


MEMORANDUM

DATE	August 29, 2017
TO	Board Members
FROM	 Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item #11(b): Overview of the Cycle of a License from Licensure to Expiration

Background:

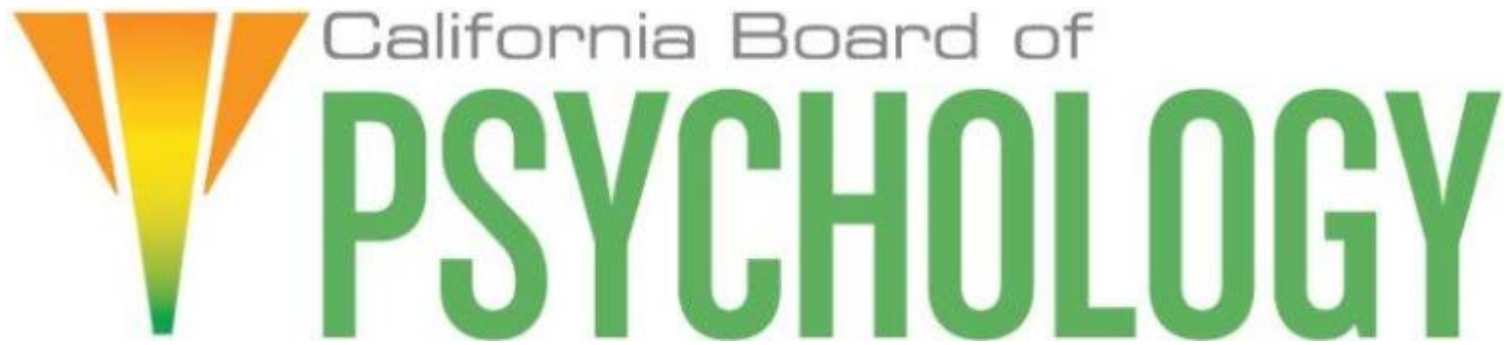
This presentation is an overview of the cycle of a license from licensure to expiration.

Attachment:

A. Overview of the Cycle of a License PowerPoint

Action Requested:

This item is for informational purposes only. No action is required.



**Overview of the Cycle of a License from
Licensure to Expiration**





Licensure

Stephanie Cheung
Licensing/Registration Program Manager





Licensure Requirements

- Qualifying Degree
- Supervised Professional Experience (SPE)
- Examination for Professional Practice in Psychology (EPPP)
- California Psychology Law and Ethics Exam (CPLEE)
- Request for Initial licensure
- Pre-licensure Coursework
- Fingerprints





Qualifying Degree

- Possess a Doctoral Degree
 - Psychology; or
 - Educational Psychology; or
 - Education with the field of specialization in counseling psychology or educational psychology





Supervised Professional Experience (SPE)

- Require a total of 3,000 hours of SPE
 - A minimum of 1,500 hours must be accrued post-doctorally
 - Time limitation in accruing SPE
 - Pre-doctoral SPE: 30 consecutive months
 - Post-doctoral SPE: 30 consecutive months
 - All post-doctoral SPE: 60 consecutive months





Supervised Professional Experience (SPE)

- SPE can be accrued in the following ways:

Pre-doc SPE	Post-doc SPE
Formal Internship Placement	Formal Post-doctoral Training Program
Exempt Settings	Exempt Settings
Waiver	Waiver
Register as a Psychological Assistant	Register as a Psychological Assistant
	Register as a Registered Psychologist





Examinations

- Apply for Examination for Professional Practice in Psychology (EPPP)
 - Doctoral Degree
 - 1,500 hours of SPE
- If pass EPPP, apply for California Psychology Law and Ethics Exam (CPLEE)
 - A total of 3,000 hours of SPE





Request for Initial License

- Submit Request for Initial license
 - Ensure each applicant has been fingerprinted
 - Ensure the completion of the required pre-licensure courses
- Once approved, a Psychologist license number is issued





Continuing Education and License Renewals

Liezel McCockran

Continuing Education/Renewals Coordinator





License Renewals

- Licensed Psychologists who wish to maintain a current license must renew it when it expires every two years.
- Two types of renewals: active and inactive





Continuing Education and Audits

- 36 hours of Continuing Education are required for licensees renewing active, nine of which must be live.
- The Board conducts audits to ensure that licensees accrued the hours they certified on their renewal.





CE Audit Process

- 10% of licensees are selected for audit each month
- Notified with an email and a letter
 - Requested to submit copies of their CE certificates
- Given 60 days to respond





Continuing Education Audits - Outcomes

- Three outcomes:
 - In compliance
 - Educational Letter
 - Citation and Fine





Continuing Education Citation and Fine

- What is a Citation and Fine?
 - An alternative method by which the Board can impose a sanction and take an enforcement action against a licensed or unlicensed individual who is found to be in violation of the Psychology Licensing Law.
 - Two parts: an order of abatement and a fine





License Status





Questions?



Thank you

