

## 2026 Examination Subject Matter Expert Recruitment Announcement

The Board of Psychology (Board) is recruiting qualified licensees to serve as Subject Matter Experts (SMEs) to participate in the:

- **California Psychology Laws and Ethics Examination (CPLEE) Written Examination Development Workshops (2-day)**

and/or the:

- **Item Reclassification Workshop (3-day)**

The Board encourages licensee participation in these workshops by serving as SMEs, including new licensees (licensed 5 years or less). Your input is needed to maintain standards at the entry level of the profession. Such examinations could not exist without the willingness of licensees to assist with this important responsibility.

### **SME Qualification Requirements:**

To qualify to serve as a Subject Matter Expert, California licensees **must**:

- Hold a current, active license as a psychologist and be active in the profession;
- Be in good standing, with no prior or pending disciplinary actions, and no pending investigations or enforcement actions against them;
- Reside in California (for in-person workshops);
- Agree to not participate in any examination coaching or preparation activities upon participation in CPLEE development activities;
- Not be teaching or supervising graduate level psychology students;
- Not be current California state government employees; and
- Have no conflict of interest with current or past employment with the government. Licensees who are currently government employees must submit a memo from their Department HR that no conflict of interest exists in regard to Government Code Section 19990.

### **Honorarium:**

SMEs receive \$300.00 per full day honorarium.

### **Continuing Professional Development (CPD) Credits:**

SMEs can earn 1 CPD hour credit under CPD Learning Category #1 for each hour of participation (12 credits maximum per renewal cycle). The CPD hour credits could also be used to meet the Law and Ethics training required for a renewal cycle.

### **Travel and Meal Reimbursements:**

For in-person workshops, SMEs who travel 50 miles or more each way to the workshop may receive reimbursement for travel expenses. Flights and/or rental car arrangements will be made by the Board. If hotel accommodations are needed, participants must book their own hotel; the Board will reimburse lodging at the state rate of \$150.00/day plus taxes (in Sacramento county). A list of hotels offering the state rate will be provided. Actual meal expenses will be reimbursed up to the current allowable state rate.

### **CPLÉE Written Examination Development Workshops**

The CPLÉE written examination development workshops produce information that will be used in the further development of the California Psychology Laws and Ethics Examination. All in-person workshops will take place at the Office of Professional Examination Services (OPES), 2420 Del Paso Road, Suite 265, Sacramento. The workshops start at 8:30 a.m. and finish by 5:30 p.m. each day.

- **Item Writing** (remote): The purpose of this workshop is to develop items for the CPLÉE. SMEs will receive training in item writing principles and will work in conjunction with a testing specialist to develop law and ethics multiple choice questions for the examination.
- **Item Review** (remote): The purpose of this workshop is to review newly-developed items for clarity, relevance, and technical accuracy; and to evaluate previously used items based on item statistics, candidate comments, etc.
- **Exam Construction** (in-person): The purpose of this workshop is to select potential items based on the examination plan of the CPLÉE. SMEs will evaluate items for each content area included in the exam and select those that best represent the knowledge required for entry into the profession.
- **Passing Score** (in-person): The purpose of this workshop is to establish the passing score for the CPLÉE. Under the facilitation of a testing specialist, SMEs will apply minimum competence standards to establish a criterion-referenced passing score.
- **Item Reclassification Workshop** (in-person): The purpose of this workshop is to map the existing examination items to the new examination plan.

### **To apply to be an SME for the Workshops:**

Please contact [BOPExams@dca.ca.gov](mailto:BOPExams@dca.ca.gov) for a 1) *SME Application Form* and 2) *SME Workshop Dates Response Form* as soon as possible.