

1 **BOARD MEETING MINUTES**

2
3 **The Wright Institute**
4 **2728 Durant Avenue, Room 109/110**
5 **Berkeley, CA 94704**
6 **(510) 841-9230**
7

8 **Thursday, September 14, 2017**
9

10 Stephen Phillips, JD, PsyD, Board President, called the open session meeting to order
11 at 9:41 a.m. A quorum was present and due notice had been sent to all interested
12 parties.
13

14 **Members Present**

15 Stephen Phillips, JD, PsyD, President
16 Nicole J. Jones, Vice-President
17 Lucille Acquaye-Baddoo
18 Alita Bernal
19 Sheryll Casuga, PsyD
20 Michael Erickson, PhD
21 Seyron Foo
22 Jacqueline Horn, PhD
23

24 **Others Present**

25 Antonette Sorrick, Executive Officer
26 Stephanie Cheung, Licensing Unit Manager
27 Norine Marks, DCA Legal Counsel
28 Sandra Monterrubio, Enforcement Program Manager
29 Liezel McCockran, Continuing Education and Renewals Coordinator
30 Jason Glasspiegel, Central Services Coordinator
31 Curtis Gardner, Probation Coordinator
32 Natasha Lim, Licensing Coordinator
33

34 **Agenda Item #2: President's Welcome**
35

36 Dr. Phillips welcomed the attendees to the Board's quarterly meeting and read the
37 Board's mission statement. Dr. Phillips introduced the Board's new licensed member,
38 Sheryll Casuga, PsyD. After providing a brief description of Dr. Casuga's background,
39 Dr. Phillips administered the Oath of Office.
40

41 **Agenda Item #3: Public Comment for Items not on the Agenda. Note: The Board**
42 **May Not Discuss or Take Action on Any Matter Raised During this Public**
43 **Comment Section, Except to Decide Whether to Place the Matter on the Agenda**
44 **of a Future Meeting [Government Code sections 11125 and 11125.7(a)]**
45

46 Dr. Phillips explained that public comment is the opportunity for members of the public
47 to make comments on items not on the agenda. He reminded the Board that they could
48 not discuss or take action on any of the comments received.

49

50 Vick Ojakian, National Alliance of Mental Illness, thanked the Board for their support
51 and sponsorship of AB 89.

52

53 A member of the public addressed the Board regarding the oversight of California
54 psychologists.

55

56 Catherine Campbell, California Protected Parents Association, spoke about the rising
57 suicide rates. She asked the Board to consider requiring psychologists to do an
58 evaluation for ACE scores.

59

60 Kathleen Russell, Center for Judicial Excellence, expressed her concerns regarding
61 licensees with multiple complaints made against them. She asked the Board, when a
62 complaint has children involved, to consider creating a rule that would protect the health
63 and safety of the child.

64

65 **Agenda Item #4: Approval of Board Meeting Minutes: August 9, 2017**

66

67 Ms. Jones provided her changes to staff.

68

69 It was M(Horn)/S(Acquaye-Baddoo)/C to approve the minutes as modified.

70

71 Vote: 8 aye (Acquaye-Baddoo, Bernal, Casuga, Erickson, Foo, Horn, Jones, Phillips), 0
72 no

73

74 **Agenda Item #5: Budget Report**

75

76 Mr. Glasspiegel provided an overview of the Board of Psychology's budget. He
77 explained that Attachment A: Budget Report: FY 2016-2017 is projected revenue. The
78 Board discussed the attachments in the Budget report and asked staff to provide reports
79 that are easier to read. Mr. Glasspiegel stated the general fund loan was pushed to be
80 paid back in FY 19/20.

81

82 **Agenda Item #6: Enforcement Report**

83

84 Ms. Monterrubio provided the Board with enforcement statistics on complaints,
85 discipline, and probation programs. Ms. Monterrubio also provided the Board with an
86 update on the expert applications received, the requirements to become an expert and
87 the upcoming expert training. She stated that experts are on a two-year contract and if a
88 complaint is received against the expert, he or she is taken off the list. Ms. Monterrubio
89 provided the Board with numbers on psychologists who had multiple complaints filed
90 against them: 21 licensees had 2-5 complaints filed against them, totaling 50 out of the
91 1,000 complaints received. If a complaint against a licensee is closed and another

92 complaint is received, the complaint will be assigned to a new analyst and a new expert
93 reviewer.

94
95 Dr. Horn suggested broadening the expert criteria, referring to the requirement of having
96 at least 40 hours in direct patient care. She stated there are many psychologists who do
97 not see patients. Ms. Monterrubio stated she will take the suggestion to the
98 Enforcement Committee for discussion. Ms. Monterrubio also stated the Enforcement
99 Committee would be reviewing the template of enforcement letters.

100
101 Discussion ensued regarding processing times and possibly providing status updates to
102 complainants. Ms. Monterrubio stated that the Office of the Attorney General is
103 experiencing a shortage in staff which is causing longer processing times. She stated
104 that she and Ms. Sorrick meet with the Attorney General's office quarterly to discuss
105 processing times and how to remedy the situation. Ms. Monterrubio stated that with over
106 1,000 complaints, it would be difficult to provide status updates to complainants, but
107 they are able to call enforcement staff to request an update.

108
109 Catherine Campbell, California Protective Parents Association, stated she believes
110 experts should have trauma-informed education.

111
112 Kathleen Russell, Center for Judicial Excellence, asked the Enforcement Committee to
113 be more transparent and asked the Board to review recruited experts.

114
115 Mr. Foo clarified that a licensee cannot become an expert for the Board if he or she has
116 a prior or a current complaint, and that if a second complaint was submitted against a
117 licensee, the complaint would be processed by a new analyst and expert.

118
119 **Agenda Item #9: Health Professions Education Foundation Presentation on**
120 **Licensed Mental Health Services Provider Education Program (LMHSPEP) and**
121 **Mental Health Loan Assumption Program (MHLAP)**

122
123 Mr. Tino Raya, Program Officer, and Ms. Norlyn Asprec, Executive Director, from the
124 Health Professions Education Foundation provided the Board with an overview of the
125 mental health loan repayment programs. Mr. Raya stated that for the FY 16-17 cycle,
126 there were over 640 applications. There are two selection committees for both
127 programs. The selection committees are made up of mental health professionals across
128 California, state employees and stakeholders. He encouraged people to apply to be a
129 part of the selection committee. Mr. Raya confirmed DACA students and AB 540
130 students are eligible to apply and stated that the awardees can get up to \$15,000 in
131 scholarships; however, the funds must be attributed to educational debt.

132
133 Dr. Melodie Schaeffer, Vice-Chair of CAPIC and Division II of CPA, asked Mr. Raya and
134 Ms. Asprec if pre-doctoral interns can use these funds and requested clarification on the
135 funding of the two programs. Mr. Raya stated pre-doctoral interns can qualify for the
136 funds under MHLAP as long as they are meeting the 20 hours per week working
137 requirement and their county deems their position as hard to fill and retain.

138 Unfortunately, pre-doctoral interns do not qualify for LMHSPEP. Mr. Raya stated that
139 LMHSPEP funding comes from the \$10 renewal fee from the Board of Psychology and
140 the Board of Behavioral Sciences. MHLAP is funded through Mental Health Services
141 Act (MHSA) with more than \$10 million available to awardees. Scholarship funds going
142 towards psychological interns is dependent upon how much funds they receive from the
143 Board of Psychology, but it is roughly \$100,000.00 annually.

144
145 **Agenda Item #7: Probation Program Overview**

146
147 Mr. Gardner provided an overview of the Board's probation process. Mr. Gardner stated
148 that if individuals test positive for a substance that is not permitted, they may contact
149 FirstSource and have a Medical Review Officer review their test results. If the licensee
150 tests positive for a substance that is not permitted, Board staff would send the
151 licensee's file back to the Attorney General's office and seek revocation of the license
152 through a petition to revoke probation. Once a petition for revocation is filed, the
153 licensee has the option to contest the allegation by requesting a formal administrative
154 hearing or the Board can work out a stipulated settlement that the Board will vote on.
155 Ms. Monterrubio provided a brief history regarding FirstSource and previous drug
156 testing companies utilized by the Board.

157
158 Dr. Melodie Schaeffer, Vice Chair of CAPIC and Head of Division II of CPA, spoke to
159 the Board about relapsing. Rather than revoking the license, she suggested taking a
160 suspension of the license until the licensee can show he or she is substance free. Dr.
161 Schaeffer also stated that in mandated treatment, the treating psychologist should have
162 a specialty in addiction.

163
164 Ms. Sorrick read from the Disciplinary Guidelines that a failed drug test is considered a
165 major violation and it is at the discretion of the Board to determine the action:
166 suspension, revocation or other action determined appropriate by the Board.

167
168 **Agenda Item #8: Executive Officer's Report**

169
170 Ms. Sorrick provided the Board with a staffing update welcoming Christopher Catalano
171 to the Central Services Unit.

172
173 **Agenda Item #10: Review and Consideration of Draft CPS Audit Part 2: Workforce**
174 **Development, Succession Planning, Training Needs Assessment, and "Paper lite"**
175 **Processes**

176
177 Ms. Sorrick provided the Board with an overview of part 1 of the CPS HR audit process.
178 As a byproduct of part 1, the Board was able to obtain a Staff Services Manager I
179 position over each of the units and a Staff Services Manager II position as the Board's
180 Assistant Executive Officer. Ms. Sorrick stated that part 2 of the audit is focused on the
181 training needs of the program, looking at succession planning and going "paper-lite".
182

183 The Board discussed part 2 of the CPS audit. Ms. Sorrick stated that the quoted amount
184 is the capped fee and stated that the cost of the CPS audit cannot overrun the quote.
185

186 It was M(Jones)/S(Foo)/C to approve staff to move forward with working with CPS to
187 complete part 2 of the analysis.
188

189 Vote: 8 aye (Acquaye-Baddoo, Bernal, Casuga, Erickson, Foo, Horn, Jones, Phillips), 0
190 no
191

192 **Agenda Item #11: Licensing Report**
193

194 **a) Division Statistics**
195

196 Ms. Cheung provided the Board with statistics for the Licensing Unit. Ms. Lim provided
197 the Board definitions and statistics for each of the status codes. Ms. Sorrick stated that
198 the FY 13/14 statistics are not reported because the department utilized a different
199 system at that time, now referred to as the legacy system. The legacy system reported
200 numbers differently; therefore, the statistics provided are not historical. Ms. Lim will
201 verify the date in which the statistics start for the November meeting.
202

203 **b) Overview of the Cycle of a License from Licensure to Expiration**
204

205 Ms. Cheung, Ms. McCockran and Ms. Lim presented to the Board an overview of the
206 cycle of a license from initial licensure to expiration.
207

208 **Agenda Item #13: Petition for Early Termination of Probation – Greg Bohall, PsyD**
209

210 Administrative Law Judge Diane Schneider presided. Deputy Attorney General Brenda
211 Reyes was present and represented the People of the State of California. Greg Bohall,
212 PsyD, was present and represented himself.
213

214 **Agenda Item #15: Closed Session**
215

216 The Board met in closed session pursuant to Government Code Section 11126(c)(3) to
217 discuss disciplinary matters including the above petition, petitions for reconsideration,
218 stipulations, and proposed decisions.
219

220 **Meeting adjourned at 4:59 p.m.**
221
222
223
224

225 **Friday, September 16, 2017**
226

227 Stephen Phillips, JD, PsyD, Board President, called the open session meeting to order
228 at 11:15 a.m. A quorum was present and due notice had been sent to all interested
229 parties.

230

231 **Members Present**

232 Stephen Phillips, JD, PsyD, President

233 Nicole J. Jones, Vice-President

234 Lucille Acquaye-Baddoo

235 Alita Bernal

236 Sheryl Casuga, PsyD

237 Michael Erickson, PhD

238 Seyron Foo

239 Jacqueline Horn, PhD

240

241 **Others Present**

242 Antonette Sorrick, Executive Officer

243 Stephanie Cheung, Licensing Unit Manager

244 Norine Marks, DCA Legal Counsel

245 Sandra Monterrubio, Enforcement Program Manager

246 Liezel McCockran, Continuing Education and Renewals Coordinator

247 Jason Glasspiegel, Central Services Coordinator

248 Curtis Gardner, Probation Coordinator

249 Natasha Lim, Licensing Coordinator

250

251 **Agenda Item #12: Continuing Education and Renewals Report**

252

253 Ms. McCockran presented the Continuing Education and Renewals Report to the
254 Board. She stated that she added statistics for online vs. mail in renewals, pass and fail
255 rates for three fiscal years, and pass/fail rates for second audits. Ms. McCockran
256 explained the citation and fine process and Ms. Monterrubio discussed the Franchise
257 Tax Board intercept program and the hold placed on the license if the licensee fails to
258 comply with the citation order.

259

260 The Board discussed the audit process when it was handled by the MCEP Accrediting
261 Agency (MCEPAA). They compared the old process to the current process.

262

263 Dr. Jo Linder-Crow, California Psychological Association, provided the Board with a
264 brief description of how the MCEPAA audit process functioned.

265

266 The Board requested staff to gather more information regarding the MCEPAA audit
267 process and the switch to the Board for discussion at a future meeting.

268

269

270 **Agenda Item #16: Legislative Update and Consideration of Positions on**

271 **Legislation**

272

273 a) Board Sponsored Legislation

274

275 1) AB 89 (Levine) – Suicide Assessment and Intervention Coursework/Training
276 Requirements – Addition of Section to the BPC (Coursework/Training in Suicide
277 Assessment and Intervention)

278

279 Mr. Glasspiegel stated this bill was signed into law September 1, 2017, and will become
280 effective January 1, 2020. Mr. Glasspiegel also stated that an advisory will be sent out
281 next month.

282

283 Dr. Phillips stated that if a licensee chooses to comply with the requirement by taking a
284 continuing education course, the licensee can do so before the requirement becomes
285 effective.

286

287 b) Review and Consideration of Board Recommendations on Legislation:

288

289 A. AB 244 (Cervantes) – Maternal Mental Health

290

291 Mr. Glasspiegel provided an overview of the bill, and stated that the Board asked staff to
292 seek amendments to the bill. When staff contacted the author, they were notified the bill
293 is now a 2-year bill and will not be moving for the remainder of this legislative year.

294

295 B. AB 1456 (Low) – Professional Licensure

296

297 Mr. Glasspiegel stated this bill extends the exemption waivers to five years. This bill was
298 signed on July 31, 2017 and became effective immediately.

299

300 C. AB 1188 (Nazarian) – Health Professions Development: Loan Repayment

301

302 Mr. Glasspiegel stated this bill will change the fee for the Health Practitioner Education
303 Fund from \$10.00 to \$20.00 every renewal. The bill was presented to the governor on
304 September 13, 2014 and, if it is signed, it will become effective July 1, 2018.

305 D. SB 547 (Hill) – Professions and Vocations: Weights and Measures (Board Omnibus
306 Bill)

307

308 Mr. Glasspiegel stated the bill would remove specification in statute of who must pay the
309 psychological assistant registration fee to the Board and would specify that the
310 delinquency fee for Board licensees is 50 percent of the renewal fee, not to exceed
311 \$150.00. As of September 13, 2017, the bill is set for the third reading and final vote on
312 the floor before being presented to the governor.

313

314 E. SB 572 (Stone) – Healing Arts Licensees: Violations: Grace Period

315

316 Mr. Glasspiegel stated this bill would prohibit healing arts boards under the Department
317 of Consumer Affairs from issuing a disciplinary action or otherwise penalizing a licensee
318 who commits a violation that does not cause irreparable harm to a consumer and is

319 remedied within 15 days. The author is no longer pursuing this bill for the remainder of
320 this year's legislative session. Dr. Horn stated that the Board took an "Oppose" position
321 on this bill.

322

323 F. SB 798 (Hill) – Healing Arts: Boards

324

325 Mr. Glasspiegel stated this bill is the Sunset Bill for the Medical Board of California,
326 which previously included provisions transferring the licensing and regulation of
327 Research Psychoanalysts to the Board of Psychology. These provisions were removed
328 from the bill in the July 6 amendments, and the bill now would keep the licensing and
329 regulation of Research Psychoanalysts under the Medical Board. Ms. Jones stated that
330 at the August teleconference meeting, the Board changed their position on this bill from
331 Support if Amended to Watch. Mr. Glasspiegel stated that since then, the bill was
332 amended to remove a requirement for disclosing a probationary status and removed the
333 provision of doctor/patient confidentiality while the Medical Board is completing an
334 investigation.

335

336 2) Watch Bills

337

338 Based on discussions from previous Board meetings, Ms. Jones would like to
339 specifically discuss Agenda Items XX and AAA.

340

341 XX. SB 755 (Beall) Civil Discovery: Mental Examination

342

343 Mr. Glasspiegel stated this bill would limit the mental examination of a child that is less
344 than 15 years of age and has credible evidence of being sexually abused to
345 psychological testing of no more than three hours, including breaks, unless the court
346 grants an extension for good cause. This bill would also require the examination to be
347 conducted by a licensed clinical psychologist or licensed physician. Mr. Glasspiegel
348 stated the bill was signed by the Governor on July 24, 2017.

349

350 AAA. ACR 8 (Jones-Sawyer) Adverse Childhood Experiences: Post-Traumatic "Street"
351 Disorder

352

353 Mr. Glasspiegel stated this bill was signed by the Governor on September 7, 2017. He
354 provided an overview of the bill, stating this bill would recognize adverse childhood
355 experiences (ACEs), also known as post-traumatic "street" disorder in communities of
356 color, as having lasting negative outcomes to both physical and mental health with
357 growing implications for California. Mr. Glasspiegel reminded the Board that this bill is a
358 resolution and that no law was created with the signing of this resolution. Ms. Jones
359 stated that there are different types of resolutions but in terms of this bill, it was passed
360 as written. The resolution merely highlights the problem. Mr. Foo emphasized that
361 highlighting the problem is key to elevating the conversation.

362

363 Kimberly Sweidy, a member of the public, expressed her disagreement with the bill
364 since it focuses primarily on communities of color and lower socioeconomic status. Ms.

365 Sweidy believes adverse childhood experiences affect all children, and the focus should
366 not be limited to any one group of children.

367
368 Catherine Campbell, California Protective Parents Association, expressed her belief that
369 all children are affected by adverse childhood experiences. Ms. Campbell stated that
370 this is not just a street disorder, and that it happens on every street in America. She
371 stated that although she is glad this is being recognized, she will be contacting the
372 Assembly Member to find out why it is written the way it is.

373
374 Christina Mendez, a student at Palo Alto University, stated she worked many years in
375 schools in Oakland and East Palo Alto where a lot of children go through experiences of
376 being shot at, getting recruited for gangs, or not having enough food. Ms. Mendez
377 stated that it is not to say that children of a higher socioeconomic status don't
378 experience adverse childhood experiences, but "life on the streets" is an issue.

379
380 c) Update Regarding the California Child Abuse and Neglect Reporting Act (CANRA)
381 and Mandated Reporting – Penal Code Sections 261.5, 288, and 11165.1

382
383 Mr. Glasspiegel stated there is no update since the last Board meeting. Discussion
384 ensued regarding guidance in the interim. It was stated that guidance cannot be given
385 without knowing the law. If there are any questions about reporting, one may call the
386 child protective agencies.

387
388 **Agenda Item #17: Legislative Items for Future Meeting. The Board May Discuss**
389 **Other Items of Legislation in Sufficient Detail to Determine Whether Such Items**
390 **Should be on a Future Board Meeting Agenda and/or Whether to Hold a Special**
391 **Meeting of the Board to Discuss Such Items Pursuant to Government Code**
392 **Section 11125.4**

393
394 The Board requested that agenda item #16(c) regarding CANRA be taken off the
395 agenda until there is an update.

396
397 **Agenda Item #18: Regulatory Update, Review, and Consideration of Additional**
398 **Changes**

399
400 a) 16 CCR Section 1396.8 – Standards of Practice for Telehealth

401
402 b) 16 CCR Sections 1391.1, 1391.2, 1391.5, 1391.6, 1391.8, 1391.10, 1391.11,
403 1391.12, 1392.1 – Psychological Assistants

404
405 c) 16 CCR Sections 1387(b) (10), (11) and 1387.1 – Verification of Experience and
406 Supervision Agreement Forms

407
408 d) 16 CCR Sections 1381.9, 1397.60, 1397.61, 1397.62, 1397.67 – Continuing
409 Professional Development

410

411 Mr. Glasspiegel explained that these are all the regulatory packages that Board staff are
412 currently working on. He stated that the packages for Standards of Practice for
413 Telehealth and Continuing Professional Development are pending initial review and that
414 staff is working on developing the documents for the packages. Mr. Glasspiegel stated
415 that the Verification of Experience and Supervision Agreement Forms package has
416 been approved and the Psychological Assistant package is in the initial review stage.

417
418 Board discussion ensued regarding the changes being made and the history of
419 Continuing Professional Development (CPD) package.

420

421 **Agenda Item #19: Outreach Committee Updates**

422

423 **a) Strategic Plan**

424

425 Ms. Sorrick stated that the highlighted areas indicate the changes to completion dates
426 for identified action items and noted that some of them were due to regulatory changes.
427 Dr. Horn stated that she presents webinars to training programs, internships and post-
428 docs to talk about licensing. Dr. Jo Linder-Crow and Dr. Horn discussed the possibility
429 of conducting such a webinar that CPA would host.

430

431 **b) Communications Plan**

432

433 Ms. Bernal and Ms. Sorrick stated that there have not been any changes since the June
434 2017 Board meeting.

435

436 **c) Website**

437

438 Mr. Glasspiegel provided the Board with a website and social media update. He also
439 stated that the *Summer Journal* is up on the website as of that morning.

440

441 **d) Focus Group on User-Friendliness of Board Website**

442

443 Ms. Bernal stated that there have not been any changes since the June 2017 Board
444 meeting. Mr. Glasspiegel stated that this is expected to happen in 2018.

445

446 **e) Newsletter**

447

448 Ms. Bernal stated the *Summer Journal* was posted on the Board's website today and
449 Mr. Glasspiegel stated that an email blast would be sent to the interested parties list.

450

451 **f) Outreach Activities**

452

453 Dr. Horn spoke about her experience attending the American Psychological Association
454 (APA) summit which had a seminar focused on continuing professional development.

455

456 g) Outreach Plan for High Schools, Community Colleges, and State and University
457 System to Increase Licensing Population

458

459 Ms. Bernal stated that there have not been any changes to the Outreach Plan for High
460 Schools, Community Colleges, and State and University System to Increase Licensing
461 Population since the June 2017 Board meeting.

462

463 h) 2018-2019 Outreach and Education Campaign

464

465 Ms. Bernal stated that there have not been any changes to the 2018-2019 Outreach
466 and Education Campaign since the June 2017 Board meeting.

467

468 i) DCA Brochure "Professional Therapy Never Includes Sex"

469

470 Ms. Bernal stated that Board staff is currently working with the Board of Behavioral
471 Sciences and the Medical Board of California to collectively update the brochure. Ms.
472 Sorrick spoke about the process of updating the brochure.

473

474 The Board and members of the public discussed holding more meetings at schools.

475

476 It was M(Erickson)/S(Acquaye-Baddoo)/C to accept the Outreach and Education Plan.

477

478 Vote: 8 aye (Acquaye-Baddoo, Bernal, Casuga, Erickson, Foo, Horn, Jones, Phillips), 0
479 no

480

481 **Agenda Item #20: Update on Stakeholder Meetings on Pathways to Licensure**

482

483 Ms. Cheung provided the Board with an overview of the stakeholders meeting. She
484 stated that staff is in the process of organizing all the feedback received to present to
485 the full Board.

486

487 Dr. Horn, Dr. Phillips, and Mr. Foo expressed their appreciation to the participants and
488 the facilitators of the stakeholder meetings.

489

490 Ms. Jones spoke about the letter sent out regarding the stakeholder meetings inquiring
491 about the need to specifically reference the public as a stakeholder.

492

493 **Agenda Item #21: President's Report**

494

495 a) 2017/2018 Meeting Calendar and Locations

496

497 Dr. Phillips stated the only change to the meeting calendar is that the Outreach and
498 Education Committee meeting scheduled on December 7, 2017 has been cancelled. Dr.
499 Phillips encouraged all Board members to respond to the emails regarding the proposed
500 meeting dates for 2018.

501

502 b) Committee Updates

503
504 Dr. Phillips stated that Dr. Casuga will be joining the Policy and Advocacy Committee.

505
506 **Agenda Item #22: Recommendations for Agenda Items for Future Board**
507 **Meetings. Note: The Board May Not Discuss or Take Action on Any Matter Raised**
508 **During This Public Comment Section, Except to Decide Whether to Place the**
509 **Matter on the Agenda of a Future Meeting [Government Code Sections 11125 and**
510 **11125.7(a)]**

511
512 Ms. Jones stated that she would like a review of the regulatory process to be added as
513 a future agenda item. Ms. Sorrick stated that staff can add a presentation of the
514 regulatory process to the November agenda and an overview of the legislative process
515 to the agenda for the February 2018 Board meeting.

516
517 Ms. Sorrick stated that staff will be adding the draft expert reviewer criteria to the
518 agenda for the Enforcement Committee meeting and for full Board review once the
519 Committee reviews the criteria.

520
521 **ADJOURNMENT**

522
523 The Board adjourned at 2:47 p.m.

524
525  _____
526 President 11/25/17
Date

527
528
529