

## MEMORANDUM

<b>DATE</b>	October 31, 2017
<b>TO</b>	Board of Psychology
<b>FROM</b>	 Liezel McCockran CE/Renewals Coordinator
<b>SUBJECT</b>	Agenda Item #4 – Approval of Minutes: September 14-15, 2017

**Background:**

Attached are the draft minutes of the September 14-15, 2017 Board Meeting.

**Action Requested:**

Review and approve the minutes of the September 14-15, 2017 Board Meeting.

**BOARD MEETING MINUTES**

**The Wright Institute  
2728 Durant Avenue, Room 109/110  
Berkeley, CA 94704  
(510) 841-9230**

**Thursday, September 14, 2017**

Stephen Phillips, JD, PsyD, Board President, called the open session meeting to order at 9:41 a.m. A quorum was present and due notice had been sent to all interested parties.

**Members Present**

Stephen Phillips, JD, PsyD, President  
Nicole J. Jones, Vice-President  
Lucille Acquaye-Baddoo  
Alita Bernal  
Sheryll Casuga, PsyD  
Michael Erickson, PhD  
Seyron Foo  
Jacqueline Horn, PhD

**Others Present**

Antonette Sorrick, Executive Officer  
Stephanie Cheung, Licensing Unit Manager  
Norine Marks, DCA Legal Counsel  
Sandra Monterrubio, Enforcement Program Manager  
Liezal McCockran, Continuing Education and Renewals Coordinator  
Jason Glasspiegel, Central Services Coordinator  
Curtis Gardner, Probation Coordinator  
Natasha Lim, Licensing Coordinator

**Agenda Item #2: President's Welcome**

Dr. Phillips welcomed the attendees to the Board's quarterly meeting and read the Board's mission statement. Dr. Phillips introduced the Board's new licensed member, Sheryll Casuga, PsyD. After providing a brief description of Dr. Casuga's background, Dr. Phillips administered the Oath of Office.

**Agenda Item #3: Public Comment for Items not on the Agenda. Note: The Board May Not Discuss or Take Action on Any Matter Raised During this Public Comment Section, Except to Decide Whether to Place the Matter on the Agenda of a Future Meeting [Government Code sections 11125 and 11125.7(a)]**

46 Dr. Phillips explained that public comment is the opportunity for members of the public  
47 to make comments on items not on the agenda. He reminded the Board that they could  
48 not discuss or take action on any of the comments received.  
49

50 Vick Ojakian, National Alliance of Mental Illness, thanked the Board for their support  
51 and sponsorship of AB 89.  
52

53 A member of the public addressed the Board regarding the oversight of California  
54 psychologists.  
55

56 Catherine Campbell, California Protected Parents Association, spoke about the rising  
57 suicide rates. She asked the Board to consider requiring psychologists to do an  
58 evaluation for ACE scores.  
59

60 Kathleen Russell, Center for Judicial Excellence, expressed her concerns regarding  
61 licensees with multiple complaints made against them. She asked the Board, when a  
62 complaint has children involved, to consider creating a rule that would protect the health  
63 and safety of the child.  
64

#### 65 **Agenda Item #4: Approval of Board Meeting Minutes: August 9, 2017**

66

67 Ms. Jones provided her changes to staff.  
68

69 It was M(Horn)/S(Acquaye-Baddoo)/C to approve the minutes as modified.  
70

71 Vote: 8 aye (Acquaye-Baddoo, Bernal, Casuga, Erickson, Foo, Horn, Jones, Phillips), 0  
72 no  
73

#### 74 **Agenda Item #5: Budget Report**

75

76 Mr. Glasspiegel provided an overview of the Board of Psychology's budget. He  
77 explained that Attachment A: Budget Report: FY 2016-2017 is projected revenue. The  
78 Board discussed the attachments in the Budget report and asked staff to provide reports  
79 that are easier to read. Mr. Glasspiegel stated the general fund loan was pushed to be  
80 paid back in FY 19/20.  
81

#### 82 **Agenda Item #6: Enforcement Report**

83

84 Ms. Monterrubio provided the Board with enforcement statistics on complaints,  
85 discipline, and probation programs. Ms. Monterrubio also provided the Board with an  
86 update on the expert applications received, the requirements to become an expert and  
87 the upcoming expert training. She stated that experts are on a two-year contract and if a  
88 complaint is received against the expert, he or she is taken off the list. Ms. Monterrubio  
89 provided the Board with numbers on psychologists who had multiple complaints filed  
90 against them: 21 licensees had 2-5 complaints filed against them, totaling 50 out of the  
91 1,000 complaints received. If a complaint against a licensee is closed and another

92 complaint is received, the complaint will be assigned to a new analyst and a new expert  
93 reviewer.

94  
95 Dr. Horn suggested broadening the expert criteria, referring to the requirement of having  
96 at least 40 hours in direct patient care. She stated there are many psychologists who do  
97 not see patients. Ms. Monterrubio stated she will take the suggestion to the  
98 Enforcement Committee for discussion. Ms. Monterrubio also stated the Enforcement  
99 Committee would be reviewing the template of enforcement letters.

100  
101 Discussion ensued regarding processing times and possibly providing status updates to  
102 complainants. Ms. Monterrubio stated that the Office of the Attorney General is  
103 experiencing a shortage in staff which is causing longer processing times. She stated  
104 that she and Ms. Sorricks meet with the Attorney General's office quarterly to discuss  
105 processing times and how to remedy the situation. Ms. Monterrubio stated that with over  
106 1,000 complaints, it would be difficult to provide status updates to complainants, but  
107 they are able to call enforcement staff to request an update.

108  
109 Catherine Campbell, California Protective Parents Association, stated she believes  
110 experts should have trauma-informed education.

111  
112 Kathleen Russell, Center for Judicial Excellence, asked the Enforcement Committee to  
113 be more transparent and asked the Board to review recruited experts.

114  
115 Mr. Foo clarified that a licensee cannot become an expert for the Board if he or she has  
116 a prior or a current complaint, and that if a second complaint was submitted against a  
117 licensee, the complaint would be processed by a new analyst and expert.

118  
119 **Agenda Item #9: Health Professions Education Foundation Presentation on**  
120 **Licensed Mental Health Services Provider Education Program (LMHSPEP) and**  
121 **Mental Health Loan Assumption Program (MHLAP)**

122  
123 Mr. Tino Raya, Program Officer, and Ms. Norlyn Asprek, Executive Director, from the  
124 Health Professions Education Foundation provided the Board with an overview of the  
125 mental health loan repayment programs. Mr. Raya stated that for the FY 16-17 cycle,  
126 there were over 640 applications. There are two selection committees for both  
127 programs. The selection committees are made up of mental health professionals across  
128 California, state employees and stakeholders. He encourages people to apply to be a  
129 part of the selection committee. Mr. Raya confirmed DACA students and AB 540  
130 students are eligible to apply and stated that the awardees can get up to \$15,000 in  
131 scholarships; however, the funds must be attributed to educational debt.

132  
133 Dr. Melodie Schaeffer, Vice-Chair of CAPIC and Division II of CPA, asked Mr. Raya and  
134 Ms. Asprek if pre-doctoral interns can use these funds and requested clarification on the  
135 funding of the two programs. Mr. Raya stated pre-doctoral interns can qualify for the  
136 funds under MHLAP as long as they are meeting the 20 hours per week working  
137 requirement and their county deems their position as hard to fill and retain.

138 Unfortunately, pre-doctoral interns do not qualify for LMHSPEP. Mr. Raya stated that  
139 LMHSPEP funding comes from the \$10 renewal fee from the Board of Psychology and  
140 the Board of Behavioral Sciences. MHLAP is funded through Mental Health Services  
141 Act (MHSA) with more than \$10 million available to awardees. Scholarship funds going  
142 towards psychological interns is dependent upon how much funds they receive from the  
143 Board of Psychology, but it is roughly \$100,000.00 annually.

144  
145 **Agenda Item #7: Probation Program Overview**

146  
147 Mr. Gardner provided an overview of the Board’s probation process. Mr. Gardner stated  
148 that if individuals test positive for a substance that is not permitted, they may contact  
149 FirstSource and have a Medical Review Officer review their test results. If the licensee  
150 tests positive for a substance that is not permitted, Board staff would send the  
151 licensee’s file back to the Attorney General’s office and seek revocation of the license  
152 through a petition to revoke probation. Once a petition for revocation is filed, the  
153 licensee has the option to contest the allegation by requesting a formal administrative  
154 hearing or the Board can work out a stipulated settlement that the Board will vote on.  
155 Ms. Monterrubio provided a brief history regarding FirstSource and previous drug  
156 testing companies utilized by the Board.

157  
158 Dr. Melodie Schaeffer, Vice Chair of CAPIC and Head of Division II of CPA, spoke to  
159 the Board about relapsing. Rather than revoking the license, she suggested taking a  
160 suspension of the license until the licensee can show he or she is substance free. Dr.  
161 Schaeffer also stated that in mandated treatment, the treating psychologist should have  
162 a specialty in addiction.

163  
164 Ms. Sorrick read from the Disciplinary Guidelines that a failed drug test is considered a  
165 major violation and it is at the discretion of the Board to determine the action:  
166 suspension, revocation or other action determined appropriate by the Board.

167  
168 **Agenda Item #8: Executive Officer’s Report**

169  
170 Ms. Sorrick provided the Board with a staffing update welcoming Christopher Catalano  
171 to the Central Services Unit.

172  
173 **Agenda Item #10: Review and Consideration of Draft CPS Audit Part 2: Workforce**  
174 **Development, Succession Planning, Training Needs Assessment, and “Paper lite”**  
175 **Processes**

176  
177 Ms. Sorrick provided the Board with an overview of part 1 of the CPS HR audit process.  
178 As a byproduct of part 1, the Board was able to obtain a Staff Services Manager I  
179 position over each of the units and a Staff Services Manager II position as the Board’s  
180 Assistant Executive Officer. Ms. Sorrick stated that part 2 of the audit is focused on the  
181 training needs of the program, looking at succession planning and going “paper-lite”.  
182

183 The Board discussed part 2 of the CPS audit. Ms. Sorrick stated that the quoted amount  
184 is the capped fee and stated that the cost of the CPS audit cannot overrun the quote.  
185

186 It was M(Jones)/S(Foo)/C to approve staff to move forward with working with CPS to  
187 complete part 2 of the analysis.  
188

189 Vote: 8 aye (Acquaye-Baddoo, Bernal, Casuga, Erickson, Foo, Horn, Jones, Phillips), 0  
190 no  
191

192 **Agenda Item #11: Licensing Report**

193  
194 **a) Division Statistics**

195  
196 Ms. Cheung provided the Board with statistics for the Licensing Unit. Ms. Lim provided  
197 the Board definitions and statistics for each of the status codes. Ms. Sorrick stated that  
198 the FY 13/14 statistics are not reported because the department utilized a different  
199 system at that time, now referred to as the legacy system. The legacy system reported  
200 numbers differently; therefore, the statistics provided are not historical. Ms. Lim will  
201 verify the date in which the statistics start for the November meeting.  
202

203 **b) Overview of the Cycle of a License from Licensure to Expiration**

204  
205 Ms. Cheung, Ms. McCockran and Ms. Lim presented to the Board an overview of the  
206 cycle of a license from initial licensure to expiration.  
207

208 **Agenda Item #13: Petition for Early Termination of Probation – Greg Bohall, PsyD**

209  
210 Administrative Law Judge Diane Schneider presided. Deputy Attorney General Brenda  
211 Reyes was present and represented the People of the State of California. Greg Bohall,  
212 PsyD, was present and represented himself.  
213

214 **Agenda Item #15: Closed Session**

215  
216 The Board met in closed session pursuant to Government Code Section 11126(c)(3) to  
217 discuss disciplinary matters including the above petition, petitions for reconsideration,  
218 stipulations, and proposed decisions.  
219

220 **Meeting adjourned at 4:59 p.m.**  
221  
222  
223  
224

225 **Friday, September 16, 2017**  
226

227 Stephen Phillips, JD, PsyD, Board President, called the open session meeting to order  
228 at 11:15 a.m. A quorum was present and due notice had been sent to all interested  
229 parties.  
230

231 **Members Present**

232 Stephen Phillips, JD, PsyD, President  
233 Nicole J. Jones, Vice-President  
234 Lucille Acquaye-Baddoo  
235 Alita Bernal  
236 Sheryl Casuga, PsyD  
237 Michael Erickson, PhD  
238 Seyron Foo  
239 Jacqueline Horn, PhD  
240

241 **Others Present**

242 Antonette Sorrick, Executive Officer  
243 Stephanie Cheung, Licensing Unit Manager  
244 Norine Marks, DCA Legal Counsel  
245 Sandra Monterrubio, Enforcement Program Manager  
246 Liezel McCockran, Continuing Education and Renewals Coordinator  
247 Jason Glasspiegel, Central Services Coordinator  
248 Curtis Gardner, Probation Coordinator  
249 Natasha Lim, Licensing Coordinator  
250

251 **Agenda Item #12: Continuing Education and Renewals Report**

252  
253 Ms. McCockran presented the Continuing Education and Renewals Report to the  
254 Board. She stated that she added statistics for online vs. mail in renewals, pass and fail  
255 rates for three fiscal years, and pass/fail rates for second audits. Ms. McCockran  
256 explained the citation and fine process and Ms. Monterrubio discussed the FTB  
257 intercept program and the hold placed on the license if the licensee fails to comply with  
258 the citation order.  
259

260 The Board discussed the audit process when it was handled by the MCEP Accrediting  
261 Agency (MCEPAA). They compared the old process to the current process.  
262

263 Dr. Jo Linder-Crow, California Psychological Association, provided the Board with a  
264 brief description of how the MCEPAA audit process functioned.  
265

266 The Board requested staff to gather more information regarding the MCEPAA audit  
267 process and the switch to the Board for discussion at a future meeting.  
268  
269

270 **Agenda Item #16: Legislative Update and Consideration of Positions on**  
271 **Legislation**  
272

273 a) Board Sponsored Legislation

274

275 1) AB 89 (Levine) – Suicide Assessment and Intervention Coursework/Training  
276 Requirements – Addition of Section to the BPC (Coursework/Training in Suicide  
277 Assessment and Intervention)

278

279 Mr. Glasspiegel stated this bill was signed into law September 1, 2017, and will become  
280 effective January 1, 2020. Mr. Glasspiegel also stated that an advisory will be sent out  
281 next month.

282

283 Dr. Phillips stated that if a licensee chooses to comply with the requirement by taking a  
284 continuing education course, the licensee can do so before the requirement becomes  
285 effective.

286

287 b) Review and Consideration of Board Recommendations on Legislation:

288

289 A. AB 244 (Cervantes) – Maternal Mental Health

290

291 Mr. Glasspiegel provided an overview of the bill, and stated that the Board asked staff to  
292 seek amendments to the bill. When staff contacted the author, they were notified the bill  
293 is now a 2-year bill and will not be moving for the remainder of this legislative year.

294

295 B. AB 1456 (Low) – Professional Licensure

296

297 Mr. Glasspiegel stated this bill extends the exemption waivers to five years. This bill was  
298 signed on July 31, 2017 and became effective immediately.

299

300 C. AB 1188 (Nazarian) – Health Professions Development: Loan Repayment

301

302 Mr. Glasspiegel stated this bill will change the fee for the Health Practitioner Education  
303 Fund from \$10.00 to \$20.00 every renewal. The bill was presented to the governor on  
304 September 13, 2014 and, if it is signed, it will become effective July 1, 2018.

305 D. SB 547 (Hill) – Professions and Vocations: Weights and Measures (Board Omnibus  
306 Bill)

307

308 Mr. Glasspiegel stated the bill would remove specification in statute of who must pay the  
309 psychological assistant registration fee to the Board and would specify that the  
310 delinquency fee for Board licensees is 50 percent of the renewal fee, not to exceed  
311 \$150.00. As of September 13, 2017, the bill is set for the third reading and final vote on  
312 the floor before being presented to the governor.

313

314 E. SB 572 (Stone) – Healing Arts Licensees: Violations: Grace Period

315

316 Mr. Glasspiegel stated this bill would prohibit healing arts boards under the Department  
317 of Consumer Affairs from issuing a disciplinary action or otherwise penalizing a licensee  
318 who commits a violation that does not cause irreparable harm to a consumer and is

319 remedied within 15 days. The author is no longer pursuing this bill for the remainder of  
320 this year's legislative session. Dr. Horn stated that the Board took an "Oppose" position  
321 on this bill.  
322

#### 323 F. SB 798 (Hill) – Healing Arts: Boards

324

325 Mr. Glasspiegel stated this bill is the Sunset Bill for the Medical Board of California,  
326 which previously included provisions transferring the licensing and regulation of  
327 Research Psychoanalysts to the Board of Psychology. These provisions were removed  
328 from the bill in the July 6 amendments, and the bill now would keep the licensing and  
329 regulation of Research Psychoanalysts under the Medical Board. Ms. Jones stated that  
330 at the August teleconference meeting, the Board changed their position on this bill from  
331 Support if Amended to Watch. Mr. Glasspiegel stated that since then, the bill was  
332 amended to remove a requirement for disclosing a probationary status and the  
333 suspension of client patient confidentiality while the Medical Board is completing an  
334 investigation.  
335

#### 336 2) Watch Bills

337

338 Based on discussions from previous Board meetings, Ms. Jones would like to  
339 specifically discuss Agenda Items XX and AAA.  
340

#### 341 XX. SB 755 (Beall) Civil Discovery: Mental Examination

342

343 Mr. Glasspiegel stated this bill would limit the mental examination of a child that is less  
344 than 15 years of age and has credible evidence of being sexually abused to  
345 psychological testing of no more than three hours, including breaks, unless the court  
346 grants an extension for good cause. This bill would also require the examination to be  
347 conducted by a licensed clinical psychologist or licensed physician. Mr. Glasspiegel  
348 stated the bill was signed by the Governor on July 24, 2017.  
349

#### 350 AAA. ACR 8 (Jones-Sawyer) Adverse Childhood Experiences: Post-Traumatic "Street" 351 Disorder

352

353 Mr. Glasspiegel stated this bill was signed by the Governor on September 7, 2017. He  
354 provided an overview of the bill, stating this bill would recognize adverse childhood  
355 experiences (ACEs), also known as post-traumatic "street" disorder in communities of  
356 color, as having lasting negative outcomes to both physical and mental health with  
357 growing implications for California. Mr. Glasspiegel reminded the Board that this bill is a  
358 resolution and that no law was created with the signing of this resolution. Ms. Jones  
359 stated that there are different types of resolutions but in terms of this bill, it was passed  
360 as written. The resolution merely highlights the problem. Mr. Foo emphasized that  
361 highlighting the problem is key to elevating the conversation.  
362

363 Kimberly Sweidy, a member of the public, expressed her disagreement with the bill  
364 since it focuses primarily on communities of color and lower socioeconomic status. Ms.

365 Sweidy believes adverse childhood experiences affect all children, and the focus should  
366 not be limited to any one group of children.

367  
368 Catherine Campbell, California Protective Parents Association, expressed her belief that  
369 all children are affected by adverse childhood experiences. Ms. Campbell stated that  
370 this is not just a street disorder, and that it happens on every street in America. She  
371 stated that although she is glad this is being recognized, she will be contacting the  
372 Assembly Member to find out why it is written the way it is.

373  
374 Christina Mendez, a student at Palo Alto University, stated she worked many years in  
375 schools in Oakland and East Palo Alto where a lot of children go through experiences of  
376 being shot at, getting recruited for gangs, or not having enough food. Ms. Mendez  
377 stated that it is not to say that children of a higher socioeconomic status don't  
378 experience adverse childhood experiences, but "life on the streets" is an issue.

379  
380 c) Update Regarding the California Child Abuse and Neglect Reporting Act (CANRA)  
381 and Mandated Reporting – Penal Code Sections 261.5, 288, and 11165.1

382  
383 Mr. Glasspiegel stated there is no update since the last Board meeting. Discussion  
384 ensued regarding guidance in the interim. It was stated that guidance cannot be given  
385 without knowing the law. If there are any questions about reporting, one may call the  
386 child protective agencies.

387  
388 **Agenda Item #17: Legislative Items for Future Meeting. The Board May Discuss**  
389 **Other Items of Legislation in Sufficient Detail to Determine Whether Such Items**  
390 **Should be on a Future Board Meeting Agenda and/or Whether to Hold a Special**  
391 **Meeting of the Board to Discuss Such Items Pursuant to Government Code**  
392 **Section 11125.4**

393  
394 The Board requested that agenda item #16(c) regarding CANRA be taken off the  
395 agenda until there is an update.

396  
397 **Agenda Item #18: Regulatory Update, Review, and Consideration of Additional**  
398 **Changes**

399  
400 a) 16 CCR Section 1396.8 – Standards of Practice for Telehealth

401  
402 b) 16 CCR Sections 1391.1, 1391.2, 1391.5, 1391.6, 1391.8, 1391.10, 1391.11,  
403 1391.12, 1392.1 – Psychological Assistants

404  
405 c) 16 CCR Sections 1387(b) (10), (11) and 1387.1 – Verification of Experience and  
406 Supervision Agreement Forms

407  
408 d) 16 CCR Sections 1381.9, 1397.60, 1397.61, 1397.62, 1397.67 – Continuing  
409 Professional Development

410

411 Mr. Glasspiegel explained that these are all the regulatory packages that Board staff are  
412 currently working on. He stated that the packages for Standards of Practice for  
413 Telehealth and Continuing Professional Development are pending initial review and that  
414 staff is working on developing the documents for the packages. Mr. Glasspiegel stated  
415 that the Verification of Experience and Supervision Agreement Forms package has  
416 been approved and the Psychological Assistant package is in the initial review stage.

417  
418 Board discussion ensued regarding the changes being made and the history of  
419 Continuing Professional Development (CPD) package.

## 420 **Agenda Item #19: Outreach Committee Updates**

### 421 **a) Strategic Plan**

422  
423 Ms. Sorrick stated that the highlighted areas indicate the changes to completion dates  
424 for identified action items and noted that some of them were due to regulatory changes.  
425 Dr. Horn stated that she presents webinars to training programs, internships and post-  
426 docs to talk about licensing. Dr. Jo Linder-Crow and Dr. Horn discussed the possibility  
427 of conducting such a webinar that CPA would host.  
428  
429

### 430 **b) Communications Plan**

431  
432 Ms. Bernal and Ms. Sorrick stated that there have not been any changes since the June  
433 2017 Board meeting.  
434

### 435 **c) Website**

436  
437 Mr. Glasspiegel provided the Board with a website and social media update. He also  
438 stated that the *Summer Journal* is up on the website as of that morning.  
439

### 440 **d) Focus Group on User-Friendliness of Board Website**

441  
442 Ms. Bernal stated that there have not been any changes since the June 2017 Board  
443 meeting. Mr. Glasspiegel stated that this is expected to happen in 2018.  
444

### 445 **e) Newsletter**

446  
447 Ms. Bernal stated the *Summer Journal* was posted on the Board's website today and  
448 Mr. Glasspiegel stated that an email blast would be sent to the interested parties list.  
449

### 450 **f) Outreach Activities**

451  
452 Dr. Horn spoke about her experience attending the American Psychological Association  
453 (APA) summit which had a seminar focused on continuing professional development.  
454  
455

456 g) Outreach Plan for High Schools, Community Colleges, and State and University  
457 System to Increase Licensing Population

458  
459 Ms. Bernal stated that there have not been any changes to the Outreach Plan for High  
460 Schools, Community Colleges, and State and University System to Increase Licensing  
461 Population since the June 2017 Board meeting.

462  
463 h) 2018-2019 Outreach and Education Campaign

464  
465 Ms. Bernal stated that there have not been any changes to the 2018-2019 Outreach  
466 and Education Campaign since the June 2017 Board meeting.

467  
468 i) DCA Brochure “Professional Therapy Never Includes Sex”

469  
470 Ms. Bernal stated that Board staff is currently working with the Board of Behavioral  
471 Sciences and the Medical Board of California to collectively update the brochure. Ms.  
472 Sorrick spoke about the process of updating the brochure.

473  
474 The Board and members of the public discussed holding more meetings at schools.

475  
476 It was M(Erickson)/S(Acquaye-Baddoo)/C to accept the Outreach and Education Plan.

477  
478 Vote: 8 aye (Acquaye-Baddoo, Bernal, Casuga, Erickson, Foo, Horn, Jones, Phillips), 0  
479 no

480  
481 **Agenda Item #20: Update on Stakeholder Meetings on Pathways to Licensure**

482  
483 Ms. Cheung provided the Board with an overview of the stakeholders meeting. She  
484 stated that staff is in the process of organizing all the feedback received to present to  
485 the full Board.

486  
487 Dr. Horn, Dr. Phillips, and Mr. Foo expressed their appreciation to the participants and  
488 the facilitators of the stakeholder meetings.

489  
490 Ms. Jones spoke about the letter sent out regarding the stakeholder meetings and  
491 reminded the Board that stakeholders also include the public.

492  
493 **Agenda Item #21: President’s Report**

494  
495 a) 2017/2018 Meeting Calendar and Locations

496  
497 Dr. Phillips stated the only change to the meeting calendar is that the Outreach and  
498 Education Committee meeting scheduled on December 7, 2017 has been cancelled. Dr.  
499 Phillips encouraged all Board members to respond to the emails regarding the proposed  
500 meeting dates for 2018.

501

502 b) Committee Updates

503

504 Dr. Phillips stated that Dr. Casuga will be joining the Policy and Advocacy Committee.

505

506 **Agenda Item #22: Recommendations for Agenda Items for Future Board**  
507 **Meetings. Note: The Board May Not Discuss or Take Action on Any Matter Raised**  
508 **During This Public Comment Section, Except to Decide Whether to Place the**  
509 **Matter on the Agenda of a Future Meeting [Government Code Sections 11125 and**  
510 **11125.7(a)]**

511

512 Ms. Jones stated that she would like a review of the regulatory process to be added as  
513 a future agenda item. Ms. Sorrick stated that staff can add a presentation of the  
514 regulatory process to the November agenda and an overview of the legislative process  
515 to the agenda for the February 2018 Board meeting.

516

517 Ms. Sorrick stated that staff will be adding the draft expert reviewer criteria to the  
518 agenda for the Enforcement Committee meeting and for full Board review once the  
519 Committee reviews the criteria.

520

521 **ADJOURNMENT**

522

523 The Board adjourned at 2:47 p.m.

524

525

526 \_\_\_\_\_  
527 President

\_\_\_\_\_ Date

528

529