

# DRAFT ASPPB MODEL REGULATIONS

## I. DEFINITIONS

A. THE \_\_\_\_\_ BOARD OF PSYCHOLOGY HEREBY ADOPTS BY REFERENCE AS ITS RULE, THE ASSOCIATION OF STATE AND PROVINCIAL PSYCHOLOGY BOARDS (ASPPB) MODEL ACT FOR LICENSURE AND REGISTRATION OF PSYCHOLOGISTS, DEFINITIONS, SECTION III, A-DD, AND ITS AMENDMENTS.

B. IMMORAL, UNPROFESSIONAL, OR DISHONORABLE CONDUCT IS CONDUCT THAT VIOLATES THE ACCEPTED STANDARDS OF PRACTICE THROUGH NEGLIGENCE, EXPLOITATION, HARM, ABUSE, AND/OR TENDS TO BRING REPROACH OR DISREPUTE TO THE PROFESSION OF PSYCHOLOGY.

C. SUPERVISION GUIDELINES IS DEFINED TO BE THE CURRENT ASPPB SUPERVISION GUIDELINES.

D. DOCTORAL SUPERVISED EXPERIENCE IS DEFINED AS PROVIDING PSYCHOLOGICAL SERVICES UNDER THE SUPERVISION OF A PSYCHOLOGIST, COMPLETED AFTER THE ACADEMIC COURSEWORK AND OTHER REQUIREMENTS FOR THE DOCTORAL DEGREE AT APPROPRIATE INSTITUTION OF HIGHER EDUCATION HAVE BEEN FULFILLED.

E. POSTDOCTORAL SUPERVISED EXPERIENCE IS DEFINED AS PROVIDING PSYCHOLOGICAL SERVICES UNDER THE SUPERVISION OF A PSYCHOLOGIST, COMPLETED SUBSEQUENT TO THE SUCCESSFUL COMPLETION OF ALL REQUIREMENTS FOR THE DOCTORAL DEGREE GRANTED BY AN APPROPRIATE INSTITUTION OF HIGHER EDUCATION.

F. PROGRAM OF RESPECIALIZATION IS A FORMAL PROGRAM DESIGNED TO PROVIDE AN INDIVIDUAL WITH AN EARNED DOCTORAL DEGREE IN PSYCHOLOGY WITH THE NECESSARY EDUCATION, TRAINING AND SKILLS TO BECOME ELIGIBLE FOR LICENSURE, AND PRACTICE AS A HEALTH SERVICE PSYCHOLOGIST AND/OR GENERAL APPLIED PSYCHOLOGIST.

## II. ORGANIZATION AND PROCEEDINGS OF BOARD

### A. DUTIES

1. THE BOARD SHALL MAINTAIN RECORDS INCLUDING: FILES FOR EVERY

35 LICENSURE APPLICANT AND LICENSEE, BOARD MINUTES, MEETING  
36 AGENDAS, BOARD RULES, AND OTHER RECORDS AS REQUIRED BY  
37 JURISDICTIONAL LAW OR REGULATION.

38 2. THE BOARD SHALL MAKE AVAILABLE TO THE PUBLIC, FOR INSPECTION  
39 OR FOR COPYING, ANY PUBLIC RECORD AS THAT TERM IS DEFINED IN THE  
40 JURISDICTION'S PUBLIC RECORDS LAW. THE BOARD OFFICE MAY LEVY A  
41 REASONABLE CHARGE TO DEFRAY COSTS OF COPYING PUBLIC RECORDS.

42 3. OFFICIAL ACTIONS OF THE BOARD ARE THOSE ACTIONS APPROVED BY  
43 VOTE OF THE BOARD MEMBERS OR THOSE ACTS DELEGATED TO STAFF  
44 BY THE BOARD AND AS RECORDED IN THE MINUTES OF THE BOARD.

## 45 **B. BOARD MEETINGS**

46 1. THE BOARD SHALL CONDUCT MEETINGS IN ACCORDANCE WITH  
47 KEESEY'S RULES OF PARLIAMENTARY PROCEDURE.

48 2. THE BOARD SHALL PROVIDE PUBLIC NOTICE OF ITS MEETINGS IN  
49 ACCORDANCE WITH THE APPLICABLE OPEN MEETINGS LAW.

50 3. BOARD MEETINGS ARE OPEN TO THE PUBLIC EXCEPT WHEN  
51 CONFIDENTIAL OR EXECUTIVE SESSION IS AUTHORIZED OR REQUIRED BY  
52 THE JURISDICTION'S OPEN MEETING LAW.

53 4. UNLESS OTHERWISE PROHIBITED BY LAW, A BOARD MEMBER MAY  
54 PARTICIPATE IN A MEETING OF THE BOARD BY MEANS OF TELEPHONE OR  
55 VIDEO CONFERENCE EQUIPMENT OR OTHER SIMILAR ELECTRONIC  
56 MEANS.

57 5. A BOARD MEMBER SHALL RECUSE HIMSELF OR HERSELF IF THERE IS A  
58 CONFLICT OF INTEREST OR AN APPEARANCE OF A CONFLICT OF INTEREST  
59 AND SHALL NOT BE PRESENT OR PARTICIPATE DURING THE  
60 DELIBERATIONS AND/OR VOTING.

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62 6. BOARD MEMBERS ARE ELIGIBLE FOR REIMBURSEMENT AND  
63 COMPENSATION FOR BOARD SERVICE EXPENSES IN ACCORDANCE WITH  
64 THE JURISDICTION'S LAWS, RULES AND/OR POLICIES.

## 65 **III. FUNDING**

66 A. THE BOARD HAS SET THE FOLLOWING FEES:

- 67 1. APPLICATION PROCESSING FEE \$ \_\_\_\_\_
- 68 2. ADMINISTRATIVE FEES \$ \_\_\_\_\_
- 69 3. PSYCHOLOGY LICENSURE UNIVERSAL SYSTEM (PLUS) APPLICATION FEE  
70 AS SET BY ASPPB
- 71 4. EPPP EXAMINATION FEE(S) AS SET BY ASPPB
- 72 5. ORAL EXAMINATION FEE \$ \_\_\_\_\_
- 73 6. JURISPRUDENCE EXAMINATION FEE \$ \_\_\_\_\_
- 74 7. OTHER EXAMINATION FEE \$ \_\_\_\_\_
- 75 8. PROVISIONAL SUPERVISED LICENSURE FEE \$ \_\_\_\_\_
- 76 9. PROVISIONAL INDEPENDENT LICENSURE FEE \$ \_\_\_\_\_
- 77 10. TEMPORARY AUTHORIZATION TO PRACTICE FEE \$ \_\_\_\_\_
- 78 11. LICENSE RENEWAL \$ \_\_\_\_\_
- 79 12. LATE PENALTY FEE \$ \_\_\_\_\_
- 80 13. VERIFICATION OF LICENSE/ENDORSEMENT TO ANOTHER  
81 JURISDICTION \$ \_\_\_\_\_
- 82 14. ADDITIONAL/REPLACEMENT CERTIFICATE \$ \_\_\_\_\_
- 83 15. RETURNED CHECK FEE \$ \_\_\_\_\_
- 84 16. REACTIVATION FEE \$ \_\_\_\_\_
- 85 17. FOREIGN CREDENTIAL REVIEW FEE \$ \_\_\_\_\_
- 86 18. INACTIVE FEE \$ \_\_\_\_\_
- 87

88 B. ALL FEES ARE NONREFUNDABLE AND/OR NONTRANSFERABLE.

89 **IV. REQUIREMENTS FOR LICENSURE AS A PSYCHOLOGIST**

90 **A. GENERAL**

91 1. APPLICANTS FOR LICENSURE MUST COMPLETE APPLICATION FORMS  
92 AS REQUIRED BY THE BOARD AND PAY REQUIRED APPLICATION FEES.

93 2. APPLICATION TIME LIMITS

94 A. WHETHER APPLYING DIRECTLY TO THE BOARD OR VIA PLUS,  
95 THE APPLICANT HAS TWO (2) YEARS FROM THE TIME OF  
96 REGISTERING WITH THE BOARD TO COMPLETE ALL  
97 REQUIREMENTS FOR LICENSURE.

98 B. IF THE APPLICANT FAILS TO MEET THE REQUIREMENT STATED  
99 IN 2.A ABOVE, THE APPLICANT MUST REAPPLY AS A NEW  
100 APPLICANT, MEET THE STANDARDS AND PAY ALL FEES FOR  
101 LICENSURE AT THAT TIME.

102 3. APPLICANTS FOR LICENSURE MUST DOCUMENT THAT THEY HAVE MET  
103 THE REQUIREMENTS IN SECTIONS IV.B. AND IV.C. BELOW BEFORE BEING  
104 AUTHORIZED TO SIT FOR THE EXAMINATION FOR PROFESSIONAL  
105 PRACTICE IN PSYCHOLOGY (EPPP) OR OTHER EXAMINATION(S) REQUIRED  
106 BY THE BOARD, EXCEPT AS ALLOWED UNDER SECTION IV.G. PROVISIONAL  
107 LICENSURE BELOW.

108 4. ALL DOCUMENTATION AND OTHER INFORMATION IN SUPPORT OF  
109 THE APPLICATION MUST BE OBTAINED DIRECTLY FROM THE ORIGINAL  
110 PRIMARY SOURCE OR FROM ASPPB, WHICH SHALL BE CONSIDERED A  
111 PRIMARY SOURCE.

112 5. APPLICANTS MUST SUBMIT A CURRENT CRIMINAL BACKGROUND  
113 CHECK AT THE TIME OF FILING APPLICATION AS PART OF THE  
114 APPLICATION PROCESS.

115 6. APPLICANTS MUST SUBMIT A CURRENT UPDATED CHILD ABUSE  
116 HISTORY CLEARANCE/VULNERABLE SECTOR CHECK AT THE TIME OF  
117 FILING APPLICATION AS PART OF THE APPLICATION PROCESS.

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119 7. AN APPLICANT FOR LICENSURE MUST DECLARE ON A FORM  
120 ACCEPTABLE TO THE BOARD HIS/HER INTENTION TO PRACTICE AS A  
121 HEALTH SERVICE PROVIDER (HSP) AND/OR GENERAL APPLIED PROVIDER  
122 (GAP).

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**B. EDUCATION**

1. EDUCATIONAL REQUIREMENTS FOR LICENSURE WITH CERTIFICATION  
AS A HEALTH SERVICE PROVIDER

A DOCTORAL DEGREE IN PSYCHOLOGY MUST BE OBTAINED FROM  
AN INSTITUTION MEETING THE CRITERIA DESCRIBED IN SECTIONS  
B. A–J BELOW.

A. AN INSTITUTION OF HIGHER EDUCATION THAT WAS, AT THE  
TIME THE DEGREE WAS AWARDED:

1) REGIONALLY ACCREDITED BY BODIES APPROVED BY  
THE COUNCIL ON POSTSECONDARY ACCREDITATION AND  
THE UNITED STATES OFFICE OF EDUCATION, OR A  
UNIVERSITY RECOGNIZED BY UNIVERSITIES CANADA,  
FORMERLY KNOWN AS ASSOCIATION OF UNIVERSITIES AND  
COLLEGES OF CANADA (AUCC);

2) A PROGRAM ACCREDITED BY THE AMERICAN  
PSYCHOLOGICAL ASSOCIATION, THE CANADIAN  
PSYCHOLOGICAL ASSOCIATION, OR FOR APPLICANTS  
OBTAINING THEIR TERMINAL DEGREE BEFORE 2019, IS  
DESIGNATED AS A PSYCHOLOGY PROGRAM BY THE JOINT  
DESIGNATION COMMITTEE OF THE ASSOCIATION OF STATE  
AND PROVINCIAL PSYCHOLOGY BOARDS AND THE  
NATIONAL REGISTER OF HEALTH SERVICE PSYCHOLOGISTS ;  
OR

3) A FOREIGN COLLEGE OR UNIVERSITY DEEMED TO BE  
EQUIVALENT TO 1. A. 1 AND 2 ABOVE BY A FOREIGN  
CREDENTIAL EVALUATION SERVICE THAT IS A MEMBER OF  
THE NATIONAL ASSOCIATION OF CREDENTIAL EVALUATION  
SERVICES (NACES) OR BY A RECOGNIZED FOREIGN  
CREDENTIAL EVALUATION SERVICE;

AND

- 153 B. THE PROGRAM, WHEREVER IT MAY BE ADMINISTRATIVELY  
154 HOUSED, MUST BE CLEARLY IDENTIFIED AND LABELED AS A  
155 PSYCHOLOGY PROGRAM. SUCH A PROGRAM MUST SPECIFY  
156 IN PERTINENT INSTITUTIONAL CATALOGUES, WEB SITES,  
157 AND BROCHURES ITS INTENT TO EDUCATE AND TRAIN  
158 PROFESSIONAL PSYCHOLOGISTS; "PROFESSIONAL  
159 PSYCHOLOGY" REFERS TO PSYCHOLOGY AS A PROFESSION.  
160 THE TERM IS NOT INTENDED IN THE MORE RESTRICTIVE  
161 SENSE OF APPLIED OR PRACTICE AREAS OF PSYCHOLOGY;  
162 AND
- 163 C. THE PSYCHOLOGY PROGRAM MUST STAND AS A  
164 RECOGNIZABLE, COHERENT ORGANIZATIONAL ENTITY  
165 WITHIN THE INSTITUTION; AND
- 166 D. THERE MUST BE A CLEAR AUTHORITY AND PRIMARY  
167 RESPONSIBILITY FOR THE CORE AND SPECIALTY AREAS  
168 WHETHER OR NOT THE PROGRAM CUTS ACROSS  
169 ADMINISTRATIVE LINES; AND
- 170 E. THE PROGRAM MUST BE AN INTEGRATED, ORGANIZED  
171 SEQUENCE OF STUDY; AND
- 172 F. THE FORMAL TRAINING PROGRAM MUST INCLUDE A  
173 COORDINATED PRACTICUM EXPERIENCE THAT TOTALS AT  
174 LEAST TWO (2) SEMESTERS AND OR MEET OTHER  
175 SUPERVISED PRACTICUM, INTERNSHIP, FIELD OR  
176 LABORATORY TRAINING REQUIREMENTS APPROPRIATE TO  
177 THE EDUCATION AND SPECIALTY AREAS OF THE APPLICANT;  
178 THE BOARD UTILIZES THE ASPPB GUIDELINES ON  
179 PRACTICUM EXPERIENCE FOR LICENSURE AS ITS MEANS OF  
180 EVALUATING ACCEPTABLE PRACTICUM EXPERIENCES; AND
- 181 G. THERE MUST BE AN IDENTIFIABLE PSYCHOLOGY FACULTY  
182 AND A PSYCHOLOGIST RESPONSIBLE FOR THE PROGRAM.  
183 THIS IS CONSIDERED TO INCLUDE AN IDENTIFIABLE  
184 PSYCHOLOGY FACULTY ON-SITE SUFFICIENT IN SIZE AND

185 BREADTH TO CARRY OUT FACULTY PROGRAM  
186 RESPONSIBILITIES; AND

187 H. THE PROGRAM MUST HAVE AN IDENTIFIABLE BODY OF  
188 STUDENTS WHO ARE MATRICULATED IN THAT PROGRAM  
189 FOR A DEGREE; AND

190 I. THE CURRICULUM SHALL ENCOMPASS A MINIMUM OF  
191 THREE (3) YEARS OF FULL TIME GRADUATE STUDY WHICH  
192 INCLUDES A MINIMUM OF ONE (1) CONTINUOUS  
193 ACADEMIC YEAR OF FULL TIME RESIDENCY AT THE  
194 EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL  
195 DEGREE. AN ACADEMIC YEAR IS DEFINED AS TWO (2)  
196 CONSECUTIVE ACADEMIC SEMESTERS, EACH OF WHICH  
197 MUST BE NO LESS THAN FOUR (4) MONTHS (OR THREE (3)  
198 CONSECUTIVE TRIMESTERS OR QUARTERS WHICH IS NO  
199 LESS THAN EIGHT (8) MONTHS). CONTINUOUS IS DEFINED  
200 AS FULL TIME ENROLLMENT OVER THE COURSE OF THE  
201 DEFINED ACADEMIC YEAR. MULTIPLE LONG WEEKENDS  
202 AND/OR SUMMER INTENSIVE SESSIONS DO NOT MEET  
203 THE DEFINITION OF CONTINUOUS. RESIDENCY MEANS  
204 PHYSICAL PRESENCE, IN PERSON, FACE-TO-FACE, AT AN  
205 EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL  
206 DEGREE FOR THE PURPOSES OF FACILITATING  
207 ACCULTURATION IN THE PROFESSION, THE FULL  
208 PARTICIPATION AND INTEGRATION OF THE INDIVIDUAL IN  
209 THE EDUCATIONAL AND TRAINING EXPERIENCE, AND  
210 INCLUDES FACULTY STUDENT INTERACTION. TRAINING  
211 MODELS THAT RELY EXCLUSIVELY ON PHYSICAL PRESENCE  
212 FOR PERIODS LESS THAN ONE (1) CONTINUOUS YEAR (E.G.,  
213 MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE  
214 SESSIONS), OR THAT USE VIDEO TELECONFERENCING OR  
215 OTHER ELECTRONIC MEANS AS A SUBSTITUTE FOR ANY  
216 PART OF THE MINIMUM REQUIREMENT FOR PHYSICAL  
217 PRESENCE AT THE INSTITUTION DO NOT MEET THIS  
218 DEFINITION OF RESIDENCY; AND

- 219 J. THE CORE PROGRAM SHALL REQUIRE EVERY STUDENT TO  
220 DEMONSTRATE COMPETENCE IN EACH OF THE  
221 FOLLOWING SUBSTANTIVE AREAS. THIS TYPICALLY WILL  
222 BE MET THROUGH SUBSTANTIAL INSTRUCTION IN EACH  
223 OF THESE FOLLOWING AREAS AND MAY INCLUDE  
224 DISTANCE EDUCATION EXCEPT AS NOTED IN SECTIONS B  
225 (1) J 9 AND 10 BELOW, AS DEMONSTRATED BY A  
226 MINIMUM OF THREE (3) GRADUATE SEMESTER HOURS,  
227 FIVE (5) OR MORE GRADUATE QUARTER HOURS (WHEN  
228 AN ACADEMIC TERM IS OTHER THAN A SEMESTER, CREDIT  
229 HOURS WILL BE EVALUATED ON THE BASIS OF FIFTEEN  
230 (15) HOURS OF CLASSROOM INSTRUCTION PER SEMESTER  
231 HOUR), OR THE EQUIVALENT:
- 232 1) BIOLOGICAL BASES OF BEHAVIOR (E.G.,  
233 PHYSIOLOGICAL PSYCHOLOGY, COMPARATIVE  
234 PSYCHOLOGY, NEUROPSYCHOLOGY, SENSATION AND  
235 PERCEPTION, AND PSYCHOPHARMACOLOGY);
- 236 2) COGNITIVE-AFFECTIVE BASES OF BEHAVIOR (E.G.,  
237 LEARNING, THINKING, MOTIVATION, AND EMOTION);
- 238 3) SOCIAL BASES OF BEHAVIOR (E.G., SOCIAL  
239 PSYCHOLOGY, GROUP PROCESSES, ORGANIZATIONAL AND  
240 SYSTEMS THEORY);
- 241 4) RESEARCH AND DESIGN METHODOLOGY;
- 242 5) PSYCHOMETRIC THEORY;
- 243 6) INDIVIDUAL DIFFERENCES (E.G., PERSONALITY  
244 THEORY, HUMAN DEVELOPMENT, AND ABNORMAL  
245 PSYCHOLOGY);
- 246 7) STATISTICS;
- 247 8) SCIENTIFIC AND PROFESSIONAL ETHICS AND  
248 STANDARDS;



249 9) ASSESSMENT/EVALUATION (E.G. PSYCHOLOGICAL  
250 TESTING, PROGRAM EVALUATION, ORGANIZATIONAL  
251 ANALYSIS); AND

252 10) TREATMENT/INTERVENTION (E.G. THERAPY,  
253 CONSULTATION, EVALUATION).

254 COURSES FOR THE COMPLETION OF B. 1. J. 9 AND 10 ABOVE SHALL  
255 NOT BE ACCEPTABLE FOR LICENSURE IF PROVIDED BY DISTANCE  
256 EDUCATION.

257 11. ALL PROFESSIONAL EDUCATION PROGRAMS IN PSYCHOLOGY  
258 SHALL INCLUDE COURSE REQUIREMENTS IN SPECIALTY AREAS; AND

259 12. MUST DEMONSTRATE THAT THE PROGRAM PROVIDES  
260 TRAINING RELEVANT TO THE DEVELOPMENT OF COMPETENCY TO  
261 PRACTICE IN DIVERSE AND MULTICULTURAL SOCIETY.

262 2. EDUCATIONAL REQUIREMENTS FOR LICENSURE WITH CERTIFICATION  
263 AS A GENERAL APPLIED PROVIDER

264 A DOCTORAL DEGREE IN PSYCHOLOGY MUST BE OBTAINED FROM  
265 AN INSTITUTION THAT MEETS THE CRITERIA DESCRIBED IN  
266 SECTIONS B. 2. A – J BELOW:

267 A. AN INSTITUTION OF HIGHER EDUCATION THAT WAS, AT THE  
268 TIME THE DEGREE WAS AWARDED:

269 1) REGIONALLY ACCREDITED BY BODIES APPROVED BY THE  
270 COUNCIL ON POSTSECONDARY ACCREDITATION AND THE  
271 UNITED STATES OFFICE OF EDUCATION, OR A UNIVERSITY  
272 RECOGNIZED BY UNIVERSITIES CANADA, FORMERLY KNOWN  
273 AS ASSOCIATION OF UNIVERSITIES AND COLLEGES OF  
274 CANADA (AUCC); AND

275 2) A PROGRAM ACCREDITED BY THE AMERICAN  
276 PSYCHOLOGICAL ASSOCIATION, THE CANADIAN  
277 PSYCHOLOGICAL ASSOCIATION OR FOR APPLICANTS  
278 OBTAINING THEIR TERMINAL DEGREE BEFORE 2019, IS

279 DESIGNATED AS A PSYCHOLOGY PROGRAM BY THE JOINT  
280 DESIGNATION COMMITTEE OF THE ASSOCIATION OF STATE  
281 AND PROVINCIAL PSYCHOLOGY BOARDS AND THE NATIONAL  
282 REGISTER OF HEALTH SERVICE PSYCHOLOGISTS AND MEETS  
283 THE REQUIREMENTS LISTED IN B TO J BELOW; OR

284 3. MEETS 1 ABOVE AND IS DEEMED SUBSTANTIALLY  
285 EQUIVALENT TO 2 ABOVE BY THE BOARD AND MEETS THE  
286 REQUIREMENTS LISTED IN B TO J BELOW; OR

287 4. A FOREIGN COLLEGE OR UNIVERSITY DEEMED TO BE  
288 EQUIVALENT TO 1 AND 2 ABOVE BY A FOREIGN  
289 CREDENTIALS EVALUATION SERVICE THAT IS A MEMBER OF  
290 THE NATIONAL ASSOCIATION OF CREDENTIAL EVALUATION  
291 SERVICES (NACES) OR BY A RECOGNIZED FOREIGN  
292 CREDENTIAL EVALUATION SERVICE;

293 AND

294 B. THE PROGRAM, WHEREVER IT MAY BE ADMINISTRATIVELY  
295 HOUSED, MUST BE CLEARLY IDENTIFIED AND LABELED AS A  
296 PSYCHOLOGY PROGRAM. SUCH A PROGRAM MUST SPECIFY  
297 IN PERTINENT INSTITUTIONAL CATALOGUES, WEB SITES, AND  
298 BROCHURES ITS INTENT TO EDUCATE AND TRAIN  
299 PROFESSIONAL PSYCHOLOGISTS; "PROFESSIONAL  
300 PSYCHOLOGY" REFERS TO PSYCHOLOGY AS A PROFESSION.  
301 THE TERM IS NOT INTENDED IN THE MORE RESTRICTIVE  
302 SENSE OF APPLIED OR PRACTICE AREAS OF PSYCHOLOGY;  
303 AND

304 C. THE PSYCHOLOGY PROGRAM MUST STAND AS A  
305 RECOGNIZABLE, COHERENT ORGANIZATIONAL PROGRAM  
306 WITHIN THE INSTITUTION; AND

307 D. THERE MUST BE A CLEAR AUTHORITY AND PRIMARY  
308 RESPONSIBILITY FOR THE CORE AND SPECIALTY AREAS  
309 WHETHER OR NOT THE PROGRAM CUTS ACROSS  
310 ADMINISTRATIVE LINES; AND

- 311 E. THE PROGRAM MUST BE AN INTEGRATED, ORGANIZED  
312 SEQUENCE OF STUDY; AND
- 313 F. THE FORMAL TRAINING PROGRAM MUST INCLUDE A  
314 COORDINATED PRACTICUM EXPERIENCE THAT TOTALS AT  
315 LEAST TWO (2) SEMESTERS AND MEETS OTHER SUPERVISED  
316 PRACTICUM, INTERNSHIP, FIELD OR LABORATORY TRAINING  
317 REQUIREMENTS APPROPRIATE TO THE EDUCATION AND  
318 SPECIALTY AREA OF THE APPLICANT; THE BOARD UTILIZES  
319 THE ASPPB SUPERVISION GUIDELINES AS ITS MEANS OF  
320 EVALUATING ACCEPTABLE PRACTICUM EXPERIENCES; AND
- 321 G. THERE MUST BE AN IDENTIFIABLE PSYCHOLOGY FACULTY  
322 AND A PSYCHOLOGIST RESPONSIBLE FOR THE PROGRAM.  
323 THIS IS CONSIDERED TO INCLUDE AN IDENTIFIABLE  
324 PSYCHOLOGY FACULTY ON-SITE SUFFICIENT IN SIZE AND  
325 BREADTH TO CARRY OUT FACULTY PROGRAM  
326 RESPONSIBILITIES; AND
- 327 H. THE PROGRAM MUST HAVE AN IDENTIFIABLE BODY OF  
328 STUDENTS WHO ARE MATRICULATED IN THAT PROGRAM  
329 FOR A DEGREE; AND
- 330 I. THE CURRICULUM SHALL ENCOMPASS A MINIMUM OF  
331 THREE (3) ACADEMIC YEARS OF FULL TIME GRADUATE  
332 STUDY WHICH INCLUDES A MINIMUM OF ONE (1)  
333 CONTINUOUS ACADEMIC YEAR OF FULL TIME RESIDENCY AT  
334 THE EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL  
335 DEGREE. AN ACADEMIC YEAR IS DEFINED AS TWO (2)  
336 CONSECUTIVE ACADEMIC SEMESTERS, EACH OF WHICH  
337 MUST BE NO LESS THAN FOUR (4) MONTHS (OR THREE (3)  
338 CONSECUTIVE TRIMESTERS OR QUARTERS WHICH IS NO  
339 LESS THAN EIGHT (8) MONTHS). CONTINUOUS IS DEFINED  
340 AS FULL TIME ENROLLMENT OVER THE COURSE OF THE  
341 DEFINED ACADEMIC YEAR. MULTIPLE LONG WEEKENDS  
342 AND/OR SUMMER INTENSIVE SESSIONS DO NOT MEET THE  
343 DEFINITION OF CONTINUOUS. RESIDENCY MEANS PHYSICAL

344 PRESENCE, IN PERSON, FACE-TO-FACE, AT AN EDUCATIONAL  
345 INSTITUTION GRANTING THE DOCTORAL DEGREE FOR THE  
346 PURPOSES OF FACILITATING ACCULTURATION IN THE  
347 PROFESSION, THE FULL PARTICIPATION AND INTEGRATION  
348 OF THE INDIVIDUAL IN THE EDUCATIONAL AND TRAINING  
349 EXPERIENCE, AND INCLUDES FACULTY STUDENT  
350 INTERACTION. TRAINING MODELS THAT RELY EXCLUSIVELY  
351 ON PHYSICAL PRESENCE FOR PERIODS LESS THAN ONE (1)  
352 CONTINUOUS YEAR (E.G., MULTIPLE LONG WEEKENDS  
353 AND/OR SUMMER INTENSIVE SESSIONS), OR THAT USE  
354 VIDEO TELECONFERENCING OR OTHER ELECTRONIC MEANS  
355 AS A SUBSTITUTE FOR ANY PART OF THE MINIMUM  
356 REQUIREMENT FOR PHYSICAL PRESENCE AT THE  
357 INSTITUTION DO NOT MEET THIS DEFINITION OF  
358 RESIDENCY; AND

359 J. THE CORE PROGRAM SHALL REQUIRE EVERY STUDENT TO  
360 DEMONSTRATE COMPETENCE IN EACH OF THE FOLLOWING  
361 SUBSTANTIVE AREAS. THIS TYPICALLY WILL BE MET  
362 THROUGH SUBSTANTIAL INSTRUCTION IN EACH OF THESE  
363 FOLLOWING AREAS, AND MAY INCLUDE DISTANCE  
364 EDUCATION EXCEPT AS NOTED IN SECTIONS B.2. J. 9 AND 10  
365 BELOW, AS DEMONSTRATED BY A MINIMUM OF THREE (3)  
366 GRADUATE SEMESTER HOURS, FIVE (5) OR MORE  
367 GRADUATE QUARTER HOURS (WHEN AN ACADEMIC TERM  
368 IS OTHER THAN A SEMESTER, CREDIT HOURS WILL BE  
369 EVALUATED ON THE BASIS OF FIFTEEN (15) HOURS OF  
370 CLASSROOM INSTRUCTION PER SEMESTER HOUR), OR THE  
371 EQUIVALENT:

372 1) BIOLOGICAL BASES OF BEHAVIOR (E.G.,  
373 PHYSIOLOGICAL PSYCHOLOGY, COMPARATIVE  
374 PSYCHOLOGY, NEUROPSYCHOLOGY, SENSATION AND  
375 PERCEPTION, AND PSYCHOPHARMACOLOGY);

376 2) COGNITIVE-AFFECTIVE BASES OF BEHAVIOR (E.G.,  
377 LEARNING, THINKING, MOTIVATION, AND EMOTION);

- 378 3) SOCIAL BASES OF BEHAVIOR (E.G., SOCIAL  
379 PSYCHOLOGY, GROUP PROCESSES, ORGANIZATIONAL AND  
380 SYSTEMS THEORY);
- 381 4) RESEARCH AND DESIGN METHODOLOGY;
- 382 5) PSYCHOMETRIC THEORY;
- 383 6) INDIVIDUAL DIFFERENCES (E.G., PERSONALITY  
384 THEORY, HUMAN DEVELOPMENT, AND ABNORMAL  
385 PSYCHOLOGY);
- 386 7) STATISTICS;
- 387 8) SCIENTIFIC AND PROFESSIONAL ETHICS AND  
388 STANDARDS
- 389 9) ASSESSMENT/EVALUATION (E.G. PSYCHOLOGICAL  
390 TESTING, PROGRAM EVALUATION, ORGANIZATIONAL  
391 ANALYSIS); AND
- 392 10) TREATMENT/INTERVENTION (E.G. THERAPY,  
393 CONSULTATION, EVALUATION);

394 COURSES FOR THE COMPLETION OF B. 2. J. 9 AND 10 ABOVE SHALL  
395 NOT BE ACCEPTABLE FOR LICENSURE IF PROVIDED BY DISTANCE  
396 EDUCATION.

397 11) ALL PROFESSIONAL EDUCATION PROGRAMS IN  
398 PSYCHOLOGY SHALL INCLUDE COURSE REQUIREMENTS IN  
399 SPECIALTY AREAS.

400 12) MUST DEMONSTRATE THAT THE PROGRAM  
401 PROVIDES TRAINING RELEVANT TO THE DEVELOPMENT OF  
402 COMPETENCY TO PRACTICE IN DIVERSE AND  
403 MULTICULTURAL SOCIETY.

404 3. FOREIGN-TRAINED APPLICANTS FOR HEALTH SERVICE PROVIDER  
405 AND/OR GENERAL APPLIED PROVIDER

406 A. AN APPLICANT WHOSE APPLICATION IS BASED UPON A  
407 DEGREE FROM AN INSTITUTION OUTSIDE THE U.S. OR CANADA  
408 SHALL PROVIDE THE BOARD WITH DOCUMENTATION AND  
409 EVIDENCE TO ESTABLISH THAT HIS/HER EDUCATION IS  
410 SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION IV. B.  
411 ABOVE. THE APPLICANT SHALL PROVIDE THE BOARD WITH THE  
412 FOLLOWING, AT A MINIMUM:

413 1. AN ORIGINAL DIPLOMA OR OTHER CERTIFICATE OF  
414 GRADUATION, WHICH WILL BE RETURNED, AND A PHOTOCOPY  
415 OF SUCH A DOCUMENT, WHICH WILL BE RETAINED BY THE  
416 BOARD;

417 2. A TRANSCRIPT OR APPROPRIATE DOCUMENTATION OF ALL  
418 COURSE WORK COMPLETED;

419 3. A CERTIFIED TRANSLATION OF ALL DOCUMENTS THAT ARE  
420 SUBMITTED IN A LANGUAGE OTHER THAN ENGLISH;

421 4. SATISFACTORY EVIDENCE OF PRE-DOCTORAL AND  
422 POSTDOCTORAL SUPERVISED EXPERIENCE;

423 5. A STATEMENT BASED ON THE DOCUMENTS ABOVE THAT  
424 INDICATES THE SEQUENCE OF STUDIES, TRAINING AND  
425 RESEARCH. THIS STATEMENT SHALL BE COMPARABLE TO AND  
426 COMMUNICATE ESSENTIALLY THE SAME INFORMATION AS A  
427 TRANSCRIPT ISSUED BY A U.S./CANADIAN UNIVERSITY; AND

428 6. A CREDENTIALS EVALUATION FROM A MEMBER OF NACES.

429 B. FINAL REVIEW AND DECISION WILL BE MADE BY THE BOARD.

430 C. A FOREIGN-TRAINED APPLICANT MUST DOCUMENT  
431 COMPLIANCE WITH THE SUPERVISED EXPERIENCE REQUIREMENT  
432 IN SECTION IV.C. AND SATISFY THE EXAMINATION  
433 REQUIREMENTS SET OUT IN SECTION IV.D.

434  
435 D. THE BURDEN OF PROOF THAT HIS/HER FOREIGN EDUCATION IS  
436 SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION IV.B.  
437 ABOVE IS BORNE ENTIRELY BY THE APPLICANT.

438

#### 4. RESPECIALIZATION

439

A PROGRAM OF RESPECIALIZATION MUST INCLUDE SUBSTANTIAL  
440 REQUIREMENTS THAT ARE FORMALLY OFFERED AS AN ORGANIZED  
441 SEQUENCE OF COURSE WORK, AS REFERENCED IN SECTION B1 OR B2  
442 ABOVE AND SUPERVISED EXPERIENCE AS REFERENCED IN SECTION C  
443 BELOW LEADING TO A CERTIFICATE (OR SIMILAR RECOGNITION) BY  
444 AN EDUCATIONAL BODY THAT OFFERS A DOCTORAL DEGREE  
445 QUALIFYING FOR LICENSURE IN THE SAME AREA OF PRACTICE AS  
446 THAT OF THE CERTIFICATE.

447

##### A. RESPECIALIZATION FOR HSP:

448

449

450

1) RESPECIALIZATION PROGRAMS MUST OCCUR IN  
451 AMERICAN PSYCHOLOGICAL ASSOCIATION (APA) OR  
452 CANADIAN PSYCHOLOGICAL ASSOCIATION (CPA)  
453 ACCREDITED DOCTORAL PROGRAMS IN PSYCHOLOGY;

454

455

2) ALL REQUIREMENTS OF DOCTORAL TRAINING IN THE NEW  
456 SPECIALTY MUST BE MET, GIVING DUE CREDIT FOR  
457 PREVIOUS RELEVANT, SUCCESSFULLY COMPLETED  
458 COURSE WORK TO BE DETERMINED BY THE APA OR CPA  
459 ACCREDITED DOCTORAL PROGRAM CONDUCTING THE  
460 RESPECIALIZATION.

461

462

3) APPLICANTS MUST PROVIDE EVIDENCE OF THE  
463 COMPLETION OF TWO (2) YEARS SUPERVISED  
464 EXPERIENCE IN THE AREA OF RESPECIALIZATION AS  
465 DEFINED IN SECTION IV. C. BELOW.

466

467

4) APPLICANTS WHO COMPLETE SUCH A PROGRAM MUST  
468 PRESENT A CERTIFICATE OR LETTER FROM THE DOCTORAL  
469 PROGRAM TRAINING DIRECTOR THAT VERIFIES  
470 COMPLETION OF THE PROGRAM AND IDENTIFIES THE  
471 SPECIALTY AREA OF PSYCHOLOGY.

472

##### B. RESPECIALIZATION FOR GAP:

473

1) RESPECIALIZATION PROGRAMS MUST BE IN A PROGRAM  
474 THAT MEETS THE REQUIREMENTS IN 2. B. 2. A – J ABOVE;

475 2) ALL REQUIREMENTS OF DOCTORAL TRAINING IN THE NEW  
476 SPECIALTY MUST BE MET, GIVING DUE CREDIT FOR PREVIOUS  
477 RELEVANT, SUCCESSFULLY COMPLETED COURSE WORK TO BE  
478 DETERMINED BY THE DOCTORAL PROGRAM CONDUCTING  
479 THE RESPECIALIZATION.

480 3) APPLICANTS MUST PROVIDE EVIDENCE OF THE  
481 COMPLETION OF TWO (2) YEARS SUPERVISED EXPERIENCE IN  
482 THE AREA OF RESPECIALIZATION AS DEFINED IN SECTION C  
483 BELOW.

484  
485 4) APPLICANTS WHO COMPLETE SUCH A PROGRAM MUST  
486 PRESENT A CERTIFICATE OR LETTER FROM THE DOCTORAL  
487 PROGRAM TRAINING DIRECTOR THAT VERIFIES COMPLETION  
488 OF THE PROGRAM AND IDENTIFIES THE SPECIALTY AREA OF  
489 PSYCHOLOGY.

490 **5. DOCUMENTATION OF EDUCATION**

491 A CERTIFIED TRANSCRIPT OF COURSES COMPLETED MUST BE RECEIVED:

492 A. DIRECTLY FROM THE UNIVERSITY OR PROGRAM THAT  
493 GRANTED THE APPLICANT'S DOCTORAL DEGREE; OR

494 B. DIRECTLY FROM ASPPB IF THE APPLICANT IS A PARTICIPANT IN  
495 THE

496 1) ASPPB PSYCHOLOGY LICENSURE UNIVERSAL SYSTEM  
497 (PLUS); OR

498 2) ASPPB CREDENTIALS BANK: A VERIFICATION AND STORAGE  
499 PROGRAM (BANK).

500 **C. EXPERIENCE**

501 **SUPERVISED EXPERIENCE FOR LICENSURE AS A PSYCHOLOGIST**

502 1. TWO YEARS OF SUPERVISED EXPERIENCE, AT LEAST ONE OF  
503 WHICH SHALL HAVE BEEN COMPLETED AFTER RECEIPT OF THE



- 504 DOCTORAL DEGREE, FOR A MINIMUM OF 3,000 TOTAL CLOCK  
505 HOURS;
- 506  
507 2. EACH YEAR [OR EQUIVALENT] SHALL BE COMPRISED OF NO  
508 LESS THAN 10 MONTHS, BUT NO MORE THAN 24 MONTHS, AND  
509 AT LEAST 1,500 HOURS OF PROFESSIONAL SERVICE INCLUDING  
510 DIRECT CLIENT CONTACT, SUPERVISION AND DIDACTIC  
511 TRAINING;
- 512  
513 3. ONE YEAR MAY BE A DOCTORAL INTERNSHIP WHICH CONSISTS  
514 OF A MINIMUM OF 1500 HOURS OF ACTUAL WORK EXPERIENCE  
515 (EXCLUSIVE OF HOLIDAYS, SICK LEAVE, VACATIONS OR OTHER  
516 SUCH ABSENCES);
- 517  
518 4. AT LEAST 50% OF THE SUPERVISED EXPERIENCE MUST BE IN  
519 SERVICE-RELATED ACTIVITIES SUCH AS  
520 TREATMENT/INTERVENTION, ASSESSMENT, INTERVIEWS,  
521 REPORT WRITING, CASE PRESENTATIONS, OR CONSULTATIONS;
- 522  
523 5. AT LEAST 50% OF SERVICE RELATED ACTIVITIES SHALL BE  
524 DIRECT CLIENT CONTACT;
- 525  
526 6. A MAXIMUM OF 44 HOURS PER WEEK, INCLUDING  
527 SUPERVISION TIME, MAY BE CREDITED TOWARD MEETING THE  
528 SUPERVISED EXPERIENCE REQUIREMENT;
- 529  
530 7. SUPERVISION WILL BE PROVIDED 10% OF THE TOTAL TIME  
531 WORKED PER WEEK; AND
- 532  
533 8. A MINIMUM OF 2 HOURS PER WEEK OF SUPERVISION, ONE  
534 HOUR OF WHICH IS INDIVIDUAL FACE-TO-FACE, IN- PERSON  
535 SUPERVISION BY A LICENSED PSYCHOLOGIST. HOWEVER IN THE  
536 CASE OF GEOGRAPHICAL OR CONFIRMED PHYSICAL HARDSHIP,  
537 THE BOARD MAY CONSIDER VARIANCE IN THE FREQUENCY OF  
538 SUPERVISION SESSIONS PROVIDING THAT A MINIMUM OF FOUR  
539 HOURS PER MONTH OF INDIVIDUAL ONE-TO-ONE, FACE-TO-FACE  
SUPERVISION SHALL BE MAINTAINED.
- 540  
541

542

## D. EXAMINATIONS

543

### 1. REQUIRED EXAMINATIONS

544

A. THE EXAMINATION USED BY THE BOARD FOR ASSESSING ENTRY-  
545 LEVEL KNOWLEDGE FOR THE PRACTICE OF PSYCHOLOGY SHALL  
546 BE THE EXAMINATION FOR PROFESSIONAL PRACTICE IN  
547 PSYCHOLOGY (EPPP).

548

1) THE EPPP SHALL BE ADMINISTERED BY ASPPB OR BY ITS  
549 DESIGNEE IN ACCORDANCE WITH ITS ESTABLISHED POLICIES.

550

2) AN APPLICANT DESIRING TO TAKE THE EPPP MUST HAVE  
551 SUBMITTED A COMPLETED APPLICATION FOR LICENSURE TO  
552 THE BOARD BE APPROVED TO SIT FOR THE EXAM BY THE BOARD  
553 AND PAY APPLICABLE FEES.

551

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3) AN APPLICANT MAY SIT FOR THE EPPP AS A PROVISIONAL  
555 SUPERVISED LICENSEE.

555

556

4) UPON AUTHORIZATION, THE CANDIDATE SHALL SCHEDULE A  
557 TEST DATE WITH THE TEST DELIVERY VENDOR ACCORDING TO  
558 BOARD AND TEST VENDOR POLICIES AND INSTRUCTIONS  
559 WITHIN SIX (6) MONTHS OF RECEIVING APPROVAL TO SIT FOR  
560 THE EXAMINATION FROM THE BOARD. THE APPLICANT MUST  
561 PASS THE EXAMINATION WITHIN TWELVE (12) MONTHS FROM  
562 RECEIVING INITIAL APPROVAL TO SIT FOR THE EXAMINATION.

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5) THE PASSING SCORE ON THE EPPP SHALL BE THE ASPPB-  
564 RECOMMENDED PASSING SCORE OR THE PASSING SCORE  
565 ESTABLISHED BY THE BOARD AT THE TIME THE EXAMINATION  
566 WAS TAKEN. THE APPLICANT SHALL BE NOTIFIED OF HIS/HER  
567 OFFICIAL SCORE, AS WELL AS WHETHER THAT SCORE DOES OR  
568 DOES NOT MEET OR EXCEED THE ESTABLISHED PASSING SCORE  
569 FOR THE EXAMINATION, BY THE BOARD OR THE BOARD'S  
570 DESIGNEE.

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6) IN THE EVENT THAT THE APPLICANT'S SCORE DOES NOT  
572 MEET OR EXCEED THE ESTABLISHED PASSING SCORE FOR THE

572

573 EXAMINATION, THE APPLICANT MUST REAPPLY TO THE BOARD  
574 FOR AUTHORIZATION TO SIT AGAIN FOR THE EXAMINATION  
575 AND PAY ANY ADDITIONAL ADMINISTRATIVE FEES ESTABLISHED  
576 BY THE BOARD AS WELL AS THE EXAMINATION FEE. UPON  
577 AUTHORIZATION, THE CANDIDATE SHALL SCHEDULE A TEST  
578 DATE WITH THE TEST DELIVERY VENDOR ACCORDING TO BOARD  
579 AND TEST VENDOR POLICIES AND INSTRUCTIONS.

580 7) AN APPLICANT MAY TAKE THE EPPP NO MORE THAN FOUR  
581 (4) TIMES IN A TWELVE (12) MONTH PERIOD; SAID PERIOD IS  
582 CALCULATED FROM THE FIRST DATE HE/ SHE TOOK THE EPPP.

583 8) IF AN APPLICANT HAS FAILED THE EPPP FOUR (4) TIMES, OR  
584 TWELVE (12) MONTHS HAVE ELAPSED FROM RECEIVING INITIAL  
585 APPROVAL TO SIT FOR THE EXAMINATION WITHOUT HAVING  
586 PASSED THE EXAMINATION, THE APPLICANT MUST SUBMIT A  
587 NEW APPLICATION FOR LICENSURE AND SATISFY THE  
588 ADMINISTRATIVE, EDUCATIONAL, AND EXPERIENCE  
589 REQUIREMENTS PREVAILING AT THE TIME OF THE  
590 REAPPLICATION.

591 9) INDIVIDUALS WHO HAVE TAKEN THE EPPP IN ANOTHER  
592 JURISDICTION AND WHOSE SCORE MEETS OR EXCEEDS THE  
593 PASSING SCORE REQUIRED IN SUBSECTION 5 ABOVE MUST  
594 HAVE THEIR SCORE ON THE EPPP TRANSFERRED TO THE BOARD  
595 BY THE SCORE TRANSFER SERVICE MAINTAINED BY ASPPB.

596 B. APPLICANTS SEEKING ACCOMMODATION(S) FOR  
597 EXAMINATION BY MEETING ESTABLISHED CONDITIONS UNDER  
598 THE AMERICANS WITH DISABILITIES ACT (ADA) IN THE UNITED  
599 STATES OR THE EQUIVALENT GOVERNING LAW IN CANADA  
600 SHALL COMPLETE A FORM PROVIDED BY THE BOARD  
601 DOCUMENTING AND SUBSTANTIATING HIS/HER DISABILITY.

602 1) SUCH REQUEST MUST BE MADE TO THE BOARD AT THE TIME  
603 OF APPLICATION TO TAKE THE EPPP. THE REQUEST MUST BE  
604 SUBMITTED AND APPROVED BEFORE THE TESTING  
605 APPOINTMENT IS MADE. ACCOMMODATION REQUESTS WILL  
606 BE RULED UPON BY THE BOARD, AND THE BOARD SHALL

607 NOTIFY ASPPB OF ANY ACCOMMODATION(S) REQUESTED. THE  
608 BOARD AND ASPPB WILL COLLABORATE IN MAKING ALL  
609 NECESSARY DETERMINATIONS OF REASONABLE AND  
610 APPROPRIATE ACCOMMODATIONS. PROCEDURES FOR  
611 APPROVAL AND ADMINISTRATION OF ADA AND HUMAN  
612 RIGHTS LEGISLATION ACCOMMODATIONS WILL BE HANDLED  
613 AS DOCUMENTED IN THE ASPPB EXAMINATION PROGRAM  
614 POLICIES AND PROCEDURES MANUAL.

615 2) ASPPB RESERVES THE RIGHT TO REJECT ANY  
616 ACCOMMODATION THAT, IN THE SOLE OPINION OF THE ASPPB,  
617 WOULD JEOPARDIZE THE INTEGRITY, VALIDITY AND/OR  
618 SECURITY OF THE EXAMINATION. IN SUCH SITUATIONS ASPPB  
619 RESERVES THE RIGHT TO DENY ACCESS TO THE EXAMINATION.

620 3) IN THE EVENT THE BOARD CHOOSES TO APPROVE AN  
621 ACCOMMODATION THAT IS DEEMED BY ASPPB TO JEOPARDIZE  
622 THE INTEGRITY, VALIDITY AND/OR SECURITY OF THE  
623 EXAMINATION, AND ASPPB DENIES ACCESS TO THE  
624 EXAMINATION, THE BOARD MAY CHOOSE TO WAIVE THE EPPP  
625 REQUIREMENT FOR THAT LICENSURE APPLICANT.

## 626 2. ADDITIONAL EXAMINATIONS

### 627 A. JURISPRUDENCE EXAMINATION

628 AN ORAL/WRITTEN EXAMINATION SHALL ASSESS THE  
629 APPLICANT'S KNOWLEDGE OF \_\_\_\_\_'S (JURISDICTION  
630 NAME) LAW REGULATING THE PRACTICE OF PSYCHOLOGY AS  
631 WELL AS HIS/HER UNDERSTANDING OF ETHICS AND  
632 STANDARDS OF PRACTICE. AT THE BOARD'S DISCRETION, THIS  
633 EXAMINATION MAY BE CONDUCTED IN WHOLE OR IN PART BY  
634 MEANS OF A WRITTEN EXAMINATION ADMINISTERED BY THE  
635 BOARD.

636 1) ONLY THOSE APPLICANTS WHO HAVE SUBMITTED A  
637 COMPLETED APPLICATION FOR LICENSURE TO THE BOARD, PAID  
638 APPLICABLE FEES AND BEEN APPROVED TO SIT FOR THE  
639 EXAMINATION MAY TAKE THE JURISPRUDENCE EXAMINATION.

640 2) THE PASSING SCORE ON THE JURISPRUDENCE EXAMINATION  
641 SHALL BE \_\_\_\_\_.

642 3) AN APPLICANT MAY SIT FOR THE JURISPRUDENCE  
643 EXAMINATION AS A PROVISIONAL SUPERVISED LICENSEE.

644 4) IF A CANDIDATE DOES NOT MEET OR EXCEED THE PASSING  
645 SCORE FOR THE EXAMINATION, HE/SHE MUST REAPPLY TO  
646 TAKE THE EXAMINATION ON THE PROPER FORM AND PAY THE  
647 JURISPRUDENCE EXAMINATION FEE.

648 5) AN APPLICANT MAY TAKE THE JURISPRUDENCE  
649 EXAMINATION NO MORE THAN FOUR (4) TIMES IN A TWELVE  
650 (12) MONTH PERIOD; SAID PERIOD IS CALCULATED FROM THE  
651 FIRST DATE HE/SHE TOOK THE JURISPRUDENCE EXAMINATION.

652 6) IF AN APPLICANT HAS FAILED THE JURISPRUDENCE  
653 EXAMINATION FOUR (4) TIMES, OR TWELVE (12) MONTHS HAVE  
654 ELAPSED FROM RECEIVING INITIAL APPROVAL TO SIT FOR THE  
655 EXAMINATION WITHOUT HAVING PASSED THE EXAMINATION,  
656 THE APPLICANT MUST SUBMIT A NEW APPLICATION FOR  
657 LICENSURE AND SATISFY THE ADMINISTRATIVE, EDUCATIONAL,  
658 AND EXPERIENCE REQUIREMENTS PREVAILING AT THE TIME OF  
659 THE REAPPLICATION.

660 B. ORAL EXAMINATION

661 THE BOARD WILL ADMINISTER AN ORAL EXAMINATION THAT:

662 1) INQUIRIES ABOUT THE CANDIDATE'S INTENDED AREAS OF  
663 PRACTICE.

664 2) EXAMINES THE CANDIDATE'S PREPARATION, READINESS,  
665 AND COMPETENCIES NECESSARY FOR ENTRY LEVEL  
666 AUTONOMOUS PRACTICE IN THE AREAS OF INTENDED  
667 PRACTICE. 3) THE BOARD WILL OFFER THE ORAL EXAMINATION  
668 TO APPROVED CANDIDATES AFTER THEY HAVE COMPLETED ALL  
669 OTHER REQUIREMENTS FOR LICENSURE. IF THE APPLICANT IS  
670 UNABLE TO SATISFACTORILY MEET THE REQUIREMENTS OF THE

671 ORAL EXAMINATION, THE BOARD WILL PROVIDE THE  
672 APPLICANT WITH WRITTEN DOCUMENTATION OF THE AREAS  
673 THAT MUST BE ADDRESSED PRIOR TO REEXAMINATION.

674 3) IF AFTER TWO (2) ATTEMPTS, THE APPLICANT FAILS TO PASS  
675 THE REQUIREMENTS OF THE ORAL EXAMINATION THE  
676 APPLICANT IS DENIED LICENSURE AND MUST SUBMIT A NEW  
677 APPLICATION FOR LICENSURE AND SATISFY THE  
678 ADMINISTRATIVE, EDUCATIONAL, AND EXPERIENCE  
679 REQUIREMENTS PREVAILING AT THE TIME OF THE  
680 REAPPLICATION.

681 **E. ASPPB CERTIFICATE OF PROFESSIONAL QUALIFICATION IN**  
682 **PSYCHOLOGY (CPQ)**

683 1. THE BOARD SHALL GRANT A LICENSE, UPON APPLICATION, PAYMENT  
684 OF APPLICABLE FEES, AND PASSAGE OF ANY ORAL OR WRITTEN  
685 JURISPRUDENCE EXAMINATION REQUIRED BY THE BOARD, TO ANY  
686 PERSON WHO HAS MET THE REQUIREMENTS FOR AND HOLDS A  
687 CURRENT CERTIFICATE OF PROFESSIONAL QUALIFICATION IN  
688 PSYCHOLOGY (CPQ) ISSUED BY ASPPB.

689 2. AN APPLICANT UNDER THIS SECTION SHALL MAKE APPLICATION ON  
690 FORMS PROVIDED BY THE BOARD AND SHALL PAY APPLICATION AND  
691 LICENSURE FEES AS SET OUT IN SECTION III. A.

692 3. OFFICIAL NOTICE OF THE CURRENT CPQ STATUS MUST BE PROVIDED  
693 DIRECTLY FROM ASPPB TO THE BOARD.

694 4. AN APPLICANT UNDER THIS SECTION IS AUTHORIZED TO PRACTICE  
695 PSYCHOLOGY ONLY AFTER BEING LICENSED BY THE BOARD UNLESS  
696 AUTHORIZED TO PRACTICE UNDER ANOTHER SECTION OF THE ACT OR  
697 THE RULES OF THE BOARD.

698

**F. RECIPROCITY**

699

1. THE BOARD SHALL GRANT A LICENSE, UPON APPLICATION, PAYMENT OF APPLICABLE FEES AND PASSAGE OF ANY ORAL OR WRITTEN JURISPRUDENCE OR OTHER EXAMINATIONS REQUIRED BY THE BOARD, TO A PERSON WHO:

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A. APPLIES PURSUANT TO THE ASPPB AGREEMENT OF RECIPROCITY OR ANOTHER AGREEMENT OF RECIPROCITY RECOGNIZED BY THE BOARD; AND

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706

B. HOLDS A CURRENT LICENSE IN GOOD STANDING FROM A JURISDICTION THAT IS A SIGNATORY TO THE ASPPB AGREEMENT OF RECIPROCITY OR ANOTHER RECIPROCITY AGREEMENT ENTERED INTO BY THE BOARD; AND

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710

C. HAS NOT HAD A PUBLIC DISCIPLINARY ACTION TAKEN AGAINST HIS/HER LICENSE NOR HAS A PENDING COMPLAINT AGAINST HIS/HER LICENSE IN ANY JURISDICTION.

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2. AN APPLICANT UNDER THIS SECTION SHALL MAKE APPLICATION ON FORMS PROVIDED BY THE BOARD AND SHALL PAY APPLICATION AND LICENSURE FEES AS SET OUT IN SECTION III.A.

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3. AN APPLICANT UNDER THIS SECTION IS AUTHORIZED TO PRACTICE PSYCHOLOGY ONLY AFTER BEING LICENSED BY THE BOARD UNLESS AUTHORIZED TO PRACTICE UNDER ANOTHER SECTION OF THE ACT OR THE RULES OF THE BOARD.

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**G. PROVISIONAL LICENSURE**

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1. PROVISIONAL LICENSE FOR SUPERVISED PRACTICE

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A. A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE MAY BE ISSUED TO AN APPLICANT FOR INDEPENDENT LICENSURE WHO IS IN THE PROCESS OF COMPLETING THE POSTDOCTORAL SUPERVISED WORK EXPERIENCE REQUIREMENT FOR LICENSURE. THE APPLICANT SHALL HAVE MET ALL EDUCATIONAL REQUIREMENTS, INCLUDING A DOCTORAL DEGREE IN PSYCHOLOGY AS DEFINED IN SECTION IV – B ABOVE AND AFTER

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729 HAVING COMPLETED THE REQUIRED PREDOCTORAL  
730 SUPERVISED EXPERIENCE.

731 B. A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE PERMITS  
732 AN INDIVIDUAL MEETING REQUIREMENTS AS STATED IN B1- B2  
733 TO PRACTICE UNDER SUPERVISION FOR A LIMITED PERIOD OF  
734 TIME WHILE COMPLETING THE POSTDOCTORAL SUPERVISED  
735 EXPERIENCE REQUIREMENT FOR THE LICENSURE FOR THE  
736 AUTONOMOUS PRACTICE OF PSYCHOLOGY. THE PROVISIONAL  
737 LICENSE FOR SUPERVISED PRACTICE WILL BE GRANTED FOR A  
738 PERIOD OF ONE (1) YEAR AND SHALL ONLY BE VALID IN A  
739 SETTING APPROVED BY THE BOARD. AT THE BOARD'S  
740 DISCRETION AND UPON SPECIFIC APPLICATION, ONE RENEWAL  
741 PERIOD MAY BE GRANTED BY THE BOARD. SUPERVISION OF A  
742 PERSON ON A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE  
743 WILL BE PROVIDED ACCORDING TO THE BOARD'S REQUIREMENT  
744 FOR POSTDOCTORAL SUPERVISION IN SECTION C. EVALUATIONS  
745 BY THE SUPERVISING PSYCHOLOGIST SHALL BE PROVIDED TO  
746 THE BOARD AT LEAST QUARTERLY.

747 C. THE PROVISIONAL LICENSE FOR SUPERVISED PRACTICE  
748 BECOMES NULL AND VOID AT THE COMPLETION OF THE TERM AS  
749 APPROVED BY THE BOARD OR WHEN A PSYCHOLOGIST BECOMES  
750 LICENSED FOR AUTONOMOUS PRACTICE IS OBTAINED,  
751 WHICHEVER OCCURS FIRST. THE PROVISIONAL LICENSE FOR  
752 SUPERVISED PRACTICE MUST BE RETURNED TO THE BOARD.

753 D. A PERSON PRACTICING WITH A PROVISIONAL LICENSE FOR  
754 SUPERVISED PRACTICE IS SUBJECT TO THE RULES, REGULATIONS,  
755 STANDARDS OF PRACTICE, CODES OF ETHICS, AND ANY OTHER  
756 GUIDELINES ADOPTED BY THE BOARD, AS WELL AS DISCIPLINARY  
757 ACTION BY THE BOARD.

758 E. A PROVISIONAL SUPERVISED LICENSEE MUST BE SUPERVISED  
759 BY A PSYCHOLOGIST APPROVED BY THE BOARD. A MINIMUM OF  
760 ONE (1) HOUR PER WEEK OF FACE-TO-FACE SUPERVISION MUST  
761 BE PROVIDED. THE PROVISIONALLY LICENSED FOR SUPERVISED



762 PRACTICE CANDIDATE MUST SUBMIT FOR BOARD APPROVAL A  
763 SUPERVISION CONTRACT SIGNED BY BOTH THE SUPERVISING  
764 PSYCHOLOGIST AND THE PROVISIONAL SUPERVISED LICENSEE.  
765 INTERRUPTIONS TO OR TERMINATION OF, SUPERVISORY  
766 ARRANGEMENTS MUST BE REPORTED TO THE BOARD WITHIN  
767 THREE (3) BUSINESS DAYS. IN THE TEMPORARY ABSENCE OF THE  
768 SUPERVISING PSYCHOLOGIST, SUPERVISORY RESPONSIBILITIES  
769 MUST BE TRANSFERRED TO ANOTHER PSYCHOLOGIST WHO  
770 NOTIFIES THE BOARD TO HIS/HER AGREEMENT WITHIN THREE (3)  
771 BUSINESS DAYS IN WRITING TO THE TERMS OF THE SUPERVISION.

772 F. A PROVISIONAL LICENSEE FOR SUPERVISED PRACTICE SHALL  
773 NOT ENGAGE IN THE AUTONOMOUS PRIVATE PRACTICE OF  
774 PSYCHOLOGY. IF SUPERVISION OCCURS IN ANOTHER  
775 PSYCHOLOGIST(S)'S PRIVATE PRACTICE, DETAILS OF SUPERVISION  
776 ARE SUBJECT TO BOARD APPROVAL TO DETERMINE COMPLIANCE  
777 WITH SECTION IV.C. ABOVE.

## 778 2. PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE

779 A. A PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE IS  
780 AVAILABLE TO APPLICANTS FOR LICENSURE WHO ARE LICENSED  
781 IN ANOTHER JURISDICTION, PROVIDING THE FOLLOWING  
782 REQUIREMENTS ARE MET:

783 1. THE REQUIREMENTS FOR LICENSURE IN THE JURISDICTION  
784 WHERE THE INDIVIDUAL IS CURRENTLY LICENSED MUST BE  
785 SUBSTANTIALLY EQUIVALENT TO OR EXCEED THE  
786 REQUIREMENTS IN THIS JURISDICTION, PROVIDED THAT THE  
787 INDIVIDUAL MEETS THE EDUCATIONAL REQUIREMENTS AS  
788 SET OUT IN SECTION IV. B. OR IS A HOLDER OF THE  
789 CERTIFICATE OF PROFESSIONAL QUALIFICATION IN  
790 PSYCHOLOGY (CPQ).

791 2. AN APPLICANT MUST SUBMIT A WRITTEN REQUEST FOR A  
792 PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE WITH  
793 HIS/HER APPLICATION FOR LICENSURE ALONG WITH THE  
794 APPROPRIATE FEE(S) AND DOCUMENT THAT HE/ SHE HOLDS

795 A CURRENT LICENSE IN GOOD STANDING IN A JURISDICTION  
796 OF THE U.S. OR CANADA.

797 B. THE BOARD MAY REQUIRE A PERSONAL INTERVIEW/ORAL  
798 EXAMINATION WITH THE APPLICANT.

799 C. THE BOARD MAY REQUIRE THE APPLICANT TO TAKE A  
800 JURISPRUDENCE EXAMINATION.

801 D. THE REQUIRED EXAMINATIONS MUST BE TAKEN AND PASSED  
802 WITHIN SIX (6) MONTHS OF HIS/HER REQUEST FOR PROVISIONAL  
803 LICENSURE.

804 E. A CANDIDATE WHO DOES NOT MEET OR EXCEED THE PASSING  
805 SCORE ON ANY OF THE REQUIRED EXAMINATIONS MUST REAPPLY  
806 TO TAKE THOSE EXAMINATIONS ON THE PROPER FORM(S) AND  
807 PAY THE APPLICABLE EXAMINATION FEE(S).

808 F. IF A CANDIDATE DOES NOT MEET OR EXCEED THE PASSING  
809 SCORE ON ONE OR MORE OF THE REQUIRED EXAMINATION  
810 AFTER A SECOND ATTEMPT, THE PROVISIONAL LICENSE FOR  
811 INDEPENDENT PRACTICE IMMEDIATELY EXPIRES AND THE  
812 DELIVERY OF ALL SERVICES MUST CEASE UNTIL FULL LICENSURE  
813 FOR AUTONOMOUS PRACTICE IS OBTAINED. IN THE EVENT THAT  
814 THE ABOVE HAPPENS, THE PROVISIONAL LICENSEE SHALL NOTIFY  
815 HIS/HER CLIENTS AND SHALL TAKE IMMEDIATE STEPS TO  
816 TRANSFER/REFER CLIENTS.

817 G. ALL REQUIREMENTS FOR FULL LICENSURE FOR AUTONOMOUS  
818 PRACTICE MUST BE MET WITHIN SIX (6) MONTHS OF INITIAL  
819 APPLICATION BUT AT THE DISCRETION OF THE BOARD AND UPON  
820 REAPPLICATION, THE PROVISIONAL LICENSE FOR INDEPENDENT  
821 PRACTICE MAY BE EXTENDED FOR UP TO AN ADDITIONAL SIX (6)  
822 MONTHS.

823 H. A PERSON PRACTICING WITH A PROVISIONAL LICENSE FOR  
824 INDEPENDENT PRACTICE IS SUBJECT TO THE RULES,  
825 REGULATIONS, STANDARDS OF PRACTICE, CODES OF ETHICS, AND

826 ANY OTHER GUIDELINES ADOPTED BY THE BOARD, AS WELL AS  
827 DISCIPLINARY ACTION BY THE BOARD.

828 **V. LICENSURE STATUS; LICENSURE RENEWAL; REINSTATEMENT**  
829 **CONTINUING PROFESSIONAL DEVELOPMENT**

830 **A. STATUS OF LICENSES**

831 1. ACTIVE LICENSES

832 AN ACTIVE LICENSE IS A LICENSE ISSUED BY THE BOARD FOR THE  
833 CURRENT LICENSING PERIOD. . THE ACTIVE LICENSE IS THE ONLY  
834 STATUS THAT IS VALID FOR THE PRACTICE OF PSYCHOLOGY.

835 2. INACTIVE LICENSE

836 a) A LICENSEE WITH AN ACTIVE LICENSE MAY APPLY TO  
837 THE BOARD FOR INACTIVE LICENSURE STATUS BY  
838 SUBMITTING A WRITTEN REQUEST. A PSYCHOLOGIST  
839 ON INACTIVE STATUS IS REQUIRED TO PAY THE  
840 BIENNIAL RENEWAL FEE FOR AN INACTIVE LICENSE.

841 b) IF THERE ARE ANY UNRESOLVED PROFESSIONAL OR  
842 ETHICAL COMPLAINTS, INACTIVE STATUS WILL BE  
843 DENIED. A LICENSEE MAY NOT USE INACTIVE STATUS  
844 TO CIRCUMVENT THE AUTHORITY OF THE BOARD.

845 c) A PSYCHOLOGIST WHO HOLDS AN INACTIVE LICENSE  
846 MAY NOT PRACTICE PSYCHOLOGY BUT MAY  
847 CONTINUE TO USE THE TITLE "PSYCHOLOGIST."

848 d) A PSYCHOLOGIST ON INACTIVE STATUS CONTINUES TO  
849 BE SUBJECT TO THE STATUTE AND/OR RULES AND  
850 REGULATIONS OF THE BOARD.

851 e) INQUIRIES CONCERNING THE CREDENTIALS OF A  
852 PSYCHOLOGIST WHOSE LICENSE IS INACTIVE SHALL BE  
853 HONORED BY THE BOARD.

- 854 f) INACTIVE STATUS MUST BE AT LEAST ONE (1) YEAR  
855 BUT NO LONGER THAN THREE (3) YEARS. THE BOARD  
856 MAY FOR GOOD CAUSE REACTIVATE A LICENSE THAT  
857 HAS BEEN INACTIVE FOR LESS THAN ONE (1) YEAR  
858 WITH THE PAYMENT OF APPLICABLE FEES. IF LESS  
859 THAN THREE (3) YEARS HAS PASSED, IN ADDITION TO  
860 MEETING ALL CURRENT REQUIREMENTS GOVERNING  
861 REACTIVATION OF AN INACTIVE LICENSE, THE  
862 LICENSEE SHALL TAKE AND PASS THE JURISPRUDENCE  
863 EXAMINATION. A LICENSEE MAY REACTIVATE HIS/HER  
864 LICENSE BY MAKING APPLICATION TO THE BOARD. THE  
865 BOARD SHALL REACTIVATE THE LICENSE BASED ON:
- 866 1) DOCUMENTATION OF COMPLIANCE WITH THE  
867 CONTINUING PROFESSIONAL DEVELOPMENT  
868 REQUIREMENT DURING THE RENEWAL PERIOD  
869 IMMEDIATELY PRECEDING THE REQUEST FOR  
870 REINSTATEMENT.
- 871 2) A SIGNED STATEMENT CERTIFYING THAT THE  
872 LICENSEE HAS NEITHER PRACTICED PSYCHOLOGY NOR  
873 VIOLATED ANY OF THE LAWS OR REGULATIONS OF THE  
874 BOARD SINCE THE DATE ON WHICH THE LICENSE WAS  
875 FIRST PLACED ON AN INACTIVE STATUS.
- 876 3) PROOF OF NO CRIMINAL CONVICTION OR ANY  
877 DISCIPLINARY ACTION TAKEN AGAINST THE LICENSEE BY  
878 ANY LICENSING BOARD OR AGENCY DURING THE PERIOD  
879 OF INACTIVITY.
- 880 4) PROOF OF NO VIOLATIONS OF APPLICABLE  
881 STATUTES AND/OR RULES AND REGULATIONS.
- 882 5) COMPLETION OF A CRIMINAL HISTORY  
883 BACKGROUND CHECK AND/OR CHILD ABUSE  
884 CLEARANCE.

885 6) PAYMENT OF ANY OUTSTANDING ADMINISTRATIVE  
886 FINES.

887 7) PAYMENT OF APPLICABLE REACTIVATION FEES.

888 g) AFTER THREE (3) YEARS, AN INACTIVE LICENSE EXPIRES

889 3. EXPIRED LICENSE

890 a) IF THE LICENSEE FAILS TO RENEW THE LICENSE,  
891 EITHER BY FAILURE TO PAY THE APPROPRIATE  
892 RENEWAL FEE AND/OR FAILURE TO MEET  
893 CONTINUING PROFESSIONAL DEVELOPMENT  
894 REQUIREMENTS OR FAILURE TO REACTIVE AN  
895 INACTIVE LICENSE WITHIN THREE (3) YEARS, THE  
896 LICENSE SHALL EXPIRE. AN EXPIRED LICENSE IS  
897 INVALID FOR THE PRACTICE OF PSYCHOLOGY ANYONE  
898 PRACTICING OR USING THE TITLE "PSYCHOLOGIST"  
899 WHILE A LICENSE IS EXPIRED SHALL BE COMMITTING  
900 AN OFFENSE. EACH DAY IN WHICH A PSYCHOLOGIST  
901 PRACTICES PSYCHOLOGY ON AN EXPIRED LICENSE  
902 SHALL CONSTITUTE A SEPARATE OFFENSE. EACH  
903 OFFENSE IS SUBJECT TO DISCIPLINARY ACTION.

904 A PSYCHOLOGIST ON EXPIRED STATUS CONTINUES TO  
905 BE SUBJECT TO THE STATUTE AND/OR RULES AND  
906 REGULATIONS OF THE BOARD.

907 b) AFTER THE RENEWAL DATE HAS PAST, THE BOARD  
908 SHALL NOTIFY THE LICENSEE, AT HIS/HER MOST  
909 RECENT CONTACT INFORMATION ON FILE WITH THE  
910 BOARD THAT THE LICENSE HAS EXPIRED.

911 c) IF THE LICENSE HAS BEEN EXPIRED FOR LESS THAN  
912 ONE (1) YEAR, THE LICENSE CAN BE REACTIVATED BY  
913 COMPLETING A REACTIVATION APPLICATION AND  
914 PAY THE APPROPRIATE FEES, INCLUDING ANY

915 PENALTY FEES, AND MEETING THE CONTINUING  
916 PROFESSIONAL DEVELOPMENT REQUIREMENTS.

917 d) AFTER ONE YEAR, THE HOLDER OF AN EXPIRED  
918 LICENSE MUST REAPPLY FOR LICENSURE AND MEET  
919 ALL STANDARDS AND REQUIREMENTS THAT PREVAIL  
920 AT THE TIME THAT HE/ SHE REAPPLIES.

921 4. RETIRED LICENSE

922 a) IF A LICENSEE WISHES TO RETIRE A LICENSE (NOT  
923 UNDER DISCIPLINE), THE LICENSEE:

924 1) MUST APPLY TO THE BOARD IN WRITING;

925 2) MUST BE APPROVED BY THE BOARD;

926 3) CANNOT RETIRE THEIR LICENSE IF THERE ARE ANY  
927 PENDING COMPLAINTS AGAINST HIM/HER;

928 4) A PSYCHOLOGIST WHO HAS RETIRED HIS/HER  
929 LICENSE, CANNOT BE REINSTATED BUT MUST REAPPLY  
930 AND MEET ALL CURRENT LICENSURE REQUIREMENTS  
931 TO GAIN LICENSURE. THE BOARD MAY FOR GOOD  
932 CAUSE REINSTATE A LICENSE THAT HAS BEEN RETIRED  
933 FOR LESS THAN ONE (1) YEAR WITH THE PAYMENT OF  
934 APPLICABLE FEES;

935 5) A PSYCHOLOGIST WHO HOLDS A RETIRED LICENSE  
936 MAY NOT PRACTICE PSYCHOLOGY BUT MAY CONTINUE  
937 TO USE THE TITLE "PSYCHOLOGIST."

938 **B. RENEWALS**

939 1. THE RENEWAL FEE SHALL BE DUE ON \_\_\_\_\_ OF EACH  
940 ODD/EVEN-NUMBERED YEAR.

941 2. EACH LICENSEE LICENSED UNDER THE PROVISIONS OF THIS  
942 ACT SHALL NOTIFY THE BOARD OF ANY CHANGES TO HIS/HER  
943 MAILING ADDRESS OR EMAIL ADDRESS WITHIN 30 DAYS OF

944 SUCH A CHANGE. FAILURE TO DO SO, MAY RESULT IN A  
945 DISCIPLINARY SANCTION.

946 3. THE BOARD SHALL TRANSMIT TO LICENSEES AT LEAST SIXTY  
947 (60) DAYS IN ADVANCE OF THE RENEWAL DATE A RENEWAL  
948 NOTICE CONTAINING THE RENEWAL DATE, RENEWAL FEE  
949 REQUIRED, AND REMITTANCE ADDRESS. SAID NOTICE SHALL  
950 BE MAILED OR TRANSMITTED TO THE LAST CONTACT  
951 INFORMATION ON FILE WITH THE BOARD. FAILURE OF THE  
952 LICENSEE TO RECEIVE A RENEWAL NOTICE SHALL NOT  
953 PREVENT THE LICENSE FROM EXPIRING.

954 4. FAILURE OF THE BOARD TO RECEIVE ALL NECESSARY  
955 INFORMATION REGARDING A RENEWAL BY ESTABLISHED  
956 DEADLINES SHALL NOT PREVENT A LICENSE FROM EXPIRING.

957 5. TO RENEW AN ACTIVE LICENSE, THE LICENSEE MUST REMIT TO  
958 THE BOARD THE LICENSE RENEWAL FEE FOR ACTIVE LICENSES  
959 AND SIGN AN ATTESTATION THAT THE LICENSEE HAS  
960 COMPLETED 40 CREDITS OF APPROVED CONTINUING  
961 PROFESSIONAL DEVELOPMENT PER YEAR SINCE THE LAST  
962 RENEWAL AND THE LICENSE IS NOT SUBJECT TO DISCIPLINARY  
963 ACTION FOR ANY OF THE REASONS SET OUT IN SECTION XIII  
964 OF THE ASPPB MODEL ACT. FAILURE TO RECEIVE RENEWAL  
965 NOTICE OR FAILURE OF LICENSEE TO SUBMIT ALL REQUIRED  
966 INFORMATION ON THE APPROPRIATE FORM BY ANY  
967 DEADLINE ESTABLISHED BY THE BOARD, SHALL NOT PREVENT  
968 ANY DISCIPLINARY ACTION BEING TAKEN BY THE BOARD.

969 **C. CONTINUING PROFESSIONAL DEVELOPMENT (CPD)**

970 THE \_\_\_\_\_ BOARD OF PSYCHOLOGY HEREBY UTILIZES  
971 THE ASPPB CONTINUING PROFESSIONAL DEVELOPMENT GUIDELINES  
972 AS ITS MEANS OF EVALUATING ACCEPTABLE CONTINUING  
973 PROFESSIONAL DEVELOPMENT.

974 DURING EACH BIENNIAL PERIOD COMMENCING ON \_\_\_\_\_, OF EACH  
975 ODD/EVEN NUMBERED YEAR:

976 1. EACH LICENSED PSYCHOLOGIST SHALL BE REQUIRED TO  
977 COMPLETE NOT LESS THAN FORTY (40) CREDITS OF CPD  
978 RELATED TO THE LICENSEE'S PROFESSIONAL PRACTICE.

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2. THE REQUIRED NUMBER OF CREDITS OF CPD FOR A  
PSYCHOLOGIST WHO FIRST BECOMES LICENSED DURING THE  
TWO (2) YEAR PERIOD SHALL BE DECREASED TO TWENTY (20)  
FOR ONE (1) YEAR AND FOR PSYCHOLOGISTS LICENSED FOR  
LESS THAN A YEAR, NO CPD CREDITS WILL BE REQUIRED.
- 984  
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3. EACH LICENSED PSYCHOLOGIST IS REQUIRED TO HAVE AT  
LEAST THREE (3) CREDITS IN ANY OF THE AREAS OF ETHICS, RISK  
ASSESSMENT AND/OR JURISDICTIONAL RULES AND  
REGULATIONS OR A COMBINATION THEREOF EVERY TWO (2)  
YEARS.
- 989  
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4. EACH LICENSEE SHALL BE REQUIRED TO COMPLETE A  
CONTINUING PROFESSIONAL DEVELOPMENT PLAN ON A FORM  
PROVIDED FROM THE BOARD AT THE BEGINNING OF EACH  
RENEWAL PERIOD. THE PLAN SHALL SERVE AS A GUIDE FOR THE  
PSYCHOLOGIST REGARDING CPD AND SHALL BE AVAILABLE TO  
THE LICENSING BOARD UPON REQUEST.
- 995  
996  
997
5. AT EACH RENEWAL, THE LICENSEE SHALL IDENTIFY HIS/HER  
INTENDED AREA OF PRACTICE UTILIZING AN INTENDED AREA  
OF PRACTICE FORM PROVIDED BY THE BOARD.
- 998  
999  
1000
6. CREDIT FOR CONTINUING PROFESSIONAL DEVELOPMENT  
SHALL BE RECOGNIZED IN ACCORDANCE WITH THE  
FOLLOWING:
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- a) ONGOING PEER CONSULTATION REFERS TO A  
STRUCTURED AND ORGANIZED SYSTEM OF  
INTERACTION WITH COLLEAGUE(S) DESIGNED TO  
HELP BROADEN PROFESSIONAL KNOWLEDGE AND  
EXPERTISE AND REDUCED PROFESSIONAL ISOLATION.  
A MAXIMUM OF TWENTY (20) CREDITS PER TWO-  
YEAR PERIOD SHALL BE RECOGNIZED FOR REGULAR  
AND ONGOING PEER CONSULTATION. IF THIS  
ACTIVITY IS CHOSEN, A MINIMUM OF TEN (10)  
CREDITS ARE REQUIRED. (ONE HOUR = ONE CREDIT).
- 1011
- b) PRACTICE OUTCOME MONITORING (POM) REFERS TO



- 1012 THE PERIODIC APPLICATION OF OUTCOME  
1013 ASSESSMENT PROTOCOLS WITH CLIENTS, IN ORDER  
1014 TO MONITOR ONE’S OWN PRACTICE PROCESS AND  
1015 OUTCOMES. A MAXIMUM OF TWENTY (20) CREDITS  
1016 PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR  
1017 PRACTICE OUTCOME MONITORING (POM) WITH ONE  
1018 CLIENT SERIES OF ASSESSMENTS BEING EQUAL TO  
1019 ONE CREDIT, IF PROPERLY DOCUMENTED.
- 1020 c) PROFESSIONAL ACTIVITIES: A MAXIMUM OF TEN (10)  
1021 CREDITS PER TWO-YEAR PERIOD SHALL BE  
1022 RECOGNIZED FOR PROFESSIONAL ACTIVITIES SUCH AS  
1023 SERVING ON PSYCHOLOGICAL ASSOCIATION BOARDS  
1024 OR COMMITTEES, EDITORIAL BOARDS OF PEER  
1025 REVIEWED JOURNALS, SCIENTIFIC GRANT WRITING  
1026 TEAMS OR A BOARD MEMBER ON A REGULATORY  
1027 BODY.
- 1028 d) CONFERENCES/CONVENTIONS: A MAXIMUM OF FIVE  
1029 (5) CREDITS PER TWO-YEAR PERIOD SHALL BE  
1030 RECOGNIZED FOR ATTENDANCE AT PROFESSIONAL  
1031 CONFERENCE/ CONVENTIONS RELATED TO  
1032 PSYCHOLOGY, WHICH ARE NOT PART OF FORMAL  
1033 APPROVED SPONSORED CONTINUING PROFESSIONAL  
1034 DEVELOPMENT.
- 1035 e) COURSES: A MAXIMUM OF TWENTY (20) CREDITS PER  
1036 TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR  
1037 COMPLETING AND PASSING A GRADUATE-LEVEL  
1038 COURSE RELATED TO ONE’S AREA OF  
1039 PSYCHOLOGICAL PRACTICE FROM A REGIONALLY  
1040 ACCREDITED EDUCATIONAL INSTITUTION.
- 1041 f) INSTRUCTION: A MAXIMUM OF TWENTY (20) CREDITS  
1042 PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR  
1043 TEACHING A GRADUATE OR UNDERGRADUATE  
1044 COURSE RELATED TO PSYCHOLOGY IN A REGIONALLY

1045

ACCREDITED INSTITUTION.

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g) PUBLICATIONS: A MAXIMUM OF TEN (10) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR PUBLICATIONS RELATED TO PSYCHOLOGY AS LONG AS THE PUBLICATIONS ARE CONTAINED IN A PEER-REVIEWED ARTICLE OR A BOOK CHAPTER.

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h) APPROVED SPONSOR CONTINUING EDUCATION: A MAXIMUM OF THIRTY (30) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR APPROVED SPONSORED CONTINUING EDUCATION.

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i) SELF-DIRECTED LEARNING: A MAXIMUM OF FIVE (5) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR SELF-DIRECTED LEARNING DIRECTLY RELATED TO THE PRACTICE OF THE PSYCHOLOGIST.

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j) BOARD CERTIFICATION: A MAXIMUM OF FORTY (40) CREDITS IN A TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR THE SUCCESSFUL COMPLETION OF THE BOARD EXAMINATION OF THE AMERICAN BOARD OF PROFESSIONAL PSYCHOLOGY.

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7. CURRENT APPROVED SPONSORS OF CONTINUING EDUCATION INCLUDE THE AMERICAN PSYCHOLOGICAL ASSOCIATION OR ANY OF ITS SPONSORS APPROVED THROUGH THE CURRENT AMERICAN PSYCHOLOGICAL ASSOCIATION SPONSOR APPROVAL SYSTEM, THE CANADIAN PSYCHOLOGICAL ASSOCIATION OR ANY OF ITS SPONSORS APPROVED THROUGH THE CURRENT CANADIAN PSYCHOLOGICAL ASSOCIATION SPONSOR AND PROVIDER APPROVAL SYSTEM, THE ACADEMIES OF THE SPECIALTY BOARDS OF THE AMERICAN BOARD OF PROFESSIONAL PSYCHOLOGY, THE ASSOCIATION FOR PSYCHOLOGICAL SCIENCE, THE NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS, THE ASSOCIATION OF STATE AND PROVINCIAL PSYCHOLOGY BOARDS, REGIONALLY ACCREDITED

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1078 EDUCATIONAL INSTITUTIONS THAT OFFER GRADUATE  
1079 TRAINING IN PSYCHOLOGY OR RELATED FIELDS, ACCREDITED  
1080 MEDICAL SCHOOLS, CATEGORY I CONTINUING MEDICAL  
1081 EDUCATION (CME) OF THE AMERICAN MEDICAL ASSOCIATION,  
1082 THE CANADIAN MEDICAL ASSOCIATION, THE AMERICAN BAR  
1083 ASSOCIATION, AND THE CANADIAN BAR ASSOCIATION.  
1084 COURSES OFFERED BY NON-PSYCHOLOGY ORGANIZATIONS  
1085 MUST BE RELEVANT TO THE PRACTICE OF PSYCHOLOGY.

1086 8. THE DELIVERY METHOD OF CONTINUING EDUCATION MAY BE  
1087 IN PERSON OR ELECTRONICALLY MEDIATED METHODOLOGIES  
1088 AS LONG AS PROVIDED BY AN APPROVED SPONSOR.

1089 9. EACH LICENSEE SHALL BE RESPONSIBLE FOR MAINTAINING  
1090 DOCUMENTATION OF COMPLETED CPD ACTIVITIES FOR A  
1091 PERIOD OF FOUR (4) YEARS AFTER THE CLOSE OF THE TWO-  
1092 YEAR PERIOD TO WHICH THE DOCUMENTATION PERTAINS.

1093 10. EACH LICENSEE SHALL ATTEST ON HIS/HER BIENNIAL LICENSE  
1094 RENEWAL APPLICATION THAT HE/SHE HAS SATISFIED THE CPD  
1095 REQUIREMENTS. DOCUMENTATION OF THESE ACTIVITIES  
1096 SHALL BE RETAINED BY THE LICENSEE AND NOT SENT TO THE  
1097 BOARD UNLESS SO REQUESTED. FALSE ATTESTATION OF  
1098 SATISFACTION OF THE CPD REQUIREMENTS ON A RENEWAL  
1099 APPLICATION MAY SUBJECT THE LICENSEE TO DISCIPLINARY  
1100 ACTION.

1101 11. IF A LICENSEE FAILS TO SATISFY ALL OF THE REQUIREMENTS  
1102 OF CPD AND ATTESTATION, HIS/HER LICENSE SHALL BE  
1103 CONSIDERED EXPIRED AND NOT BE RENEWED FOR THE NEXT  
1104 BIENNIAL PERIOD.

1105 12. THE BOARD WILL AUDIT AT LEAST TEN (10) PERCENT SAMPLE  
1106 OF THE RENEWAL APPLICATIONS. LICENSEES WHOSE  
1107 APPLICATIONS ARE AUDITED WILL BE REQUIRED TO PROVIDE  
1108 DOCUMENTATION OF HIS/HER CPD ACTIVITIES.

1109 13. IF AN AUDITED LICENSEE ATTESTS TO COMPLETION OF THE  
1110 REQUIRED CPD IN THE REQUIRED TIMEFRAME BUT FAILS TO

1111 PROVIDE ACCEPTABLE DOCUMENTATION OF THE ATTESTED  
1112 CPD, THIS SHALL CONSTITUTE FAILURE OF THE AUDIT AND  
1113 HE/SHE MAY BE SUBJECT TO DISCIPLINARY ACTION.

1114 14. IF THE LICENSEE FAILS TO MEET THE CPD REQUIREMENTS IN A  
1115 RENEWAL PERIOD, HE/SHE MAY BE SUBJECT TO DISCIPLINE  
1116 AND AS PART OF THE DISCIPLINARY SANCTION SHALL BE  
1117 REQUIRED TO REMEDIATE THE REQUIRED CPD ACTIVITIES IN  
1118 THE TIMEFRAME SPECIFIED BY THE BOARD.

1119 15. THE CPD CREDITS USED TO MAKE UP THE DEFICIENCIES  
1120 IDENTIFIED IN SECTION 14 ABOVE SHALL NOT BE USED BY THE  
1121 LICENSEE TO MEET CPD REQUIREMENTS FOR SUBSEQUENT  
1122 REPORTING CYCLES AND THE LICENSEE WILL BE AUDITED IN  
1123 THE NEXT REPORTING CYCLE.

1124 16. APPEAL: THE LICENSEE SHALL HAVE 30 DAYS TO APPEAL THE  
1125 DECISION MADE AS A RESULT OF THE CPD AUDIT.

## 1126 **VI. PRIOR LICENSURE**

1127 A. A PERSON LICENSED UNDER A PRIOR VERSION OF AN ACT MUST  
1128 COMPLY WITH THE CURRENT ACT AND ALL RULES AND REGULATIONS  
1129 PROMULGATED BY THE BOARD.

1130 B. A PERSON APPLYING FOR RENEWAL OF HIS/HER LICENSE UNDER  
1131 SECTION VII OF THE ASPPB MODEL ACT FOR LICENSURE AND  
1132 REGISTRATION OF PSYCHOLOGISTS MUST MEET THE SAME  
1133 REQUIREMENTS FOR RENEWAL AS ALL OTHER LICENSEES, INCLUDING:

1134 1. PAYMENT OF RENEWAL FEES, INCLUDING FEES AND BALANCE  
1135 DUE AND/OR LATE FEES;

1136 2. COMPLIANCE WITH CONTINUING PROFESSIONAL  
1137 DEVELOPMENT REQUIREMENTS AS REQUIRED IN SECTION V.  
1138 3.; AND

1139 3. COMPLETION OF ANY TERMS OR REMEDIAL ACTIONS  
1140 REQUIRED BY THE BOARD RELATED TO A DISCIPLINARY  
1141 ACTION.

1142 **VII. TEMPORARY AUTHORIZATION TO PRACTICE**

1143 A. THE BOARD MAY PROVIDE TEMPORARY AUTHORIZATION TO PRACTICE  
1144 TO A PSYCHOLOGIST WHO MEETS THE FOLLOWING:

1145 1. THE INDIVIDUAL PROVIDES VERIFICATION OF A VALID  
1146 INTERJURISDICTIONAL PRACTICE CERTIFICATE (IPC) ISSUED BY  
1147 ASPPB; OR

1148 2. MEETS THE FOLLOWING CRITERIA:

1149 a) LICENSED TO PRACTICE PSYCHOLOGY IN AT LEAST  
1150 ONE (1) JURISDICTION WHERE SUCH LICENSE IS  
1151 BASED ON RECEIPT OF A DOCTORAL DEGREE IN  
1152 PSYCHOLOGY FROM A PROGRAM MEETING THE  
1153 CRITERIA DESCRIBED IN SECTION IV.B.2.

1154 b) NO HISTORY OF ANY PUBLICLY REPORTED  
1155 DISCIPLINARY ACTION. IF THERE IS ANY  
1156 DISCIPLINARY ACTION PENDING, THE APPLICATION  
1157 SHALL BE HELD IN ABEYANCE UNTIL SAID  
1158 DISCIPLINARY ACTION IS RESOLVED.

1159 c) ATTESTATION OF WORK EXPERIENCE IN AREA OF  
1160 INTENDED PRACTICE.

1161 d) DOCUMENTATION OF THE NATURE OF THE  
1162 INTENDED PRACTICE AREAS.

1163 e) STATEMENT THAT THE INDIVIDUAL IS FAMILIAR  
1164 WITH AND WILL ABIDE BY THE LAWS AND  
1165 REGULATIONS OF ANY JURISDICTION IN WHICH  
1166 HE/SHE PROVIDES SERVICES AND THAT THE  
1167 INDIVIDUAL IS SUBJECT TO THAT JURISDICTION'S  
1168 DISCIPLINARY AUTHORITY. IN ADDITION, UPON  
1169 APPLICATION, A RELEASE MUST BE SIGNED, SO  
1170 THAT BOTH THE JURISDICTION OF LICENSURE AND  
1171 THE JURISDICTION ISSUING THE TEMPORARY  
1172 AUTHORIZATION TO PRACTICE WILL HAVE ACCESS

1173 TO VERIFY DISCIPLINARY STATUS.

1174 f) A PSYCHOLOGIST WHO HAS BEEN GRANTED  
1175 TEMPORARY AUTHORIZATION TO PRACTICE UNDER  
1176 THIS SECTION SHALL BE SUBJECT TO THE  
1177 PROHIBITIONS AND SANCTIONS FOR  
1178 INAPPROPRIATE, UNPROFESSIONAL, AND/OR  
1179 UNETHICAL CONDUCT, AND THE PROVISIONS ON  
1180 HEARINGS AND INVESTIGATIONS CONTAINED IN  
1181 SECTION X OF THE RULES AND REGULATIONS OF  
1182 THE BOARD.

1183 g) THE BOARD SHALL CONDUCT INVESTIGATIONS AND  
1184 HEARINGS OF COMPLAINTS INVOLVING  
1185 PSYCHOLOGISTS PRACTICING UNDER THIS SECTION  
1186 IN ACCORDANCE WITH SECTION X A & B OF THE  
1187 ACT, SECTION X. OF THESE RULES, AND THE  
1188 ADMINISTRATIVE PROCEDURES LAW OF THIS  
1189 JURISDICTION.

1190 B. TEMPORARY AUTHORIZATION TO PRACTICE SHALL BE FOR 30 DAYS PER  
1191 CALENDAR YEAR, AND MAY BE EXTENDED AT THE DISCRETION OF THE  
1192 BOARD AND UPON REAPPLICATION, FOR UP TO AN ADDITIONAL 30  
1193 DAYS.

1194 C. ANY DISCIPLINARY ACTION TAKEN AGAINST AN INDIVIDUAL  
1195 PRACTICING UNDER THESE REGULATIONS WILL ALSO BE REPORTED TO  
1196 ALL STATES AND PROVINCES WHERE THE PSYCHOLOGIST IS CURRENTLY  
1197 LICENSED, AS WELL AS TO THE ASPPB DISCIPLINARY DATA SYSTEM AND  
1198 THE NATIOANAL PRACTITIONER DATA BANK.

## 1199 **VIII. STATE OF EMERGENCY**

1200 IN THE EVENT A STATE OF EMERGENCY IS DECLARED:

1201  
1202 A. PURSUANT TO MLRA X, LICENSED PSYCHOLOGISTS FROM OTHER  
1203 JURISDICTIONS OF THE UNITED STATES OR CANADA MAY RESPOND TO  
1204 A DECLARED PUBLIC HEALTH EMERGENCY AND BE GRANTED A  
1205 TEMPORARY PRACTICE IN A DECLARED STATE OF EMERGENCY TO  
1206 ENGAGE IN THE PRACTICE OF PSYCHOLOGY AS DEFINED IN MLRA III.  
1207

- 1208 B. PRIOR TO PROVIDING PROFESSIONAL SERVICES IN THIS JURISDICTION,  
1209 A PSYCHOLOGIST LICENSED AT THE DOCTORAL LEVEL IN ANOTHER  
1210 JURISDICTION OF THE UNITED STATES OR CANADA, SHALL APPLY FOR  
1211 AN EMERGENCY TEMPORARY REGISTRATION (ETR). THE APPLICATION  
1212 FOR ETR SHALL BE MADE AVAILABLE VIA THE BOARD WEBSITE OR  
1213 MAILED UPON REQUEST.  
1214
- 1215 C. APPLICATIONS FOR EMERGENCY TEMPORARY REGISTRATION SHALL BE  
1216 PROCESSED AS PRIORITY DURING A DECLARED EMERGENCY.  
1217
- 1218 D. ACCORDINGLY, ADDITIONAL REQUIREMENTS FOR AN ETR MAY BE  
1219 IMPOSED PURSUANT TO THE EMERGENCY DECLARATION ISSUED  
1220 WHICH MORE PROPERLY ADDRESS THE NEEDS OF THE PARTICULAR  
1221 DECLARED EMERGENCY.  
1222
- 1223 E. A PSYCHOLOGIST NOT LICENSED IN THIS JURISDICTION, WHOSE  
1224 LICENSE IS CURRENT, UNRESTRICTED, AND AT THE DOCTORAL-LEVEL  
1225 IN THE JURISDICTION OF HIS/HER RESIDENCE IN THE UNITED STATES  
1226 OR CANADA, AND PROPERLY REGISTERS WITH THE BOARD MAY  
1227 GRATUITOUSLY PROVIDE PSYCHOLOGICAL SERVICES IF:
- 1228 1. THE PSYCHOLOGIST IS ENGAGED IN A LEGITIMATE RELIEF  
1229 EFFORT DURING THE EMERGENCY PERIOD, AND PROVIDES  
1230 SATISFACTORY DOCUMENTATION TO THE BOARD OF THE  
1231 LOCATION SITE(S) THAT HE/SHE WILL BE PROVIDING  
1232 PSYCHOLOGICAL SERVICES;
  - 1233 2. THE PSYCHOLOGIST COMPLIES WITH THE LICENSING ACT AND  
1234 THE RULES AND REGULATIONS OF THIS BOARD AND OTHER  
1235 APPLICABLE LAWS, AS WELL AS PRACTICE IN GOOD FAITH,  
1236 AND WITHIN THE REASONABLE SCOPE OF HIS SKILLS,  
1237 TRAINING, AND ABILITY; AND
  - 1238 3. THE PSYCHOLOGIST RENDERS PSYCHOLOGICAL SERVICES ON A  
1239 GRATUITOUS BASIS WITH NO REVENUE OF ANY KIND TO BE  
1240 DERIVED WHATSOEVER FROM THE PROVISION OF  
1241 PSYCHOLOGICAL SERVICES WITH THIS JURISDICTION.  
1242
- 1243 F. THE AUTHORITY PROVIDED FOR THE EMERGENCY RULE SHALL BE  
1244 APPLICABLE FOR A PERIOD OF TIME NOT TO EXCEED 60 DAYS AT THE  
1245 DISCRETION OF THE BOARD, WITH THE POTENTIAL EXTENSION OF UP  
1246 TO TWO ADDITIONAL PERIODS NOT TO EXCEED 60 DAYS FOR EACH  
1247 EXTENSION AS DETERMINED APPROPRIATE AND NECESSARY BY THE  
1248 BOARD.

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- G. ALL INTERESTED PSYCHOLOGISTS SHALL SUBMIT TO THE BOARD A COPY OF THEIR RESPECTIVE CURRENT AND UNRESTRICTED LICENSES, PICTURE IDENTIFICATION, AND ANY OTHER INFORMATION PERTAINING TO IDENTIFICATION OR FITNESS TO PRACTICE AS REQUESTED BY THE BOARD.
  
- H. SHOULD A QUALIFIED PSYCHOLOGIST REGISTERED WITH THE BOARD THEREAFTER FAIL TO COMPLY WITH ANY REQUIREMENT OR CONDITION ESTABLISHED BY THIS RULE, THE BOARD MAY IMMEDIATELY TERMINATE HIS/HER REGISTRATION. IN ADDITION, ANY KNOWN JURISDICTION IN WHICH THE PSYCHOLOGIST HOLDS A LICENSE WILL BE NOTIFIED OF ANY COMPLAINT, INVESTIGATION AND/OR DISCIPLINARY PROCEEDINGS BY THIS BOARD.
  
- I. IN THE EVENT A PSYCHOLOGIST FAILS TO REGISTER WITH THE BOARD, BUT PRACTICES PSYCHOLOGY, WHETHER GRATUITOUSLY OR OTHERWISE, THEN SUCH CONDUCT WILL BE CONSIDERED THE UNLAWFUL PRACTICE OF PSYCHOLOGY AND PROSECUTED ACCORDINGLY.

1270 **IX. CODE OF CONDUCT**

1271 THE \_\_\_\_\_ BOARD OF PSYCHOLOGY HEREBY ADOPTS BY  
1272 REFERENCE THE ASPPB CODE OF CONDUCT, AND ITS AMENDMENTS.

1273 **X. BOARD HEARINGS AND INVESTIGATIONS.**

1274 **A. INVESTIGATIONS**

- 1. THE BOARD SHALL RECEIVE AND UPON RECEIPT, PROCESS COMPLAINTS REGARDING LICENSEES OR OTHER INDIVIDUALS SUSPECTED OF VIOLATING THE ACT, ASPPB CODE OF CONDUCT AND/OR ALL OTHER ETHICAL AND PROFESSIONAL STANDARDS, AND RULES AND REGULATIONS PROMULGATED BY THE BOARD AS AMENDED FROM TIME TO TIME.
  
- 2. UPON RECEIPT OF A WRITTEN COMPLAINT THE BOARD SHALL PROVIDE FOR AN INVESTIGATION TO DETERMINE IF THERE IS



1283 SUFFICIENT EVIDENCE TO WARRANT DISCIPLINARY  
1284 PROCEEDINGS.

1285 3. IF THE BOARD DETERMINES THAT DISCIPLINARY ACTION IS NOT  
1286 WARRANTED, THE INVESTIGATIVE FILE SHALL BE CLOSED,  
1287 PROVIDED THAT THE BOARD MAY REINVESTIGATE AT ANY TIME  
1288 IF CIRCUMSTANCES SO WARRANT.

1289 4. THE BOARD MAY APPOINT, UTILIZE, OR EMPLOY  
1290 INVESTIGATORS TO INVESTIGATE COMPLAINTS.

1291 **B. BOARD HEARINGS**

1292 1. HEARINGS SHALL BE CONDUCTED IN ACCORDANCE WITH THE  
1293 JURISDICTION'S ADMINISTRATIVE PROCEDURE ACT AND THE  
1294 JURISDICTION'S PUBLIC MEETING LAW. IN CANADA, HEARINGS  
1295 WILL BE CONDUCTED IN ACCORDANCE WITH THE APPLICABLE  
1296 PROVINCIAL/TERRITORIAL LEGISLATION.

1297 2. THE BOARD MAY REFUSE TO ISSUE, RENEW, OR MAY SUSPEND,  
1298 REVOKE, CENSURE, REPRIMAND, RESTRICT OR LIMIT THE  
1299 LICENSE OF OR FINE ANY PERSON PURSUANT TO THE  
1300 ADMINISTRATIVE PROCEDURES ACT, OTHER APPLICABLE LAW,  
1301 OR AS SET FORTH ELSEWHERE IN THE ACT OR IN THESE RULES.

1302 3. IF NO LAW COVERS ADMINISTRATIVE PROCEDURES, THE  
1303 FOLLOWING APPLIES:

1304 a) AT A HEARING:

1305 1) THE TESTIMONY OF WITNESSES SHALL BE TAKEN  
1306 UNDER OATH,

1307 2) THERE SHALL BE A RIGHT TO COMPEL THE  
1308 ATTENDANCE OF WITNESSES AND CROSS EXAMINE  
1309 SUCH WITNESSES AND PRESENT EVIDENCE IN  
1310 DEFENSE AND REBUTTAL; AND

1311 3) WHEN THE RESPONDENT DOES NOT ATTEND, THE  
1312 BOARD MAY:

1313 A. PROCEED WITH THE HEARING IN THE  
1314 RESPONDENT'S ABSENCE UPON PROOF  
1315 OF RECEIPT OF THE NOTICE/CITATION BY  
1316 THE RESPONDENT OR PROOF THAT THE  
1317 NOTICE REQUIREMENT OF THE  
1318 JURISDICTION'S ADMINISTRATIVE  
1319 PROCEDURES ACT HAS BEEN MET, AND

1320 B. WITHOUT FURTHER NOTICE TO THE  
1321 RESPONDENT, THE BOARD MAY TAKE ANY  
1322 ACTION THAT IT IS AUTHORIZED TO TAKE  
1323 UNDER THE ACT AND/OR REGULATIONS.

1324 b) THE DECISION WILL BE BASED UPON CLEAR AND  
1325 CONVINCING PROOF OF THE EVIDENCE.  
1326

1327 4. IF THE BOARD DOES NOT HAVE AN APPOINTED HEARING  
1328 OFFICER, THE BOARD MAY DESIGNATE A MEMBER OF THE  
1329 BOARD WHO SHALL HAVE THE AUTHORITY TO ADDRESS AND  
1330 DECIDE PRE-HEARING OR PRELIMINARY MATTERS ON BEHALF  
1331 OF THE BOARD. THE DESIGNATED MEMBER MAY ISSUE  
1332 SUBPOENAS AND RULE ON ROUTINE, NON-DISPOSITIVE  
1333 MATTERS, AND UNOPPOSED OR STIPULATED MOTIONS FOR A  
1334 CONTINUANCE OF A HEARING DATE FILED AT LEAST SEVEN (7)  
1335 DAYS PRIOR TO THE SCHEDULED HEARING DATE.

1336 5. NOTICE/CITATION FOR HEARING

1337 THE NOTICE OR CITATION SHALL BE SENT TO THE  
1338 RESPONDENT BY PERSONAL SERVICE OR BY CERTIFIED MAIL  
1339 AT THE LAST KNOWN ADDRESS FOR THAT LICENSEE, NOT  
1340 FEWER THAN THIRTY (30) DAYS BEFORE THE DATE OF THE  
1341 HEARING OR A SHORTER TIME IF ALLOWED BY THE  
1342 ADMINISTRATIVE PROCEDURE ACT.

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**C. INFORMAL SETTLEMENT/CONSENT AGREEMENT**

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1. THE BOARD, AT ITS DISCRETION, MAY ENTER INTO A  
CONSENT AGREEMENT WITH THE RESPONDENT IN LIEU OF  
FURTHER DISCIPLINARY PROCEEDINGS.

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2. INFORMAL SETTLEMENT OF A DISCIPLINARY COMPLAINT  
AGAINST A LICENSEE BY CONSENT AGREEMENT SHALL BE A  
PUBLIC RECORD IN ACCORDANCE WITH THIS JURISDICTION'S  
PUBLIC RECORDS LAW. INFORMAL SETTLEMENTS OR  
CONSENT AGREEMENTS, WHICH ARE BOTH A PUBLIC  
RECORD AND A DISCIPLINARY ACTION ARE REPORTABLE TO  
DISCIPLINARY/ADVERSE ACTION DATABASES.

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**D. NOTIFICATION AND PUBLICATION OF DISCIPLINARY  
ACTIONS**

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1. THE BOARD SHALL MAKE PUBLIC DISCIPLINARY ACTIONS  
TAKEN BY THE BOARD AGAINST A LICENSEE IN ACCORDANCE  
WITH THIS JURISDICTION'S PUBLIC RECORDS LAW AND  
SHALL NOTIFY OTHER REGULATORY AND PROFESSIONAL  
BODIES INCLUDING THE ASPPB DISCIPLINARY DATA SYSTEM.

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2. INFORMAL SETTLEMENTS ARE DISCIPLINARY ACTIONS  
REPORTABLE TO DISCIPLINARY/ADVERSE ACTION  
DATABASES.

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**E. EMERGENCY SUSPENSION**

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1. IN SITUATIONS WHERE THERE IS POTENTIAL FOR IMMINENT  
PHYSICAL, EMOTIONAL, OR OTHER PSYCHOLOGICAL HARM  
TO A CLIENT OR TO THE PUBLIC BECAUSE OF A LICENSEE'S  
CONDUCT OR PRACTICE NOTWITHSTANDING ANY OTHER  
PROVISIONS IN LAW, THE BOARD MAY, WITHOUT A  
HEARING, SUMMARILY SUSPEND A LICENSE, IF THE BOARD  
FINDS THAT A LICENSEES HAS VIOLATED A LAW OR RULE  
THAT THE BOARD IS EMPOWERED TO ENFORCE.

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2. THE SUSPENSION SHALL TAKE EFFECT UPON WRITTEN  
NOTICE TO THE LICENSEE SPECIFYING THE STATUTE OR  
RULE VIOLATED. THE LICENSEE MAY APPEAL THE

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1378 EMERGENCY SUSPENSION. IF THE LICENSEE APPEALS, A  
1379 HEARING OF THE APPEAL WILL BE HELD WITHIN THIRTY  
1380 (30) DAYS OF THE NOTICE OF APPEAL. IF THE EMERGENCY  
1381 SUSPENSION IS UPHeld, DISCIPLINARY HEARING WILL BE  
1382 HELD WITHIN NINETY (90) DAYS OF THE SUSPENSION.

1383 3. IN THE EVENT OF EMERGENCY SUSPENSION, THE LICENSEE  
1384 SHALL NOTIFY HIS/HER CLIENTS OF THE ACTION AND TAKE  
1385 THE APPROPRIATE STEPS TO REFER OR TRANSFER CLIENTS  
1386 TO OTHER APPROPRIATE PROVIDERS.

1387 **F. INJUNCTIVE RELIEF**

1388 1. THE BOARD, AT ITS DISCRETION, MAY PURSUE INJUNCTIVE  
1389 RELIEF AGAINST A LICENSEE OF THE BOARD AS OTHERWISE  
1390 PROVIDED BY LAW.

1391 2. NO PROVISION OF THIS SECTION SHALL PROHIBIT THE  
1392 BOARD FROM SEEKING ANY OTHER RELIEF OR PENALTY,  
1393 PERMITTED BY STATUTE OR REGULATIONS, REGARDING A  
1394 LICENSEE OF THE BOARD.

1395 **G. DETERMINATION OF MENTAL, COGNITIVE OR PHYSICAL**  
1396 **IMPAIRMENT**

1397 1. IF REQUIRED BY THE BOARD IN ITS INVESTIGATION OR  
1398 HANDLING OF A COMPLAINT, THE  
1399 MEDICAL/PSYCHOLOGICAL RECORDS OF A LICENSEE SHALL  
1400 BE PROVIDED TO THE BOARD WITHIN THE TIME PERIOD  
1401 STIPULATED BY THE BOARD.

1402 2. FOR THE PURPOSES OF THIS SECTION MEDICAL RECORDS  
1403 SHALL MEAN, AT A MINIMUM, ANY RECORDS OF  
1404 TREATMENT FOR PHYSICAL, MENTAL, COGNITIVE  
1405 CONDITION OR DISORDER.

1406 3. AS PART OF A DISCIPLINARY PROCEEDING, THE BOARD, AT  
1407 ITS SOLE DISCRETION, MAY REQUIRE A LICENSEE OF THE  
1408 BOARD TO OBTAIN SUCH MENTAL, MEDICAL OR COGNITIVE  
1409 EVALUATIONS AS THE BOARD DETERMINES ARE NECESSARY  
1410 TO DETERMINE THE LICENSEE'S COMPETENCE OR FITNESS  
1411 TO PRACTICE PSYCHOLOGY. PROFESSIONALS PERFORMING

1412 SUCH EVALUATIONS SHALL BE SUBJECT TO THE PRIOR  
1413 APPROVAL OF THE BOARD. RESULTS OF SUCH EVALUATIONS  
1414 SHALL BE PROVIDED TO THE BOARD WITHIN THIRTY (30)  
1415 DAYS OF THE COMPLETION OF SUCH EVALUATIONS.

1416 4. COSTS OF OBTAINING MEDICAL RECORDS OR EVALUATIONS  
1417 AS DEFINED IN THIS SECTION SHALL BE BORNE BY THE  
1418 LICENSEE.

1419 **H. REINSTATEMENT OF REVOKED LICENSE**

1420 1. ANY PERSON WHOSE LICENSE HAS BEEN REVOKED BY THE  
1421 BOARD UNDER THE PROVISIONS OF THIS SECTION MAY,  
1422 SUBSEQUENT TO SUCH BOARD ACTION, SUBMIT TO THE  
1423 BOARD A PETITION TO REAPPLY FOR A LICENSE.

1424 2. THE BOARD IN ITS DISCRETION MAY GRANT OR DENY THE  
1425 PETITION FOR REAPPLICATION

1426 a). IF GRANTED, THE PSYCHOLOGIST MUST REAPPLY FOR  
1427 LICENSURE AS A NEW APPLICANT AND MEET ALL  
1428 STANDARDS AND REQUIREMENTS PREVAILING AT THE  
1429 TIME THAT HE/SHE REAPPLIES.

1430 b). IF DENIED, THE INDIVIDUAL MAY REQUEST A HEARING  
1431 TO CONTEST THE DECISION OF THE BOARD.

1432 c). THE BOARD IN ITS DISCRETION MAY, AFTER A HEARING,  
1433 GRANT OR DENY THE REAPPLICATION.

1434 **I. VOLUNTARY SURRENDER**

1435 1. THE BOARD, AT ITS SOLE DISCRETION MAY ACCEPT OR  
1436 REFUSE TO ACCEPT THE VOLUNTARY SURRENDER OF A  
1437 LICENSE TO PRACTICE PSYCHOLOGY BY A LICENSEE OF THE  
1438 BOARD. A LICENSEE MAY SURRENDER HIS/HER LICENSE  
1439 WHEN SUCH PERSON IS CHARGED WITH UNETHICAL  
1440 CONDUCT AND UPON RECEIPT OF THAT CHARGE THAT  
1441 PERSON DECIDES TO SURRENDER THE LICENSE. SUCH  
1442 SURRENDER AND ACCEPTANCE BY THE BOARD SHALL  
1443 CONSTITUTE ACKNOWLEDGMENT BY THE PSYCHOLOGIST  
1444 OF GUILTY AS CHARGED AND IS CONSIDERED A PUBLIC AND

1445 REPORTABLE DISCIPLINARY ACTION. SUCH SURRENDER  
1446 SHALL NOT RESCIND THE JURISDICTION OF THE BOARD TO  
1447 PROCEED TO A FORMAL ADJUDICATION OF THE MATTER.

1448 2. SUCH VOLUNTARY SURRENDER SHALL NOT EXEMPT THE  
1449 LICENSEE FROM OTHER DISCIPLINARY SANCTIONS BY THE  
1450 BOARD AS PROVIDED FOR BY THESE REGULATIONS AND  
1451 RELEVANT STATUTE.

1452 3. PERSONS VOLUNTARILY SURRENDERING A LICENSE UNDER  
1453 THIS SECTION MAY REAPPLY FOR LICENSE TO PRACTICE  
1454 PSYCHOLOGY AS PROVIDED IN SECTION H. ABOVE.

1455 **XI. APPEALS**

1456 A LICENSEE OR AN APPLICANT FOR LICENSURE, WHOSE LICENSE TO PRACTICE HAS  
1457 BEEN DENIED, REVOKED, SUSPENDED OR OTHERWISE LIMITED PURSUANT TO A  
1458 FINAL DECISION OF THE BOARD, MAY APPEAL THE DECISION BY APPLYING FOR A  
1459 JUDICIAL REVIEW IN ACCORDANCE WITH THE PROVISIONS OF THE  
1460 JURISDICTION'S ADMINISTRATIVE PROCEDURE ACT

1461 **XII. SEVERABILITY**

1462 IF ANY SECTION IN THESE REGULATIONS OR ANY PART OF ANY SECTION THEREOF  
1463 SHALL BE ADJUDGED BY ANY COURT OR COMPETENT JURISDICTION TO BE  
1464 INVALID, SUCH JUDGMENT SHALL NOT AFFECT, IMPAIR, OR INVALIDATE THE  
1465 REMAINING SECTION OR PARTS THEREOF OF THESE REGULATIONS.

1466 **XIII. EFFECTIVE DATE**

1467 THESE REGULATIONS SHALL BECOME EFFECTIVE UPON THE DATE IT IS SIGNED BY  
1468 THE (CITE APPROPRIATE AUTHORITY) OR ON THE DATE IT OTHERWISE BECOMES  
1469 EFFECTIVE BY OPERATION OF LAW.  
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## **PSYCHOLOGICAL ASSOCIATE**

IF PSYCHOLOGICAL ASSOCIATES ARE LICENSED, THE FOLLOWING LANGUAGE IS SUGGESTED FOR INSERTION IN THE APPROPRIATE SECTIONS OF THE MODEL REGULATIONS. IF NO LANGUAGE IS PROVIDED, THE MODEL REGULATIONS LANGUAGE SHOULD BE USED. FOR JURISDICTIONS LICENSING PSYCHOLOGICAL ASSOCIATES PRIOR TO THE ENACTMENT OF THESE REGULATIONS FOR AUTONOMOUS PRACTICE, A GRANDPARENT PROVISION SHOULD BE CONSIDERED.

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## **REQUIREMENTS FOR LICENSURE AS A PSYCHOLOGICAL ASSOCIATE**

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### **A. GENERAL**

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3. APPLICANTS FOR LICENSURE MUST DOCUMENT THAT THEY HAVE MET THE REQUIREMENTS IN SECTIONS \_\_\_\_ AND \_\_\_\_ BELOW BEFORE BEING AUTHORIZED TO SIT FOR THE EXAMINATION FOR PROFESSIONAL PRACTICE IN PSYCHOLOGY (EPPP) OR OTHER EXAMINATION(S) REQUIRED BY THE BOARD.

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### **B. EDUCATION**

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1. A MASTER'S DEGREE IN PSYCHOLOGY MUST BE OBTAINED FROM AN INSTITUTION MEETING THE FOLLOWING CRITERIA:

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a) AN INSTITUTION OF HIGHER EDUCATION THAT WAS, AT THE TIME THE DEGREE WAS AWARDED:

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1) REGIONALLY ACCREDITED BY BODIES APPROVED BY THE UNITED STATES DEPARTMENT OF EDUCATION, OR

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2) A UNIVERSITY RECOGNIZED BY UNIVERSITIES CANADA, FORMERLY KNOWN AS ASSOCIATION OF UNIVERSITIES AND COLLEGES OF CANADA (AUCC);

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3) UNIVERSITY BY THE DESIGNATED PROVINCIAL OR TERRITORIAL AUTHORITY; OR

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4) A FOREIGN COLLEGE OR UNIVERSITY DEEMED TO BE EQUIVALENT TO (1) OR (2) ABOVE BY A FOREIGN CREDENTIAL EVALUATION SERVICE THAT IS A MEMBER OF THE NATIONAL ASSOCIATION OF CREDENTIAL EVALUATION SERVICES (NACES)

- 1503 OR BY A RECOGNIZED FOREIGN CREDENTIAL EVALUATION  
1504 SERVICE;
- 1505 AND
- 1506 b) THE PROGRAM, WHEREVER IT MAY BE ADMINISTRATIVELY  
1507 HOUSED, MUST BE CLEARLY IDENTIFIED AND LABELED AS A  
1508 PSYCHOLOGY PROGRAM. SUCH A PROGRAM MUST SPECIFY IN  
1509 PERTINENT INSTITUTIONAL CATALOGUES, WEB SITES, AND  
1510 BROCHURES ITS INTENT TO EDUCATE AND TRAIN PROFESSIONAL  
1511 PSYCHOLOGICAL PRACTITIONERS; "PROFESSIONAL PSYCHOLOGY"  
1512 REFERS TO PSYCHOLOGY AS A PROFESSION. THE TERM IS NOT  
1513 INTENDED IN THE MORE RESTRICTIVE SENSE OF APPLIED OR  
1514 PRACTICE AREAS OF PSYCHOLOGY;
- 1515 c) THE PSYCHOLOGY PROGRAM MUST STAND AS A RECOGNIZABLE,  
1516 COHERENT ORGANIZATIONAL ENTITY WITHIN THE INSTITUTION;
- 1517 d) THERE MUST BE A CLEAR AUTHORITY AND PRIMARY  
1518 RESPONSIBILITY FOR THE CORE AND SPECIALTY AREAS WHETHER OR  
1519 NOT THE PROGRAM CUTS ACROSS ADMINISTRATIVE LINES;
- 1520 e) THE PROGRAM MUST BE AN INTEGRATED, ORGANIZED SEQUENCE  
1521 OF STUDY;
- 1522 f) THERE MUST BE AN IDENTIFIABLE PSYCHOLOGY FACULTY AND A  
1523 PSYCHOLOGIST RESPONSIBLE FOR THE PROGRAM. THIS IS  
1524 CONSIDERED TO INCLUDE AN IDENTIFIABLE PSYCHOLOGY FACULTY  
1525 ON-SITE SUFFICIENT IN SIZE AND BREADTH TO CARRY OUT FACULTY  
1526 PROGRAM RESPONSIBILITIES.
- 1527 g) THE FORMAL TRAINING PROGRAM MUST INCLUDE A MINIMUM  
1528 OF FIVE HUNDRED (500) HOURS OF SUPERVISED PROFESSIONAL  
1529 EXPERIENCE, SUPERVISED BY A DOCTORAL LEVEL PSYCHOLOGIST. AT  
1530 LEAST 80% OF SUPERVISED PROFESSIONAL EXPERIENCE SHALL BE  
1531 SERVICE-RELATED SERVICES DEFINED AS  
1532 TREATMENT/INTERVENTION, ASSESSMENT, INTERVIEWS, REPORT-  
1533 WRITING, CASE PRESENTATIONS, AND CONSULTATIONS. AT LEAST  
1534 25% OF THE SUPERVISED PROFESSIONAL EXPERIENCE SHALL BE  
1535 DEVOTED TO FACE-TO-FACE CLIENT CONTACT. THE STUDENT SHALL  
1536 BE DESIGNATED AS ANY OF THE FOLLOWING: AN "INTERN,"  
1537 "EXTERN," OR "PRACTICUM STUDENT," OR SHALL HOLD A TITLE



1538 WHICH INDICATES TRAINING STATUS FOR THE PRACTICE OF  
1539 PSYCHOLOGY.

1540 h) THE PROGRAM MUST HAVE AN IDENTIFIABLE BODY OF STUDENTS  
1541 WHO ARE MATRICULATED IN THAT PROGRAM FOR A DEGREE;

1542 i) THE CURRICULUM SHALL ENCOMPASS A MINIMUM OF ONE (1)  
1543 ACADEMIC YEAR OF FULL TIME GRADUATE STUDY WHICH INCLUDES A  
1544 MINIMUM OF ONE (1) CONTINUOUS ACADEMIC YEAR OF FULL TIME  
1545 RESIDENCY AT THE EDUCATIONAL INSTITUTION GRANTING THE  
1546 MASTER'S DEGREE. AN ACADEMIC YEAR IS DEFINED AS TWO (2)  
1547 CONSECUTIVE ACADEMIC SEMESTERS, EACH OF WHICH MUST BE NO  
1548 LESS THAN FOUR (4) MONTHS (OR THREE (3) CONSECUTIVE  
1549 TRIMESTERS OR QUARTERS WHICH IS NO LESS THAN EIGHT (8)  
1550 MONTHS). CONTINUOUS IS DEFINED AS FULL TIME ENROLLMENT  
1551 OVER THE COURSE OF THE DEFINED ACADEMIC YEAR. MULTIPLE  
1552 LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS DO NOT  
1553 MEET THE DEFINITION OF CONTINUOUS ACADEMIC YEAR. RESIDENCY  
1554 MEANS PHYSICAL PRESENCE, IN PERSON, FACE-TO-FACE, AT AN  
1555 EDUCATIONAL INSTITUTION GRANTING THE MASTER'S DEGREE FOR  
1556 THE PURPOSES OF FACILITATING ACCULTURATION IN THE  
1557 PROFESSION, THE FULL PARTICIPATION AND INTEGRATION OF THE  
1558 INDIVIDUAL IN THE EDUCATIONAL AND TRAINING EXPERIENCE, AND  
1559 INCLUDES FACULTY STUDENT INTERACTION. TRAINING MODELS THAT  
1560 RELY EXCLUSIVELY ON PHYSICAL PRESENCE FOR PERIODS LESS THAN  
1561 ONE (1) CONTINUOUS YEAR (E.G., MULTIPLE LONG WEEKENDS  
1562 AND/OR SUMMER INTENSIVE SESSIONS), OR THAT USE VIDEO  
1563 TELECONFERENCING OR OTHER ELECTRONIC MEANS AS A  
1564 SUBSTITUTE FOR ANY PART OF THE MINIMUM REQUIREMENT FOR  
1565 PHYSICAL PRESENCE AT THE INSTITUTION DO NOT MEET THIS  
1566 DEFINITION OF RESIDENCY; AND

1567 j) THE PROGRAM OF STUDY SHALL INCLUDE A MINIMUM OF ONE (1)  
1568 COURSE (THREE (3) SEMESTER, FIVE (5) QUARTER OR TRIMESTER  
1569 HOURS) IN THE FOLLOWING AREAS AND MAY INCLUDE DISTANCE  
1570 EDUCATION EXCEPT AS NOTED IN BELOW:

1571 1) BIOLOGICAL BASES OF BEHAVIOR (E.G., PHYSIOLOGICAL  
1572 PSYCHOLOGY, COMPARATIVE PSYCHOLOGY,  
1573 NEUROPSYCHOLOGY, SENSATION AND PERCEPTION, AND  
1574 PSYCHOPHARMACOLOGY);

- 1575 2) COGNITIVE-AFFECTIVE BASES OF BEHAVIOR (E.G.,  
1576 LEARNING, THINKING, MOTIVATION, AND EMOTION);
- 1577 3) SOCIAL BASES OF BEHAVIOR (E.G., SOCIAL PSYCHOLOGY,  
1578 GROUP PROCESSES, ORGANIZATIONAL AND SYSTEMS  
1579 THEORY);
- 1580 4) RESEARCH AND DESIGN METHODOLOGY;
- 1581 5) PSYCHOMETRIC THEORY;
- 1582 6) INDIVIDUAL DIFFERENCES (E.G., PERSONALITY THEORY,  
1583 HUMAN DEVELOPMENT, AND ABNORMAL PSYCHOLOGY);
- 1584 7) STATISTICS;
- 1585 8) SCIENTIFIC AND PROFESSIONAL ETHICS AND STANDARDS;
- 1586 9. ASSESSMENT/ (E.G. PSYCHOLOGICAL TESTING ,); AND
- 1587 10 TREATMENT/INTERVENTION (E.G. THERAPY,  
1588 CONSULTATION,).

1589 **C. DOCUMENTATION OF EDUCATION**

- 1590 1. A CERTIFIED TRANSCRIPT OF COURSES COMPLETED MUST BE  
1591 RECEIVED:
- 1592 a) DIRECTLY FROM THE UNIVERSITY THAT GRANTED THE  
1593 APPLICANT'S MASTER'S DEGREE; OR
- 1594 b) DIRECTLY FROM ASPPB IF THE APPLICANT IS A PARTICIPANT  
1595 IN THE ASPPB PSYCHOLOGY LICENSURE UNIVERSAL SYSTEM  
1596 (PLUS) OR THE ASPPB CREDENTIALS BANK: A VERIFICATION  
1597 AND STORAGE PROGRAM.

1598 **D. FOREIGN-TRAINED APPLICANTS**

- 1599 1. AN APPLICANT WHOSE APPLICATION IS BASED UPON A DEGREE  
1600 FROM A PROGRAM OUTSIDE THE U.S. AND CANADA SHALL PROVIDE  
1601 THE BOARD WITH DOCUMENTATION AND EVIDENCE TO ESTABLISH  
1602 THAT HIS/HER EDUCATION IS SUBSTANTIALLY EQUIVALENT TO THE  
1603 CRITERIA IN SECTION B.1. ABOVE. THE APPLICANT SHALL HAVE THEIR

- 1604 CREDENTIALS EVALUATED BY A MEMBER OF NACES. THE APPLICANT  
1605 SHALL PROVIDE THE BOARD WITH THE FOLLOWING, AT A MINIMUM:
- 1606 a) AN ORIGINAL DIPLOMA OR OTHER CERTIFICATE OF  
1607 GRADUATION, WHICH WILL BE RETURNED, AND A PHOTOCOPY  
1608 OF SUCH A DOCUMENT, WHICH WILL BE RETAINED BY THE  
1609 BOARD;
- 1610 b) A TRANSCRIPT OR APPROPRIATE DOCUMENTATION OF ALL  
1611 COURSE WORK COMPLETED;
- 1612 c) A CERTIFIED TRANSLATION OF ALL DOCUMENTS THAT ARE  
1613 SUBMITTED IN A LANGUAGE OTHER THAN ENGLISH;
- 1614 d) SATISFACTORY EVIDENCE OF SUPERVISED EXPERIENCE  
1615 INCLUDED IN THE EDUCATIONAL DEGREE PROGRAM;
- 1616 e) A STATEMENT BASED ON THE DOCUMENTS ABOVE THAT  
1617 INDICATES THE SEQUENCE OF STUDIES, TRAINING AND  
1618 RESEARCH. THIS STATEMENT SHALL BE COMPARABLE TO AND  
1619 COMMUNICATE ESSENTIALLY THE SAME INFORMATION AS A  
1620 TRANSCRIPT ISSUED BY A UNITED STATES AND/OR CANADIAN  
1621 UNIVERSITY.
- 1622 2. FINAL REVIEW AND DECISION WILL BE MADE BY THE BOARD.
- 1623 3. THE BURDEN OF PROOF THAT HIS/HER FOREIGN EDUCATION IS  
1624 SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION B ABOVE  
1625 IS BORNE ENTIRELY BY THE APPLICANT.

## 1626 **E. POST-LICENSURE SUPERVISION**

- 1627 1. SUPERVISION IN GENERAL
- 1628 a) LICENSED PSYCHOLOGICAL ASSOCIATE (HEREINAFTER,  
1629 "SUPERVISEE") MAY PRACTICE PSYCHOLOGY AS DEFINED  
1630 IN THE ACT ONLY UNDER THE SUPERVISION OF A FULLY  
1631 LICENSED PSYCHOLOGIST (HEREINAFTER, "SUPERVISOR").
- 1632 b) A SUPERVISEE IS AUTHORIZED TO PRACTICE IN THOSE  
1633 PUBLIC OR PRIVATE PLACES OR FACILITIES WHERE HIS/HER  
1634 PRIMARY SUPERVISOR REGULARLY PROVIDES  
1635 PSYCHOLOGICAL SERVICES.

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- c) A SUPERVISEE IS NOT REQUIRED TO BE IN THE PRESENCE OF THE SUPERVISOR TO PROVIDE PSYCHOLOGICAL SERVICES.
  - d) A SUPERVISOR SHALL ASSESS THE EXPERIENCE, SKILL, KNOWLEDGE AND TRAINING OF EACH SUPERVISEE UNDER HIS/HER SUPERVISION AND PROVIDE AN ADEQUATE LEVEL OF SUPERVISION ACCORDING TO ACCEPTED PROFESSIONAL STANDARDS, BASED ON THIS EVALUATION, THE AVAILABILITY OF OTHER QUALIFIED LICENSEES FOR CONSULTATION, AND THE TYPE OF PSYCHOLOGICAL SERVICES BEING PROVIDED.
  - e) THE SUPERVISOR SHALL DETERMINE THE MANNER IN WHICH THE SUPERVISION IS PROVIDED TO ENSURE APPROPRIATE MONITORING OF ALL DELEGATED SERVICES FOR LEGAL, COMPETENT, AND ETHICAL PERFORMANCE.
  - f) SUPERVISION MAY BE PROVIDED IN-PERSON OR BY ELECTRONIC MEANS AS DETERMINED BY THE SUPERVISOR.
  - g) ALL INDIVIDUALS RECEIVING PSYCHOLOGICAL SERVICES FROM A SUPERVISEE MUST BE INFORMED IN WRITING OF THE PROFESSIONAL STATUS, QUALIFICATIONS, AND FUNCTIONS OF THE INDIVIDUAL PROVIDING THE SERVICE AND HOW THE CLIENT MAY CONTACT THE SUPERVISOR DIRECTLY.
  - h) WITH RESPECT TO THE LIMITS OF CONFIDENTIALITY, THE INDIVIDUAL RECEIVING SERVICE MUST BE INFORMED THAT THE SUPERVISOR WILL HAVE ACCESS TO ALL RELEVANT INFORMATION.
  - i) ALL MATERIALS RELATING TO THE PRACTICE OF PSYCHOLOGY, UPON WHICH THE SUPERVISEE'S NAME OR SIGNATURE APPEARS, MUST INDICATE HIS/HER SUPERVISORY STATUS.
  - j) A FAMILIAL OR MULTIPLE RELATIONSHIP THAT COMPROMISES OBJECTIVITY SHALL NOT EXIST BETWEEN THE SUPERVISEE AND THE SUPERVISOR A SUPERVISOR MAY ONLY SUPERVISE THE NUMBER OF SUPERVISEES FOR WHICH HE/SHE CAN PROVIDE ADEQUATE SUPERVISION, BUT IN NO CASE SHALL HE/SHE SERVE AS A PRIMARY SUPERVISOR FOR POST-LICENSURE PURPOSES TO MORE THAN FOUR (4) SUPERVISEES AT ANY ONE TIME.
  - k) PRIOR TO THE PERFORMANCE OF ANY PSYCHOLOGICAL PRACTICE BY A SUPERVISEE, EACH SUPERVISOR SHALL

1677 SUBMIT TO THE BOARD WRITTEN NOTIFICATION, SIGNED  
1678 BY BOTH PARTIES, OF THE SUPERVISEE'S INTENT TO  
1679 PRACTICE. THE NOTIFICATION OF INTENT TO PRACTICE  
1680 SHALL INCLUDE:  
1681 1. THE NAMES, PRACTICE ADDRESSES, EMAIL ADDRESSES  
1682 AND TELEPHONE NUMBERS OF THE SUPERVISEE  
1683 AND SUPERVISOR;  
1684 2. SUMMARY OF INTENDED PRACTICE;  
1685 3. DESCRIPTION OF SUPERVISORY ARRANGEMENTS IN  
1686 EACH SETTING; AND  
1687 4. SIGNATURES OF BOTH THE SUPERVISEE AND  
1688 SUPERVISOR.  
1689 I) THE SUPERVISEE AND SUPERVISOR SHALL NOTIFY THE  
1690 BOARD OF ANY SUBSTANTIAL CHANGES TO THE INTENT TO  
1691 PRACTICE NOTIFICATION FILED WITH THE BOARD WITHIN 15  
1692 DAYS OF OCCURRENCE.  
1693 2) RESPONSIBILITIES OF SUPERVISOR  
1694 a) THE SUPERVISOR SHALL RETAIN PROFESSIONAL  
1695 RESPONSIBILITY FOR THE ACTIONS OF, AND SERVICES  
1696 PROVIDED BY, THE SUPERVISEE, AND IS ACCOUNTABLE  
1697 FOR THE PLANNING, DELIVERY AND OUTCOME OF THE  
1698 WORK OF THE SUPERVISEE.  
1699 b) THE SUPERVISOR SHALL BE COMPETENT TO PERFORM ANY  
1700 PSYCHOLOGICAL SERVICES BEING PROVIDED UNDER  
1701 HIS/HER SUPERVISION.  
1702 c) THE SUPERVISOR SHALL BE AVAILABLE FOR EMERGENCY  
1703 CONSULTATION AT THE REQUEST OF THE SUPERVISEE.  
1704 d) THE SUPERVISOR SHALL NOTIFY THE BOARD IF THE  
1705 SUPERVISOR HAS REASON TO BELIEVE THAT THE  
1706 SUPERVISEE IS PRACTICING IN A MANNER CONTRARY TO  
1707 LEGAL, ETHICAL AND/OR PROFESSIONAL STANDARDS.  
1708 e) THE SUPERVISOR SHALL MAINTAIN A CLEAR AND  
1709 ACCURATE RECORD OF SUPERVISION WITH THE  
1710 SUPERVISEE THAT DOCUMENTS THE FOLLOWING:  
1711 1. DATES AND APPOINTMENT TIMES OF EACH  
1712 SUPERVISION SESSION, INCLUDING THE LENGTH OF  
1713 TIME OF EACH SESSION;  
1714  
1715 2. SUMMARY CONTENT OF EACH SESSION INCLUDING  
1716 TREATMENT ISSUES ADDRESSED, CONCERNS  
1717 IDENTIFIED BY THE SUPERVISOR AND SUPERVISEE,

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RECOMMENDATIONS OF THE SUPERVISOR, AND  
INTENDED OUTCOME FOR RECOMMENDATIONS OF  
THE SUPERVISOR; AND

3. FEES CHARGED, IF ANY, TO THE SUPERVISEE.

- f) THE SUPERVISORY RECORD AS DEFINED IN E2 ABOVE SHALL BE AVAILABLE UPON REQUEST BY THE BOARD OR THE SUPERVISEE. EXCEPT WHEN PREVENTED FROM DOING SO BY CIRCUMSTANCES BEYOND THE SUPERVISOR'S CONTROL, THE SUPERVISOR SHALL RETAIN SECURELY AND CONFIDENTIALLY THE SUPERVISORY RECORD FOR AT LEAST SEVEN YEARS FROM THE DATE OF TERMINATION OF A SUPERVISOR/SUPERVISEE RELATIONSHIP.
- g) WITHIN 15 DAYS OF TERMINATION OF A SUPERVISOR/SUPERVISEE RELATIONSHIP, THE SUPERVISOR SHALL GIVE WRITTEN NOTICE AND DATE OF TERMINATION TO THE BOARD BY AN APPROPRIATE VERIFIABLE METHOD.

3) RESPONSIBILITIES OF SUPERVISEE

- a) THE SUPERVISEE SHALL NOT COMMENCE PRACTICE UNTIL HE/SHE RECEIVES ACKNOWLEDGMENT FROM THE BOARD THAT THE BOARD HAS RECEIVED AND PROCESSED THE INTENT TO PRACTICE NOTIFICATION.
- b) THE SUPERVISEE SHALL PARTICIPATE IN SCHEDULED SUPERVISION SESSIONS;
- c) THE SUPERVISEE SHALL PROVIDE THE SUPERVISOR WITH A DISCLOSURE OF ALL PSYCHOLOGICAL SERVICES BEING OFFERED BY THE SUPERVISEE;
- d) THE SUPERVISEE SHALL PROVIDE THE SUPERVISOR WITH INFORMATION NECESSARY FOR THE SUPERVISOR TO ADVISE THE SUPERVISEE ON CASES GIVING RISE TO PROFESSIONAL, ETHICAL AND LEGAL CONCERNS; AND
- e) THE SUPERVISEE SHALL NOTIFY THE BOARD IF HE/SHE HAS REASON TO BELIEVE THAT THE SUPERVISOR HAS BEHAVED IN A MANNER CONTRARY TO LEGAL, ETHICAL AND/OR PROFESSIONAL STANDARDS.

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## **BEHAVIOR ANALYST**

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IF BEHAVIORAL ANALYSTS ARE LICENSED, THE FOLLOWING LANGUAGE IS

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SUGGESTED FOR INSERTION IN THE APPROPRIATE SECTIONS OF THE MODEL

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REGULATIONS. IF NO LANGUAGE IS PROVIDED, THE MODEL REGULATIONS

1762

LANGUAGE SHOULD BE USED.

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1764

## **DEFINITIONS**

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BACB IS THE BEHAVIOR ANALYST CERTIFICATION BOARD.

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## **REQUIREMENTS FOR LICENSURE AS A BEHAVIOR ANALYST**

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### **A. GENERAL**

1768

AN INDIVIDUAL WHO WISHES TO PRACTICE AS A BEHAVIOR ANALYST

1769

AND IS QUALIFIED UNDER MODEL ACT SECTION \_\_\_ MUST COMPLETE

1770

APPLICATION FORMS AS REQUIRED BY THE BOARD AND PAY REQUIRED

1771

APPLICATION FEES.

1772

### **B. EDUCATION**

1773

1. THE TRAINING PROGRAM TO OBTAIN LICENSURE AS A

1774

LICENSED BEHAVIOR ANALYST:

1775

a. IS ACCREDITED BY THE ASSOCIATION OF BEHAVIOR

1776

ANALYSIS INTERNATIONAL OR ITS SUCCESSOR

1777

ORGANIZATION; OR

1778

b. IF NOT ACCREDITED BY THE ASSOCIATION OF

1779

BEHAVIOR ANALYSIS INTERNATIONAL, APPLICANT MUST

1780

PRESENT TO THIS BOARD TRANSCRIPTS, DESCRIPTION

1781

OF TRAINING PROGRAM, LETTERS FROM THE

1782

DIRECTORS OF DEPARTMENTS OF THE INSTITUTION

1783

WHERE THE PROGRAM IS CONDUCTED OR OTHER

1784

DOCUMENTATION DEEMED SUITABLE BY THIS BOARD

1785

SHOWING THAT THE PROGRAM SUBSTANTIALLY

1786

COMPLIES WITH THE STANDARDS OF THE

1787 ASSOCIATION OF BEHAVIOR ANALYSIS INTERNATION  
1788 OR ITS SUCCESSOR ORGANIZATION.

1789 2. AN APPLICANT FOR LICENSURE MUST MEET THE  
1790 REQUIREMENTS OF MODEL ACT IV B.

1791 3. AN APPLICANT FOR LICENSURE SHALL COMPLETE, AS PART  
1792 OF OR IN ADDITION TO THE COURSEWORK NECESSARY TO  
1793 OBTAIN THE GRADUATE DEGREE REQUIRED UNDER  
1794 MODEL ACT IV. B, 225 CLASSROOM HOURS OF GRADUATE  
1795 LEVEL INSTRUCTION. THE APPLICANT SHALL ENSURE THAT  
1796 THE CLASSROOM HOURS INCLUDE THE FOLLOWING  
1797 CONTENT AREAS:

1798 a. ETHICAL AND PROFESSIONAL CONDUCT: 15 HOURS

1799 b. DEFINITION AND CHARACTERISTICS, PRINCIPLES,  
1800 PROCESSES, AND CONCEPTS: 45 HOURS

1801 c. BEHAVIORAL ASSESSMENT; SELECTING  
1802 INTERVENTIONS OUTCOMES AND STRATEGES: 30  
1803 HOURS

1804 d. EXPERIMENTAL EVALUATION OF INTERVENTIONS: 20  
1805 HOURS

1806 e. MEASUREMENT OF BEHAVIOR; DISPLAYING AND  
1807 INTERPRETING BEHAVIORAL DATA: 20 HOURS

1808 f. BEHAVIORAL CHANGE PROCEDURES; SYSTEMS  
1809 SUPPORT: 45 HOURS AND

1810 g. DISCRETIONARY CONTENT RELATED TO BEHAVIOR  
1811 ANALYSIS: 50 HOURS

1812 **C. EXPERIENCE**

1813 1. THE APPLICANT HAS COMPLETED A MINIMUM OF 1,500  
1814 HOURS OF SUPERVISED EXPERIENCE IN BEHAVIOR ANALYSIS  
1815 THAT MEETS THE REQUIREMENTS UNDER ACT SECTION VI. C;

1816 2. PROOF THAT THE APPLICANT'S SUPERVISED EXPERIENCE  
1817 INCLUDED:



- 1818 a) CONDUCTING BEHAVIORAL ASSESSMENT AND  
1819 ASSESSMENT ACTIVITIES RELATED TO THE NEED FOR  
1820 BEHAVIORAL INTERVENTIONS;  
1821 b) DESIGNING, IMPLEMENTING, AND MONITORING BEHAVIOR  
1822 ANALYSIS PROGRAMS FOR CLIENTS;  
1823 c) OVERSEEING THE IMPLEMENTATION OF BEHAVIOR  
1824 ANALYSIS PROGRAMS BY OTHERS; AND  
1825 d) PERFORMING OR PARTICIPATING IN OTHER ACTIVITIES  
1826 NORMALLY PERFORMED BY A BEHAVIOR ANALYST;  
1827 3. VERIFICATION OF SUPERVISED EXPERIENCE SUBMITTED BY  
1828 AN INDIVIDUAL WITH DIRECT KNOWLEDGE OF THE  
1829 SUPERVISED WORK EXPERIENCE, INDEPENDENT FIELDWORK,  
1830 UNIVERSITY PRACTICUM, OR INTENSIVE UNIVERSITY  
1831 PRACTICUM.

1832 **D. EXAMINATIONS**

- 1833 1. TO BE LICENSED AS A BEHAVIOR ANALYST, AN  
1834 INDIVIDUAL SHALL TAKE AND PASS THE EXAMINATION  
1835 ADMINISTERED BY THE BACB AS PART OF ITS CERTIFICATION  
1836 PROCESS
- 1837 2. AN INDIVIDUAL WHO DOES NOT MEET OR EXCEED THE  
1838 PASSING SCORE FOR THE BACB EXAMINATION THREE (3)  
1839 TIMES, REGARDLESS OF THE JURISDICTION, SHALL NOT TAKE  
1840 THE EXAMINATION AGAIN UNTIL THE INDIVIDUAL COMPLIES  
1841 WITH ADDITIONAL REQUIREMENTS THAT THE BOARD  
1842 SPECIFIES BASED ON THE ASSESSMENT OF THE KNOWLEDGE  
1843 AND SKILL DEFICIENCIES IDENTIFIED AS BEING RELATED TO  
1844 THE APPLICANT'S INABILITY TO ACHIEVE A PASSING SCORE ON  
1845 THE EXAMINATION.

1846 **F. ETHICAL STANDARD**

1847 THE BOARD INCORPORATES BY REFERENCE BACB GUIDELINES FOR  
1848 RESPONSIBLE CONDUCT FOR BEHAVIOR ANALYSTS, PUBLISHED BY THE BACB  
1849 AND AVAILABLE FOR REVIEW AT THE BOARD OFFICE AND ONLINE AT  
1850 [WWW.BACB.COM](http://WWW.BACB.COM) AND OTHER GUIDELINES AS APPROVED BY THE BOARD.  
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1852 **G. LICENSE BY RECIPROCITY**

1853 AN INDIVIDUAL WHO IS LICENSED OR CERTIFIED AS A BEHAVIOR ANALYST IN  
1854 ANOTHER STATE MAY APPLY FOR AN INITIAL LICENSE AS A BEHAVIOR

- 1855 ANALYST IN THIS JURISDICTION BY COMPLETING NECESSARY APPLICATION  
1856 FORMS AND SUBMITTING EVIDENCE THAT THE INDIVIDUAL:  
1857 1. OBTAINED A GRADUATE DEGREE FROM AN INSTITUTION OF  
1858 HIGHER LEARNING ACCREDITED BY A RECOGNIZED ACCREDITING  
1859 AGENCY;  
1860 2. COMPLETED A MINIMUM OF 1,500 HOURS OF SUPERVISED  
1861 EXPERIENCE;  
1862 3. COMPLETED A MINIMUM OF 225 CLASSROOM HOURS OF  
1863 GRADUATE-LEVEL INSTRUCTION IN THE CONTENT AREAS LISTED IN  
1864 SECTION IV. B. 3. A. ABOVE; AND  
1865 4. PASSED THE EXAMINATION REFERENCED IN SECTION IV. D. ABOVE.  
1866

## 1867 **CONTINUING EDUCATION REQUIREMENT**

- 1868 A LICENSEE SHALL ENSURE THAT EACH CONTINUING EDUCATION  
1869 PROGRAM PROVIDES THE NECESSARY UNDERSTANDING OF CURRENT  
1870 DEVELOPMENTS, SKILLS, OR PROCEDURES RELATED TO THE PRACTICE OF  
1871 BEHAVIOR ANALYSIS. THE FOLLOWING PROVIDE THE NECESSARY  
1872 UNDERSTANDING OF CURRENT DEVELOPMENTS, SKILLS, OR PROCEDURES  
1873 RELATED TO THE PRACTICE OF BEHAVIOR ANALYSIS:  
1874  
1875 1. CONTINUING EDUCATION PROGRAMS OFFERED BY A BACB-  
1876 APPROVED PROVIDER: ONE CREDIT OF CONTINUING  
1877 EDUCATION FOR EACH HOUR OF PARTICIPATION;  
1878 2. COURSES THAT DIRECTLY RELATE TO BEHAVIOR ANALYSIS AND  
1879 ARE PROVIDED BY AN ACCREDITED EDUCATIONAL INSTITUTION:  
1880 MAXIMUM OF 20 CREDITS PER TWO-YEAR PERIOD SHALL BE  
1881 RECOGNIZED FOR COMPLETING AND PASSING GRADUATE LEVEL  
1882 COURSES RELATED TO ONE'S AREA OF PRACTICE FROM A  
1883 REGIONALLY ACCREDITED EDUCATIONAL INSTITUTION;  
1884 3. SELF-STUDY, ONLINE, OR CORRESPONDENCE COURSE THAT IS  
1885 DIRECTLY RELATED TO BEHAVIOR ANALYSIS AND OFFERED BY  
1886 BACB-APPROVED PROVIDER OR APPROVED OR OFFERED BY AN  
1887 ACCREDITED EDUCATIONAL INSTITUTION: HOURS OF  
1888 CONTINUING EDUCATION DETERMINED BY THE COURSE  
1889 PROVIDER;  
1890 4. TEACHING A CONTINUING EDUCATION PROGRAM OFFERED BY  
1891 A BACB-APPROVED PROVIDER OR APPROVED OR OFFERED BY  
1892 AN ACCREDITED EDUCATIONAL INSTITUTION: ONE CREDIT OF  
1893 CONTINUING EDUCATION FOR EACH HOUR TAUGHT;

- 1894 5. CREDENTIALING ACTIVITIES APPROVED FOR CONTINUING  
1895 EDUCATION BY THE BACB: ONE CREDIT OF CONTINUING  
1896 EDUCATION FOR EACH HOUR OF PARTICIPATION;  
1897 6. PUBLICATION OF A PEER-REVIEWED ARTICLE OR TEXT BOOK ON  
1898 THE PRACTICE OF BEHAVIOR ANALYSIS 10 CREDITS OF  
1899 CONTINUING EDUCATION; AND

1900 THE NUMBER OF CREDITS OF CONTINUING EDUCATION IS LIMITED AS  
1901 FOLLOWS:

- 1902 1. NO MORE THAN 20 CREDITS OF THE REQUIRED CREDITS IN A  
1903 TWO YEAR PERIOD MAY BE OBTAINED FROM TEACHING A  
1904 CONTINUING EDUCATION PROGRAM OR COURSE UNDER IV.B. A  
1905 LICENSEE SHALL NOT OBTAIN CONTINUING EDUCATION  
1906 CREDITS FOR TEACHING THE SAME CONTINUING EDUCATION  
1907 PROGRAM OR COURSE MORE THAN TWO TIMES DURING EACH  
1908 LICENSING PERIOD. A LICENSEE SHALL EARN NO CONTINUING  
1909 EDUCATION CREDITS FOR PARTICIPATING AS A MEMBER OF A  
1910 PANEL AT A CONTINUING EDUCATION PROGRAM OR COURSE;  
1911 2. NO MORE THAN 5 CREDITS IN A TWO YEAR PERIOD SHALL BE  
1912 RECOGNIZED CONTINUING EDUCATION UNDER V.C.3. AND 5.  
1913 3. CREDITS OBTAINED IN EXCESS OF THE MINIMUM REQUIRED  
1914 DURING A LICENSE PERIOD SHALL NOT BE CARRIED OVER TO A  
1915 SUBSEQUENT LICENSE PERIOD.

1916 A LICENSEE SHALL OBTAIN A CERTIFICATE OR OTHER EVIDENCE OF  
1917 ATTENDANCE FROM THE PROVIDER OF EACH CONTINUING EDUCATION  
1918 PROGRAM OR COURSE ATTENDED THAT INCLUDES THE FOLLOWING:

- 1919 1. NAME OF THE LICENSEE;  
1920 2. TITLE OF THE CONTINUING EDUCATION;  
1921 3. NAME OF THE CONTINUING EDUCATION PROVIDER;  
1922 4. DATE, TIME, AND LOCATION OF THE CONTINUING EDUCATION;  
1923 AND  
1924 5. NUMBER OF HOURS OF CONTINUING EDUCATION OBTAINED.

1925 A LICENSEE SHALL MAINTAIN THE EVIDENCE OF ATTENDANCE  
1926 DESCRIBED IN SUBSECTION (E) FOR TWO LICENSING PERIODS AND MAKE  
1927 THE EVIDENCE AVAILABLE TO THE BOARD UPON REQUEST.

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## **PSYCHOLOGISTS WITH PRESCRIPTIVE AUTHORITY**

1929

IF PRESCRIBING PSYCHOLOGISTS ARE LICENSED, THE FOLLOWING LANGUAGE IS

1930

SUGGESTED FOR INSERTION IN THE APPROPRIATE SECTIONS OF THE MODEL

1931

REGULATIONS. IF NO LANGUAGE IS PROVIDED, THE MODEL REGULATIONS

1932

LANGUAGE SHOULD BE USED.

1933

## **CERTIFICATE OF PRESCRIPTIVE AUTHORITY**

1934

### **DEFINITIONS**

1935

A. BONA-FIDE MEDICATION SAMPLE IS A MEDICATION, OTHER THAN

1936

A CONTROLLED SUBSTANCE, PACKAGED BY THE ORIGINAL

1937

MANUFACTURER THEREOF IN SUCH QUANTITY AS DOES NOT EXCEED

1938

A REASONABLE THERAPEUTIC DOSAGE AND PROVIDED AT NO COST

1939

TO A PRESCRIBING PSYCHOLOGIST FOR ADMINISTRATION OR

1940

DISTRIBUTION TO A CLIENT AT NO COST TO THE CLIENT.

1941

1942

B. COLLABORATING PHYSICIAN IS A PHYSICIAN WHO CONSULTS

1943

AND/OR COLLABORATES WITH A PRESCRIBING PSYCHOLOGIST.

1944

1945

C. CONCURRENCE OR CONCUR IS A PHYSICIAN'S AGREEMENT TO A

1946

PLAN FOR PSYCHOPHARMACOLOGICAL MANAGEMENT OF A CLIENT

1947

BASED ON PRIOR DISCUSSION WITH A PRESCRIBING PSYCHOLOGIST.

1948

1949

D. CONSULTATION AND COLLABORATION WITH A PRESCRIBING

1950

PSYCHOLOGIST OR CONSULT AND/OR COLLABORATE IS THAT

1951

PRACTICE IN WHICH A PHYSICIAN DISCUSSES AND, IF DEEMED

1952

APPROPRIATE, CONCURS IN A PRESCRIBING PSYCHOLOGIST'S PLAN

1953

FOR PSYCHOPHARMACOLOGIC MANAGEMENT OF A CLIENT FOR

1954

WHOM THE PHYSICIAN IS THE PRIMARY OR ATTENDING PHYSICIAN.

1955

1956

E. CONTROLLED SUBSTANCE IS ANY SUBSTANCE DEFINED,

1957

ENUMERATED, OR INCLUDED IN FEDERAL OR STATE STATUTE OR

1958

REGULATIONS 21 C.F.R. 1308.11-.15 OR [INSERT PERTINENT

1959

STATE/PROVINCIAL/TERRITORIAL STATUTE(S)], OR ANY SUBSTANCE

1960

WHICH MAY HEREAFTER BE DESIGNATED AS A CONTROLLED

1961

SUBSTANCE BY AMENDMENT OR SUPPLEMENTATION OF SUCH

1962

REGULATIONS OR STATUTE.

1963

1964

F. DISCUSSION IS A COMMUNICATION BETWEEN A PHYSICIAN AND

1965

A PRESCRIBING PSYCHOLOGIST CONDUCTED IN PERSON, BY

1966 TELEPHONE, IN WRITING OR BY SOME OTHER APPROPRIATE MEANS.  
1967  
1968 G. DRUG IS THE SAME AS THE TERM "DRUG" AS DEFINED IN  
1969 [PERTINENT STATE/PROVINCIAL/TERRITORIAL STATUTE], INCLUDING  
1970 CONTROLLED SUBSTANCES EXCEPT NARCOTICS, BUT SHALL BE  
1971 LIMITED TO ONLY THOSE AGENTS RELATED TO THE DIAGNOSIS AND  
1972 TREATMENT OR MANAGEMENT OF MENTAL, NERVOUS,  
1973 EMOTIONAL, BEHAVIORAL, SUBSTANCE ABUSE OR COGNITIVE  
1974 DISORDERS.  
1975  
1976 H. MEDICATION IS SYNONYMOUS WITH DRUG, AS DEFINED HEREIN.  
1977  
1978 I. PRESCRIBING PSYCHOLOGIST OR PP IS A PSYCHOLOGICAL  
1979 PRACTITIONER WHO HAS UNDERGONE SPECIALIZED TRAINING IN  
1980 CLINICAL PSYCHOPHARMACOLOGY AND HAS PASSED A NATIONAL  
1981 PROFICIENCY EXAMINATION IN PSYCHOPHARMACOLOGY APPROVED  
1982 BY THE BOARD. SUCH PRACTICE INCLUDES THE AUTHORITY TO  
1983 ADMINISTER AND PRESCRIBE DRUGS AND DISTRIBUTE BONA-FIDE  
1984 MEDICATION SAMPLES, AS DEFINED IN THIS SECTION.  
1985  
1986 J. PRESCRIBING PSYCHOLOGY IS THAT PROFESSION OF THE HEALTH  
1987 SCIENCES WHICH DEALS WITH THE EXAMINATION, DIAGNOSIS,  
1988 PSYCHOLOGICAL, PHARMACOLOGIC AND OTHER SOMATIC  
1989 TREATMENT AND/OR MANAGEMENT OF MENTAL, NERVOUS,  
1990 EMOTIONAL, BEHAVIOR, SUBSTANCE ABUSE OR COGNITIVE  
1991 DISORDERS, AND SPECIFICALLY INCLUDES THE AUTHORITY TO  
1992 ADMINISTER, AND PRESCRIBE DRUGS AND DISTRIBUTE BONA-FIDE  
1993 MEDICATION SAMPLES AS DEFINED IN THIS SECTION. IN ADDITION,  
1994 THE PRACTICE OF PRESCRIBING PSYCHOLOGY INCLUDES THOSE  
1995 PRACTICES AS DEFINED IN [INSERT PERTINENT  
1996 STATE/PROVINCIAL/TERRITORIAL STATUTE].  
1997  
1998 K. MENTAL, NERVOUS, EMOTIONAL, BEHAVIORAL, SUBSTANCE  
1999 ABUSE AND COGNITIVE DISORDERS ARE THOSE DISORDERS,  
2000 ILLNESSES OR DISEASES LISTED IN EITHER THE MOST RECENT  
2001 EDITION OF THE DIAGNOSTIC AND STATISTICAL MANUAL OF  
2002 MENTAL DISORDERS PUBLISHED BY THE AMERICAN PSYCHIATRIC  
2003 ASSOCIATION OR THE MENTAL, NERVOUS, EMOTIONAL,  
2004 BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISORDERS  
2005 LISTED IN THE INTERNATIONAL CLASSIFICATION OF DISEASES  
2006 PUBLISHED BY THE WORLD HEALTH ORGANIZATION.

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L. NARCOTICS ARE NATURAL AND SYNTHETIC OPIOID ANALGESICS AND THEIR DERIVATIVES USED TO RELIEVE PAIN.

M. PHYSICIAN IS AN INDIVIDUAL LICENSED BY THE BOARD TO ENGAGE IN THE PRACTICE OF MEDICINE IN THE [STATE/PROVINCE/TERRITORY] OF [INSERT JURISDICTION] AS EVIDENCED BY A CURRENT LICENSE DULY ISSUED BY THE BOARD.

N. PRIMARY OR ATTENDING PHYSICIAN IS A PHYSICIAN WHO HAS AN ACTIVE CLINICAL RELATIONSHIP WITH A CLIENT AND IS PRINCIPALLY RESPONSIBLE FOR THE HEALTH CARE NEEDS OF THE CLIENT, OR CURRENTLY ATTENDING TO THE HEALTH CARE NEEDS OF THE CLIENT, OR CONSIDERED BY THE CLIENT TO BE HIS/HER PRIMARY OR ATTENDING PHYSICIAN.

O. PSYCHOPHARMACOLOGIC MANAGEMENT IS THE TREATMENT AND/OR MANAGEMENT OF THE MENTAL, NERVOUS, EMOTIONAL, BEHAVIOR, SUBSTANCE ABUSE AND COGNITIVE DISORDERS WITH MEDICATION.

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## **PREFACE**

PURSUANT TO [PLACE JURISDICTION'S STATUTORY REFERENCE HERE] ENACTED ON [PLACE STATUTE ENACTMENT DATE HERE], THIS DOCUMENT PROVIDES FOR RULES AND REGULATIONS REGARDING PRESCRIPTIVE AUTHORITY FOR [INSERT STATUTORY DESIGNATION HERE; EX: 'PRESCRIBING'] PSYCHOLOGISTS, INCLUDING THE APPLICATION PROCESS, LIMITS OF PRACTICE, DOCUMENTATION REQUIREMENTS AND PHYSICIAN CONSULTATIVE RELATIONSHIP, PRESCRIBING PRACTICES, CONTINUING EDUCATION REQUIREMENTS, RENEWAL PROCESS AND COMPLAINT PROCEDURE.

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## **APPLICATION FOR CERTIFICATE OF PRESCRIPTIVE AUTHORITY**

- A. A CERTIFICATE OF PRESCRIPTIVE AUTHORITY WILL BE ISSUED BY THE BOARD GRANTING A PSYCHOLOGIST THE AUTHORITY TO PRESCRIBE MEDICATIONS WHEN THE PSYCHOLOGIST HAS MET THE FOLLOWING REQUIREMENTS:
1. THE PSYCHOLOGIST HAS FILED AN APPLICATION FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY AND PAID THE ADMINISTRATIVE APPLICATION FEE ESTABLISHED BY THE BOARD.

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THE APPLICATION FEE FOR A "CERTIFICATE OF PRESCRIPTIVE AUTHORITY" SHALL BE ASSESSED AS ESTABLISHED BY THE BOARD.

2. THE PSYCHOLOGIST HOLDS A CURRENT [INSERT NAME OF JURISDICTION] LICENSE TO PRACTICE PSYCHOLOGY WITH A HEALTH SERVICE PROVIDER CERTIFICATION. FOR THE PURPOSES OF THESE RULES, A HEALTH SERVICE PROVIDER CERTIFICATION IS DEFINED AS A BOARD APPROVED SPECIALTY IN CLINICAL PSYCHOLOGY, COUNSELING PSYCHOLOGY, SCHOOL PSYCHOLOGY, CLINICAL NEUROPSYCHOLOGY OR OTHER APPLIED CLINICAL SPECIALTY AS MAY BE APPROVED BY THE BOARD.

3. THE PSYCHOLOGIST HAS SUCCESSFULLY GRADUATED WITH AN APPROVED POST-DOCTORAL MASTER'S DEGREE IN CLINICAL PSYCHOPHARMACOLOGY FROM AN INSTITUTION ACCREDITED BY A REGIONAL BODY RECOGNIZED BY THE U.S. DEPARTMENT OF EDUCATION.

4. THE COMPLETION OF TRAINING APPROVED BY THE BOARD THAT IS EQUIVALENT TO A POST-DOCTORAL MASTER'S DEGREE IN CLINICAL PSYCHOPHARMACOLOGY IS AN ALTERNATIVE EDUCATIONAL QUALIFICATION FOR THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY.

5. THE PSYCHOLOGIST HAS PASSED A NATIONAL PROFICIENCY EXAMINATION IN PSYCHOPHARMACOLOGY APPROVED BY THE BOARD.

a) THE PSYCHOPHARMACOLOGY EXAMINATION FOR PSYCHOLOGISTS (PEP), DEVELOPED BY THE AMERICAN PSYCHOLOGICAL ASSOCIATION PRACTICE ORGANIZATION'S COLLEGE OF PROFESSIONAL PSYCHOLOGY AND ITS CONTRACTOR, IS AN APPROVED PROFICIENCY EXAMINATION.

b) THE PEP OR OTHER NATIONAL EXAMINATION APPROVED BY THE BOARD SHALL BE TAKEN AFTER THE SUCCESSFUL COMPLETION OF A POSTDOCTORAL PROGRAM OF EDUCATION IN PSYCHOPHARMACOLOGY AND WITHIN THREE (3) YEARS OF COMPLETING AN APPLICATION FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY.

c) APPLICANTS SHALL BE REQUIRED TO AUTHORIZE THE PEP TO RELEASE THEIR TESTING SCORES TO THE BOARD EACH TIME THE APPLICANT-EXAMINEE ATTEMPTS THE EXAMINATION ACCORDING TO THE PROCEDURES FOR SUCH NOTIFICATION ESTABLISHED BY THE PEP.

- 2088 d) THE PASSING SCORE SHALL BE ESTABLISHED BY THE  
2089 BOARD WITH CONSIDERATION OF THE  
2090 RECOMMENDATIONS OF THE COLLEGE OF PROFESSIONAL  
2091 PSYCHOLOGY OR OTHER NATIONAL EXAMINATION  
2092 SPONSORING ORGANIZATION AND AS APPROVED BY THE  
2093 BOARD.  
2094 e) IF THE APPLICANT'S SCORE FALLS BELOW THE  
2095 PASSING SCORE, THE APPLICANT MAY TAKE THE  
2096 EXAMINATION A SECOND TIME AFTER A MANDATORY 90-  
2097 DAY WAITING PERIOD.  
2098 f) IF THE APPLICANT'S SCORE FALLS BELOW THE  
2099 PASSING SCORE ON THE SECOND ATTEMPT, THE  
2100 APPLICANT SHALL BE REQUIRED TO WAIT SIX (6) MONTHS  
2101 BEFORE REPEATING THE EXAMINATION.  
2102 g) IF THE APPLICANT FAILS THREE ATTEMPTS, THE  
2103 APPLICANT SHALL BE REQUIRED TO UNDERGO AND  
2104 SUCCESSFULLY COMPLETE REMEDIAL EDUCATION AND  
2105 TRAINING AS DETERMINED BY THE BOARD BEFORE BEING  
2106 PERMITTED TO REPEAT THE EXAMINATION.  
2107 h) IF THE APPLICANT FAILS ON THE FOURTH  
2108 ATTEMPT, THE APPLICANT WILL BE REQUIRED TO REPEAT  
2109 THE EDUCATIONAL PROGRAM AS OUTLINED IN  
2110 PARAGRAPH [A. 3-IN THIS SECTION]. OF THIS PART BEFORE  
2111 REPEATING THE PEP EXAMINATION AND RE-APPLYING FOR  
2112 PRESCRIPTIVE AUTHORITY.  
2113 6. AS A CONDITION FOR ELIGIBILITY FOR THE ISSUANCE A  
2114 CERTIFICATE OF PRESCRIPTIVE AUTHORITY THE APPLICANT MUST  
2115 SUBMIT SUCH NUMBER OF FULL SETS OF FINGERPRINTS, OR  
2116 OTHER IDENTIFIABLE INFORMATION, AND FEES AND COSTS AS  
2117 MAY BE INCURRED BY THE BOARD IN REQUESTING OR  
2118 OBTAINING CRIMINAL HISTORY RECORD INFORMATION AS  
2119 AUTHORIZED BY [INSERT STATUTORY AUTHORITY] AND IN THE  
2120 FORM AND MANNER PRESCRIBED BY THE BOARD'S RULES AND  
2121 REGULATIONS.  
2122 7. THE PSYCHOLOGIST POSSESSES APPROVED CERTIFICATION  
2123 IN BASIC LIFE SUPPORT (BLS).  
2124 8. THE PSYCHOLOGIST SHALL NOT BE OTHERWISE  
2125 DISQUALIFIED BY ANY GROUND FOR DENYING A LICENSE  
2126 PROVIDED BY THE PRESCRIBING PSYCHOLOGIST STATUTE OR  
2127 THESE RULES.  
2128 B. THE BURDEN OF SATISFYING THE BOARD AS TO THE



2129 QUALIFICATIONS AND ELIGIBILITY OF AN APPLICANT FOR THE  
2130 CERTIFICATE OF PRESCRIPTIVE AUTHORITY SHALL BE UPON THE  
2131 APPLICANT. AN APPLICANT SHALL NOT BE DEEMED TO POSSESS  
2132 SUCH QUALIFICATIONS UNLESS THE APPLICANT DEMONSTRATES  
2133 AND EVIDENCES SUCH QUALIFICATIONS IN THE MANNER  
2134 PRESCRIBED BY AND TO THE SATISFACTION OF THE BOARD.  
2135 C. UPON SUCCESSFUL COMPLETION OF ALL REQUIREMENTS IN [A.  
2136 1–6-IN THIS SECTION], THE BOARD WILL REVIEW THE  
2137 APPLICATION AND NOTIFY THE APPLICANT OF HIS/HER APPROVAL  
2138 STATUS.  
2139 1. THE BOARD SHALL HAVE THE RIGHT TO MODIFY, RESTRICT  
2140 OR OTHERWISE LIMIT THE PRESCRIPTIVE AUTHORITY BEING  
2141 GRANTED A PRESCRIBING PSYCHOLOGIST, BASED ON HIS/HER  
2142 TRAINING, EXPERIENCE, PRACTICE HISTORY OR OTHER FACTORS  
2143 AS MIGHT BE NECESSARY TO ENSURE THE HEALTH, SAFETY AND  
2144 WELFARE OF THE PUBLIC. SUCH MODIFICATIONS, RESTRICTIONS  
2145 OR OTHER LIMITATIONS MAY INCLUDE, BUT ARE NOT  
2146 NECESSARILY LIMITED TO, RESTRICTIONS ON THE AGE RANGE OF  
2147 CLIENTS TREATED, THE PRESCRIPTION OF CONTROLLED  
2148 SUBSTANCES, OFF-LABEL PRESCRIBING, MEDICATION CLASSES  
2149 PRESCRIBED AND TYPES OF DISORDERS TREATED. THE BOARD  
2150 SHALL HAVE THE RIGHT TO CHANGE, MODIFY OR REMOVE ANY  
2151 SUCH RESTRICTION OR OTHER LIMITATIONS WHEN  
2152 APPROPRIATE.  
2153 2. IF THE APPLICATION IS APPROVED, A VALID CERTIFICATE  
2154 OF PRESCRIPTIVE AUTHORITY WITH AN ASSIGNED NUMBER WILL  
2155 BE ISSUED TO THE PSYCHOLOGIST, AND THE PSYCHOLOGIST WILL  
2156 BE LISTED WITH THE BOARD AS A PRESCRIBING PSYCHOLOGIST.  
2157 a) THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY  
2158 WILL BE VISIBLY DISPLAYED IN THE PRESCRIBING  
2159 PSYCHOLOGIST’S PRIMARY PRACTICE LOCATION.  
2160 b) ALL DOCUMENTS PRODUCED BY A PRESCRIBING  
2161 PSYCHOLOGIST RELEVANT TO PRESCRIBING ACTIVITIES,  
2162 INCLUDING PRESCRIPTIONS, MUST INCLUDE A SIGNATURE  
2163 BLOCK WITH THE ABBREVIATION OF FOLLOWING THE  
2164 DESIGNATION OF HIS/HER DOCTORATE DEGREE.  
2165 c) THE PRESCRIBING PSYCHOLOGIST SHALL NOT ISSUE  
2166 A PRESCRIPTION FOR A CONTROLLED SUBSTANCE UNTIL  
2167 THE BOARD HAS RECEIVED VERIFICATION THAT THE  
2168 PRESCRIBING PSYCHOLOGIST HAS RECEIVED A VALID  
2169 [CONTROLLED AND DANGEROUS SUBSTANCE (CDS)

2170 LICENSE; CONTROLLED SUBSTANCE REGISTRATION (CSR);  
2171 OR APPROPRIATE TERM FOR THE JURISDICTION'S  
2172 CONTROLLING AUTHORITY] FROM THE STATE [OR  
2173 PROVINCE OR TERRITORY] OF [INSERT JURISDICTION'S  
2174 NAME] AND VALID FEDERAL DEA NUMBER. IN ORDER TO  
2175 CONTINUE PRESCRIBING CONTROLLED SUBSTANCES, THE  
2176 PRESCRIBING PSYCHOLOGIST IS ALSO REQUIRED TO  
2177 MAINTAIN AND RENEW THE [CDS; CSR; OR CONTROLLING  
2178 AUTHORITY'S TERM] LICENSE AND DEA NUMBER IN  
2179 ACCORDANCE WITH ALL APPLICABLE STATE AND FEDERAL  
2180 LAWS.

2181 d) THE BOARD SHALL SUBMIT TO THE  
2182 [JURISDICTION'S PHARMACY AUTHORITY] THE NAME AND  
2183 ADDRESS OF THE PRESCRIBING PSYCHOLOGIST APPROVED  
2184 FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY, THE  
2185 CERTIFICATE NUMBER, AND EFFECTIVE DATE OF THE  
2186 CERTIFICATE.

2187 3. IF THE APPLICATION FOR A CERTIFICATE OF PRESCRIPTION  
2188 AUTHORITY IS NOT APPROVED, THE PSYCHOLOGIST WILL BE  
2189 NOTIFIED AND PROVIDED AN EXPLANATION FOR DENIAL AND  
2190 INFORMATION PERTAINING TO POTENTIAL GUIDELINES FOR  
2191 REMEDIATION OF ANY IDENTIFIED DEFICIENCIES.

2192 4. IF THE LICENSE OF A PSYCHOLOGIST WHO HAS APPLIED  
2193 FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY IS UNDER  
2194 DISCIPLINARY RESTRICTION OR UNDER INVESTIGATION DUE TO  
2195 A COMPLAINT HAVING BEEN FILED WITH THIS BOARD,  
2196 GRANTING OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY  
2197 MAY BE WITHHELD UNTIL SUCH TIME AS THE RESTRICTION OR  
2198 THE INVESTIGATION HAS COME TO CONCLUSION AND THE  
2199 LICENSE IS IN GOOD STANDING STATUS.

2200 **CERTIFICATION; CERTIFICATION RENEWAL; CERTIFICATION**  
2201 **REINSTATEMENT; CONTINUING PROFESSIONAL DEVELOPMENT/**  
2202 **CONTINUING MEDICAL EDUCATION**

2203 **A. CONTINUING PROFESSIONAL DEVELOPMENT /**  
2204 **CONTINUING MEDICAL EDUCATION**

2205 1. IN ADDITION TO THE REQUIREMENTS FOR CONTINUING  
2206 PROFESSIONAL DEVELOPMENT (CPD) AS SPECIFIED IN THE  
2207 RULES OF THE BOARD (INSERT JURISDICTION'S  
2208 REGULATORY REFERENCE HERE), EACH [MEDICAL;

2209 PRESCRIBING] PSYCHOLOGIST SHALL ANNUALLY  
2210 COMPLETE 30 HOURS OF APPROVED CONTINUING  
2211 MEDICAL EDUCATION (CME) IN PSYCHOPHARMACOLOGY  
2212 AND/OR PSYCHOPHARMACOTHERAPY AND/OR OTHER  
2213 TOPICS RELEVANT TO THE PRACTICE OF [PRESCRIBING  
2214 PSYCHOLOGY. WHEN SELECTING CME ACTIVITIES, THE  
2215 PRESCRIBING PSYCHOLOGIST SHALL SELECT THOSE  
2216 ACTIVITIES THAT ARE OFFERED BY SPONSORS APPROVED  
2217 BY THE BOARD, AND CONTAIN INFORMATION ON  
2218 SUBJECTS RELEVANT TO THE PRACTICE OF PRESCRIBING  
2219 PSYCHOLOGY.

2220 2. AT LEAST TWO HOURS REQUIRED BY THIS SECTION SHALL  
2221 BE DEVOTED TO ETHICS RELEVANT TO THE PRACTICE OF  
2222 PRESCRIBING PSYCHOLOGY.

2223 3. ACCEPTABLE SPONSORS OF CPD ARE LISTED IN (INSERT  
2224 JURISDICTION'S STATUTORY OR REGULATORY REFERENCE  
2225 HERE). THESE INCLUDE ACCREDITED INSTITUTIONS OF  
2226 HIGHER EDUCATION; NATIONAL (E.G., APA, AMA),  
2227 REGIONAL, OR STATE PROFESSIONAL ASSOCIATIONS (E.G.,  
2228 SPA, A STATE MEDICAL SOCIETY), WHICH SPECIFICALLY  
2229 OFFER GRADUATE OR POST-DOCTORAL CONTINUING  
2230 EDUCATION TRAINING. WHEN CHOOSING OTHER CME  
2231 ACTIVITIES TO FULFILL CPD REQUIREMENTS, THE  
2232 PRESCRIBING PSYCHOLOGIST SHALL SELECT THOSE  
2233 CATEGORY 1 ACTIVITIES THAT ARE OFFERED BY SPONSORS  
2234 ACCREDITED BY THE ACCREDITATION COUNCIL FOR  
2235 CONTINUING MEDICAL EDUCATION (ACCME).

2236 4. HOME STUDY COURSES SHALL HAVE EITHER APA OR  
2237 ACCME APPROVAL.

2238 5. EACH PRESCRIBING PSYCHOLOGIST SHALL, AS PART OF  
2239 HIS/HER CPD REQUIREMENTS, MAINTAIN BASIC LIFE  
2240 SUPPORT (BLS) CERTIFICATION.

2241 6. THE BOARD MAY, IN ITS DISCRETION, WAIVE ALL OR PART  
2242 OF THE CPD REQUIRED BY THESE RULES IN FAVOR OF A  
2243 PRESCRIBING PSYCHOLOGIST WHO MAKES WRITTEN  
2244 REQUEST FOR SUCH WAIVER AND EVIDENCES TO THE  
2245 SATISFACTION OF THE BOARD A PERMANENT PHYSICAL  
2246 DISABILITY, ILLNESS, FINANCIAL HARDSHIP, OR OTHER  
2247 SIMILAR EXTENUATING CIRCUMSTANCES PRECLUDING  
2248 THE PRESCRIBING PSYCHOLOGIST'S SATISFACTION OF THE  
2249 CPD REQUIREMENTS.  
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**B. FAILURE TO SATISFY CONTINUING EDUCATION REQUIREMENTS**

1. AN APPLICANT FOR CERTIFICATE OF PRESCRIPTIVE AUTHORITY RENEWAL WHO FAILS TO PROVIDE SATISFACTORY EVIDENCE OF THE CPD REQUIREMENTS AS STATED IN THIS CHAPTER SHALL BE GIVEN WRITTEN NOTICE OF SUCH FAILURE BY THE BOARD. THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY OF THE APPLICANT SHALL REMAIN IN FULL FORCE AND EFFECT FOR A PERIOD OF 60 DAYS FOLLOWING THE MAILING OF SUCH NOTICE, FOLLOWING WHICH IT SHALL BE DEEMED EXPIRED, NON-RENEWED, AND SUBJECT TO REVOCATION WITHOUT FURTHER NOTICE, UNLESS THE APPLICANT SHALL HAVE, WITHIN SUCH 60 DAYS, FURNISHED THE BOARD SATISFACTORY EVIDENCE, BY AFFIDAVIT, THAT:
2. APPLICANT HAS SATISFIED THE APPLICABLE CPD REQUIREMENTS; OR
3. APPLICANT'S FAILURE TO SATISFY THE CPD REQUIREMENTS WAS OCCASIONED BY DISABILITY, ILLNESS, OR OTHER GOOD CAUSE AS MAY BE DETERMINED BY THE BOARD.
4. THE LICENSE OF A PRESCRIBING PSYCHOLOGIST WHOSE CERTIFICATE OF PRESCRIPTIVE AUTHORITY HAS EXPIRED BY NONRENEWAL OR BEEN REVOKED FOR FAILURE TO SATISFY THE CPD REQUIREMENTS OF THESE RULES MAY BE REINSTATED BY THE BOARD WITHIN THE TIME AND IN ACCORDANCE WITH THE PROCEDURES FOR REINSTATEMENT PROVIDED BY THESE RULES.

**C. CERTIFICATES**

FOR PROCESSING AN APPLICATION FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY, A FEE OF [ ] SHALL BE PAYABLE TO THE BOARD.

**D. ANNUAL RENEWAL OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY**

1. EACH PRESCRIBING PSYCHOLOGIST SHALL REPORT HIS/HER 30 HOURS OF ANNUAL CPD RELEVANT TO THE PHARMACOLOGICAL TREATMENT OF MENTAL AND EMOTIONAL DISORDERS ON A FORM PROVIDED BY THE

2291 BOARD. THIS FORM WILL BE DISTRIBUTED WITH THE  
2292 LICENSE RENEWAL FORM. BY SIGNING THE REPORT FORM,  
2293 THE PRESCRIBING PSYCHOLOGIST SIGNIFIES THAT THE  
2294 REPORT IS TRUE AND ACCURATE. THIS REPORT IS  
2295 SUBMITTED ANNUALLY, AT THE TIME OF LICENSE  
2296 RENEWAL, WHILE OTHER CPD REQUIREMENTS FOLLOW  
2297 THE BIENNIAL REPORTING GUIDELINES LISTED IN (INSERT  
2298 JURISDICTION'S STATUTORY OR REGULATORY REFERENCE  
2299 HERE).

2300 2. EACH PRESCRIBING PSYCHOLOGIST PRESCRIBING  
2301 CONTROLLED SUBSTANCES SHALL ALSO SUBMIT  
2302 DOCUMENTATION OF A VALID CDS LICENSE AND DEA  
2303 NUMBER WITH THE CPD REPORT.

2304 3. UPON ACCEPTANCE OF REQUIRED CPD CREDITS AND  
2305 DOCUMENTATION OF CURRENT BLS CERTIFICATION, THE  
2306 BOARD WILL ISSUE A RENEWAL OF THE PRESCRIBING  
2307 PSYCHOLOGIST'S CERTIFICATE OF PRESCRIPTIVE  
2308 AUTHORITY, PROVIDING THAT THE PRESCRIBING  
2309 PSYCHOLOGIST'S LICENSE TO PRACTICE PSYCHOLOGY  
2310 WITHIN THE STATE (OR PROVINCE OR TERRITORY) OF  
2311 (INSERT JURISDICTION'S NAME HERE) IS SIMULTANEOUSLY  
2312 RENEWED BY THE BOARD.

2313 4. FOR PROCESSING A [PRESCRIBING] PSYCHOLOGIST'S  
2314 ANNUAL RENEWAL OF A CERTIFICATE OF PRESCRIPTIVE  
2315 AUTHORITY, A FEE OF [ ] SHALL BE PAYABLE TO THE  
2316 BOARD.

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2318 **E. REINSTATEMENT OF EXPIRED CERTIFICATE OF**  
2319 **PRESCRIPTIVE AUTHORITY**

2320 1. A CERTIFICATE OF PRESCRIPTIVE AUTHORITY THAT HAS  
2321 EXPIRED WITHOUT RENEWAL MAY BE REINSTATED BY THE  
2322 BOARD PROVIDED THAT APPLICATION IS MADE WITHIN  
2323 TWO (2) YEARS OF THE DATE OF EXPIRATION.

2324 2. A [PRESCRIBING] PSYCHOLOGIST WHOSE CERTIFICATE OF  
2325 PRESCRIPTIVE AUTHORITY HAS EXPIRED FOR A PERIOD IN  
2326 EXCESS OF TWO (2) YEARS OR WHO IS OTHERWISE  
2327 INELIGIBLE FOR REINSTATEMENT UNDER THIS SECTION  
2328 MAY APPLY TO THE BOARD FOR AN INITIAL ORIGINAL  
2329 CERTIFICATE OF PRESCRIPTIVE AUTHORITY PURSUANT TO  
2330 THESE RULES.

2331 3. AN APPLICANT SEEKING REINSTATEMENT MORE THAN

2332 ONE (1) BUT LESS THAN TWO (2) YEARS FROM THE DATE  
2333 ON WHICH HIS/HER CERTIFICATE OF PRESCRIPTIVE  
2334 AUTHORITY EXPIRED SHALL DEMONSTRATE, AS A  
2335 CONDITION OF REINSTATEMENT, SATISFACTION OF THE  
2336 CONTINUING PROFESSIONAL DEVELOPMENT REQUIRED BY  
2337 THESE RULES FOR EACH YEAR SINCE THE DATE OF THE  
2338 CERTIFICATE OF PRESCRIPTIVE AUTHORITY EXPIRATION. AS  
2339 ADDITIONAL CONDITIONS OF REINSTATEMENT THE  
2340 BOARD MAY REQUIRE THAT THE APPLICANT:  
2341 a) COMPLETE A STATISTICAL AFFIDAVIT AND  
2342 b) PROVIDE A RECENT PHOTOGRAPH;  
2343 c) TAKE AND SUCCESSFULLY PASS:  
2344 1) ALL OR A DESIGNATED PORTION OF THE  
2345 NATIONAL EXAMINATION REQUIRED FOR  
2346 THE ISSUANCE OF THE CERTIFICATE OF  
2347 PRESCRIPTIVE AUTHORITY UNDER THIS  
2348 CHAPTER;  
2349 2) A WRITTEN CERTIFICATION OR  
2350 RECERTIFICATION EXAMINATION  
2351 ACCEPTABLE TO THE BOARD; AND/OR  
2352 d) DEMONSTRATE CLINICAL COMPETENCY BY  
2353 SUCCESSFULLY COMPLETING A PROGRAM  
2354 DESIGNATED BY THE BOARD AND ANY  
2355 RECOMMENDED REMEDIATION.  
2356 4. AN APPLICANT WHOSE LICENSE TO PRACTICE  
2357 PSYCHOLOGY OR CERTIFICATE OF PRESCRIPTIVE  
2358 AUTHORITY HAS BEEN REVOKED, SUSPENDED OR PLACED  
2359 ON PROBATION BY THE LICENSING AUTHORITY OF ANY  
2360 STATE/PROVINCE/TERRITORY OR WHO HAS VOLUNTARILY  
2361 OR INVOLUNTARILY SURRENDERED HIS/HER LICENSE TO  
2362 PRACTICE PSYCHOLOGY OR CERTIFICATE OF PRESCRIPTIVE  
2363 AUTHORITY IN CONSIDERATION OF THE DISMISSAL OR  
2364 DISCONTINUANCE OF PENDING OR THREATENED  
2365 ADMINISTRATIVE OR CRIMINAL CHARGES FOLLOWING THE  
2366 DATE ON WHICH HIS/HER CERTIFICATE OF PRESCRIPTIVE  
2367 AUTHORITY IN [JURISDICTION] EXPIRED, SHALL BE  
2368 DEEMED INELIGIBLE FOR REINSTATEMENT OF THE  
2369 CERTIFICATE OF PRESCRIPTIVE AUTHORITY.  
2370 5. AN APPLICATION FOR REINSTATEMENT OF A CERTIFICATE  
2371 OF PRESCRIPTIVE AUTHORITY MEETING THE  
2372 REQUIREMENTS AND CONDITIONS OF THIS CHAPTER MAY

2373 NONETHELESS BE DENIED FOR ANY OF THE CAUSES FOR  
2374 WHICH AN APPLICATION FOR THE ORIGINAL CERTIFICATE  
2375 OF PRESCRIPTIVE AUTHORITY MAY BE REFUSED BY THE  
2376 BOARD PURSUANT TO [RELEVANT STATUTE] OR FOR  
2377 VIOLATION OF THESE RULES.  
2378 6. AN APPLICATION FOR REINSTATEMENT SHALL BE MADE IN  
2379 A FORMAT SUPPLIED BY THE BOARD TOGETHER WITH THE  
2380 APPLICABLE FEES AND COSTS FOR CERTIFICATE OF  
2381 PRESCRIPTIVE AUTHORITY RENEWAL UNDER CHAPTER [ ]  
2382 OF THESE RULES, PLUS A PENALTY COMPUTED AS  
2383 FOLLOWS:  
2384 a) IF THE APPLICATION IS MADE LESS THAN  
2385 ONE (1) YEAR FROM THE DATE OF EXPIRATION,  
2386 THE PENALTY SHALL BE EQUAL TO THE RENEWAL  
2387 FEE OF THE CERTIFICATE OF PRESCRIPTIVE  
2388 AUTHORITY.  
2389 b) IF THE APPLICATION IS MADE MORE THAN ONE  
2390 (1) BUT LESS THAN TWO (2) YEARS FROM THE DATE  
2391 OF EXPIRATION, THE PENALTY SHALL BE EQUAL TO  
2392 TWICE THE RENEWAL FEE OF THE CERTIFICATE OF  
2393 PRESCRIPTIVE AUTHORITY.  
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2395 **F. NECESSITY FOR CERTIFICATE OF PRESCRIPTIVE**  
2396 **AUTHORITY**

2397 NO PERSON SHALL ENGAGE IN THE PRACTICE OF PRESCRIBING  
2398 PSYCHOLOGY IN THE STATE/PROVINCE/TERRITORY OF [NAME OF  
2399 JURISDICTION], OR IDENTIFY OR HOLD HIMSELF OR HERSELF OUT  
2400 AS SUCH, NOR USE IN CONNECTION WITH HIS/HER NAME THE  
2401 WORDS "PRESCRIBING PSYCHOLOGIST" OR THE LETTERS PP" OR  
2402 ANY OTHER WORDS, LETTERS, ABBREVIATIONS, INSIGNIA, OR  
2403 SIGNS TENDING TO INDICATE OR IMPLY THAT THE PERSON IS A  
2404 PRESCRIBING PSYCHOLOGIST, UNLESS HE/SHE HAS A CURRENT  
2405 CERTIFICATE OF PRESCRIPTIVE AUTHORITY ISSUED BY THE BOARD.

2406 **LIMITS OF PRACTICE**

2407 A. PRESCRIBING PSYCHOLOGISTS SHALL PHARMACOLOGICALLY  
2408 TREAT ONLY THOSE DISORDERS LISTED IN THE MOST RECENT  
2409 EDITION OF THE DIAGNOSTIC AND STATISTICAL MANUAL OF  
2410 MENTAL DISORDERS (DSM) PUBLISHED BY THE AMERICAN  
2411 PSYCHIATRIC ASSOCIATION OR THOSE MENTAL AND EMOTIONAL

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DISORDERS LISTED IN THE MOST RECENT EDITION OF THE  
INTERNATIONAL CLASSIFICATION OF DISEASES (ICD).

1. PRESCRIBING PSYCHOLOGISTS SHALL ORDER, ADMINISTER,  
AND PRESCRIBE OR DISTRIBUTE WITHOUT CHARGE ONLY  
MEDICATIONS RECOGNIZED AND CUSTOMARILY USED FOR THE  
MANAGEMENT OF MENTAL, NERVOUS, EMOTIONAL,  
BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISEASES OR  
DISORDERS.

2. A PRESCRIBING PSYCHOLOGIST MAY ORDER AND  
INTERPRET ROUTINE LABORATORY PROCEDURES, AS  
NECESSARY FOR ADEQUATE PRETREATMENT HEALTH  
SCREENING, DIAGNOSIS OF MENTAL, NERVOUS, EMOTIONAL,  
BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISORDERS  
AND TREATMENT MAINTENANCE, INCLUDING THOSE  
NECESSARY FOR THE MONITORING OF POTENTIAL SIDE-  
EFFECTS ASSOCIATED WITH MEDICATIONS PRESCRIBED BY THE  
PRESCRIBING PSYCHOLOGIST.

3. A PRESCRIBING PSYCHOLOGIST SHALL NOT ORDER,  
ADMINISTER, PRESCRIBE OR DISTRIBUTE DRUGS THAT ARE NOT  
CUSTOMARILY USED FOR THE MANAGEMENT OF MENTAL,  
NERVOUS, EMOTIONAL, BEHAVIORAL, SUBSTANCE ABUSE AND  
COGNITIVE DISEASES OR DISORDERS.

4. A PRESCRIBING PSYCHOLOGIST SHALL NOT PRESCRIBE  
MEDICATIONS OUTSIDE HIS/HER AREAS OF COMPETENCY  
CONSISTENT WITH HIS/HER TRAINING AND EXPERIENCE AS  
DEFINED BY THE BOARD.

B. UNDER NO CIRCUMSTANCES SHALL A PRESCRIBING  
PSYCHOLOGIST ORDER, PRESCRIBE OR DISTRIBUTE NARCOTICS,  
DEFINED AS NATURAL AND SYNTHETIC OPIOID ANALGESICS AND  
THEIR DERIVATIVES USED TO RELIEVE PAIN.

C. A PRESCRIBING PSYCHOLOGIST SHALL NOT DELEGATE THE  
ADMINISTRATION, PRESCRIPTION, OR DISTRIBUTION OF A DRUG  
TO ANY OTHER INDIVIDUAL.

D. A PRESCRIBING PSYCHOLOGIST SHALL NOT SELF-PRESCRIBE  
MEDICATION AND SHALL NOT PRESCRIBE MEDICATION TO ANY  
PERSON WHO IS A MEMBER OF THE PSYCHOLOGIST'S FAMILY OR  
HOUSEHOLD, OR WITH WHOM THE PSYCHOLOGIST HAS A  
CONFLICT OF INTEREST, INCLUDING A PROHIBITED DUAL  
RELATIONSHIP, AS DEFINED IN [JURISDICTION'S REGULATIONS],  
OF THESE REGULATIONS AND THE CODE OF CONDUCT ADOPTED  
BY THE BOARD.



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- E. NOTHING IN THESE REGULATIONS SHALL BE INTERPRETED OR CONSTRUED AS TO PERMIT A PRESCRIBING PSYCHOLOGIST TO PHARMACOLOGICALLY TREAT CLIENTS FOR PRIMARY ENDOCRINE, CARDIOVASCULAR, ORTHOPEDIC, NEUROLOGIC, GYNECOLOGIC, METABOLIC, HEMATOLOGIC, RESPIRATORY, RENAL, GASTROINTESTINAL, HEPATIC, DERMATOLOGIC, ONCOLOGIC, INFECTIOUS, OPHTHALMOLOGIC, OR RHEUMATOLOGIC ILLNESS OR DISORDERS.
  - F. PRESCRIBING PSYCHOLOGISTS MAY PRESCRIBE MEDICATIONS FOR MENTAL AND EMOTIONAL DISORDERS THAT ARISE SECONDARY TO A PRIMARY PHYSICAL ILLNESS, SO LONG AS THE PRIMARY PHYSICAL ILLNESS IS BEING MANAGED THE CLIENT’S PRIMARY OR ATTENDING PHYSICIAN.

2467 **EXEMPTIONS**

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- A. THE PROVISIONS OF THIS CHAPTER SHALL NOT PREVENT, RESTRICT THE PRACTICE, SERVICES, OR ACTIVITIES OF ANY INDIVIDUAL:
    - 1. LICENSED BY OTHER LAWS IN THIS STATE FROM ENGAGING IN THE PROFESSION OR OCCUPATION FOR WHICH HE/ SHE IS LICENSED; OR
    - 2. EMPLOYED AS A PRESCRIBING PSYCHOLOGIST BY THE UNITED STATES GOVERNMENT WHEN PRACTICING SOLELY UNDER THE DIRECTION OR CONTROL OF THE UNITED STATES GOVERNMENT AGENCY BY WHICH HE/SHE IS EMPLOYED.

2479 **PRESCRIBING PSYCHOLOGIST GENERAL**

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- A. DOCUMENTATION OF PHYSICIAN CONSULTATION**
    - 1. WHEN PSYCHOPHARMACOLOGIC MANAGEMENT OF A CLIENT IS INDICATED, THE INITIAL PLAN SHALL INCLUDE CONSULTATION WITH THE CLIENT’S PRIMARY CARE OR ATTENDING PHYSICIAN.
    - 2. THE PRESCRIBING PSYCHOLOGIST SHALL DOCUMENT THE CONSULTATION WITH THE PRIMARY OR ATTENDING PHYSICIAN IN THE CLIENT’S MEDICAL RECORD. THIS DOCUMENTATION SHALL INCLUDE, BUT IS NOT NECESSARILY LIMITED TO, THE CLIENT’S NAME; THE PHYSICIAN’S NAME; DATE OF CONSULTATION; PURPOSE OF CONSULTATION (E.G., NEW MEDICATION, CHANGE

2491 IN MEDICATION, DISCONTINUANCE OF MEDICATION, ADVERSE  
2492 TREATMENT EFFECTS, TREATMENT FAILURE, CHANGE IN MEDICAL  
2493 STATUS, ETC.); THE RESULTS OF THE CONSULTATION (E.G.,  
2494 MEDICATIONS ORDERED, GENERIC OR TRADE; STARTING DOSAGE  
2495 AND TITRATION PLAN, IF ANY; NUMBER OF REFILLS; ETC.); ANY  
2496 SPECIFIC RESPONSIBILITIES OF THE PRESCRIBING PSYCHOLOGIST  
2497 AND PHYSICIAN RESPECTING THE CLIENT'S CARE; ANY REPORTING  
2498 AND DOCUMENTATION REQUIREMENTS BETWEEN THE  
2499 PRESCRIBING PSYCHOLOGIST AND THE PHYSICIAN AND/OR A  
2500 SCHEDULE BY WHICH SUCH ARE TO TAKE PLACE; A PLAN TO  
2501 ACCOMMODATE IMMEDIATE CONSULTATION BETWEEN THE  
2502 PRESCRIBING PSYCHOLOGIST, PHYSICIAN, AND/OR CLIENT; AND  
2503 ANY OTHER INFORMATION THAT MIGHT BE NECESSARY FOR THE  
2504 APPROPRIATE COORDINATION OF CARE FOR THE CLIENT(E.G.,  
2505 REVIEW OF PRIOR LABS OR DIAGNOSTIC PROCEDURES; NEW LABS  
2506 OR DIAGNOSTIC PROCEDURES REQUESTED BY THE PHYSICIAN, IF  
2507 ANY; ETC.).

2508 3. THE PRESCRIBING PSYCHOLOGIST SHALL FORWARD  
2509 DOCUMENTATION OF ALL PSYCHOPHARMACOLOGIC  
2510 CONSULTATIONS TO THE CLIENT'S PRIMARY OR ATTENDING  
2511 PHYSICIAN FOR THAT PHYSICIAN'S RECORDS.

2512 4. WITH THE PERMISSION OF THE CLIENT, THE PRESCRIBING  
2513 PSYCHOLOGIST SHALL FORWARD ANY OTHER RELEVANT MEDICAL  
2514 DOCUMENTATION REQUESTED BY THE PATIENT'S PRIMARY CARE  
2515 OR ATTENDING PHYSICIAN.

2516 5. IN ADDITION TO THE WRITTEN RELEASE AND AUTHORIZATION SET  
2517 FORTH IN SECTION [REFER TO SECTION 'PRESCRIBING PRACTICES  
2518 OF A V.A., A PRESCRIBING PSYCHOLOGIST SHALL INSURE THAT  
2519 EACH OF HIS/HER CLIENTS SUBJECT TO CONSULTATION AND  
2520 COLLABORATION WITH A PHYSICIAN IS INFORMED:

2521 a) OF THE RELATIONSHIP BETWEEN THE;  
2522 PRESCRIBING PSYCHOLOGIST AND PHYSICIAN AND THE  
2523 RESPECTIVE ROLE OF EACH WITH RESPECT TO THE  
2524 CLIENT'S PSYCHOPHARMACOLOGIC MANAGEMENT.

2525 b) THAT HE/SHE MAY DECLINE TO PARTICIPATE IN  
2526 SUCH A PRACTICE AND MAY WITHDRAW AT ANY TIME  
2527 WITHOUT TERMINATING THE PRESCRIBING  
2528 PSYCHOLOGIST-CLIENT RELATIONSHIP.

2529 c) THE PRESCRIBING PSYCHOLOGIST'S DECISION TO  
2530 WITHDRAW FROM CONSULTATION AND COLLABORATION  
2531 WITH A PHYSICIAN; AND

2532 d) BY WRITTEN DISCLOSURE, OF ANY CONTRACTUAL  
2533 OR FINANCIAL ARRANGEMENT THAT MAY IMPACT THE  
2534 PRESCRIBING PSYCHOLOGIST'S DECISION TO ENGAGE IN  
2535 CONSULTATION AND COLLABORATION WITH A PHYSICIAN.  
2536

2537 **B. PRESCRIBING PRACTICES OF A PRESCRIBING**  
2538 **PSYCHOLOGIST**

- 2539 1. IN ORDER TO PERMIT THE NECESSARY COORDINATION OF CARE  
2540 FOR THE CLIENT, THE PRESCRIBING PSYCHOLOGIST SHALL OBTAIN  
2541 A RELEASE OF INFORMATION FROM THE CLIENT AND/OR THE  
2542 CLIENT'S LEGAL GUARDIAN TO CONTACT THE CLIENT'S PRIMARY  
2543 OR ATTENDING PHYSICIAN IN ALL CASES IN WHICH  
2544 PSYCHOPHARMACOLOGIC MANAGEMENT IS PLANNED.
- 2545 2. IF A CLIENT OR THE CLIENT'S LEGAL GUARDIAN DECLINES TO SIGN  
2546 A RELEASE OF INFORMATION AUTHORIZING COORDINATION OF  
2547 CARE WITH HIS/HER PRIMARY OR ATTENDING PHYSICIAN, THE  
2548 PRESCRIBING PSYCHOLOGIST SHALL INFORM THE CLIENT AND/OR  
2549 THE CLIENT'S LEGAL GUARDIAN THAT HE/SHE CANNOT TREAT THE  
2550 CLIENT PHARMACOLOGICALLY WITHOUT SUCH CONSULTATION.
- 2551 3. IF THE CLIENT WISHES TO HAVE HIS/HER PRIMARY OR ATTENDING  
2552 PHYSICIAN PRESCRIBE ANY RECOMMENDED PSYCHOTROPIC  
2553 MEDICATIONS, THE PRESCRIBING PSYCHOLOGIST SHALL  
2554 FORWARD TO THE ATTENDING PHYSICIAN, WITH A PROPER  
2555 RELEASE FROM THE CLIENT, A SUMMARY OF THE PRESCRIBING  
2556 PSYCHOLOGIST'S FINDINGS AND TREATMENT  
2557 RECOMMENDATIONS.
- 2558 4. THE PRESCRIBING PSYCHOLOGIST SHALL CONTACT THE PRIMARY  
2559 OR ATTENDING PHYSICIAN PRIOR TO PRESCRIBING MEDICATIONS  
2560 OR MAKING CHANGES TO AN ESTABLISHED  
2561 PSYCHOPHARMACOLOGICAL REGIMEN, SUCH AS DOSAGE  
2562 ADJUSTMENTS, OR ADDING AND DISCONTINUING A MEDICATION  
2563 AS DESCRIBED IN SECTION V. A. 2 OF THESE RULES.
- 2564 a) THE PRESCRIBING PSYCHOLOGIST SHALL INFORM THE  
2565 PRIMARY OR ATTENDING PHYSICIAN OF THE MEDICATION(S)  
2566 HE/SHE INTENDS TO PRESCRIBE AND ANY LABORATORY TESTS  
2567 THAT HE/SHE HAS ORDERED OR REVIEWED.
- 2568 b) THE PRESCRIBING PSYCHOLOGIST SHALL DISCUSS WITH  
2569 THE PRIMARY OR ATTENDING PHYSICIAN ANY RELEVANT  
2570 INDICATIONS AND CONTRAINDICATIONS OF THE PROPOSED  
2571 MEDICATIONS.
- 2572 c) IN THE EVENT THAT THE PRIMARY OR ATTENDING

2573 PHYSICIAN DOES NOT CONCUR WITH THE  
2574 PSYCHOPHARMACOLOGIC TREATMENT PROTOCOL PLANNED BY  
2575 THE PRESCRIBING PSYCHOLOGIST, THE PRESCRIBING  
2576 PSYCHOLOGIST SHALL DEFER TO THE MEDICAL JUDGMENT OF THE  
2577 PHYSICIAN.

2578 5. IN ALL CASES IN WHICH THE CLIENT DOES NOT HAVE A PRIMARY  
2579 OR ATTENDING PHYSICIAN, THE PRESCRIBING PSYCHOLOGIST  
2580 SHALL INFORM THE CLIENT THAT HE/SHE CANNOT PRESCRIBE  
2581 MEDICATION FOR THAT CLIENT UNTIL SUCH TIME AS THE CLIENT  
2582 HAS SECURED A PRIMARY CARE OR ATTENDING PHYSICIAN AND  
2583 HAS BEEN ESTABLISHED AS AN ACTIVE CLIENT OF THAT  
2584 PHYSICIAN.

2585 6. IN THE EVENT AN ESTABLISHED CLIENT CHANGES HIS/HER  
2586 PRIMARY OR ATTENDING PHYSICIAN WITH WHOM THE  
2587 PRESCRIBING PSYCHOLOGIST HAS ESTABLISHED A CONSULTATIVE  
2588 RELATIONSHIP, THE PRESCRIBING PSYCHOLOGIST SHALL  
2589 ESTABLISH A CONSULTATIVE AND COLLABORATIVE RELATIONSHIP  
2590 WITH THE NEW PHYSICIAN IN ORDER TO CONTINUE  
2591 PSYCHOPHARMACOLOGICAL TREATMENT OF THE CLIENT.

2592 7. IN THE EVENT A CLIENT TERMINATES HIS/HER RELATIONSHIP  
2593 WITH HIS/HER PRIMARY OR ATTENDING PHYSICIAN, WITH WHOM  
2594 THE PRESCRIBING PSYCHOLOGIST HAS ESTABLISHED A  
2595 CONSULTATIVE RELATIONSHIP AND DECLINES TO SECURE A NEW  
2596 PRIMARY CARE OR ATTENDING PHYSICIAN, THE PRESCRIBING  
2597 PSYCHOLOGIST CANNOT CONTINUE TO  
2598 PSYCHOPHARMACOLOGICALLY MANAGE THE CLIENT AND SHALL  
2599 SO ADVISE THE CLIENT.

2600 a) IN SUCH INSTANCES, THE PRESCRIBING PSYCHOLOGIST  
2601 SHALL DOCUMENT THAT HE/SHE HAS MADE EVERY REASONABLE  
2602 EFFORT TO ENCOURAGE THE CLIENT TO MAINTAIN AND/OR  
2603 ESTABLISH A RELATIONSHIP WITH A PRIMARY CARE OR  
2604 ATTENDING PHYSICIAN.

2605 b) IN THOSE CASES IN WHICH AN ABRUPT DISCONTINUATION  
2606 OF A PSYCHOPHARMACOLOGIC MEDICATION COULD REPRESENT  
2607 A HEALTH RISK OR RESULT IN ADVERSE EFFECTS, THE  
2608 PRESCRIBING PSYCHOLOGIST, WITH CONCURRENCE FROM THE  
2609 PREVIOUSLY ESTABLISHED PRIMARY OR ATTENDING PHYSICIAN  
2610 OF RECORD, IS AUTHORIZED TO PRESCRIBE THE MEDICATION(S)  
2611 IN A MANNER THAT IS CUSTOMARILY RECOGNIZED AS A  
2612 DISCONTINUATION REGIMEN UNTIL THE MEDICATION HAS BEEN  
2613 COMPLETELY DISCONTINUED. THIS REGIMEN SHALL BE

- 2614 DOCUMENTED IN THE CLIENT'S MEDICAL CHART.  
2615  
2616 8. PROVIDING SAMPLE MEDICATIONS.  
2617 a) IF A PRESCRIBING PSYCHOLOGIST PROVIDES SAMPLE  
2618 MEDICATIONS TO A CLIENT, DISPENSATIONS OF THESE  
2619 MEDICATIONS SHALL BE GOVERNED BY THE SAME RULES AS  
2620 THOSE GOVERNING THE PRESCRIBING OF MEDICATIONS AS  
2621 DEFINED IN THESE RULES.  
2622 b) MEDICATION SAMPLES MAINTAINED IN THE PRESCRIBING  
2623 PSYCHOLOGIST'S OFFICE SHALL BE SECURED IN ACCORDANCE  
2624 WITH ALL RELEVANT STATE AND FEDERAL REGULATIONS AND/OR  
2625 LAWS.  
2626 9. THE PRESCRIBING PSYCHOLOGIST SHALL MAINTAIN A DUPLICATE  
2627 OR PHOTOSTATIC COPY OF ALL WRITTEN PRESCRIPTIONS IN THE  
2628 CLIENT'S MEDICAL RECORD. WHEN PRESCRIPTIONS ARE ORDERED  
2629 BY TELEPHONE, THE PRESCRIBING PSYCHOLOGIST SHALL  
2630 DOCUMENT THE DATE AND PRESCRIPTIONS ORDERED IN THE  
2631 CLIENT'S MEDICAL RECORD.

### **C. COMPLAINT PROCEDURE**

- 2632  
2633 1. ANY COMPLAINT AGAINST A PRESCRIBING PSYCHOLOGIST SHALL  
2634 BE MADE, INVESTIGATED AND ADJUDICATED ACCORDING TO THE  
2635 COMPLAINT PROCEDURES OUTLINED IN (INSERT JURISDICTION'S  
2636 STATUTORY REFERENCE HERE) AND (INSERT JURISDICTION'S  
2637 REGULATORY REFERENCE HERE, IF APPLICABLE).  
2638 2. THE BOARD SHALL HAVE THE RIGHT TO RESTRICT, MODIFY,  
2639 SUSPEND OR REVOKE, IN WHOLE OR IN PART, THE PRESCRIPTIVE  
2640 AUTHORITY OF A PRESCRIBING PSYCHOLOGIST WHO IS FOUND IN  
2641 VIOLATION OF ANY PART OF (INSERT JURISDICTION'S STATUTORY  
2642 REFERENCE TO MEDICAL; PRESCRIBING PSYCHOLOGY HERE) OR  
2643 THESE RULES FOR SUCH TIME AS THE BOARD DETERMINES  
2644 NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF  
2645 THE PUBLIC.  
2646 a) ANY PRESCRIBING PSYCHOLOGIST WHO KNOWINGLY FAILS  
2647 TO ADHERE TO ANY MODIFICATIONS, LIMITATIONS OR  
2648 RESTRICTIONS OF THEIR PRESCRIPTIVE AUTHORITY, AS  
2649 DETERMINED BY THE BOARD, SHALL BE SUBJECT TO REVOCATION  
2650 OF THEIR CERTIFICATE TO PRESCRIBE.  
2651 b) THE NAME AND PRESCRIPTIVE AUTHORITY NUMBER OF  
2652 ANY PRESCRIBING PSYCHOLOGIST WHOSE PRESCRIPTIVE  
2653 AUTHORITY IS RESTRICTED, MODIFIED, LIMITED, SUSPENDED OR  
2654 REVOKED FOR ANY REASON STEMMING FROM VIOLATION OF ANY

2655 PART OF V. B. OR THESE RULES SHALL BE FORWARDED TO THE  
2656 (INSERT JURISDICTION'S NAME) STATE BOARD OF PHARMACY [OR  
2657 PROVINCIAL OR TERRITORIAL CONTROLLING PHARMACY  
2658 AUTHORITY], ALONG WITH THE NATURE OF ANY SUCH  
2659 MODIFICATION, LIMITATION, SUSPENSION OR REVOCATION.  
2660 c) IN ANY CASE INVOLVING THE RESTRICTION,  
2661 MODIFICATION, LIMITATION, SUSPENSION OR REVOCATION OF  
2662 THE AUTHORITY TO PRESCRIBE CONTROLLED SUBSTANCES, THE  
2663 BOARD SHALL FORWARD TO THE CONTROLLED SUBSTANCES  
2664 SECTION OF THE (STATE, PROVINCIAL, OR TERRITORIAL AGENCY  
2665 GOVERNING CONTROLLED SUBSTANCES, IF APPLICABLE) AND THE  
2666 REGIONAL OFFICE OF THE UNITED STATES DRUG ENFORCEMENT  
2667 AGENCY [OR PROVINCIAL OR TERRITORIAL CONTROLLING  
2668 AGENCY], THE NAME AND ADDRESS, DEA NUMBER AND  
2669 [JURISDICTIONAL, PROVINCIAL, OR TERRITORIAL] CDS LICENSE OF  
2670 THE PRESCRIBING PSYCHOLOGIST WHOSE PRESCRIPTIVE  
2671 AUTHORITY FOR CONTROLLED SUBSTANCES HAS BEEN SO  
2672 RESTRICTED, SUSPENDED OR REVOKED.  
2673 3. ANY PRESCRIBING PSYCHOLOGIST WHO PRESCRIBES ANY  
2674 MEDICATION WHILE HIS/HER CERTIFICATE TO PRESCRIBE IS  
2675 SUSPENDED OR REVOKED SHALL BE SUBJECT TO THE ADDITIONAL  
2676 REVOCATION OF HIS/HER LICENSE TO PRACTICE PSYCHOLOGY IN  
2677 [INSERT JURISDICTION'S NAME HERE], AND HIS/HER NAME SHALL  
2678 BE FORWARDED TO THE DISTRICT ATTORNEY [OR APPROPRIATE  
2679 LEGAL AUTHORITY] IN THE PARISH [OR COUNTY, PROVINCE OR  
2680 TERRITORY] OF THEIR PRACTICE.