how long have you been licensed? _____

Have you ever been arrested, convicted or pled nolo contendere (no contest) to any violation of any federal, state, or local law of any state in the United States or foreign county? You are required to list any convictions set aside and dismissed, or expunged or where a stay of execution has been issued.

Yes No

Has any licensing board, agency or hospital filed or taken formal disciplinary action against you regarding any healing arts license, registration, certificate or credential to practice psychology or any other profession or occupation in any state in the United States or foreign country? If yes, please attach a detailed explanation.

Yes No

Are you currently a teacher, trainer, mentor, or other person engaged in formal or informal instruction to candidates for licensure in a profession and who has personal and/or financial interest in increased pass rate for his or her student(s) and/or training institution for which he or she is employed?

Yes No

Do you currently or plan to participate in any examination coaching or preparation activities upon commencement of examination development activities?

Yes No

What services do you perform?

- Mental Health Non-Mental Health Both

Please select your areas of expertise:

Ethics and Laws:

- Confidentiality (including exceptions)
- Dual/Multiple Relationships (sexual and non-sexual)
- Media Issues
- Informed Consent
- Patient Abandonment
- Record Keeping/Documentation
- Reporting (child, elder abuse and Tarasoff)
- Sex Therapy

Diversity:

- Cultural/Ethnic; Gay/Lesbian; Transgender; HIV/AIDS
- Religion

Assessment/Psychological Testing:

- Child Custody
- Diagnostic
- Disability/Insurance Evaluations
- Neuropsychological
- Organizational
- Personality
- Psychological Evaluations
- Suicide Risk

Psychotherapy:

- Anger Management
- Behavioral
- Biofeedback
- Divorce Mediation
- Health/Medical
- Hypnosis
- Psychodynamic
- Psychopharmacology
- Telehealth/Internet Therapy
- Systems

Specific Diagnostic Categories:

- Borderline Personality Disorder
- Chemical Dependency/Substance Abuse
- Dissociative Identity Disorder
- Post-Traumatic Stress Disorder
- Sexual Abuse

Supervision:

- Organizational/Consulting
- Supervised Professional Experience

Other/Areas Not Listed:

- Forensic
- Workers' Compensation Evaluations
- Correctional settings
- _____
- _____
- _____

Application Certification:

I hereby certify under penalty of perjury that all statements made in this application are true and complete, and I understand that any misstatements of material facts will subject me to disqualification.

Printed Name: _____

Signature: _____

Date: _____

EXAMINATION ITEM WRITERS WORKSHOP RESPONSE FORM

Please choose at least two workshop dates you can attend. Space is limited so having at least two workshop dates increases your opportunity to attend at least one of your chosen dates.

- I WILL be able to attend the two-day CPLEE Exam Construction on (DATE)
- I WILL be able to attend the two-day CPLEE Passing Score on (DATE)
- I WILL be able to attend the two-day CPLEE Item Review on (DATE)
- I WILL be able to attend the two-day CPLEE Item Review on (DATE)
- I WILL be able to attend the two-day CPLEE Exam Construction on (DATE)
- I WILL be able to attend the two-day CPLEE Passing Score (DATE)
- I WILL be able to attend the two-day CPLEE Item Writing on (DATE)
- I WILL be able to attend the two-day CPLEE Item Review on (DATE)

Please return this response form together with your Subject Matter Expert application form and Travel Arrangement form via email at Lavinia.Snyder@dca.ca.gov by (Deadline Date)

Printed Name: _____

Signature: _____

Date: _____

TRAVEL ARRANGEMENT FORM

NAME: _____
(Please print your legal name listed on your driver's license)

Gender: Male Female

Date of Birth: _____ Daytime phone number: (____) _____

Email Address: _____

Date(s) of workshop you will be attending: _____

Board staff can arrange travel accommodations. Participating subject matter experts must book their own hotels and the Board will reimburse you the cost of the hotel at the state rate of \$95.00/day plus tax.

Do you reside more than 50 miles from Sacramento and require the board to make travel accommodations?

Yes No

Do you need airline reservations?

Yes No

If you are flying, from which airport will you be leaving? _____

Preferred time of departure: _____
(The workshop begins promptly at 8:30am the Board requests that you arrive the evening before)

TSA Pre-Check Number (if applicable): _____

Airline Frequent Flyer Number (if applicable): _____

Do you need a rental car at the airport? Yes No

Comments/Special needs: _____



TITLE	Participation in Examination Development Workshops		
POLICY OWNER	Office of Professional Examination Services (OPES)		
POLICY NUMBER	OPES 11-01	SUPERSEDES	New
ISSUE DATE	March 1, 2011	EFFECTIVE	IMMEDIATELY
DISTRIBUTE TO	All Executive Officers, Bureau Chiefs, Division Chiefs, and Executive Staff		
ORIGINAL APPROVED BY	Original signature on file Brian J. Stiger, Acting Director Department of Consumer Affairs		
PAGE	1 of 3	ATTACHMENT	None

POLICY

It is the policy of the Department of Consumer Affairs (DCA) that board members, committee members, and instructors not serve as expert consultants in the licensure examination development process.

APPLICABILITY

This policy applies to all employees, governmental officials, consultants, and temporary staff of DCA; and any of its divisions, bureaus, boards, committees and other constituent agencies. Within this policy, the generic acronym "DCA" applies to all of these entities.

PURPOSE

The purpose of this policy is to set forth the restrictions and principles related to participation in the licensure examination development process.

A licensure examination serves a regulatory purpose by ensuring that each candidate who successfully passes an examination for a given profession is qualified to practice in that profession.

Expert consultants are essential to the development of licensure examinations. Their participation ensures that the examinations accurately assess whether candidates possess the minimally acceptable knowledge, skills, and abilities necessary to perform tasks on the job safely and competently. Therefore, the selection of expert consultants by boards, bureaus, and committees critically affects the quality and defensibility of their licensure examinations.

AUTHORITY

Business and Professions (B&P) Code sections 101.6, 123, and 139.

DEFINITIONS

For purposes of this policy, the following definitions apply:

Board members are defined as people who are appointed to a regulatory board, commissioners, exam committee members, and/or other committee members appointed to serve in an advisory capacity to a board or bureau within the statutory authority of the Director of the Department of Consumer Affairs.

An **instructor** is defined as any teacher, trainer, mentor, or other person engaged in formal or informal instruction to candidates for licensure in a profession AND who has a personal and/or financial interest in increased pass rates for his or her student(s) and/or the training institution for which he/she is employed.

An **expert consultant** is defined as a person whose services are retained for, among other tasks, developing, but not proctoring, professional licensing examinations. An expert consultant is a person who actively works in the target profession, has a current license in good standing by the State of California, meets established selection requirements, and is able to articulate specialized technical knowledge related to their profession. In licensure examination development work, expert consultants are referred to as Subject Matter Experts.

PROVISIONS

Due to potential conflict of interest, undue influence, and/or security considerations, board members, and instructors, as defined above, shall not serve as expert consultants for, nor participate in, any aspect of licensure examination development or administration.

In consultation with the relevant board(s); licensure examination developers will determine any exceptions on a case-by-case basis. For instructor participation in examination development workshops, those exceptions will be based on, but not limited to, the following factors:

- Number of hours spent as a licensee relative to the number of hours spent as an instructor;
- Size of the pool of qualified licensees available to attend workshops;
- Availability of licensees for attending workshops; and
- Existence of a licensing/accrediting relationship between the board, bureau, or committee and training schools.

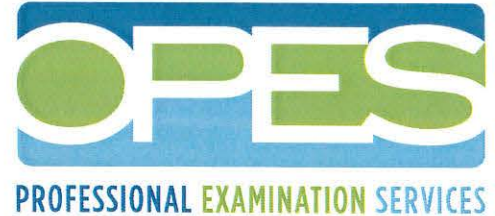
VIOLATIONS

With the concurrence of the relevant board(s) and the approval of management, licensure examination developers will dismiss any expert consultant selected by any board, bureau, or committee who does not meet the provisions of this policy.

REVISIONS

For questions regarding revisions to this policy, please contact OPES at (916) 575-7240. Specific questions regarding the status or maintenance of this policy should be directed to the Division of Legislative and Policy Review at (916) 574-7800.

EXPERT CONSULTANTS

**Purpose**

In licensure examination development work, expert consultants are referred to as subject matter experts (SMEs). Their participation is essential to the development of licensure exams, and ensures that the exams accurately assess whether candidates possess the minimally acceptable knowledge, skills, and abilities necessary to perform tasks on the job safely and competently.

Process

The selection of expert consultants/SMEs by boards, bureaus, and committees of the Department of Consumer Affairs (DCA) critically affects the quality and defensibility of their licensure exams, and is based on the following minimum criteria:

- Reflect the profession in specialty, practice setting, geographic location, ethnicity, and gender.
- Represent the current pool of practitioners.
- Possess current skills and a valid license in good standing.
- Articulate specialized technical knowledge related to a profession.

In addition, several of the six to ten expert consultants/SMEs in each workshop should be licensed five years or less to ensure an entry-level perspective is represented.

Due to potential conflict of interest, undue influence, and/or security considerations, board members, committee members, and instructors shall not serve as expert consultants/SMEs for, nor participate in, any aspect of licensure exam development or administration, pursuant to DCA Policy OPES 11-01.

Workshops

OPES exam development workshops bring together the professional knowledge and experience of expert consultants/SMEs, and the expertise of OPES exam development specialists. Separate workshops are conducted for:

Occupational analysis: Identifying critical job tasks and required knowledge.

Item linking: Linking old exam items (questions) to an updated exam outline.

Item writing: Creating new items.

Item review: Revising new or poorly functioning items.

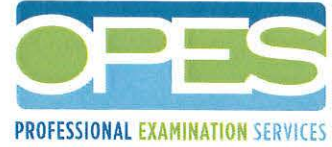
Exam construction: Selecting items to construct a new exam version.

Setting a passing score: Determining the passing score of an exam.

OPES exam development specialists begin each workshop by training expert consultants/SMEs in the required concepts, standards, and techniques. The exam development specialist serves as a facilitator, guide, and coach. Workshops are typically conducted on two consecutive eight-hour days at the OPES offices in Sacramento.

(Continued on back)

EXPERT CONSULTANTS (CONTINUED)

**Security**

OPES has implemented a variety of controls to ensure the integrity, security and appropriate level of confidentiality of licensure exam programs. These controls vary according to the sensitivity of the information, and will include restricting and/or prohibiting certain items, such as electronic devices, when conducting exam-related workshops.

Expert consultants/SMEs are required to provide valid identification, allow for personal belongings to be secured during workshops, and sign one or more agreements accepting responsibility for maintaining strict confidentiality of licensing exam material and information to which they have access.

Any person who fails to comply with OPES' security requirements will not be allowed to participate in licensure exam workshops. In addition, any person who subverts or attempts to subvert any licensing exam will face serious consequences which may include loss of licensure and/or criminal charges.

Authority

California Business and Professions Code section 123

Contact

To learn more about these and other examination-related services, please contact the Office of Professional Examination Services (OPES) at (916) 575-7240.

Before scheduling
your examination,
be sure you understand
the contents of this bulletin.
Please retain and use it as a
reference when contacting PSI.



PSI licensure:certification

3210 E Tropicana
Las Vegas, NV 89121
www.psiexams.com

California Board of Psychology California Psychology Law and Ethics Examination



CANDIDATE INFORMATION BULLETIN

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Please refer to our website to check for the most updated information at www.psiexams.com.

PURPOSE

This Candidate Information Bulletin is designed to provide all applicants who qualify to take the California Psychology Law and Ethics Examination (CPLÉE) with general information regarding the CPLÉE process.

EXAMINATION DEVELOPMENT

The CPLÉE is developed and maintained by the Office of Professional Examination Service (OPES), a division of the California Department of Consumer Affairs. The OPES staff consists of test validation and development specialists who are trained to develop and analyze occupational licensing examinations.

Individual examination items are developed in Item Writers' Workshops in a multiple-choice question format. Each item is carefully researched and validated with published references to ensure accuracy and consistency with entry-level psychology practice.

The outline and content areas of the CPLÉE are available as an attachment below.

ESTABLISHING THE PASSING STANDARDS

A licensing examination determines whether an examinee is competent to practice, not whether the examinee performs better or worse than others who take the test.

In accordance with Business and Professions Code Section 101.6, the purpose of Boards, Bureaus and Commissions is to "...establish minimum qualifications and levels of competency and license persons desiring to engage in the occupations they regulate upon determining that such persons possess the requisite skills and qualifications necessary to provide safe and effective services to the public, or register or otherwise certify persons in order to identify practitioners and ensure performance according to set and accepted professional standards."

EXAMINATIONS BY PSI LICENSURE: CERTIFICATION

The State has contracted with PSI licensure:certification (PSI) to conduct its examination program. PSI provides examinations through a network of computer examination centers nationwide.

All questions and requests for information about examinations should be directed to PSI.

PSI licensure:certification
3210 E Tropicana
Las Vegas, NV 89121
(877) 392-6422 • Fax (702) 932-2666
www.psiexams.com

Eligibility for the examination is determined by the Board of Psychology (BOP).

California Board of Psychology
1625 North Market Boulevard, Suite N-215
Sacramento, CA 95834
(916) 574-7720
www.psychology.ca.gov

EXAMINATION SCHEDULING PROCEDURES

Once you have been approved by the Board of Psychology, PSI will notify you via email of your eligibility to schedule an appointment to take the examination. You may do so via the Internet at www.psiexams.com, or schedule over the telephone at (877) 392-6422.

- **FIRST TIME EXAMINEES:** Examination eligibility expires, and an application is deemed abandoned, if the applicant fails to sit for the CPLÉE within one year after being notified of eligibility.
- **RE-EXAMINATION APPLICANTS:** Examination eligibility expires, and an application is deemed abandoned, if an applicant fails any written examination and does not retake the examination within one year from the date of that failure.

In most California testing centers, testing does not take place on the following

Thanksgiving	Closed November 23-24, 2017
Christmas	Closed December 24-25, 2017
New Years Day	Closed January 1, 2018
Martin Luther King Jr.	Closed January 15, 2018
Memorial Day	Closed May 28, 2018
Independence Day	Closed July 4, 2018
Labor Day	Closed September 3, 2018

INTERNET SCHEDULING

You may schedule for your test by completing the online Test Registration Form. The Test Registration Form is available at PSI's website, www.psiexams.com. You may schedule for a test via the Internet 24 hours a day.

1. Complete the registration form online and submit your information to PSI via the Internet.
2. Upon completion of the online registration form, you will be given the available dates for scheduling your test.
3. You will need to choose a date to complete your registration.
4. Upon successful registration, you will receive a traceable confirmation number.

TELEPHONE SCHEDULING

You may call PSI at (877) 392-6422, Monday through Friday between 4:30 am and 7:00 pm, or Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time, to schedule your appointment for the test. TDD is available at 800.735.2929.



CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee *if your cancellation notice is received two (2) days prior to the scheduled examination date*. For example, for a 9:00 a.m. Monday appointment, the cancellation notice would need to be received before 9:00 a.m. on the previous Saturday. You may call PSI at (877) 392-6422.

Note: A voice mail message is not an acceptable form of cancellation. Please use the PSI Website or call PSI and speak directly to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

If you miss your appointment, you will not be able to take the examination as scheduled. Further, you will forfeit your examination fee, if:

- You do not cancel your appointment 2 days before the scheduled examination date;
- You do not appear for your examination appointment;
- You arrive after examination start time;
- You do not present proper identification when you arrive for the examination.

RE-EXAMINATION

Examinees who fail are eligible to re-take this examination three (3) months after failing, but not before a new form of the examination is available. To be rescheduled, examinees must submit the \$129 examination fee to the Board of Psychology. A new Candidate Information Bulletin and a notice of eligibility will be sent when these criteria for re-examination have been met.

CANDIDATES MUST PARTICIPATE IN THE EXAMINATION WITHIN ONE YEAR OF FAILING A PREVIOUS EXAMINATION.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (877) 392-6422. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

SPECIAL ACCOMMODATIONS AVAILABLE

Examinees with a physical or mental impairment that substantially limits a major life activity may be eligible for accommodation in the testing process to assure that the test accurately reflects skills, knowledge or abilities. "Major life activities" include walking, seeing, hearing, speaking, breathing, learning, working, caring for one's self and performing manual tasks. PSI is fully compliant with ADA guidelines and will provide reasonable accommodations.

Scheduling services are also available via our Telecommunications Device for the Deaf (TDD) by calling 800.735.2929.

ACCOMMODATION PROCEDURE

Examinees requiring special testing arrangements due to a physical or mental impairment must submit a request to the Board of Psychology for such arrangements. This request must be on a special form provided by the Board of Psychology. The form can be downloaded from Board's website at http://www.psychology.ca.gov/forms_pubs/adaform.pdf. PSI will provide auxiliary aids and services as approved by the Board of Psychology except when it may fundamentally alter the examination or results.

ENGLISH AS A SECOND LANGUAGE (ESL)

A candidate for whom English is his or her second language may be eligible for additional time when taking the CPLEE. The applicant must complete and submit a request for additional time that states under penalty of perjury that English is his or her second language. You can access this form from the Board's website at http://www.psychology.ca.gov/applicants/exam_accom_esl.shtml.

The Test of English as a Foreign Language (TOEFL) certification score of 85 or below must be sent by Educational Testing Service directly to the board. The TOEFL must have been taken within the previous two years prior to application.

If documentation is approved by the Board of Psychology, the time limit on your examination may be extended by time and one half. You will be notified by email of this approval, and should not schedule your examination until you have received your approval letter.

EXAMINATION SITE LOCATIONS

The California examinations are administered at the PSI examination centers in California as listed below:

ANAHEIM

2301 W. LINCOLN AVE, SUITE 252
ANAHEIM, CA 92801

TAKE I-5 SOUTH TO SANTA ANA. EXIT ON BROOKHURST ST. AND MAKE A RIGHT GOING SOUTH. TURN RIGHT (WEST) ON LINCOLN AVE. RIGHT AFTER MONTEREY LN. GO HALF A BLOCK AND ENTER ON THE FIRST OR SECOND DRIVEWAY ON 2301 LINCOLN. SUITE 252 IS LOCATED ON THE SECOND FLOOR.

ATASCADERO

7305 MORRO RD, SUITE 201A
ATASCADERO, CA 93422

FROM US-101 N, TAKE THE CA-41 EXIT- EXIT 219-TOWARD MORRO RD. TURN LEFT ONTO EL CAMINO REAL. Turn LEFT onto CA-41/MORRO RD.

FROM US-101 S, TAKE THE MORRO RD/CA-41 EXIT- EXIT 219, TURN RIGHT ONTO CA-41/MORRO RD.

BURBANK

2835 N. NAOMI STREET, SUITE 110
BURBANK CA 91504

(818) 566-9882



FROM I-5 SOUTH: TAKE HOLLYWOOD WAY EXIT 149. KEEP LEFT TO TAKE THE RAMP TOWARD WOODBURY UNIVERSITY. TURN LEFT ONTO N. HOLLYWOOD WAY. TURN RIGHT ONTO N. GLENOAKS BLVD. TURN RIGHT ONTO N. NAOMI ST. 2835 N NAOMI ST IS ON THE RIGHT.
FROM I-5 NORTH: TAKE BUENA VISTA STREET EXIT 148. TURN LEFT ONTO N. BUENA VISTA. TURN LEFT ONTO N. GLENOAKS BLVD. TURN LEFT ONTO N. NAOMI ST. 2835 N. NAOMI ST IS ON THE RIGHT.

CARSON

17420 AVALON BLVD, SUITE 205
CARSON, CA 90746

FROM CA-91 E/GARDENA FWY TAKE THE AVALON EXIT. OFF RAMP WILL LEAD YOU ONTO ALBERTONI ST. MAKE A RIGHT ONTO AVALON BLVD AND WE ARE LOCATED ON THE RIGHT HANDSIDE (SAME PARKING LOT AS CARL'S JR).

FROM CA-91 W TAKE THE AVALON EXIT. MAKE A LEFT ONTO AVALON BLVD. MAKE A U-TURN ON AVALON BLVD AND ALBERTONI ST. WE ARE LOCATED ON THE RIGHT HAND SIDE. (SAME PARKING LOT AS CARL'S JR).

EL MONTE - SANTA FE SPRINGS

10330 PIONEER BOULEVARD, SUITE 285
SANTA FE SPRINGS, CA 90670
(562) 325-8113

FROM THE I-5 NORTH TAKE NORWALK BLVD EXIT #121, TURN RIGHT ONTO NORWALK BLVD. TURN LEFT ONTO IMPERIAL HWY/CA-90. TURN RIGHT ONTO PIONEER BLVD, TESTING CENTER WILL BE ON YOUR RIGHT.

FRESNO

351 E. BARSTOW, SUITE 101
FRESNO, CA 93710

FROM CA-41 S, TAKE THE BULLARD AVE EXIT. TURN LEFT ONTO E BULLARD AVE. TURN RIGHT ONTO N FRESNO ST. TURN RIGHT ONTO E BARSTOW AVE.

FROM CA-41 N, TAKE THE SHAW AVE EXIT TOWARD CLOVIS. TURN RIGHT ONTO E SHAW AVE. TURN LEFT ONTO N FRESNO ST. TURN LEFT ONTO E BARSTOW AVE.

TESTING CENTER IS IN THE OFFICE COMPLEX ON THE SW CORNER OF BARSTOW AND FRESNO ST.

HAYWARD

24301 SOUTHLAND DRIVE, SUITE B-1
HAYWARD, CA 94545

FROM I-880 N TOWARD OAKLAND, TAKE THE WINTON AVENUE EXIT. MERGE ONTO W WINTON AVE TOWARD HEALD COLLEGE. TURN LEFT ONTO SOUTHLAND DR.

FROM I-880 S TOWARD SAN JOSE/SAN MATEO BR, TAKE THE WINTON AVE WEST EXIT TOWARD HEALD COLLEGE. MERGE ONTO W WINTON AVE. TURN LEFT ONTO SOUTHLAND DR.

REDDING

2861 CHURN CREEK, UNIT C
REDDING, CA 96002

ON 299 FROM EAST TAKE RAMP ONTO I-5 S. TAKE EXIT #677/REDDING/CYPRESS AVE. TURN LEFT ON E CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD.

ON 299 FROM WEST TURN RIGHT ON MARKET ST (CA-273 S). TURN LEFT ON TEHEMA ST (CA-299 E). CONTINUE TO FOLLOW CA-299 E. TAKE EXIT #2A/RED BLUFF/SACRAMENTO ONTO I-5 S. TAKE EXIT #677/REDDING/CYPRESS AVE. TURN LEFT ON E CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD.

ON I-5 FROM NORTH TAKE EXIT #677/ REDDING/CYPRESS AVE. TURN LEFT ON E CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD
ON I-5 FROM SOUTH TAKE EXIT #677/ REDDING/CYPRESS AVE. TURN RIGHT ON E CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD

ON HWY 44 FROM EAST TAKE RAMP TOWARD VICTOR AVE. TURN LEFT ON VICTOR AVE. TURN RIGHT ON E CYPRESS AVE. TURN LEFT ON CHURN CREEK RD.

FROM ALL DIRECTIONS, FRONT BUILDING IS 2881 CHURN CREEK, DRIVEWAY INTO COMPLEX IS DIRECTLY ACROSS FROM MAJOR MUFFLER ON EAST SIDE OF CHURN CREEK. 2861 IS FIRST BUILDING ON THE LEFT.

RIVERSIDE

7888 MISSION GROVE PARKWAY S., SUITE 130
RIVERSIDE, CA 92508

(951) 789-0348

FROM THE CA-91W TOWARD RIVERSIDE/BEACH CITIES, TAKE THE CENTRAL AVENUE EXIT TOWARD MAGNOLIA CENTER. TURN LEFT ONTO CENTRAL AVE. CENTRAL AVE BECOMES ALESSANDRO BLVD. VEER TO THE RIGHT, THEN STAY STRAIGHT TO GO ONTO TRAUTWEIN RD (YOU WILL PASS COMMUNICATIONS CENTER DR). TURN LEFT ONTO MISSION GROVE PKY W.

FROM THE HIGH DESERT/SAN BERNARDINO AREA 215 S, WHERE THE 60 FWY, 91 FWY AND THE 215 FWY SPLIT, TAKE 215S (SIGNS FOR THE 60 EAST INDIO). TAKE EXIT 27C FOR ALESSANDRO BLVD, TURN RIGHT ONTO E ALESSANDRO BLVD, TURN LEFT ONTO MISSION GROVE PKWY S.

SACRAMENTO

9719 LINCOLN VILLAGE DR.

BUILDING 100, SUITE 100

SACRAMENTO, CA 95827

FROM SAN FRANCISCO/VALLEJO ON I-80 E, TAKE US-50 E TOWARD SACRAMENTO/SOUTH LAKE TAHOE. TAKE BRADSHAW ROAD, EXIT 13, TURN RIGHT ONTO BRADSHAW ROAD. TURN IMMEDIATE LEFT ONTO LINCOLN VILLAGE DR.

SAN DIEGO

5440 MOREHOUSE DRIVE, SUITE 2300

SAN DIEGO, CA 92121

FROM I-805 S, TAKE THE SORRENTO VALLEY RD/MIRA MESA BLVD EXIT. TURN LEFT ONTO MIRA MESA BLVD, THEN STAY STRAIGHT. TURN LEFT ONTO SCRANTON RD. TURN RIGHT ONTO MOREHOUSE DR.

FROM I-805 N TOWARD LOS ANGELES, TAKE THE MIRA MESA BLVD/VISTA SORRENTO PKWY EXIT. TURN RIGHT ONTO MIRA MESA BLVD. TURN LEFT ONTO SCRANTON RD. TURN RIGHT ONTO MOREHOUSE DR.

ADDITIONAL PARKING CAN BE FOUND (on top of the AT&T building) BY CONTINUING ON MOREHOUSE PAST OUR BUILDING AND TURNING LEFT AT THE NEXT DRIVEWAY UP THE HILL

SAN FRANCISCO

150 EXECUTIVE PARK BLVD., STE 2400

SAN FRANCISCO, CA 94134

(415) 330-9700

I-80 W BECOMES US-101 S. TAKE EXIT 429 A TOWARD MONSTER PARK/TUNNEL AVE. TAKE THE RAMP TOWARD 3COM PARK. TURN RIGHT ONTO ALANNA RD. TURN LEFT ONTO EXECUTIVE PARK BLVD.

SANTA CLARA

2936 SCOTT BLVD

SANTA CLARA, CA 95054

FROM US-101 N, TAKE THE SAN TOMAS EXPWY/MONTAGUE EXPWY EXIT- EXIT 392. TAKE THE SAN TOMAS EXPWY RAMP. MERGE ONTO SAN TOMAS EXPY/CR-G4. TURN LEFT ONTO SCOTT BLVD.

FROM I-880 S TOWARD SAN JOSE, TAKE THE MONTAGUE EXPWY EXIT (7). TAKE THE MONTAGUE EXPWY WEST RAMP. MERGE ONTO MONTAGUE EXPY/CR-G4 E. TURN LEFT ONTO E TRIMBLE RD. E TRIMBLE RD BECOMES DE LA CRUZ BLVD. TURN SLIGHT RIGHT ONTO CENTRAL EXPY/CR-G6 W. TURN SLIGHT RIGHT ONTO SCOTT BLVD.



SANTA ROSA

160 WIKIUP DRIVE, SUITE 105

SANTA ROSA, CA 95403

FROM US-101 N, MERGE ONTO FULTON RD. TURN RIGHT ONTO AIRPORT BLVD. TURN RIGHT ONTO OLD REDWOOD HWY. TURN LEFT ONTO WIKIUP DR.

FROM US-101 S, TAKE THE AIRPORT BLVD EXIT. TAKE THE RAMP TOWARD MARK WEST AREA/LARKFIELD WIKIUP. TURN LEFT ONTO AIRPORT BLVD. TURN RIGHT ONTO OLD REDWOOD HWY. TURN LEFT ONTO WIKIUP DR.

VENTURA

4245 MARKET ST, SUITE 208

VENTURA, CA 93003

FROM US-101N, TAKE THE TELEPHONE ROAD EXIT 65. TURN LEFT ONTO TELEPHONE ROAD. TURN RIGHT ONTO MARKET STREET.

VISALIA

3400 W MINERAL KING AVE, SUITE D

VISALIA, CA 93291

(559) 627-6700

FROM CA-99N, MERGE ONTO CA-198E VIA EXIT 96 TOWARD VISALIA/SEQUOIA NAT'L PARK. TAKE THE EXIT TOWARD DEMAREE STREET. MERGE ONTO W NOBLE AVENUE. TURN LEFT ONTO S COUNTY CENTER DRIVE. TAKE THE 1ST LEFT ONTO W MINERAL KING AVENUE.

WALNUT CREEK

175 LENNON LANE, SUITE 203

WALNUT CREEK, CA 94598

(925) 906-9165

FROM I-5N, KEEP LEFT TO TAKE I-580W TOWARD TRACY/SAN FRANCISCO. MERGE ONTO I-680N VIA EXIT 44B TOWARD SACRAMENTO/WALNUT CREEK/CONCORD. TAKE THE YGNACIO VALLEY ROAD EXIT AND TURN RIGHT. TURN LEFT ONTO LENNON LANE.

Out-of-State Examination Sites

The following out-of state sites will also offer this examination.

ALBUQUERQUE

2301 YALE BLVD, SE

BUILDING C, SUITE 4

ALBUQUERQUE, NM 87106

FROM INTERSTATE 25, TAKE THE GIBSON BLVD EXIT AND TRAVEL EAST ON GIBSON BLVD UNTIL YOU REACH YALE BLVD SOUTHEAST. TURN RIGHT ON YALE BLVD S.E. (HEADING SOUTH), JUST PAST RENARD PLACE AND THEN TURN RIGHT INTO THE COMMERCE CENTER. THE SITE IS ACROSS THE STREET FROM THE WAFFLE HOUSE AND COMFORT INN.

ATLANTA (MARIETTA)

2100 ROSWELL ROAD NE, SUITE 2128

MARIETTA, GA 30062

FROM I-75 NORTHBOUND, TAKE EXIT #263 - THE 120 LOOP, EAST TOWARD ROSWELL. DRIVE APPROXIMATELY 1.5 MILES (PAST POWERS FERRY AND LOWER ROSWELL ROADS) AND EXIT RIGHT TOWARD ROSWELL. MAKE A RIGHT AT THE LIGHT OFF OF THE EXIT AND ONTO ROSWELL ROAD. PAVILIONS AT EAST LAKE SHOPPING CENTER IS 1/2 MILE ON RIGHT. THE SITE IS LOCATED IN SUITE 2128 IN THE SAME SHOPPING CENTER AS KROGERS.

FROM I-75 SOUTHBOUND, TAKE EXIT#265 - GA 120 LOOP/EAST. TURN LEFT ONTO NORTH MARIETTA PKWY. AFTER 1.4 MILES, TAKE THE RIGHT-SIDE OFF RAMP TO GA-3/ROSWELL/MARIETTA. TURN LEFT ONTO GA-120 EAST/ROSWELL RD. GO .3MILE TO PAVILIONS AT EAST LAKE SHOPPING CENTER. TURN RIGHT INTO SHOPPING CENTER. THE SITE IS LOCATED IN SUITE 2128 IN THE SAME SHOPPING CENTER AS KROGERS.

BOSTON (CHARLESTOWN)

WASHINGTON CROSSING

56 ROLAND ST, SUITE 305

CHARLESTOWN, MA 02129

FROM THE NORTH: TAKE I-93 SOUTH. EXIT 28 -BOSTON/SULLIVAN SQ./CHARLESTOWN. MERGE INTO MYSTIC AVE. TAKE I-93S RAMP TO BOSTON/SULLIVAN SQ./CHARLESTOWN (TAKE RAMP DO NOT GET ON HIGHWAY). MAKE SLIGHT LEFT TURN ON TO MAFFA WAY. MAKE SLIGHT RIGHT TURN ON TO CAMBRIDGE STREET. AT FIRST TRAFFIC LIGHT, MAKE LEFT ON TO CARTER STREET. TURN RIGHT ON TO ROLAND STREET. END AT 56 ROLAND. ENTER THROUGH NORTH LOBBY. DO NOT PARK IN THE BUILDING'S PARKING LOT.

FROM THE SOUTH: TAKE I-93 NORTH. EXIT 28 - RT 99/SULLIVAN SQ./SOMERVILLE. MAKE LEFT ON TO CAMBRIDGE ST. AT FIRST TRAFFIC LIGHT, MAKE LEFT ON TO CARTER STREET. TURN RIGHT ON TO ROLAND STREET. END AT 56 ROLAND STREET (BUILDING ON LEFT, PARKING LOT ON RIGHT). ENTER THROUGH NORTH LOBBY. DO NOT PARK IN THE BUILDING'S PARKING LOT.

CHARLOTTE

TYVOLA EXECUTIVE PARK 1

5701 WESTPARK DR, #202

CHARLOTTE, NC 28217

FROM I-77S TOWARDS COLUMBIA, EXIT TYVOLA ROAD (EXIT #5). TURN LEFT AT TYVOLA ROAD. MAKE A RIGHT AT WESTPARK DR.

FROM I-77N, EXIT TYVOLA ROAD (EXIT #5). BEAR RIGHT AT TYVOLA ROAD. TURN RIGHT AT WESTPARK DR.

CHERRY HILL

950 N. KINGS HWY, SUITE 301

CHERRY HILL, NJ 08034

FROM THE NEW JERSEY TPKE S, TAKE EXIT #4/PHILADELPHIA/CAMDEN ONTO RT-73 N TOWARD CAMDEN/PHILADELPHIA. TAKE RAMP ONTO I-295 S TOWARD DEL MEM BR. TAKE EXIT #34B/CHERRY HILL/CAMDEN ONTO MARLTON PIKE(RT-70 W). TURN RIGHT ON KINGS HWY N (RT-41). NOTE BUILDING 950 IS BEHIND BUILDINGS #900 AND #1030.

CHICAGO

332 S. MICHIGAN AVENUE

SUITE 410

CHICAGO, IL 60604

TAKE US-415 WHICH BECOMES I-94E. TAKE THE W JACKSON BLVD EXIT (51F). TURN LEFT ON W JACKSON BLVD. TURN RIGHT ON S MICHIGAN AVE.

CRANBERRY TOWNSHIP

CRANBERRY CORPORATE BUSINESS CENTER

213 EXECUTIVE DR., SUITE 150

CRANBERRY TOWNSHIP, PA 16066

FROM I-79 EXIT CRANBERRY-MARS ROUTE 228, GO WEST.

CROSS OVER ROUTE 19 ONTO FREEDOM ROAD. GO THREE TRAFFIC LIGHTS THEN TURN RIGHT ONTO EXECUTIVE DRIVE. BUILDING IS DIRECTLY ACROSS FROM HAMPTON INN.

DALLAS

300 N COIT, SUITE 172

RICHARDSON, TX 75080

FROM 75 SOUTH, TAKE THE BELT LINE ROAD EXIT AND TURN RIGHT ON BELT LINE ROAD. STAY ON BELT LINE ROAD UNTIL YOU REACH COIT. TURN RIGHT ONTO N COIT. THE BUILDING IS ON THE RIGHT HAND SIDE. IF YOU ARE COMING IN FROM LBJ (1635) AND GOING NORTH ON 75, YOU WILL TURN LEFT ONTO BELT LINE AND TURN RIGHT ONTO COIT.

HOUSTON (NORTHWEST)

9800 NORTHWEST FREEWAY

SUITE 200

HOUSTON, TX 77092

FROM HWY 290 DRIVING SOUTHEAST, MERGE ONTO LOOP 610 NORTH. EXIT AT T.C.JESTER AND THEN U-TURN UNDER LOOP 610. STAY ON THE FEEDER ROAD, SHERATON HOTEL IS ON THE RIGHT AS THE ROAD CURVES RIGHT. TURN INTO THE PARKING LOT IMMEDIATELY AFTER THE SHERATON HOTEL AND BEFORE THE OFFICE BUILDING. CENTER IS ON THE 2ND FLOOR.



LAS VEGAS

3210 E TROPICANA AVENUE
LAS VEGAS, NEVADA 89121

FROM I-15 - EXIT EAST ON TROPICANA, TRAVEL APPROXIMATELY 4 MILES, TURN LEFT ON MOJAVE, TURN RIGHT INTO THE PARKING LOT.
FROM I-95 - EXIT WEST ON TROPICANA, TRAVEL APPROXIMATELY 1 MILE, TURN RIGHT ON MOJAVE, TURN RIGHT INTO THE PARKING LOT.

MILFORD

500 BIC DRIVE
SUITE 101
MILFORD, CT 06461

FROM HIGHWAY I-95 EXIT 35. GO TOWARD BIC DRIVE. GO .5 MILES TO 500 BIC DRIVE WHICH IS AT GATE 1 OF THE FORMER BIC COMPLEX. GO TO THE REAR OF THE LOT AND PARK. WALK DOWN THE HILL IN FRONT OF THE BUILDING AND ENTER THE FRONT DOOR. SIGNS WILL DIRECT YOU TO SUITE 101 (PSI).

NASHVILLE

THE OAKS
1100 KERMIT DRIVE, SUITE 103
NASHVILLE, TN 37217

FROM I-40 EAST, TAKE EXIT ONTO I-24 (EXIT 213-A). TAKE MURFREESBORO ROAD AT THE FIRST EXIT (EXIT 52). STAY IN THE RIGHT LANE ON THE RAMP, AS THE EXIT APPEARS WHILE YOU ARE STILL IN THE CURVE. ON MURFREESBORO, STAY IN THE LEFT LANE. TURN LEFT ONTO KERMIT DRIVE WHEN THERE IS A MCDONALD'S ON YOUR RIGHT. PSI IS IN THE FIRST BUILDING ON YOUR LEFT.

FROM I-40 WEST, TAKE EXIT ONTO BRILEY PARKWAY, TURN LEFT ONTO BRILEY. EXIT ONTO MURFREESBORO RD. STAY IN THE RIGHT LANE. TURN RIGHT ONTO KERMIT ST. PSI IS IN THE FIRST BUILDING ON YOUR LEFT.

NORTH OREM (PROVO)

581 WEST 1600 NORTH, SUITE C
NORTH OREM, UT 84057

FROM US-89, TURN RIGHT ONTO W CENTER ST/UT-114. MERGE ONTO I-15 N VIA THE RAMP ON THE LEFT TOWARD SALT LAKE. TAKE THE 1600 NORTH EXIT 273. TURN EAST ONTO WEST 1600 NORTH. GO ONE MILE EAST.

NORTH SALT LAKE CITY

25 NORTH 400 WEST, SUITE 7
NORTH SALT LAKE CITY, UT 84054

(THE CITY OF NORTH SALT LAKE NOT SALT LAKE CITY PROPER. THE PSI TEST SITE IS IN DAVIS COUNTY JUST NORTH OF THE FLYING J REFINERY.)

FROM SALT LAKE CITY AND THE SOUTH.

MERGE ON TO I-15N. TAKE EXIT 312 AND MERGE ON TO US89 NORTH FOR ABOUT 1.8 MILES. TURN LEFT ONTO E CENTER ST AND GO WEST FOR ABOUT .6 MILES. TURN RIGHT ON TO 400 W.

FROM THE NORTH

MERGE ONTO I-15 S SALT LAKE. TAKE THE CENTER ST., EXIT 314. TURN RIGHT ONTO W CENTER ST. TURN RIGHT ONTO 400 W.

FROM I-80 EAST MERGE TO I-215 NORTH. TAKE THE REDWOOD RD/UT-68 EXIT 28 AND TURN RIGHT ONTO CENTER STREET.

PHOENIX

5727 N 7TH ST.
SUITE 301

PHOENIX, AZ 85014

FROM I-17 SOUTH EXIT TO BETHANY HOME ROAD. GO LEFT (EAST) ON BETHANY HOME. TURN RIGHT (SOUTH) ON 7TH STREET. THE PSI SITE IS ON THE EAST SIDE OF THE STREET JUST BEFORE MISSOURI. IT IS A 4 STORY GLASS BUILDING.

QUEENS

THE SHOPS AT ATLAS PARK
71-19 80TH STREET, SUITE 8307
GLENDALE (QUEENS), NY 11385

FROM I-678 S, TAKE THE J ROBINSON PKWY EXIT- EXIT 7. TAKE THE FOREST PARK DR EXIT- EXIT 4- TOWARD MYRTLE AVE / WOODHAVEN BLVD. TAKE THE RAMP TOWARD MYRTLE AVE / WOODHAVEN BLVD. TURN SLIGHT RIGHT ONTO FOREST PARK DR. TURN RIGHT ONTO MYRTLE AVE. TURN LEFT ONTO 80TH ST. GO TO 2ND LIGHT PAST MYRTLE AVE OVER SMALL OVERPASS MAKE A RIGHT INTO ATLAS PARK. MAKE A RIGHT AT STOP SIGN TO GET INTO PARKING LOT. ONCE PARKED, GO TO TOP FLOOR OF PARKING LOT, TURN RIGHT AND WALK UNTIL YOU SEE "MARKET PLAZA". TAKE ELEVATOR TO THE 3RD FLOOR. OFFICES ARE LOCATED IN THE RED BRICK BUILDING.

RICHMOND

MOOREFIELD VI BUILDING
620 MOOREFIELD PARK DRIVE, SUITE 205
RICHMOND, VA 23236

FROM I-64E, TAKE THE PARHAM RD EXIT AND TURN RIGHT. N PARHAM RD/VA-73 S BECOMES VA-150 S/CHIPPENHAM PKWY. MERGE ONTO VA-76 S/POWHITE PKWY. MERGE ONTO MIDLOTHIAN TURNPIKE WEST. TURN LEFT ON MOOREFIELD PARK DR.

SOUTHFIELD (DETROIT AREA)

2640 LAHSER ROAD, SUITE 150
SOUTHFIELD, MI 48033

FROM I-96 E MERGE ONTO I-696 E. THEN MERGE ONTO MI-10 S. TAKE THE LAHSER ROAD EXIT. KEEP LEFT AT THE FORK IN THE RAMP. TURN LEFT ONTO NORTHWESTERN HWY. TURN RIGHT ONTO LAHSER ROAD. YOU MAY ACCESS THE BUILDING FROM THE BACK USING THE NW DOOR.

WEST DES MOINES

1001 OFFICE PARK ROAD, SUITE 315
WEST DES MOINES, IA 50265

FROM I-235, EXIT 8TH ST/73RD ST AND PROCEED SOUTH. TURN RIGHT ON OFFICE PARK ROAD. TURN RIGHT INTO THE DRIVEWAY.

WEST HARTFORD

45 SOUTH MAIN STREET, SUITE 209
WEST HARTFORD, CT 06107

FROM I-84, EXIT 41, S. MAIN ST. AND PROCEED NORTH APPROXIMATELY 2 MILES. 45 SOUTH MAIN WILL APPEAR ON THE LEFT, DIRECTLY ACROSS THE STREET FROM THE TOWN HALL, BEFORE YOU CROSS FARMINGTON AVENUE. THE ATTENDANT WILL PARK YOUR CAR AT NO CHARGE. TAKE THE ELEVATOR TO THE SECOND FLOOR TO SUITE 209.

WILSONVILLE

25195 SW PARKWAY, SUITE 105
WILSONVILLE, OR 97070

GOING SOUTH: OFF I5, TAKE EXIT 286 (ELLINGENS/BOONES FERRY RD). TURN LEFT AND CROSS BACK OVER THE FREEWAY. TURN LEFT AT 2ND SIGNAL LIGHT (PARKWAY AVE.) TURN INTO PARKWAY PLAZA PARKING LOT (ACROSS THE STREET FROM SHRINER'S). WE ARE LOCATED IN THE MAIN ENTRANCE FIRST DOOR ON THE RIGHT.

WOODBURY

6053 HUDSON RD, SUITE 210
WOODBURY, MN 55125

FROM I-94 GO SOUTH ON CENTURY TO THE FIRST LEFT (WHICH IS THE FRONTAGE ROAD ENTRANCE TO THE COUNTRY INN). ENTER THE OFFICE COMPLEX THROUGH THE SINCLAIR GAS STATION AND ALONG BACK OF THE INN. 6053 IS THE BUILDING DIRECTLY AHEAD. THE ENTRANCE ON THAT (WEST) SIDE IS ACTUALLY ON THE 2ND FLOOR. SUITE 210 IS DOWN THE CORRIDOR TO THE RIGHT. PLEASE USE THE WEST ENTRANCE ON SATURDAYS.



REPORTING TO THE EXAMINATION SITE

On the day of the examination, you must arrive at least 30 minutes prior to your scheduled appointment time. This allows time for check-in and identification verification and provides time to familiarize yourself with the examination process. If you arrive late, you may not be admitted to the examination site and you may forfeit your examination registration fee. Even though candidates will be thumb printed, you are still required to comply with any identification requirements established by the appropriate regulatory entity.

REQUIRED IDENTIFICATION AT EXAMINATION SITE

You must provide one of the following valid forms of government-issued identification before you may examine:

- An unexpired State issued Driver's License.
- An unexpired State Department of Motor Vehicles Identification Card.
- A current U.S. military-issued identification card
- An unexpired government issued passport or passport card

All photographs must be recognizable as the person to whom the identification card was issued. The name on the application must match the photographic I.D. card.

If you cannot provide the required identification, you must call (877) 392-6422 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. *Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.*

CALIFORNIA LAW SECURITY PROCEDURES

Section 123 of the California Business and Professions Code states: It is a misdemeanor for any person to engage in any conduct which subverts or attempts to subvert any licensing examination or the administration of an examination, including, but not limited to:

- Conduct which violates the security of the examination materials;
- Removing from the examination room any examination materials without authorization;
- The unauthorized reproduction by any means of any portion of the actual licensing examination;
- Aiding by any means the unauthorized reproduction of any portion of the licensing examination;
- Paying or using professional or paid examination-takers for the purpose of reconstructing any portion of the licensing examination;
- Obtaining examination questions or other examination material, except by specific authorization either before, during, or after an examination; or
- Using or purporting to use any examination questions or materials which were improperly removed or taken from any examination for the purpose of instructing or preparing any applicant for examination; or

- Selling, distributing, buying, receiving, or having unauthorized possession of any portion of a future, current, or previously administered licensing examination.
- Communicating with any other examinee during the administration of a licensing examination.
- Copying answers from another examinee or permitting one's answers to be copied by another examinee.
- Having in one's possession during the administration of the licensing examination any books, equipment, notes, written or printed materials, or data of any kind, other than the examination materials distributed, or otherwise authorized to be in one's possession during the examination.
- Impersonating any examinee or having an impersonator take the licensing examination on one's behalf.

Nothing in this section shall preclude prosecution under authority provided for in any other provision of law. In addition to any other penalties, a person found guilty of violating this section, shall be liable for the actual damages sustained by the agency administering the examination not to exceed ten thousand dollars (\$10,000) and the costs of litigation.

IMPORTANT INFORMATION ABOUT TAKING AN EXAMINATION

1. All candidates will have their thumbprint taken during examination check-in and re-entry into the testing room after an approved absence. If a candidate passes the examination, the thumbprint record will be destroyed. If a candidate abandons his or her application for licensure, as determined by the appropriate regulatory authority, the thumbprint will also be destroyed. If a candidate is unsuccessful, the thumbprint record will be retained by PSI to ensure proper identification on any subsequent examination attempts. If the thumbprint doesn't match upon exit and re-entry, the candidate shall be disqualified from the examination, his or her test results invalidated, and the appropriate regulatory entity will be notified of the occurrence. The taking of the thumbprint is an additional measure to enhance examination security. The Department's Office of Examination Resources shall ensure that the appropriate safeguards for the storage and destruction of the thumbprint records are in place.
2. The temperature in the testing room is maintained at a moderate level. Candidates are advised to layer clothing. Acceptable layered clothing includes lightweight shirts, sweaters, and pullovers without pockets. These items must be worn upon check-in, while you wait to enter the testing room, and during your initial seating for the examination.
3. There are timing mechanisms available at the test site and on the computer console to help candidates keep track of time during the test administration. Watches or other timekeeping devices are not permitted in the examination rooms.
4. Only one candidate will be allowed to take a restroom break at a time. Candidates are required to sign out when you leave the room and when you return. If a candidate's restroom break takes longer than 5 (five) minutes, a proctor will check on the candidate and will notify the applicable regulatory entity of the occurrence, which will take appropriate action.



5. The following items are not permitted in the examination rooms:

- Cellular telephones, personal digital assistants (PDAs), recording devices, cameras, pagers, purses, notebooks, notebook computers, reference or readings material, music players, radios, electronic games, calculators, or briefcases.
- Personal items including watches, backpacks, wallets, pens, pencils, or other writing devices, food, drinks (unless prior approval is obtained by your regulatory entity) and good-luck items.
- Hats, baseball caps, or visors (with the exception of religious apparel), coats, shawls, hooded clothing, heavy jackets or overcoats.

During the check-in process, all candidates will be asked if they possess any of the prohibited items and all candidates will be asked to empty their pockets. If prohibited items are found during check-in, candidates shall return these items to their vehicle or other place of safekeeping. Neither PSI, nor the Department of Consumer Affairs, shall be responsible for the items. Any candidate possessing the prohibited items in the examination room shall have his or her test results invalidated, and PSI shall notify the appropriate regulatory entity of the occurrence.

- Copying or communicating examination content is a violation of PSI security policy and existing law. Either one shall result in the disqualification or invalidation of examination results, the denial of your license, and may subject the candidate to criminal prosecution.

TAKING THE EXAMINATION BY COMPUTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions, and reviewing your answers.

TEST QUESTION SCREEN

The “function bar” at the top of the sample question provides mouse-click access to the features available while taking the examination.

Questions: 3 of 40 Answered: 2 Unanswered: 1 Marked: 0 View: All Time Left/Min: 3:59

1. What do the stars on the United States of America's flag represent?

(Choose from the following options)

1. Presidents

2. Colonies

3. States

4. Wars

<< Back Next >>

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers

STUDY MATERIALS

Candidates are encouraged to trust in their clinical education, experience and judgment as a basis for responding to the examination items in addition to the California Board of Psychology Laws and Regulations and the APA Code of Conduct and Ethical Principles. The California Board of Psychology Laws and Regulations is available for purchase through Lexis Nexis at <https://store.lexisnexis.com>. It can also be accessed from the Board's website at www.psychology.ca.gov. The APA Code of Conduct and Ethical Principles is available through APA's website at www.apa.org.

EXAMINATION ITEMS

Each form of the CPLEE will consist of 75 scored and 25 non-scored questions. A total of 100 questions, all multiple-choice in laws and ethics. Candidates will have 2.5 hours to complete the examination.

UNDERSTANDING THE RESULTS

At the end of your exam, you will receive a printed score report. Raw scores are only provided to candidates who fail. Your test results are confidential and are released only to you and your state licensing agency. To protect your privacy and to maintain the confidentiality of exam results, score information is not given over the telephone.

You may request a duplicate score report from PSI.



ABANDONMENT OF APPLICATION

Title 16, California Code of Regulations Section 1381.4 states "Any applicant approved to take or retake a board licensing examination who fails to appear for such examination in any twelve-month period shall have his or her application withdrawn. An applicant who subsequently decides to take the examination shall be required to file a new application and pay the current application and examination fees."

LICENSING INFORMATION

If you pass the CPLEE, you will receive a Request for Initial Licensure Form with your passing letter.

California law requires the completion of coursework in human sexuality as well as child abuse assessment and reporting as prerequisites for licensure. You may also be required to complete coursework in alcoholism/chemical dependency detection and treatment, spousal or partner abuse detection and treatment and/or aging and long term-care, depending on when you began graduate training. If you have not yet completed these requirements, documentation of compliance must be included with your check and request for initial licensure to the Board.

LICENSING FEE

You are not a licensed psychologist until you pay your initial license fee **and your license number has been issued by the Board**. To obtain your license, complete the Request for Initial License form and return it with a check of \$400.00 for the initial license fee made payable to:

California Board of Psychology
1625 North Market Boulevard, Suite N-215
Sacramento, CA 95834

Your license number will be available approximately four weeks after your form is received. Please indicate if there has been any change in your address. It is vital that you keep the Board of Psychology informed of your current address. The California Code of Regulations Section 1380.5 requires that you notify the Board immediately of any change of address. In considering the address you list on the form, be aware that it will be your address of record and that it will be available to the public by phone, in writing and through the Board of Psychology's Website. For obvious reasons, the Board strongly recommends that you do not use your residence address as your address of record.

The license that you receive will specify an expiration date of 24 months after initial licensure. Your license will expire two (2) years from the date of issuance. As a courtesy, the Board will send a renewal notice to your address of record prior to the expiration date of your license. However, it is your responsibility to renew your license whether or not you receive the renewal notice.

FIELDS OF COMPETENCE

In psychology, there are many fields of competence. As a newly licensed psychologist, we would like you to be aware of Section 2960(p) of the Business and Professions Code which authorizes disciplinary action against a psychologist who functions outside of his or her particular field or fields of competence as established by his or her education, training and experience.

CONTINUING EDUCATION REQUIREMENTS

Section 2915 of the Business and Professions Code requires each licensed psychologist to complete 36 hours of approved continuing education (CE) in every two-year renewal cycle. The Board cannot renew a license unless the CE requirements have been met. You can find more detailed information about CE at the Board's Website www.psychology.ca.gov.



CALIFORNIA PSYCHOLOGY LAW AND ETHICS EXAM

CONTENT AREAS	Area	Subarea
I. Confidentiality and Privilege	14%	
A. Mandated reporting		4%
B. Privilege		4%
C. Confidentiality		6%
II. Psychotherapeutic relationships	15%	
A. Informed consent		3%
B. Treatment of minors		3%
C. Sexual misconduct		3%
D. Multiple and exploitative relationships		3%
E. Termination of relationship		2%
F. Telemedicine		1%
III. Interpersonal relationships	14%	
A. Industrial/Organizational consulting		3%
B. Psychological consulting		3%
C. Personal impairments (e.g., mental health, physical health, substance abuse)		3%
D. Cultural competence		5%
IV. Intervention, Evaluation, and Assessments	14%	
A. Involuntary treatment		4%
B. Duty to protect		3%
C. Psychological testing		4%
D. Forensic services		3%
V. Records (11%)	11%	
A. General requirements		2%
B. Retention of records		3%
C. Release of records		4%
D. Electronic recordkeeping		2%
VI. Administrative	5%	
A. Fees and arrangements		3%
B. Barter		1%
C. Notice to consumers		1%
VII. Professional Issues	15%	
A. Competence boundaries		3%
B. Professional consultation		3%
C. Peer infractions		3%
D. Advertising/marketing		1%
E. Disciplinary actions (e.g., suspension, revocation)		3%
F. Conflicts of interest		2%
VIII. Scientific Research and Publication	4%	
IX. Teaching, Training, and Supervision (academics, clinical, I/O)	8%	
A. Teaching and supervision		3%
B. Professional continuing education		1%
C. Supervision of pre-licensed clinicians		4%
TOTAL	100%	

CALIFORNIA PSYCHOLOGY LAW AND ETHICS EXAMINATION OUTLINE

1. Confidentiality and Privilege (14%) – Demonstrate understanding and application of the legal and ethical requirements regarding, and limitations to, confidentiality, privilege, and mandated reporting.

Subarea	Task	Knowledge
A. Mandated reporting (4%)	T1. Comply with mandated reporting requirements as required by legal and ethical guidelines.	K1. Knowledge of legal and ethical guidelines regarding mandated reporting requirements. K2. Knowledge of the timelines for mandated reporting. K3. Knowledge of methods of mandated reporting (e.g., who, what, where, when, how). K4. Knowledge of circumstances under which confidential information may or may not be disclosed. K5. Knowledge of populations and events/circumstances requiring mandated reports. K6. Knowledge of how and when to disclose to the patient/client the requirements for mandated reporting.
B. Privilege (4%)	T2. Determine holder of privilege in accordance with legal and ethical guidelines.	K7. Knowledge of the methods by which confidential information may be released. K8. Knowledge of how to determine who holds privilege in various situations (e.g., minors, legal proceedings, organizational settings, dependent adults).
	T3. Comply with legal and ethical regulations governing holder of privilege.	K8. Knowledge of how to determine who holds privilege in various situations (e.g., minors, legal proceedings, organizational settings, dependent adults). K9. Knowledge of legal and ethical regulations governing the holder of privilege. K10. Knowledge of legal and ethical consequences for breaching privilege.
	T4. Determine exceptions to privilege in accordance with legal and ethical guidelines.	K4. Knowledge of circumstances under which confidential information may or may not be disclosed. K5. Knowledge of populations and events/circumstances requiring mandated reports.



	T5. Comply with legal and ethical regulations governing exceptions to privilege.	K5. Knowledge of populations and events/circumstances requiring mandated reports. K8. Knowledge of how to determine who holds privilege in various situations (e.g., minors, legal proceedings, organizational settings, dependent adults). K11. Knowledge of how and when to disclose to the patient/client or others the requirements for exceptions to privilege.
C. Confidentiality (6%)	T6. Maintain and protect patient/client confidentiality in accordance with legal and ethical guidelines.	K4. Knowledge of circumstances under which confidential information may or may not be disclosed. K12. Knowledge of privacy and confidentiality guidelines for electronic communications. K13. Knowledge of privacy and confidentiality guidelines for telephonic communications. K14. Knowledge of how and when to clarify with other interested parties (e.g., attorneys, parents, HR departments, law enforcement) their access to protected information.
	T7. Determine limits of confidentiality according to legal and ethical guidelines.	K14. Knowledge of how and when to clarify with other interested parties (e.g., attorneys, parents, HR departments, law enforcement) their access to protected information. K15. Knowledge of limits of confidentiality when required to report crimes and injuries. K16. Knowledge of how and when to disclose the limits of confidentiality to the patient/client.
	T8. Comply with Health Information Portability and Accountability Act (HIPAA) regulations as mandated by law.	K17. Knowledge of settings and circumstances under which HIPAA is required. K18. Knowledge of how to maintain records under HIPAA regulations. K19. Knowledge of methods to disclose protected information under HIPAA regulations. K20. Knowledge of how and when to inform patients/clients of their rights covered by HIPAA regulations.

2. Psychotherapeutic relationships (15%) – Demonstrate understanding and application of the legal and ethical requirements regarding informed consent, treatment of minors, sexual misconduct, multiple and exploitive relationships, termination of relationship, and telehealth.

Subarea	Task	Knowledge
A. Informed consent (3%)	T9. Provide and obtain informed consent in compliance with legal and ethical guidelines.	K21. Knowledge of the basic elements that must be included in informed consent (e.g., limits of confidentiality, risks and benefits of treatment, HIPAA). K22. Knowledge of how and when to obtain informed consent. K23. Knowledge of the circumstances for the disclosure of information to others (e.g., third-party payers, courts, family).
	T10. Determine patient’s capacity to consent to treatment and services.	K24. Knowledge of the legal standards for competency to consent to treatment. K25. Knowledge of the methods to evaluate a person’s capacity to consent. K26. Knowledge of ethical guidelines regarding providing services to patients who are incapable of giving informed consent.
	T11. Seek assent from patients who are legally incapable of giving informed consent in accordance to legal and ethical guidelines.	K26. Knowledge of ethical guidelines regarding providing services to patients who are incapable of giving informed consent. K27. Knowledge of methods to obtain consent by proxy. K28. Knowledge of methods for obtaining assent from patients who are legally incapable of giving informed consent.
B. Treatment of minors (3%)	T12. Comply with legal and ethical standards in providing treatment and services to minors.	K29. Knowledge of the conditions under which a minor may be treated without parental or guardian consent. K30. Knowledge of how to communicate to parents/guardians the legal and ethical issues (e.g., progress in treatment, limits of confidentiality) involved in the treatment of minors. K31. Knowledge of how to explain legal and ethical issues (e.g., limits of confidentiality) to minors in developmentally appropriate language. K32. Knowledge of the methods of establishing agreement between parent/guardian and minor about sharing treatment information.

C. Sexual misconduct (3%)	T13. Determine behaviors that constitute sexual misconduct as prohibited by legal regulations and ethical standards.	K33. Knowledge of the legal regulations and ethical standards governing sexual conduct with students, supervisees, trainees, and patients/clients. K34. Knowledge of when and how to seek consultation to determine actions that comply with legal and ethical regulations pertaining to sexual misconduct.
	T14. Educate patients about their rights regarding sexual misconduct.	K35. Knowledge of how to educate patients about legal and ethical regulations related to sexual misconduct. K36. Knowledge of actions the patient/client may take against the perpetrator of sexual misconduct, and the potential risks and benefits of these actions.
D. Multiple and exploitative relationships (3%)	T15. Adhere to legal and ethical standards regarding sexual misconduct.	K37. Knowledge of the legal penalties and ethical consequences of sexual misconduct. K38. Knowledge of the potential harm to a patient of sexual misconduct.
	T16. Determine behaviors that constitute multiple or exploitative relationships prohibited by legal and ethical standards.	K39. Knowledge of behaviors that constitute multiple relationships prohibited by legal and ethical standards. K40. Knowledge of behaviors that could possibly lead to an exploitative relationship prohibited by legal and ethical standards. K41. Knowledge of when and how to seek consultation to determine actions that comply with legal and ethical regulations pertaining to multiple and exploitative relationships.
E. Termination of relationship (2%)	T17. Comply with legal and ethical regulations governing multiple and exploitative relationships.	K39. Knowledge of behaviors that constitute multiple relationships prohibited by legal and ethical standards. K40. Knowledge of behaviors that could possibly lead to an exploitative relationship prohibited by legal and ethical standards. K42. Knowledge of corrective actions to take if one determines the presence of a multiple or exploitative relationship.
	T18. Determine when termination with the patient is indicated.	K43. Knowledge of indicators (e.g., accomplishing therapy goals, session limits, lack of progress) for termination. K44. Knowledge of setting goals and measures to evaluate progress.
	T19. Adhere to legal and ethical guidelines in the abandonment, interruption, or termination of treatment.	K45. Knowledge of the legal and ethical guidelines governing the procedures for interrupting treatment. K46. Knowledge of the legal and ethical guidelines governing the termination of treatment. K47. Knowledge of legal and ethical guidelines governing abandonment of patient.

F. Telehealth (1%)	T20. Comply with legal and ethical standards regarding the provision of professional services via telehealth.	K48. Knowledge of applying the legal and ethical standards of treatment to the provision of professional services via telehealth. K49. Knowledge of when and how to seek consultation to determine actions that comply with legal and ethical regulations pertaining to the provision of professional services via telehealth.
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3. Interpersonal relationships (14%) – Demonstrate understanding and application of the legal and ethical requirements regarding personal, professional, and cultural competencies related to consulting and other psychological services.

Subarea	Task	Knowledge
A. Industrial/Organizational consulting (3%)	T21. Comply with legal and ethical standards for providing professional services to organizations.	K50. Knowledge of the ethical guidelines for the planning, development, and implementation of professional services. K51. Knowledge of legal and ethical issues in designing and implementing assessments within organizational settings.
B. Psychological consulting (3%)	T22. Adhere to legal and ethical standards when providing and engaging in psychological consultation (e.g., colleagues, supervisees, teachers, agencies, academics, allied health professionals).	K52. Knowledge of the legal and ethical standards relevant to psychological consultation. K53. Knowledge of the legal and ethical standards of protecting confidentiality when engaging in psychological consultation.
C. Personal impairments (e.g., mental health, physical health, substance abuse) (3%)	T23. Determine the impact of personal issues on one’s ability to provide professional services.	K54. Knowledge of personal limitations impacting one’s competence to provide professional services. K55. Knowledge of when and how to seek consultation to determine whether personal issues impact one’s ability to provide professional services.
D. Cultural competence (5%)	T24. Assess cultural competency for providing services to diverse populations.	K56. Knowledge of the APA guidelines related to the provision of treatment for diverse cultural populations. K57. Knowledge of the impact of culture on psychological practice. K58. Knowledge of when and how to seek consultation, education, and training to develop competency for treating diverse cultural populations.
	T25. Comply with legal and ethical regulations pertaining to non-discrimination.	K59. Knowledge of legal and ethical regulations pertaining to non-discrimination. K60. Knowledge of personal bias and how it impacts clinical practice. K61. Knowledge of when and how to seek consultation to determine whether personal biases impact one’s ability to provide professional services.

4. Intervention, Evaluation, and Assessments (14%) – Demonstrate understanding and application of the legal and ethical requirements regarding the provision of crisis interventions, forensic services, and other psychological evaluations and assessments.

Subarea	Task	Knowledge
A. Involuntary treatment (4%)	T26. Determine when to initiate involuntary treatment evaluations.	K62. Knowledge of the criteria for involuntary treatment. K63. Knowledge of the legal and ethical responsibilities when initiating involuntary treatment evaluations. K64. Knowledge of methods for involuntary treatment evaluations.
	T27. Comply with legal and ethical regulations regarding involuntary treatment/services.	K63. Knowledge of the legal and ethical responsibilities when initiating involuntary treatment evaluations. K65. Knowledge of the legal and ethical issues regarding the patient’s right to refuse treatment/services. K66. Knowledge of when and how to seek consultation to determine whether patient meets the legal standards for involuntary treatment/services. K67. Knowledge of when and how to collaborate with other health care providers to ensure the safety of patient and continuity of care. K68. Knowledge of who has the responsibility and authority to initiate involuntary treatment/services.
B. Duty to protect (3%)	T28. Determine the duty to protect of imminent danger/violence in accordance with legal and ethical guidelines.	K69. Knowledge of the criteria for determining a duty to protect. K70. Knowledge of the methods to evaluate imminent danger/violence to others.
	T29. Comply with legal and ethical regulations regarding the duty to protect.	K71. Knowledge of the procedures to follow subsequent to a determination of the duty to protect.
C. Psychological testing (4%)	T30. Adhere to legal and ethical standards for storing, administering, scoring, and interpreting psychological tests.	K72. Knowledge of the ethical standards regarding testing, scoring, and interpretation procedures (e.g., test validity, reliability, cultural and linguistic appropriateness tests). K73. Knowledge of test security practices and copyright requirements. K74. Knowledge of the utility and limitations of test data.
	T31. Adhere to legal and ethical standards for release of psychological findings.	K75. Knowledge of the legal and ethical standards regarding the release of findings of psychological evaluations. K76. Knowledge of how to communicate test findings in clear language to patient/clients/others.

D. Forensic services (3%)	T32. Comply with legal and ethical standards pertaining to forensic assessments, evaluations, and treatments/services.	K77. Knowledge of legal and ethical standards for evaluating and disseminating forensic results to patients/clients and third-parties. K78. Knowledge of the ethical standards of informed consent and limitations of confidentiality in evaluating and treating forensic cases.
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5. Records (11%) – Demonstrate understanding and application of the legal and ethical requirements regarding documentation, recordkeeping, and release of records.

Subarea	Task	Knowledge
A. General requirements (2%)	T33. Document patient/client assessment and treatment as mandated by legal and ethical guidelines.	K79. Knowledge of the legal and ethical guidelines governing the documentation of patient/client assessment and treatment.
B. Retention of records (3%)	T34. Comply with mandated recordkeeping laws and ethical guidelines.	K80. Knowledge of state and federal regulations, and ethical guidelines governing recordkeeping. K81. Knowledge of legal requirements for maintaining security of patient/client records. K82. Knowledge of legal requirements of HIPAA.
	T35. Dispose of records according to legal and ethical guidelines.	K83. Knowledge of the legal and ethical guidelines pertaining to the timelines required for retention of records. K84. Knowledge of the legal and ethical guidelines pertaining to the methods of record disposal.
C. Release of records (4%)	T36. Maintain legal and ethical guidelines for the release and exchange of protected health information and psychotherapy records.	K85. Knowledge of the legal and ethical guidelines pertaining to the disclosure of protected health information. K86. Knowledge of HIPAA regulations pertaining to the release and exchange of protected health information and psychotherapy records.
	T37. Assess the need to withhold records as required by legal and ethical standards.	K87. Knowledge of the legal and ethical guidelines pertaining to the psychologist's and the patient's/client's rights to withhold records.
	T38. Comply with laws and regulations regarding exceptions for the release of protected health information.	K88. Knowledge of conditions under which withholding records is warranted or required.
D. Electronic recordkeeping (2%)	T39. Secure electronic records as mandated by state and federal regulations.	K89. Knowledge of the state and federal regulations pertaining to securing electronic records. K90. Knowledge of the methods to ensure electronic records are maintained and released according to the state and federal regulations and ethical guidelines.



6. Administrative (5%) – Demonstrate understanding and application of the legal and ethical requirements regarding referrals, fee arrangements, and notice to consumers.

Subarea	Task	Knowledge
A. Fees and arrangements (3%)	T40. Establish financial arrangements and agreements in compliance with legal and ethical regulations.	K91. Knowledge of the limitation of services based on patient’s financial situation and third-party payers. K92. Knowledge of the legal and ethical guidelines regarding referrals and fees.
	T41. Comply with laws and regulations related to referrals and fees.	K91. Knowledge of the limitation of services based on patient’s financial situation and third-party payers. K92. Knowledge of the legal and ethical guidelines regarding referrals and fees. K93. Knowledge of the legal and ethical guidelines pertaining to changes to a patient’s/client’s financial status.
B. Barter (1%)	T42. Apply legal and ethical standards to evaluate when bartering with patients/clients is counterindicated or exploitative.	K94. Knowledge of the legal and ethical standards pertaining to bartering with patients/clients.
C. Notice to consumers (1%)	T43. Provide notices to consumers in compliance with legal and ethical regulations.	K95. Knowledge of the legal and ethical regulations pertaining to notices to consumers.

7. Professional Issues (15%) – Demonstrate understanding and application of the legal and ethical requirements regarding scope of practice, professional conduct, and discipline.

Subarea	Task	Knowledge
A. Competence boundaries (3%)	T44. Provide professional services within the scope of competence and practice.	K96. Knowledge of the need for education, training, and supervised experience to provide services in a new area of practice or specialization. K97. Knowledge of one's own professional competence and limitations.
B. Professional consultation (3%)	T45. Determine situations that require professional consultation.	K97. Knowledge of one's own professional competence and limitations. K98. Knowledge of resources available for professional consultation. K99. Knowledge of how and when to seek professional consultation.
C. Peer infractions (3%)	T46. Comply with professional guidelines for responding to legal and ethical violations by colleagues.	K100. Knowledge of legal and ethical violations by colleagues that require the psychologist to respond formally or informally. K101. Knowledge of the ethical guidelines for informal resolution of ethical violations. K102. Knowledge of the ethical guidelines for reporting ethical violations. K103. Knowledge of the ethical guidelines regarding cooperating with ethics committees and filing improper complaints.
D. Advertising/marketing (1%)	T47. Comply with legal and ethical guidelines for advertising and marketing.	K104. Knowledge of the legal and ethical guidelines for advertising and other public statements. K105. Knowledge of the penalties associated with violations of advertising and other public statements.
E. Disciplinary actions (e.g., suspension, revocation) (3%)	T48. Determine situations that could result in disciplinary actions by the Board of Psychology.	K106. Knowledge of situations that may result in disciplinary actions by the Board of Psychology. K107. Knowledge of disciplinary actions and sanctions the Board of Psychology can take for violations.
F. Conflicts of interest (2%)	T49. Assess for conflict of interest in professional relationships.	K108. Knowledge of situations that would constitute a conflict of interest in professional practice.

8. Scientific Research and Publication (4%) – Demonstrate understanding and application of the legal and ethical requirements regarding research, publication, and other public media.

Task	Knowledge
T50. Adhere to the legal and ethical guidelines for proposing, conducting, and publishing scientific research.	K109. Knowledge of the legal and ethical guidelines for proposing, conducting, and publishing scientific research. K110. Knowledge of steps to protect identity of participants/subjects in research, consultation, writings, lectures, or other public media.

9. Teaching, Training, and Supervision (academics, clinical, I/O) (8%) – Demonstrate understanding and application of the legal and ethical requirements regarding teaching, training, and supervision.

Subarea	Task	Knowledge
A. Teaching and supervision (3%)	T51. Develop education, training, and supervision programs/courses that comply with ethical regulations.	K111. Knowledge of the ethical guidelines for education, training, and supervision. K112. Knowledge of the ethical guidelines pertaining to accuracy of course content and program description. K113. Knowledge of the ethical guidelines pertaining to assessing the performance of students.
	T52. Inform students of their rights and responsibilities pertaining to the rules and requirements of training programs.	K114. Knowledge of the ethical guidelines pertaining to mandatory individual or group therapy. K115. Knowledge of the ethical guidelines pertaining to student disclosure of personal information.
	T53. Maintain professional boundaries and conduct with students.	K116. Knowledge of the ethical guidelines pertaining to sexual relationships and other exploitative behaviors with students and supervisees.
B. Professional continuing education (1%)	T54. Comply with professional continuing education requirements and maintain competency for standard of practice.	K117. Knowledge of state regulations governing professional continuing education requirements. K118. Knowledge of the ethical guidelines for developing and maintaining professional competence.
C. Supervision of pre-licensed clinicians (4%)	T55. Comply with state regulations, and legal and ethical standards pertaining to pre-licensure practice in psychology.	K119. Knowledge of state regulations, and legal and ethical standards pertaining to pre-licensure practice in psychology (e.g., trainees, interns, psychological assistants, registered psychologists, post docs). K120. Knowledge of the ethical guidelines pertaining to assessing the performance of supervisees.

CALIFORNIA PSYCHOLOGY LAW AND ETHICS STUDY GUIDE QUESTIONS

1. In which of the following situations can confidential information be disclosed without the consent of the patient?

- A. The psychologist receives a subpoena for the patient's records
- B. The patient's attorney requests the information
- C. The psychologist consults with a colleague regarding the patient's treatment
- D. The patient's employer requests information to determine role in job performance

Answer: C

2. A 13-year-old boy asks to talk with the psychologist at his school. He reports that he has been having difficulty concentrating on his schoolwork and getting along with his friends since his parents separated two months ago. Which of the following actions must the psychologist take before providing the counseling services?

- A. Take no action, as written consent is not required in a school setting
- B. Obtain consent from a parent of the boy before beginning counseling
- C. Inform the boy of what is involved in counseling and obtain his written consent
- D. Obtain informed consent from the boy and include the involvement of the parents unless contraindicated

Answer: D

3. A patient reveals to a psychologist a history of molesting children of about the same age as the psychologist's own children. What action should the psychologist take in this situation?

- A. Determine whether the psychologist can continue to work objectively with the patient
- B. Terminate therapy due to the implied threat to the psychologist's children
- C. Seek more training to increase competence in sexual abuse issues
- D. Refer the patient to another psychologist who has no children

Answer: A

4. If a psychologist receives a referral for a psychological assessment, which of the following actions should the psychologist take first?

- A. Accept the referral, and contact client to confirm referral objectives
- B. Contact the referring party, and identify the referral questions and objectives of the referring party
- C. Accept the referral, and verify the client's willingness to participate in the assessment
- D. Contact the client, and confirm the appointment and fee for service

Answer: B

5. The psychologist has a client who has not paid for five sessions even after mailed notices. The client is not in crisis; however, she is now requesting a copy of her records. What action should the psychologist take regarding the client's request?

- A. Ethically, the psychologist can withhold records until payment is received, but the law and HIPAA compliance do not allow withholding records so the psychologist must release records
- B. Ethically, the psychologist cannot withhold records until payment is received and the law and HIPAA compliance do not allow withholding records, so the psychologist must release records
- C. This is not a crisis; thus, by Ethical Principles of Psychology, the law, and HIPAA compliance, the psychologist does not have to release records and may send the account to a collection agency
- D. This is not a crisis, thus, by Ethical Principles of Psychology, the law, and HIPAA compliance, it is up to the discretion of the psychologist to release the records

Answer: A



6. A psychologist approaches a psychiatrist and offers to pay a percentage of the assessment costs for every outpatient referral made. Under which of the following conditions is it permissible for the psychologist to make this offer?

- A. It is not permissible under any circumstances
- B. It is permissible as long as the patients genuinely need the assessment service
- C. It is permissible as long as the psychologist also sends the psychiatrist referrals
- D. It is not permissible unless the referral fee is under ten percent of the cost of the assessment

Answer: A

7. A psychologist successfully treats a Hispanic woman in individual counseling for one year. The woman requests that the psychologist evaluate her son for a potential reading disability. The psychologist reminds the woman that his field of specialty is adult psychology. The patient insists that her son be evaluated by the psychologist, who is Hispanic, because he would "have no cultural bias" that might affect the child's school standing. What action should the psychologist take in this situation?

- A. Refer the child to a psychologist trained in learning disorders
- B. Take a workshop on learning disorders and then test the child
- C. Seek consultation and test the child to minimize cultural bias in the testing
- D. After obtaining the mother's written consent, test the child and interpret the results in consultation with a child psychologist

Answer: A

8. Under what circumstances is it permissible for a psychologist employ deception in a research study?

- A. There is no expected physical or psychological harm to the subjects by using deception
- B. There is significant value to be gained from deception and nondeceptive alternatives are not feasible
- C. There is some value to deception in that the subjects might not agree to participate if they knew of the true nature of the experiment
- D. There is no expected harm to the subjects and the study would be less informative to the scientific community if deception was not used

Answer: B

9. Which of the following qualifications are the minimum requirements for a psychologist to serve as a primary supervisor of a psychological assistant?

- A. Licensure and six hours of supervision course work every year
- B. Licensure and six hours of supervision course work every two years
- C. Licensed for three years and six hours of supervision coursework every year
- D. Licensed for three years and six hours of supervision coursework every two years

Answer: B

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STATE OF CALIFORNIA NOTICE OF ELIGIBILITY

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