

MINUTES OF LICENSURE COMMITTEE MEETING  
JANUARY 31, 2025

**Primary Location (Members/Staff):**

Department of Consumer Affairs  
1625 N. Market Blvd., El Dorado Room  
Sacramento, CA 95834

**Teleconference Locations / Additional Locations at Which the Public Could  
Observe or Address the Committee and Where Members Were Present:**

12803 Pimperl Way  
San Diego, CA 92129

2888 Eureka Way, Ste. 200  
Redding, CA 96001

**Committee Members**

Mary Harb Sheets, PhD, Chairperson  
Julie Nystrom  
Lea Tate, PsyD

**Committee Members Absent**

None

**Board Staff**

Jonathan Burke, Interim Executive Officer  
Stephanie Cheung, Licensing Manager  
Cynthia Whitney, Central Services Manager  
Sandra Monterrubio, Enforcement Program Manager  
Troy Polk, CPD/Renewals Coordinator  
Mai Xiong, Licensing/BreEZe Coordinator  
Susan Hansen, Examination Coordinator  
Anthony Pane, Board Counsel

Friday, January 31, 2025

**Agenda Item #1: Call to Order/Roll Call/Establishment of a Quorum**

Dr. Harb Sheets called the meeting to order at 10:05 am. A quorum was present and due notice had been sent to all interested parties.

**Agenda Item #2: Public Comment for Items Not on the Agenda. Note: The Board  
May Not Discuss or Take Action on Any Matter Raised During this Public  
Comment Section, Except to Decide Whether to Place the Matter on the Agenda  
of a Future Meeting [Government Code sections 11125 and 11125.7(a)].**

45  
46 Dr. Harb Sheets called for public comment.

47  
48 Dr. Lisa Gunderson commented that she wanted to hear what actions the Board might  
49 take regarding the Diversity, Equity, and Inclusivity (DEI) initiative that is currently a part  
50 of licensing.

51  
52 Dr. Janet Farrell from the San Diego Psychological Association asked that the  
53 Licensure Committee communicate with the Association of State and Provincial  
54 Psychology Boards (ASPPB) regarding the development and associated fees related to  
55 the Examination for the Professional Practice of Psychology, Part 2 (EPPP2) and  
56 continue to monitor the process.

57  
58 **Agenda Item #3: Chairperson's Welcome and Opening Remarks**

59  
60 Dr. Harb Sheets offered opening remarks and welcomed all participants.

61  
62 Dr. Harb Sheets called for public comment.

63  
64 No public comment was offered.

65  
66 **Agenda Item #4: Review and Possible Approval of Licensure Committee Meeting**  
67 **Minutes: July 19, 2024**

68  
69 It was (M)Nystrom(S)Tate(C) to adopt the July 19, 2024, Licensure Committee meeting  
70 minutes.

71  
72 Dr. Harb Sheets called for public comment.

73  
74 No public comment was offered.

75  
76 Votes

77 3 ayes (Harb Sheets, Nystrom, Tate), 0 noes

78  
79 **Agenda Item #5: Staff Reports**

80  
81 **a. Licensing Report**

82  
83 Ms. Xiong provided the Licensing Unit report, starting on page 25 of the meeting  
84 materials.

85  
86 Dr. Harb Sheets called for Committee comment.

87  
88 No Committee comment was offered.

89  
90 Dr. Harb Sheets called for public comment.

91

92 No public comment was offered.

93  
94 b. Continuing Professional Development and Renewals Report

95  
96 Mr. Polk provided the update on this item, starting on page 35 of the meeting materials.

97  
98 Dr. Harb Sheets called for Committee comments.

99  
100 No Committee comment was offered.

101  
102 Dr. Harb Sheets called for public comment.

103  
104 No public comment was offered.

105  
106 c. Examination Report

107  
108 Ms. Hansen provided the update on this item, starting on page 39 of the meeting materials.

109  
110  
111 Dr. Harb Sheets called for Committee comment.

112  
113 No Committee comment was offered.

114  
115 Dr. Harb Sheets called for public comment.

116  
117 No public comment was offered.

118  
119 **Agenda Item #6: Barriers to Telehealth Survey Follow-Up: Review Telehealth Best**  
120 **Practice Reference Document**

121  
122 Ms. Cheung provided the update on this item, starting on page 42 of the meeting materials.

123  
124  
125 Dr. Harb Sheets identified additional options that could be included in the telehealth reference document, such as a link to ASPPB's telepsychology information page, and a related page on the National Institute of Health (NIH) site, as well as links to the Board's Regulations page and the FAQs page.

126  
127  
128  
129  
130 It was (M)Tate(S)Nystrom(C) to approve the telehealth reference document, including Dr. Harb Sheets' suggestions, and to present it to the Board.

131  
132  
133 Dr. Harb Sheets called for public comment.

134  
135 No further public comment was offered.

136  
137 Votes

138 3 ayes (Harb Sheets, Nystrom, Tate), 0 noes

139

**Agenda Item #7: NACES Presentation on Foreign Degree Evaluation**

Dr. Harb Sheets introduced Yezi Sha, Chairperson for National Association of Credential Evaluation Services (NACES) to present this item, found in the Hand Carry meeting materials.

Dr. Harb Sheets called for Committee comment.

No Committee comment was offered.

Dr. Harb Sheets commented that in the U.S., doctoral programs tend to be more course-focused, while in other countries the emphasis is on research. She asked Mr. Flores to comment on how NACES would determine equivalency when considering those different approaches.

Mr. Flores commented that the process of determining equivalency takes many different factors into account, including where the focus lay in terms of coursework versus research. He added that the dissertation draws special scrutiny, in that its content indicates the field of specialization, which is something that can more clearly be compared to U.S. programs.

Dr. Harb Sheets asked how NACES factored in the accreditations from, for example, American Psychological Association (APA), or other entities.

Mr. Wimmer replied that once a doctoral degree is recognized as such in its own country, NACES may request that the issuing institution produce a list of coursework to compare with the requirements of U.S. licensing boards.

Ms. Kupsky from Foreign Academic Credential Service (FACS) asked whether U.S. institutions attempted to align with APA requirements in their doctoral programs.

Dr. Harb Sheets commented the board does not require graduation from an APA-accredited program for licensing.

Ms. Kupsky commented that FACS would follow whatever specific guidelines a licensing board would provide.

Ms. Nystrom asked for clarification as to the intended client of NACES' services, whether it would be a licensing board, or an individual seeking licensure.

Dr. Harb Sheets commented that an individual with a foreign degree seeking licensure in California would need to choose one of the services from among NACES' members to have their degree evaluated as part of the application process.

Ms. Nystrom asked whether this service might be useful to an individual with a degree from a U.S. program who wanted to validate their credentialing.

Dr. Harb Sheets commented that these services would not be useful to that individual.

188  
189 No further Committee comment was offered.

190  
191 Dr. Harb Sheets called for public comment.

192  
193 No public comment was offered.

194  
195 **Agenda Item #8: Stakeholder Meeting Preparation: Discussion**

196  
197 Ms. Cheung provided the update on this item.

198  
199 Dr. Harb Sheets called for Committee comments.

200  
201 Committee discussion centered on first identifying potential stakeholders to invite to the  
202 meeting, and then to discuss the survey questions.

203  
204 Dr. Harb Sheets commented that, in addition to the Board, there should be participation  
205 with Board of Behavioral Sciences (BBS), Commission on Teacher Credentialing (CTC),  
206 and also with California Psychological Association (CPA). She added that it might  
207 appropriate to invite the California Association of Marriage and Family Therapists  
208 (CAMFT), which would have the same relation to BBS as CPA has to this Board.

209  
210 Dr. Tate agreed with this suggestion, but had reservations about the relevance of CTC  
211 in this context. She added that there might be another equivalent professional  
212 organization rather than a regulatory body.

213  
214 Dr. Harb Sheets called for public comment.

215  
216 Dr. Winkelman commented that CPA would want to participate in this meeting. She  
217 suggested that the meeting include a psychologist who practices in the field of  
218 educational psychology or school psychology.

219  
220 No further public comment was offered.

221  
222 Dr. Harb Sheets called for Committee comment.

223  
224 No further Committee comment was offered.

225  
226 Dr. Harb Sheets called for discussion on the survey questions to be developed for  
227 stakeholder input. She commented on the confusion among licensees and the public  
228 regarding the roles and functions of various parties within the board, namely as to whom  
229 would be the person to contact in a particular situation.

230  
231 Dr. Tate commented that people might seek services with one provider without realizing  
232 when it is time to move to a provider in a different specialization to address additional  
233 unmet needs.

Ms. Nystrom commented that it would be helpful to clarify the differences between therapy, counseling, and psychotherapy, since the terms tend to be used interchangeably.

Dr. Harb Sheets called for public comment.

Dr. Lisa Gunderson commented that it could be helpful to create a kind of flowchart, depicting the appropriate services that a consumer might seek in reference to a particular need. She suggested including minoritized populations in the conversation, along with the associations that represent them, since this would bring a viewpoint and focus that might otherwise be overlooked.

No further public comment was offered.

Mr. Pane commented that no action was needed on this discussion, and suggested bringing it to the full Board in the Licensing report.

No further Committee comment was offered.

**Agenda Item #9: Recommendations for Agenda Items for Future Licensure Committee Meetings**

Dr. Harb Sheets called for Committee comment.

Dr. Tate commented that remarks made earlier in public comment about DEI should be brought to the full Board rather than remain in Licensure Committee.

Dr. Harb Sheets called for public comment.

Dr. Winkelman commented that the stakeholder meeting in 2019 centered on the respective roles of licensed psychologists, licensed educational psychologists, and individuals holding a credential with a specialization in school psychology. She added that this conversation could grow to have a much larger scope beyond psychologists working in schools.

Dr. Harb Sheets commented that a discussion among the full Board at a future meeting would show whether the Board shared this view.

Mr. Polk commented that attendance at the meeting provided 1.75 hours of CPD credit under Category 1.

Closed session commenced at 11:39 a.m.

**CLOSED SESSION**

**Agenda Item #10: Closed Session – The Licensure Committee will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) and Business and**

282 **Professions Code Section 2949 to Discuss and Consider Qualifications for**  
283 **Licensure.**

284

285

286 **ADJOURNMENT**

287

288 The meeting adjourned at 1:21 pm without reconvening open session.

289